

Finance Committee Minutes

6/1/2021

1:30 PM

Conf Rm F and Zoom ID#6084719153

Meeting called by:	Ray Steinke	Note taker:	Paul Bullock
Attendees:	Marilynn Bradstrom, Mindy Taylor		
----- Agenda Topics -----			
Call To Order			
Public Comment		NONE	
Jury Trials		Administrator	
Discussion: The Committee reviewed a request from the Administrator for prior approval for expenses related to conducting off site jury trials and jury picks.			
Conclusions: The Committee will recommend to the Board that the Administrator be authorized to approve contracts of up to \$100,000 total for the special expenses required to utilize Williams Auditorium.			
2020 Audit		Finance Officer	
Discussion: The Finance Officer briefed the Committee on the draft 2020 audit that will be before the Board on Thursday.			
Conclusions: The Committee will recommend to the Board that the 2020 Audit be accepted as presented by the auditors.			
Other Business		NONE	
Commissioner Per Diem and Travel			
Discussion: The Committee reviewed and approved all Commissioner per diem and travel.			
Listed Bills			
Discussion: The Committee reviewed all bills			
Conclusions: The Committee will recommend that all bills be paid.			
Adjournment		2:30 PM	

Finance Committee Agenda

6/1/2021

1:30 PM

Conf Rm F and Zoom ID#6084719153

Meeting called by:	Ray Steinke	Note taker:	Paul Bullock
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Attendees:	Bill Routley, Marilyn Bradstrom, Mindy Taylor
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----- Agenda Topics -----

Call To Order

Public Comment

Jury Trials

Administrator

2020 Audit

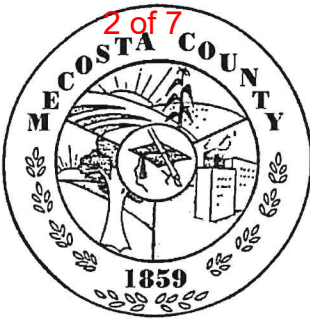
Finance Officer

Other Business

Commissioner Per Diem and Travel

Listed Bills

Adjournment



COUNTY OF MECOSTA
BOARD OF COMMISSIONERS
400 ELM STREET, BIG RAPIDS, MI 49307
Phone (231) 796-2505 Fax (231) 592-0121
www.mecostacounty.org

Marilynn Bradstrom
District #1

Jerrilynn Strong
District #2

Linda Howard
District #3

Raymond Steinke
District #4

Tom O'Neil
District #5

Wendy Nystrom
District #6

William Routley
District #7

Paul E. Bullock
Controller/Administrator

To: Mecosta County Finance Committee

From: Paul Bullock, Administrator *PAB*

Date: June 1, 2021

Re: Jury Trial Resumption

What follows is an update on the resumption of jury trials in Mecosta County.

The Courts have been advised, as of yesterday, that Mecosta County is cleared for resumption of jury trials. Certain criteria have to be met regarding new covid-19 cases in the county and DHD#10 has certified that the county is now in compliance with those requirements.

The Courts have been offered Williams Auditorium through August 20, 2021 for use in jury picks, or trials. There are certain costs, but FSU has cooperated to keep those as low as possible. Rental of the facility will be a net of \$500/week (only on weeks the facility is used), custodial will be a net of \$75/day (only when used).

- AV/Tech support will be charged on an as needed basis. It is not anticipated that significant support will be required.
- Meals/catering: When a jury is seated the court may need to feed them if a trial goes all day or multiple days. FSU will provide the catering and bill the Court.
- Additional Security Staff: FSU will have some additional security staff available to augment Sheriff's Office staff. The Court will be invoiced for the costs.

As you can see, we have some fixed costs, and some that we cannot really provide a good budget for. The rental and custodial for 12 weeks would be \$10,500 maximum. The tech support, catering and security will be based on need. In any case I believe that the need to resume jury trials after nearly 15 months justifies the costs that will be incurred. Any expenditure for off site activities should be an allowable expense for the funding we will be receiving from the US Treasury under the American Rescue Plan.

I am requesting permission to approve contracts for these services in an amount not to exceed \$100,000. I anticipate spending much less, but anything exceeding this will require your approval before it is spent.

Commissioners

Date 5/24/2021

Pay to: LINDA HOWARD

[illegible]


Charge to:	Per Diem
Account #:	101 101 705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Linda Howard

Signed

RECEIVED
MAY 25 2021
BOARD OF
COMMISSIONERS



Commissioners

Date 5/20/2021

[illegible]


TOTAL \$ 100.00

Charge to: Per Diem
Account #: 101 101 705.000

Finance Committee Approval

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

 **COPY**

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MAY 24 2021
BOARD OF
COMMISSIONERS

VOUCHER

COUNTY OF MECOSTA

Commissioners

Date 5-20-21

Pay to:

Tom O'Neil

DATE	ITEMS	AMOUNT
4-1-21	B.O.C.	\$25.00
4-7-21	SHERIFF & JAIL	\$25.00
4-15-21	Building & ZONING	\$25.00
4-15-21	E.M.S.	\$25.00
4-15-21	B.O.C.	\$25.00
5-5-21	SHERIFF & JAIL	\$25.00
5-6-21	B.O.C.	\$25.00
5-8-21	Brady LAKE	\$25.00
5-19-21	DRAIN COMMISSION	\$25.00
5-20-21	Building & ZONING	\$25.00
5-20-21	B.O.C. E.M.S.	\$25.00
5-20-21	B.O.C.	\$25.00

TOTAL \$300.00

Charge to:

Per Diem

Account #:

101 101 705.000


It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Tom O'Neil

Signed

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MAY 20 2021
BOARD OF
COMMISSIONERS

COPY



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