

# MECOSTA COUNTY BOARD OF COMMISSIONERS

## AFTERNOON SESSION – 3:00 P.M.

July 15, 2021

### AGENDA

#### 1. CALL TO ORDER & QUORUM:

Marilynn Bradstrom \_\_\_\_\_  
District 1

William Routley \_\_\_\_\_  
District 7

Jerrilynn Strong \_\_\_\_\_  
District 2

Linda Howard \_\_\_\_\_  
District 3

Ray Steinke \_\_\_\_\_  
District 4

Tom O'Neil \_\_\_\_\_  
District 5

Wendy Nystrom \_\_\_\_\_  
District 6

#### 2. REVIEW & APPROVAL OF AGENDA – ADDITIONS

#### 3. APPROVAL OF MINUTES

1. Board Minutes – July 1, 2021

#### 4. PUBLIC MATTERS & COMMENTS: (5 MINUTES PER PERSON LIMIT)

#### 5. UNFINISHED BUSINESS:

1. Planning Commission Board Vacancy

#### 6. NEW BUSINESS:

1. Area Agency on Aging of Western Michigan – FY 2022 Annual Implementation Plan
2. Meals Program Increase - COA
3. Zoning Amendment Recommendations – Proposed Ordinance 21-003
4. County Veteran Service Fund Grant FY2022
5. Victim Rights Grant FY2022 – Prosecutor

#### 7. FINANCIAL MATTERS:

Pre-approved Bills: \$1,161,209.33  
Non-approved Bills: \$44,414.29

#### 8. COMMITTEE REPORTS:

#### 9. ADMINISTRATORS REPORT:

#### 10. PUBLIC MATTERS & COMMENTS: (5 MINUTES PER PERSON LIMIT)

#### 11. COMMUNICATIONS:

1. Mecosta-Osceola DHHS Minutes – June 22, 2021
2. Mecosta County DHHS Minutes – June 22, 2021
3. Angels of Action Letter - Dated May 19, 2021
4. Department of Treasury – Dated June 22, 2021

#### 12. MINUTES & REPORTS:

1. Drain Committee – June 30, 2021
2. Building and Grounds/MSU Ext. – July 6, 2021
3. Sheriff & Jail – July 7, 2021
4. Finance

#### 13. RESOLUTIONS:

#### 14. MISCELLANEOUS & ANNOUNCEMENTS:

#### 15. ADJOURNMENT:

SCHEDULED APPEARANCE

**MECOSTA COUNTY BOARD OF COMMISSIONERS****JULY 1, 2021**

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA:**

R. Steinke moved to approve the Agenda with additions to New Business 6.3 – Request to Purchase Additional Tethers/Community Corrections and 6.4 – Request to Approve MMRMA Contract/Administrator. J. Strong seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the June 17, 2021 Board Minutes as presented. W. Routley seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:****6.1 PROPOSED ZONING ORDINANCE AMENDMENT #21-002**

Michelle Stenger – Building & Zoning Administrator – appeared before the Board to request approval of Zoning Amendment Recommendation #21-002, amending the Zoning Ordinance Map from C-1 to AF per petition #PPC21-016. W. Routley moved to adopt proposed Zoning Ordinance Amendment #21-002. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**6.2 RESOLUTION PLEDGING FULL FAITH & CREDIT – BRADY LAKE BONDS**

Karla Miller – Drain Commissioner – appeared before the Board to request adoption of Resolution #2021-14 – approving costs and special assessment roll and pledging full faith and

credit to Brady Lake – Lake Level District. L. Howard moved that the resolution be adopted and placed on file. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **6.3 PURCHASE OF 8 GPS TETHERS – COMMUNITY CORRECTIONS**

J. Strong moved to approve Community Corrections' request to purchase 8 additional tethers, at a cost of \$6,400, to use for juvenile offenders through the Probate Court. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **6.4 MMRMA - RENEWAL FOR PROPERTY AND LIABILITY COVERAGE**

J. Strong moved to approve the Administrator's request to renew the property and liability coverage through MMRMA for the period July 1, 2021 through July 1, 2022 at a cost of \$202,782. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **SCHEDULED APPEARANCE:**

None

### **FINANCIAL MATTERS:**

#### **2022 Non-Union Pay Scales - Administrator**

R. Steinke moved that a 2.5% increase be granted to the non-union and casual part-time pay scales for 2022. J. Strong seconded; motion carried.

#### **Update on Vehicle Purchases – Administrator**

R. Steinke moved that the Administrator's actions and purchase orders to secure 6 vehicles for the Sheriff's Office be affirmed. W. Routley seconded; motion carried.

#### **West Law Contract Renewal - Administrator**

R. Steinke moved that the Circuit Court be authorized to sign the 3-year extension contract with West Law. J. Strong seconded; motion carried.

#### **Deferred Compensation Contract/Empower Retirement – Administrator**

R. Steinke moved that the Administrator be authorized to electronically sign a contract with Empower Retirement, who has acquired Mass Mutual. J. Strong seconded; motion carried.

### **Other Business**

#### **Part-Time Security Officers**

R. Steinke moved to approve the Administrator's request to pay \$20/hour for the casual part-time security officers being used for jury selections and to augment Capt. Wood's staff during jury trials. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$527,200.10 and approve and pay non-approved vouchers in the amount of \$53,017.69. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.



### **COMMITTEE REPORTS:**

W. Nystrom reported attending City of Big Rapids Meeting, DHHS Meeting, Drain Committee and today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Central Michigan Community Mental Health Meeting, Drain Committee and today's Commission Meeting.

J. Strong reported attending Fork Township Meeting, Security Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending District 10 Health Meeting, Finance Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Drain Committee and today's Commission Meeting.

W. Routley reported attending Finance Committee, Sheriff & Jail Committee, AAAWM Meeting, Finance Committee and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee and today's Commission Meeting.

### **ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- 7/26 – WCMCA Meeting in Newaygo County at Sandy Beach Pavilion – needs to know who is attending.
- Requesting to conduct a MERS election to elect an Employee Delegate/Alternate for the conference in October at Amway Grand; will only ask to send employee delegate. R. Steinke so moved. L. Howard seconded; motion carried.
- Requesting to name Mindy Taylor as Employer Delegate to MERS conference. J. Strong so moved. R. Steinke seconded; motion carried.
- Requesting permission to attend MMRMA Annual Conference 8/19-21. R. Steinke so moved. W. Nystrom seconded; motion carried.
- MAC Conference is scheduled for Mackinaw Island in late August; are we interested in participating? W. Routley moved to approve attendance at the MAC Conference at Mackinaw Island. L. Howard seconded; motion carried [R. Steinke, T. O'Neil opposed].
- Veterans Affairs Grant – Paul MacKersie requested submission of an amendment to the grant request to get \$2,500 more in Meijer vouchers for Veterans in-need; Administrator approved the request and funds were granted.
- Current State of Emergency is set to end July 31, 2021; do we want to extend or end it? No action would indicate it expires. No action taken.

### **PUBLIC MATTERS & COMMENTS:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communications #1-4, Minutes & Reports #1-3 and Resolutions #1-4. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 10:53 A.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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Marilynn Bradstrom, Chair  
Mecosta County Board of Commissioners

**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**12954 80<sup>th</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoa](http://www.mecostacounty.org/mccoa)

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners  
**From:** Cynthia Mallory, Director  
**Date:** 07/01/2021  
**RE:** Meals program increase

Paul,

Area Agency on Aging approved a \$40,000 increase in Federal funding for the Home Delivered meals program. It has been increased from \$76,053 which equals to \$116,053 for this fiscal year. This additional funding will increase our current number of meals to be provided by 8,830 meals which will help seniors in need.

Please find attached supporting documentation and the new contract amendment which requires board signature.

Thank you!

**RECEIVED**  
JUL 02 2021  
BOARD OF  
COMMISSIONERS





*The Source for Seniors*

**EXECUTIVE  
COMMITTEE**

**CHAIRPERSON**  
*Bill Routley*

**VICE CHAIRPERSON**  
*Marilyn Burns*

**SECRETARY**  
*Carol Hennessy*

**TREASURER**  
*Cynthia LaBelle*

**MEMBER-AT-LARGE**  
*Nancy Nielsen*

**ADVISORY COUNCIL  
CHAIRPERSON**  
*Robert Sundholm*

**EXECUTIVE DIRECTOR**  
*Jackie O'Connor*

**BOARD OF DIRECTORS**

**ALLEGAN COUNTY**  
*Com. Rick Cain*  
*Stuart Peet*

**ANONIA COUNTY**  
*Com. David Hodges*  
*Dennis Sitzer*

**CENT COUNTY**  
*Com. Carol Hennessy*  
*Nancy Nielsen*

**CHALK COUNTY**  
*Com. Betty Demyer*  
*Marilyn Burns*

**CLASON COUNTY**  
*Com. Ron Bacon*  
*Tim Halladay*

**MECOSTA COUNTY**  
*Com. Bill Routley*  
*Baron Bongard*

**MONTCALM COUNTY**  
*Com. Michael Beach*  
*inda Weger*

**JEWAYGO COUNTY**  
*Com. Ken DeLaat*  
*Cynthia LaBelle*

**OSCEOLA COUNTY**  
*Com. Timothy Mitchell*  
*Richard Karns*

**CITY OF GRAND RAPIDS**  
*me DeVries*  
*Com. Milinda Ysasi*

215 EAGLECREST DR NE  
GRAND RAPIDS, MI  
49525-7005  
Ph: 616.456.5664  
Fax: 616.456.5692  
888.456.5664  
www.aaawm.org

June 29, 2021

Cynthia Mallory, Director  
Mecosta County Commission on Aging  
12954 80th Avenue  
Mecosta, MI 49332

Dear Cynthia,

On June 28, 2021, the AAAWM Board of Directors met and approved an increase of \$40,000 in funding for Mecosta County Commission on Aging for Fiscal Year 2021. This increase is detailed on the enclosed Attachment II.

Congratulations on your additional funding. If you have any questions, please contact your Contract Administrator, Staci Gerken at (616) 222-7007 or Staci@aaawm.org. We appreciate our continued partnership with your organization to provide services to older adults in your area.

Sincerely,

Jackie O'Connor  
Executive Director

Enclosure

c: Marilynn Bradstrom, Chairperson

*Mission: Provide older persons and persons with a disability an array of services designed to promote independence and dignity in their homes and their communities.*

**Attachment II****Contract No. 61.72 – FY21.2**

Area Agency on Aging of Western Michigan  
Older Americans Act (OAA) Funding Distribution  
October 1, 2020 – September 30, 2021

Funding as of: June 28, 2021

**Mecosta County Board of Commissioners (Mecosta County Commission on Aging)**

<b>Service</b>	<b>Source</b>	<b>CFDA</b>	<b>Original Award</b>	<b>Change in Funding</b>	<b>Award</b>
Disease Prevention / Health Promotion	IIID	93.043	\$5,000		\$5,000
Homemaker	IIIB SAC SIH	93.044	\$7,000 \$13,350 \$26,000		\$7,000 \$13,350 \$26,000
Respite	IIIE SIH Tobacco	93.052	\$4,000 \$2,500 \$10,000		\$4,000 \$2,500 \$10,000
Senior Center Staffing	IIIB	93.044	\$12,000		\$12,000
Transportation	IIIB	93.044	\$18,500		\$18,500
Congregate Meals	IIIC-1 NSIP**	93.045 93.053	\$20,000 \$5,087		\$20,000 \$5,087
Home Delivered Meals	IIIC-2 SHDM NSIP**	93.045 93.053	\$76,053 \$70,000 \$34,958	\$40,000	\$116,053 \$70,000 \$34,958
	<b>Total Funding</b>		<b>\$304,448</b>	<b>\$40,000</b>	<b>\$344,448</b>

8 of 24  
\*\*The NSIP amount is only an approximation. We do not expect NSIP funding to be finalized by the state until September of 2021.



CONTRACT AMENDMENTSTATEMENT OF PURPOSE

The Area Agency on Aging of Western Michigan, Inc. (AAAWM), a Michigan non-profit Corporation, and Mecosta County Board of Commissioners (Service Partner), a public agency, entered into Contract numbered 61.72 in which the Service Partner undertook to provide certain services with state and federal funding for the three year period ending September 30, 2022. The parties now agree to amend the provisions of that contract.

AGREEMENT OF PARTIES

As of June 28, 2021, AAAWM and the Service Partner agree:

1. That the amount of funds the AAAWM agrees to pay, for the budget period October 1, 2020 through September 30, 2021, as provided in the Contract of October 1, 2019, shall not exceed **\$304,403.00 (Three hundred four thousand four hundred three and 00/100 dollars)**.
2. Service Partner is to provide services funded through this contract during each of the twelve (12) months of the fiscal year unless a waiver has been granted.
3. That the amount the Service Partner agrees to provide as Local Match, for the budget period October 1, 2020 through September 30, 2021, as specified in the Contract of October 1, 2019, shall be not less than **\$33,823.00 (Thirty-three thousand eight hundred twenty-three and 00/100 dollars)**.
4. That the amount of Nutrition Services Incentive Program (NSIP) funds AAAWM agrees to pay, for the budget October 1, 2020 through September 30, 2021, shall not exceed **\$40,045.00 (Forty thousand forty-five and 00/100 dollars)**. NSIP funds shall only be used for raw food expenditures.
5. That Service Budget, Attachment I-B, is deleted and Service Budget, Attachment I-B, dated June 28, 2021, is added.
6. That Older Americans Act Funding Distribution (Attachment II) is deleted and Older Americans Act Funding Distribution (Attachment II) dated June 28, 2021 is added.

AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC.  
A MICHIGAN NONPROFIT CORPORATION

By: Jackie O'Connor  
Jackie O'Connor, Executive Director  
Area Agency on Aging of Western Michigan

6.24.21  
Date

By: \_\_\_\_\_  
Person Authorized to Sign for Service Partner

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**UNIT RATE BUDGET FORM***Older Americans Act FY2021*

OAA 61.72 - FY21.2

Attachment I-B

Service Partner: Mecosta County Board of Commissioners (Mecosta County CoA)

Service: Home Delivered Meals

Date: 06/28/2021

Prepared by: Shawn Sredersas

**Unit Rate Budget**

<b>I. Funding Summary:</b>	
Federal Funds	\$116,053
One-time Federal Funds	
State Funds	\$70,000
One-time State Funds	
<b>TOTAL AAAWM FUNDS AWARDED</b>	<b>\$186,053</b>
Total Number of Units to be Provided	41,071
Estimated Number of Clients Who Will Receive Service	300

<b>II. Total Per Unit Cost:</b> Please explain program costs, lines 1-4, in the narrative below.	
1 Administration & Fundraising Expenses	\$0.83
2 Delivery & Direct Service Cost	\$3.30
3 Raw Food	\$2.31
4 Other (Occupancy, Communication, etc.)	\$0.50
<b>5 Total Cost BEFORE:</b>	<b>\$6.94</b>
6 Less Program Income	\$1.33
7 Less NSIP	\$0.58
8 Less 10% Unit Match	\$0.50
<b>9 Unit Rate to be Paid by AAAWM to Service Partner:</b>	<b>\$4.53</b>
Does line 9 equal line 10? <b>YES. Continue to Other Resources.</b>	
<b>10 Contracted Unit Rate:</b>	<b>\$4.53</b>

<b>III. Other Resources:</b>	
11 Projected Program Income	\$20,000
12 Other Resources	\$50,000
13 NSIP	\$34,958

<b>IV. Match Required:</b>		<b>\$20,673</b>	
Source of Cash Match:	Amount	Source of In-Kind Match:	Amount
	\$0	Volunteer Hours	\$8,673
	\$0	Bookkeeping	\$6,000
	\$0	Office Space	\$6,000
Total Local Cash Match:	\$0	Total Local In-Kind Match:	\$20,673
<b>Total Match:</b>		<b>\$20,673</b>	
Is Total Match equal to or greater than Match Required listed above?		<b>YES. Continue to Cost Narrative.</b>	

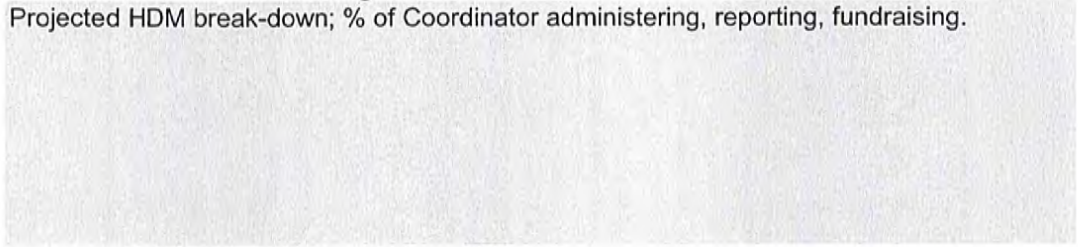


**UNIT RATE BUDGET FORM***Older Americans Act FY2021***V. Program Cost Narrative**

Complete the following budget narrative describing the basis for expenditures in each category.

**1. Administration & Fundraising:**

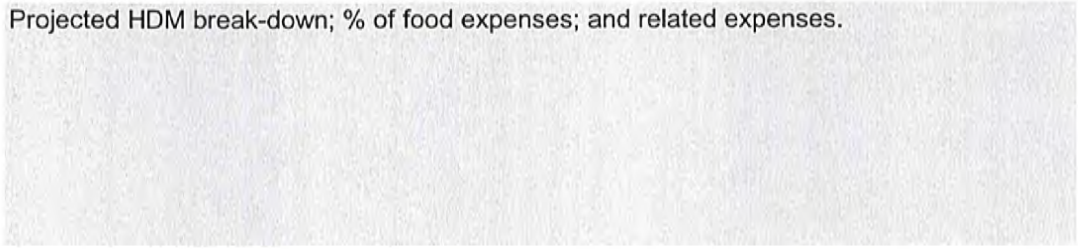
Projected HDM break-down; % of Coordinator administering, reporting, fundraising.

**2. Delivery & Direct Service Cost:**

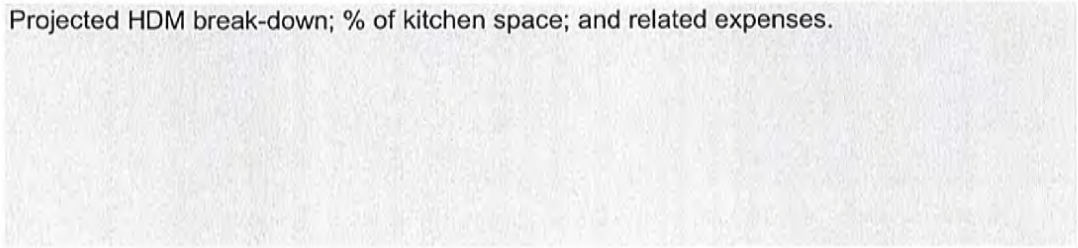
Projected HDM break-down; % of Cooks, Deliverers, Packagers; equipment expenses.

**3. Raw Food:**

Projected HDM break-down; % of food expenses; and related expenses.

**4. Other:**

Projected HDM break-down; % of kitchen space; and related expenses.





# ZONING AMENDMENT RECOMMENDATIONS

July 1, 2021

To: Mecosta County Board of Commissioners  
From: Mecosta County Planning Commission  
Re: **Proposed Ordinance 21-003**

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**Application presented by:**

Mecosta County Planning Commission  
14485 Northland Drive  
Big Rapids MI 49307

**Requested Action:** Amend Zoning Ordinance Text by adding information about Cargo/Shipping/Storage Containers

## SECTION 9.2 DEFINITIONS:

**CARGO/SHIPPING/STORAGE CONTAINER** (hereinafter referred to as Cargo Container): Any metal or primarily metal container designed or constructed to ship, store, or handle bulk goods or items, of which appears substantially similar to such containers in appearance. Such containers include reusable steel boxes, freight containers, and bulk shipping containers; originally, a standardized reusable vessel that was designed for and used in the parking, shipping, movement, transportation or storage of freight, articles of goods or commodities; generally capable of being mounted or moved on a rail car, truck trailer or loaded on a ship.

## SECTION 3.23 TEMPORARY AND PORTABLE BUILDINGS, USES, AND STRUCTURES

### G. Truck boxes and semi-tractor trailers (boxes)

1. Truck and semi-truck tractor trailer boxes shall not be used for storage in any zoning district.
2. Cargo/Shipping/Storage Containers may be used for storage in the R-1, AF, AG, C-1, C-2, C-3 and I districts with the following restrictions.
  - a. On less than 5 acres a maximum of 1 cargo container may be placed with a maximum length of 20 feet.
  - b. On 5 acres to 10 acres a maximum of 2 cargo containers may be placed with a maximum length of 40 feet in length per container
  - c. On 10 plus acres a maximum of 4 cargo containers may be placed with a maximum length of 40 feet per container.
  - d. All cargo containers shall be free from damage, severe rust, and shall not have exposed bare metal.
  - e. Shall not be stacked.
  - f. Shall not display advertising, company logos, names or other markings painted on or otherwise attached to the exterior of the cargo container.
  - g. Shall be of a uniform color
  - h. A cargo container may be allowed in Commercial or Industrial zoning districts with a lawfully established principal use. Shall be located behind a slatted chain link fence, wooden fence, or other acceptable fence having a minimum height of eight feet, or existing solid vegetation having a minimum height of eight feet.
  - i. Cargo Containers shall not be used for any advertising purpose and shall be kept clean of all alpha-numeric signage and writing.
  - j. A solid foundation (road base material or better) is required for permanent accessory storage uses.
  - k. Cargo containers shall meet the setback requirements of the underlying zone.
  - l. Zoning Clearance must be received for the placement of a cargo unit.

**Date of Public Hearing:** July 1, 2021

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**Comments From:**

**Township Boards:** None, though Austin Township had expressed support at a previous meeting.

**Health Department:** None

**Planning Commission:** None

**Others:** None

**Other Information:**

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**Planning Commission Action:** A motion was made by Bill Stanek and supported by Ethan Ray to recommend approval of the Ordinance Amendment to the Board of Commissioners. (Lambrix & Norton not present).

## ORDINANCE NO. 21-003

### AN ORDINANCE TO AMEND THE MECOSTA COUNTY ZONING ORDINANCE, ADOPTED PURSUANT TO THE PROVISIONS OF PUBLIC ACT 110 of 2006, AS AMENDED.

The Mecosta County Board of Commissioners, State of Michigan, ordains:

**Section 1.** The Mecosta County Zoning Text, which is part of the Mecosta County Zoning Ordinance, adopted June 20, 2002, and effective August 5, 2002, is amended by changing and adding of **ARTICLE III SECTION 3.TEMPORARY AND PORTABLE BUILDINGS, USES AND STRUCTURES AND ARTICLE IX SECTION 9.2 DEFINITIONS** as follows:

#### SECTION 9.2 DEFINITIONS:

**CARGO/SHIPPING/STORAGE CONTAINER** (hereinafter referred to as Cargo Container): Any metal or primarily metal container designed or constructed to ship, store, or handle bulk goods or items, of which appears substantially similar to such containers in appearance. Such containers include reusable steel boxes, freight containers, and bulk shipping containers; originally, a standardized reusable vessel that was designed for and used in the parking, shipping, movement, transportation or storage of freight, articles of goods or commodities; generally capable of being mounted or moved on a rail car, truck trailer or loaded on a ship.

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  - a. On less than 5 acres a maximum of 1 cargo container may be placed with a maximum length of 20 feet.
  - b. On 5 acres to 10 acres a maximum of 2 cargo containers may be placed with a maximum length of 40 feet in length per container
  - c. On 10 plus acres a maximum of 4 cargo containers may be placed with a maximum length of 40 feet per container.
  - d. All cargo containers shall be free from damage, severe rust, and shall not have exposed bare metal.
  - e. Shall not be stacked.
  - f. Shall not display advertising, company logos, names or other markings painted on or otherwise attached to the exterior of the cargo container.
  - g. Shall be of a uniform color
  - h. A cargo container may be allowed in Commercial or Industrial zoning districts with a lawfully established principal use. Shall be located behind a slatted chain link fence, wooden fence, or other acceptable fence having a minimum height of eight feet, or existing solid vegetation having a minimum height of eight feet.
  - i. Cargo Containers shall not be used for any advertising purpose and shall be kept clean of all alpha-numeric signage and writing.
  - j. A solid foundation (road base material or better) is required for permanent accessory storage uses.
  - k. Cargo containers shall meet the setback requirements of the underlying zone.
  - l. Zoning Clearance must be received for the placement of a cargo unit.

Date Adopted:

Mecosta County Board of Commissioners

Motion By:

Supported By:

**ROLL CALL VOTE:**

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Marilynn Bradstrom, Chair  
MECOSTA COUNTY BOARD OF COMMISSIONERS

I, Marcee M. Purcell, being the Clerk of Mecosta County and Clerk for the Mecosta County Board of Commissioners, do hereby certify that the Board Adopted the above amendment to the Mecosta County Zoning Ordinance, at a regular meeting of The Board held on July 15, 2021.

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Marcee M. Purcell, Mecosta County Clerk

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Date Approved



**Mecosta-Osceola County Department of Health & Human Services****Joint Board Meeting Minutes**

June 22, 2021

**PERSONS PRESENT:**

Janice Covey, Mecosta County Chairman  
Carolyn Curtin, Osceola County Chairman  
Susan Haut, Mecosta Vice-Chair  
Carole Edstrom, Osceola County Board Member  
Jan McBrien, Mecosta County Board Member  
Sally Momany, Osceola County Commissioner  
Wendy Nystrom, Mecosta County Commissioner  
Jennifer Schmidt, Acting-Director

**ABSENT:**

Glenn Bluhm, Osceola County Vice-Chair

The Meeting was called to order by Ms. Curtin at 9:06 am via teleconference.

Minutes from the May 25, 2021 meeting were reviewed and motion to approve made by Ms. Covey with support from Ms. Haut. Motion carried.

The Agenda was reviewed and motion to approve made by Ms. Covey with support from Ms. Haut. Motion carried.

**PUBLIC COMMENT:**

Ms. Nystrom stated the county commissioners have started on next years Budget.  
Ms. Momany provided an update on mask-policy.

**LOCAL OFFICE ISSUES/Directors Report:**

Acting-Director, Jennifer Schmidt, updated the Boards on:

- Staffing update
- Staff return to work protocols.
- Projection on Face-to-Face meetings are based on MIOSHA guidelines.
  - Emergency orders are in place for Osceola County until July 6<sup>th</sup>. E.O. for Mecosta County is July 31<sup>st</sup>. The city of Big Rapids E.O. extends thru August.
- Project One-Day



Project One Day Q  
and A.docx

- Schulker's training for Child Welfare staff



Schulkers  
Training.docx

- Prevention Rollout



Prevention Pilot  
Protocol.docx

**MCSSA:**

- The annual MCSSA/MCSCET Conference Registration discussed. Conference is September 13<sup>th</sup> thru the 15<sup>th</sup> at DoubleTree by Hilton in Grand Rapids. Board attendees are Ms. Covey, Ms. Curtin and Ms. Haut.
- Ms. Covey reminded the Boards of the upcoming March Legislative Conference.

**ADJOURNMENT:**

A motion to adjourn was made at 9:40 a.m. Supported and carried. The next meeting will be Tuesday, July 27, 2021 at 9:00 a.m.

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Jennifer Schmidt, Acting-Director  
Secretary to the Board

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Carolyn Curtin, Osceola County Chairman

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Janice Covey, Mecosta County Chairman

Darren Hengesbach, Recording Secretary

# **Mecosta County** Department of Health & Human Services

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## **Board Meeting Minutes**

June 22, 2021

**PERSONS PRESENT:**

Janice Covey, Mecosta County Chairman  
Jan McBrien, Member  
Susan Haut, Vice-Chairman  
Wendy Nystrom, Mecosta County Commission  
Jennifer Schmidt, Acting-Director

The Meeting was called to order by Ms. Covey at 9:41 am via teleconference.

Minutes from the May 25, 2021 meeting were reviewed and motion to accept the minutes as written was made by Ms. Haut with support by Ms. McBrien. Motion Carried.

The Agenda reviewed and motion to approve by Ms. McBrien. Supported and carried.

**PUBLIC COMMENT:**

Ms. Nystrom provided update on Budget with regards to the Mecosta County DHHS Board.

**FISCAL:**

**A. Financial Report:**

The May Financial Report reviewed. A motion to approve was made by Ms. Haut. Motion supported and carried.

**COUNTY SPECIFIC BUSINESS:**

Ms. Schmidt provided an update on Assistance Payments Division's overdue tasks.  
(Please see Joint-Meeting minutes for additional information)

**ADJOURNMENT:**

A motion to adjourn was made by Ms. Covey at 9:47 a.m. with support by Ms. Haut. The next meeting will be Tuesday, July 27, 2021 at 10:00 am.

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Jennifer Schmidt, Director  
Secretary to the Board

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Janice Covey, Chairman

Darren Hengesbach, Recording Secretary



May 19, 2021

Broomfield Grant, County of Mecosta  
Office of the Controller  
400 Elm Street  
Big Rapids, MI 49307

Dear Friends of Mecosta County,

On behalf of Angels of Action, I would like to thank you for the grant funding in the amount of \$4,213.00 on 5/19/2021. We appreciate your contribution, and this will help us to continue our mission to feed the children of Mecosta & Osceola County.

Since the Backpack Blessings program started in 2011, with 25 children, we have grown to serve over 880 students every weekend during the 2019/2020 school year, from grades preschool through high school. We are blessed to have you help us feed these young children, who represent our future. The cost of sponsoring a child, for an entire year, is \$195.00.

Please continue to keep updated on our campaign, volunteer opportunities, and upcoming events by visiting our website at [www.angelsfaction.org](http://www.angelsfaction.org), 'like' us on Facebook, or join our volunteer FB Group called Halo Helpers.

Your commitment to help feed children in need, in our community, is greatly appreciated. We are thankful for your generosity and look forward to your continued support in the future. This letter will serve as acknowledgement for your tax purposes.

Again, we thank you for your support and helping us succeed in our mission.

Blessings,

Joni Thompson  
President/CEO  
Angels of Action  
[joni@angelsfaction.org](mailto:joni@angelsfaction.org)

*No goods or services of any value were or will be transferred to you in connection with this donation. Angels of Action is a tax-exempt charity under the IRS code section 501c3, tax ID#: 45-2035870*

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P.O. Box 1020, Big Rapids, Michigan, 49307



(734) 716-2121



[donations@angelsfaction.org](mailto:donations@angelsfaction.org)

Angels of Action is a 501(c)(3) non-profit organization.





GRETCHEN WHITMER  
GOVERNOR  
5102 (Rev. 01-15)

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

June 22, 2021

Mecosta County Board of Commissioners  
400 Elm Street  
Big Rapids, MI 49307

Dear Mecosta County Board of Commissioners,

At their meeting on May 24, 2021, the State Tax Commission ("STC") approved the petition of Seth Lattimore as the Mecosta County Designated Assessor. The length and terms of this appointment have been detailed in the interlocal agreement supplied by Mecosta County. If, following an audit of assessing practices, a determination of noncompliance is made concerning a local unit assessment roll, the STC may require the Designated Assessor to serve as the unit's Assessor of Record.

Pursuant to MCL 211.10g(4)(e), the STC may revoke the approved designation of the current Designated Assessor if it is determined that the individual is not capable of ensuring that contracting assessing districts achieve and maintain substantial compliance with the requirements found in statute.

If there are any questions or concerns regarding this matter, please email [AssessingReformQuestions@michigan.gov](mailto:AssessingReformQuestions@michigan.gov).

Thank you for your cooperation throughout this process.

Sincerely,

A handwritten signature in black ink, appearing to read "David Buick".

David A. Buick, Executive Director  
State Tax Commission

Cc: Mecosta County Clerk  
Mecosta County Equalization  
Seth Lattimore, Designated Assessor

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**Minutes  
Drain Committee Meeting  
Wednesday – June 30, 2021, 1:30 pm  
Mecosta County Services Building, Room F & via Zoom**

**1. Call to Order: 1:31 pm**

**Members Present:** Linda Howard (Chair), Wendy Nystrom, Tom O'Neil, Karla Miller

**Others Present:** Paul Bullock, Controller / Administrator, Nicole Clementshaw, Deputy Drain Commissioner

**2. Brady Lake Dam status of project**

- Engineer has staked the easement area. Goal start date for construction is July 12, 2021. Karla will ask the Commissioners for Full Faith and Credit at the next Board of Commissioners meeting.

**3. Tonkin Drain Easement Review**

- Discussion of recent letter sent to “Property Owners of the North” from Mark Baker regarding drain tile on their property.
- Karla explained the easement acquisition process for Gilbert Drive, LLC. and Big Value Center LLC.

**4. Public comment.** None.

**5. Adjourn. 2:13 pm**

**Submitted by** Nicole Clementshaw

Building and Grounds/MSU Extension Committee  
July 6, 2021  
10:00 AM Paris Park Pavilion

CALL TO ORDER: 10:00 AM

PRESENT: Linda Howard – Chair, Tom O’Neil, and Wendy Nystrom

OTHERS PRESENT: Bob Cassidy, Paul Bullock, Jeff Abel, Steve Stratton, Marilynn Bradstrom, Jerrilynn Strong and members of the public.

PUBLIC COMMENT: See New Business below

OLD BUSINESS:

- Sheriff’s Office and Detectives Door: Bob Cassidy advised that the two projects have been completed.

NEW BUSINESS:

- White Pine Valley Recreation Area: Parks Superintendent Jeff Abel reviewed with the Committee the letter from the Parks Commission requesting that the Board of Commissioners review the current structures on the site and consider banning camping on the property. He advised that groups have been using the facility without securing the required permits. Ms. Howard opened the meeting up to discussion, including the public. Joel Schultz, Jerrilynn Strong, Ruth Chapman, Jeff Hardesty, Jim Chapman, and others spoke in favor of the Boy Scouts being allowed to utilize the White Pine Valley Recreation area for wilderness camping experiences. Following discussion Ms. Howard stated that it seemed to her that the two options for the property that were being advocated were to potentially upgrade the property to seek a primitive campground license from the State, this would include demolition of the cabin and adding at least one vault toilet and a well, or if possible, transferring the property to Green Township thru a lease agreement. The Boy Scouts were advised to bring a proposal to the Parks Commission’s July 20<sup>th</sup> 5:00 PM meeting regarding a request to host wilderness camping this year. Members of the Boy Scouts will also work on a proposal to upgrade the property to allow for a primitive campground license.

NEXT MEETING: August 3, 2021 at 10:00 AM in Conference Room F.

ADJOURNMENT: 11:35 AM

## SHERIFF AND JAIL COMMITTEE MINUTES

July 7, 2021 10:00 AM

Conf Rm F &amp; Virtual @ Zoom ID 608 971 9153

Call to Order: 10:00 AM

PUBLIC COMMENT: NONE

PRESENT: Tom O'Neil – Chair, Bill Routley, Wendy Nystrom, Capt. Wood, and Paul Bullock.

SHERIFF'S REPORT: No Report

UNDERSHERIFF'S REPORT: No Report

- Vehicles: Capt. Wood reported for Undersheriff Williams that the new Chevy truck is in and being set up for Marine/Utility use.

JAIL ADMINISTRATOR'S REPORT:

- ICS Grant/Signing Bonus: The approved equipment has been ordered. Approximately \$6,000 still remains to be committed.
- TCI Grant: Stop sticks have been received. Approximately \$3,000 remains available.
- Williams Auditorium: One jury pick has been conducted at Williams Auditorium. The facility worked well. The trial was conducted in the Circuit Court Room.
- Staffing: The Road Patrol is now fully staffed, Corrections hired a new officer last week, they are still 3 below authorized staffing. Final interviews will be conducted on two CO candidates next week. A CO has given their notice. Corrections will still be 2 down.
- Renovation Plans for MPR: DOC has been asked to review the proposed project. Capt. Wood will work with Bob Cassidy to prepare an RFP for an architect.

MEMBER COMMENTS:

ADJOURNMENT: 10:20 AM

NEXT MEETING: August 4, 2021 at 10:00 AM

Location: Conf Rm F for members and Zoom 608 971 9153