

# **MECOSTA COUNTY BOARD OF COMMISSIONERS**

**JANUARY 7, 2021**

County Clerk, Marcee Purcell, called the Organizational Meeting of the Mecosta County Board of Commissioners to order at 10:00 A.M. via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call via Zoom: Marilyn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

## **ANNUAL ORGANIZATION**

### **2.1 ELECTION OF CHAIRPERSON**

R. Steinke nominated Marilyn Bradstrom for the 2021 Board Chair.

With no further nominations from the floor, R. Steinke moved to close nominations for Board Chair and cast a unanimous vote for M. Bradstrom. J. Strong seconded; motion carried.

### **2.2 ELECTION OF VICE CHAIRPERSON**

W. Nystrom nominated Jerrilynn Strong for the 2021 Board Vice-Chair.

R. Steinke nominated William Routley for the 2021 Board Vice-Chair.

Upon roll-call vote, Jerrilynn Strong received 3 votes, William Routley received 4 votes. William Routley to serve as 2021 Vice-Chair.

### **2.3 SEATING ASSIGNMENT**

Seating assignments will be addressed when the Board meets in-person.

## **REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

## **APPROVAL OF MINUTES:**

L. Howard moved to approve the December 17, 2020 Commission Minutes as presented.

W. Routley seconded; motion carried.

## **PUBLIC MATTERS & COMMENTS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**9.1 MECOSTA COUNTY RESOLUTION #2021-01 MASTER PLAN PARKS**

**a. Draft Mecosta Parks & Rec Plan 2020**

**b. Draft Mecosta County Parks & Rec Plan 2020 Appendices**

R. Steinke moved to approve and place on file Mecosta County Resolution #2021-01 – Master Plan Parks. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**9.2 LINE OF CREDIT REQUEST – PARKS**

Paul Bullock addressed the Parks’ request for a line of credit from the County through the Delinquent Tax Revolving Fund up to \$410,800, which is the total amount needed to fund the Mecosta Township Trust Fund Grant build of trail sections.

W. Routley moved to approve the request from the Parks for a line of credit. J. Strong seconded; roll call vote: 5 yeas, 2 nays [Strong, Howard]; motion carried.

**9.3 MECOSTA COUNTY RESOLUTION 2021-02 MILEAGE REIMBURSEMENT RATE FOR 2021**

J. Strong moved to accept and place on file Mecosta County Resolution 2021-02 – Mileage Reimbursement Rate for 2021, setting the mileage reimbursement rate to \$0.56/mile. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**FINANCIAL MATTERS:**

**Work Share Discussion – Administrator**

W. Routley moved to approve the Administrator’s request to reinstitute the Work Share Program as requested, if renewed or extended by the State, beginning January 4, 2021. J. Strong seconded; motion carried.

**Emergency Medical Leave/COVID – Administrator**

W. Routley moved to approve the Administrator’s request to continue the Emergency Medical Leave related to COVID until further notice. R. Steinke seconded; motion carried.

**Morton Township Inspections - Administrator**

W. Routley moved to approve the Zoning Administrator’s agreement with Morton Township to bill for inspections completed beginning 12/1/2020. J. Strong seconded; roll call vote: 6 yeas, 1 nay [Howard]; motion carried.

**Financial Reports/October – Finance Officer**

W. Routley moved that the October Financial Reports be accepted and placed on file.

R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Other Business:**

None

**Listed Vouchers – Finance Officer**

W. Routley moved to pay the pre-approved vouchers in the amount of \$449,589.82 and approve and pay non-approved vouchers in the amount of \$66,997.00. J. Strong seconded; roll call vote 7 yeas, 0 nays; motion carried.

**COMMITTEE REPORTS:**

J. Strong reported attending Road Commission Meeting, Finance Committee, Sheriff & Jail Meeting and today's Commission Meeting.

W. Nystrom reported attending 2 - City of Big Rapids' Meetings, Social Equity Meeting, Finance Committee, Big Rapids Township Meeting, Sheriff & Jail Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Meeting, Sheriff & Jail Committee and today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Wheatland Township Meeting and today's Commission Meeting.

Linda commented on getting back to in-person committee meetings. Requested that when the Chair is considering committee assignments to look at giving others a chance to be on different committees – to give a broader perspective of county government.

W. Routley reported attending Finance Committee, Sheriff & Jail Committee and today's Commission Meeting.

R. Steinke reported attending District 10 Meeting, Finance Committee and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee, Sheriff & Jail Committee and today's Commission Meeting.

**Sheriff & Jail:**

Sheriff is requesting permission to submit the Marine Patrol Grant for this summer. M. Bradstrom so moved. J. Strong seconded; motion carried.

**SCHEDULED APPEARANCE:**

None

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- County Clerk has upcoming vacancy – requesting to fill at the Secretary level. W. Routley so moved. J. Strong seconded; motion carried.
- Jail Administrator keeping track of COVID – no active cases in the jail at this time; a dozen inmates were transported out to MDOC this week.
- Update on Work Share Program.

**PUBLIC MATTERS & COMMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communications #1-5 and Minutes & Reports #1-2. W. Nystrom seconded; motion carried.

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair. W. Routley seconded; motion carried. Meeting adjourned at 11:01 A.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk of the Mecosta County Board of Commissioners

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Marilynn Bradstrom, Chair  
Mecosta County Board of Commissioners