

Finance Committee Minutes

5-4-21

1:30 PM

Conf Rm F and Zoom ID#6084719153

Meeting called by: Ray Steinke **Note taker:** Paul Bullock
Attendees: Bill Routley, Jerri Strong (remote), Marilynn Bradstrom, Mindy Taylor

----- Agenda Topics -----

Call To Order 1:30 PM

Public Comment NONE

Resolution to State Re Revenue Sharing Administrator

Discussion: The Committee reviewed a MAC recommended resolution asking the State to recognize and make whole the Counties who had received reductions to Revenue Sharing thru the tax shift and subsequent use of revenue sharing reserve accounts in 2009 thru 2014. For Mecosta County the amount would be \$373,020.

Conclusions: **The Committee will recommend to the Board that the resolution be submitted to the Board at the May 6th meeting with a recommendation for approval.**

MIDC Application FY 2022 Administrator

Discussion: The Committee reviewed the 2022 Michigan Indigent Defense Commission FY 2022 grant application. The application is increased to allow for training and conference expenses for 3 additional attorneys, and for additional funding for the Managed Assigned Counsel Contract to allow for an additional person to ensure compliance with the recently approved Standard 5 Independence from the Judiciary.

Conclusions: **The Committee will recommend to the Board that the application be approved as presented.**

Budget Alteration/MSU Ext. Finance Officer

Discussion: **The Committee reviewed a Budget Alteration moving funds from Personnel line items within the budget to the Contractual Services line to account for the recently approved amendment to the annual agreement.**

Conclusions: **The Committee will recommend to the Board that the alteration be approved.**

Action items:	Person responsible:	Deadline:
Amend the Budget	Finance Officer	

Budget Amendment Request/FOC SR 215 Finance

Discussion: The Committee reviewed a Budget Amendment request to move \$20,000 from Unreserved Contingency thru Appropriations to SR 215 Friend of the Court to balance the budget.

Conclusions: **The Committee will recommend to the Board that the Budget Amendment be approved as presented.**

Action items:	Person responsible:	Deadline:
Amend the Budget	Finance Officer	

Telephone Software Support/MOSS	IT Dept.
Discussion: The Committee reviewed a three-year renewal of the MOSS contract for telephone services and software support.	
Conclusions: The Committee will recommend to the Board that the renewal be approved as requested.	
Investment Review	Finance Officer
Discussion: The Committee reviewed the investments as reported.	
Broomfield Trust Fund Update	Administrator
Discussion: The Committee reviewed two requests for assistance from Angels of Action and WISE. The Committee will recommend to the Board that \$4,213 be granted to Angels of Action for the purchase of milk for distribution thru their agency. The Committee will further recommend that \$1,500 be granted to WISE for Children's Activities and Supplies.	
Other Business	
Discussion: The Road Commission has provided their 2020 annual audit.	
Commissioner Per Diem and Travel	
Discussion: The Committee reviewed and approved all Commissioner per diem and travel.	
Listed Bills	
Discussion: The Committee reviewed all bills	
Conclusions: The Committee will recommend that all bills be paid.	
Adjournment	2:14 PM

Finance Committee Agenda

5-4-21

1:30 PM

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Attendees:	Bill Routley, Jerri Strong, Marilynn Bradstrom, Mindy Taylor
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----- Agenda Topics -----

Call To Order

Public Comment

Resolution to State Re Revenue Sharing

Administrator

MIDC Application FY 2022

Administrator

Budget Alteration/MSU Ext.

Finance Officer

Budget Amendment Request/FOC SR 215

Finance

Telephone Software Support/MOSS

IT Dept.

Investment Review

Finance Officer

Broomfield Trust Fund Update

Administator

Other Business

Commissioner Per Diem and Travel

Listed Bills

Adjournment

Paul Bullock

From: Deena Bosworth <bosworth@micounties.org>
Sent: Monday, April 19, 2021 3:58 PM
To: Deena Bosworth
Subject: [External Sender] County Revenue Sharing Ask
Attachments: County by county handout.pdf

Good afternoon Board Chairs and Administrators,

MAC has done extensive research into county revenue sharing and the impact the County Revenue Sharing Reserve Fund (CRSRF) has had on county allocations. Our research indicates the state has cumulatively shorted 60 counties more than \$110 million between 2009 and 2014. Now is the time to ask the state for the restoration of those funds.

As most of you will remember, the original deal, negotiated in 2004, zeroed out county revenue sharing for a period of time during which counties were allowed to pay themselves an equivalent amount to their statutory revenue sharing payments. Each year, while paying themselves, the Michigan Department of Treasury authorized each county inflationary increases over the 2004 base level.

The deal struck with the State at the beginning of the Great Recession to pay ourselves and save the State from allocating General Fund dollars to counties, was funded through a property tax collection shift. The proceeds from the shift were put into the CRSRF. Once a county exhausted their reserve fund, they re-entered the state revenue sharing system. By statute, the state was required to pay counties their full funding amount when they re-entered the system. Full funding is defined as the 2004 payment plus inflation until the time you re-entered the state revenue sharing system. If you entered earlier than others, you stopped accruing inflationary increases, in fact, you also lost base funding each of those years.

The exhaustion of the accounts was staggered, with Tuscola exhausting their account in 2008, while Emmet County is expected to exhaust theirs in 2023. The counties that exhausted their accounts prior to 2014 faced cuts to their base revenue sharing payments that were never restored. Counties that came back on to the system in 2014, and later, did not have any of their base funding cut.

Our ask to you is that you share the enclosed information with your senators and representatives and ask for this money to be paid back to your county this year. You are asking for a one-time payment of the cumulative shortfall. The other columns just help illustrate the disparity.

Thanks to the American Rescue Plan, the state is flush with cash. Paying a debt owed to your county should be a priority.

You will inevitably get resistance from legislators, citing the \$1.9 billion slated to go directly to counties from the American Rescue Plan. Please remember and remind them that county revenue sharing is unrestricted, it goes to your general fund and it can pay for non-COVID/pandemic-related expenditures. Please give your legislators examples of general fund expenditures so they understand how this money could be allocated.

As always, if you have any questions or would like to provide feedback, please call or text me. My cell phone number is listed below.

Thank you in advance for helping us secure these withheld funds for you.

Deena

County	Year Back	Full Funding per PA 856 of '04	Cumulative Shortfall	Cumulative Shortfall due to CPI Increases being discounted after County's return to CRS
Tuscola	2008	\$1,097,391	\$900,164	\$2,226,361
Gratiot	2009	\$858,658	\$667,924	\$1,373,324
Houghton	2009	\$682,419	\$530,834	\$1,277,974
Ionia	2009	\$1,177,604	\$1,135,182	\$2,184,891
Montcalm	2009	\$1,242,506	\$966,510	\$1,985,781
Saginaw	2009	\$4,566,393	\$3,593,584	\$7,128,205
St. Joesph	2009	\$1,373,505	\$1,404,350	\$2,543,232
Alpena	2010	\$727,709	\$494,016	\$1,067,487
Bay	2010	\$2,583,966	\$1,754,164	\$3,815,206
Branch	2010	\$967,225	\$656,617	\$1,428,600
Calhoun	2010	\$2,996,863	\$2,034,468	\$4,424,203
Genesee	2010	\$9,882,633	\$6,708,976	\$14,625,200
Hillsdale	2010	\$938,712	\$1,227,594	\$1,049,469
Jackson	2010	\$3,372,803	\$2,289,678	\$2,886,114
Lapeer	2010	\$1,671,555	\$1,134,762	\$2,475,325
Sanilac	2010	\$916,181	\$806,909	\$1,330,496
Shiawassee	2010	\$1,441,355	\$978,486	\$2,111,210
Van Buren	2010	\$1,538,127	\$1,044,181	\$2,273,531
Wayne	2010	\$50,012,170	\$33,951,522	\$72,673,445
Alger	2011	\$191,722	\$130,153	\$252,997
Arenac	2011	\$336,518	\$146,892	\$467,395
Cass	2011	\$1,041,225	\$717,466	\$1,427,003
Clare	2011	\$645,334	\$314,745	\$917,803
Delta	2011	\$802,102	\$547,072	\$1,163,381
Gladwin	2011	\$509,301	\$350,168	\$698,347
Ingham	2011	\$6,088,744	\$4,133,437	\$8,165,477
Isabella	2011	\$1,243,488	\$844,161	\$1,697,773
Kalamazoo	2011	\$5,188,838	\$3,529,074	\$7,423,778
Kent	2011	\$12,048,525	\$8,173,376	\$17,073,729
Lenawee	2011	\$2,034,689	\$1,381,023	\$2,749,793
Luce	2011	\$128,332	\$89,349	\$86,273
Marquette	2011	\$1,275,675	\$958,867	\$1,959,710
Newaygo	2011	\$954,111	\$647,713	\$1,320,530
Oscela	2011	\$566,809	\$384,977	\$789,290
Ottawa	2011	\$4,688,171	\$3,182,637	\$6,878,327
Allegan	2012	\$2,249,250	\$991,041	\$2,304,036
Barry	2012	\$1,147,434	\$500,923	\$1,103,777
Berrien	2012	\$3,642,830	\$1,590,495	\$3,785,728
Chippewa	2012	\$717,778	\$314,745	\$703,186
Eaton	2012	\$2,216,196	\$967,474	\$2,263,460
Gogebic	2012	\$338,841	\$147,910	\$357,240

Huron	2012	\$801,286	\$350,177	\$734,923
Iosco	2012	\$531,378	\$368,227	\$565,611
Macomb	2012	\$16,432,531	\$14,116,664	\$16,698,290
Mecosta	2012	\$851,547	\$373,020	\$821,115
Menominee	2012	\$530,794	\$229,938	\$522,573
Missaukee	2012	\$283,698	\$123,858	\$287,661
Muskegon	2012	\$3,601,090	\$2,444,656	\$5,328,206
Ontonagon	2012	\$173,272	\$141,169	\$180,180
Schoolcraft	2012	\$184,693	\$80,633	\$176,026
Baraga	2013	\$187,463	\$37,829	\$83,701
Dickenson	2013	\$572,795	\$411,914	\$310,820
Iron	2013	\$270,641	\$243,011	\$136,331
Livingston	2013	\$3,109,165	\$2,316,267	\$1,667,611
Midland	2013	\$1,974,882	\$959,786	\$1,173,095
Monroe	2013	\$3,104,205	\$621,449	\$1,528,514
Oceana	2013	\$535,534	\$107,048	\$300,925
Roscommon	2013	\$507,564	\$101,527	\$765,051
St. Clair	2013	\$3,754,393	\$751,345	\$1,934,886
Washtenaw	2013	\$6,907,907	\$1,381,281	\$3,618,512
Wexford	2013	\$671,845	\$134,386	\$346,660
Clinton	2014	\$1,334,267	\$0	\$233,851
Manistee	2014	\$545,132	\$0	\$124,501
Benzie	2015	\$339,784	\$0	\$44,363
Cheboygan	2015	\$564,233	\$0	\$54,064
Crawford	2015	\$320,817	\$0	\$357,718
Grand Traverse	2015	\$1,707,927	\$0	\$209,834
Lake	2015	\$246,750	\$0	\$170,719
Montmorency	2015	\$216,036	\$0	\$24,873
Oakland	2015	\$26,163,819	\$0	\$3,364,472
Ogemaw	2015	\$460,256	\$0	\$60,479
Oscoda	2015	\$196,384	\$0	\$12,207
Otsego	2015	\$490,832	\$0	\$60,312
Presque Isle	2015	\$313,601	\$0	\$28,279
Kalkaska	2016	\$348,930	\$0	\$17,036
Mason	2016	\$628,952	\$0	\$30,694
Alcona	2017	\$244,389	\$0	\$9,147
Charlevoix	2017	\$589,368	\$0	\$13,823
Antrim	2019	NA	\$0	NA
Keweenaw	2019	NA	\$0	NA
Mackinac	2019	NA	\$0	N/A
Leelanau	2021	NA	\$0	N/A
Emmet	2023	NA	\$0	NA
Total		\$215,968,889	\$117,617,804	\$234,466,150

MECOSTA COUNTY RESOLUTION #2021-11

Supporting State of Michigan Fulfilling Its Statutory Obligation with Regards to State Revenue Sharing Payment Amounts

WHEREAS, in 2005 State Revenue Sharing payments were discontinued to counties, relieving the State Budget of \$183 million in annual State Revenue Sharing payments to counties, with the promise and agreement that these payments would be restored when each of the individual counties Revenue Sharing Reserve Fund were exhausted

WHEREAS, Mecosta County's Revenue Sharing Reserve Fund was exhausted in 2012; and

WHEREAS, the Michigan Association of Counties has identified 60 Michigan counties that have received less than the statutorily required amount of State Revenue Sharing since Revenue Sharing Reserve Funds were exhausted; and

WHEREAS, The Michigan Association of Counties has identified a \$373,020 cumulative shortfall in State Revenue Sharing payments to Mecosta County since 2012; and

WHEREAS, with the influx of American Rescue Plan funds to the State of Michigan, there are sufficient funds available to make counties whole with regard to State Revenue Sharing payment shortfalls; and

WHEREAS, unlike Mecosta County's allocation from the American Rescue Plan, the payment of the State Revenue Sharing shortfall will not be restricted to COVID-19 related expenses thereby making it eligible for critical infrastructure projects, pension fund or OPEB contributions and other expenditures.

THEREFORE BE IT RESOLVED, that the Mecosta County Board of Commissioners does hereby support and urge the State of Michigan to fulfill its statutory obligations with regard to State Revenue Sharing payments for all 60 Michigan counties identified by the Michigan Association of Counties that received less than their statutorily required amounts.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, and Mecosta County's State Legislative delegation for their consideration and action.

AYES: Commissioners: _____

NAYS: Commissioners: _____

RESOLUTION DECLARED ADOPTED. _____

Marcee M. Purcell
Mecosta County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 6th day of May, 2021.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ____ day of _____, 2021, A.D.

Marcee M. Purcell
Mecosta County Clerk

Compliance Plan and Cost Analysis Renewal - FY 2022

Applicant

FOR OFFICE USE ONLY: Version # _____ APP # _____

1. Applicant Information

- | | | | | |
|----|---|--------------------------------|---|--------------|
| a. | Applicant Name | Mecosta County | | |
| b. | Organizational Unit | | | |
| c. | Address | 400 E. Elm Street | | |
| d. | Address 2 | | | |
| e. | City | Big Rapids | State | MI Zip 49307 |
| f. | Federal ID Number | X | Reference No. | |
| g. | Applicant fiscal year (beginning month and day) | - | | |
| h. | Agency Type | | | |
| | <input type="radio"/> City | <input type="radio"/> Township | <input checked="" type="radio"/> County | |
| | <input type="radio"/> Village | | | |

2. Project Information

- | | | | | |
|----|--|---|--------------|--------------|
| a. | Project Name | Compliance Plan and Cost Analysis Renewal - FY 2022 | | |
| b. | Is implementing agency same as Applicant | <input checked="" type="radio"/> Yes <input type="radio"/> No | | |
| c. | Implementing Agency Name | | | |
| d. | Project Start Date | Oct-01-2021 | End Date | Sep-30-2022 |
| e. | Amount of Funds Requested | \$310,235.20 | Project Cost | \$475,512.00 |
| f. | Agency Local Share: | 165,276.80 | | |

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3. Contacts**a. Authorized Official**

Name Paul E. Bullock
 Title Controller
 Mailing Address 400 E. Elm Street
 City Big Rapids State MI Zip 49307
 Telephone (231) 796-2505 Fax
 E-mail Address pbullock@mecostacounty.org

b. Project Director / Primary Contact

Name Karen Moore
 Title MAC Administrator
 Mailing Address P.O. Box 88
 City Harrison State MI Zip 48625
 Telephone (989) 424-0304 Fax
 E-mail Address idconsultantsmoore@gmail.com

c. Financial Officer

Name Mindy Taylor
 Title Financial Officer
 Mailing Address 400 E. Elm Street
 City Big Rapids State MI Zip 49307
 Telephone (231) 796-2505 Fax
 E-mail Address mtaylor@mecostacounty.org

Additional Information

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APP # _____

Submitter Information

Funding Unit/System Name: Mecosta County

☒ I hereby certify that I am authorized to submit the application and the information and representations contained in the application is true and correct.

Submitted By (include name, title, email address and phone number):

Name: Karen Moore

Title: MAC Administrator

Email Address: idconsultantsmoore@gmail.com

Phone Number: (989) 424-0304

Date: 04/17/2021

Signature: *Karen Moore*

Delivery System Model

1. What type of indigent defense delivery system do you have currently? (indicate all that apply):
 - ☐ Public Defender Office (county employees)
 - ☐ Public Defender Office (non-profit/vendor model)
 - ☒ Managed Assigned Counsel System (Name of MAC Attorney Manager and P#:) [Karen L. Moore P58831]
 - ☐ Assigned Counsel System
 - ☐ Contract Defender System
 - ☐ Regionalized system or coordination with other trial court funding units

If you are unsure about your type of indigent defense delivery system, more information can be found in MIDC's report entitled Delivery System Reform Models (2016), posted here: <https://michiganidc.gov/resources>. Questions can also be directed to your MIDC Regional Manager.

2. Are you proposing to change your type of indigent defense delivery system for next year? Please respond Yes or No. ☐ Yes ☒ No
3. If you are changing your indigent defense delivery system, what model do you plan to use next year?

Standard 1 - Training and Education

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APP # _____

Standard 1 (Page 1)**Training of Attorneys**

4. Number of attorneys who accept adult criminal defense assignments as of October 1, 2021 10
5. Number of attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2021 0

In the cost analysis, please include a list of names and P#s of all the attorneys who accept adult criminal defense case assignments in your system, including conflict counsel and counsel for youths charged as adults.

6. What is your plan for training attorneys with less than 2 years of Michigan criminal defense experience?
- We currently have no attorneys with less than two years of Michigan criminal defense experience, but if we develop an attorney wishing to perform this work we'll require them to attend CDAM's trial college or some other comparable program as well as participate in other approved trainings.

Standard 1 (Page 2)

7. Please describe your system's training plan, including how compliance will be tracked for reporting requirements:
- We propose CDAM or some other acceptable training conferences that the MAC can approve paid at the rate of \$30 per hour for the 12 required hours per attorney. We will also pay travel, meals and hotel charges per the county's travel/training policy. We plan for SADO and NAPD memberships for all attorneys. These will be tracked by providing training certificates to MIDC and to the county's MAC.

Standard 1 (Page 3)

8. If an attorney does not complete the required training, how will the system address the noncompliance?
- Attorneys who do not complete the required trainings will be suspended until the training is completed. This suspension will be from receiving any new cases. As to cases pending, the MAC will make a determination as to the status of those cases and what would be in the clients' best interests. Should this occur, this will immediately be discussed with the MIDC regional manager.
9. Any changes in your funding needs from the prior year for Standard 1? Please respond Yes or No. ☒ Yes ☐ No

If yes, please describe in the cost analysis.

Standard 2 - Initial Interview

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Standard 2 (Page 1)

Initial Client Interviews

10. The MIDC Standards now require the selection and assignments of attorneys to be done independently from the judiciary. How and when are defense attorneys notified of new assignments?

Following arraignment, the MAC office is provided an arraignment log sheet from the arraignment attorney. The MAC office emails the assigned attorney (client, case number, contact info. and charges).

Standard 2 (Page 2)

11. How are you verifying that in-custody attorney client interviews occur within three business days?

The attorneys certify this by signing the affidavit of service when submitting their invoices. The MAC also does random checks by asking litigants and judges and making personal observations (when in court, making sure attorneys are not calling the hall for their clients, by example).

Standard 2 (Page 3)

12. How are you verifying attorneys' introductory communications with out-of-custody clients?

The attorneys certify this by signing the affidavit of service when submitting their invoices. The MAC also does random checks by asking litigants and judges and making personal observations (when in court, making sure attorneys are not calling the hall for their clients, by example).

Standard 2 (Page 4)

13. How are you compensating attorneys for conducting initial interviews? Please include whether you intend to compensate attorneys differently for in-custody and out-of-custody interviews.

Per our plan, the attorneys are paid at the rate of \$50 per case for meeting this standard. There is no difference for in-custody and out-of-custody.

14. Any changes in your funding needs from the prior year for Initial Interviews? Please ☐ Yes ☒ No
 respond Yes or No.

If yes, please describe in the cost analysis.

Standard 2 (Page 5)

Confidential Meeting Spaces

- | | |
|--|---|
| 15. How many confidential meeting spaces are in the jail? | 3 |
| 16. What is the TOTAL amount of confidential meeting spaces in the courthouse? | 5 |
| 17. How many confidential meeting spaces in the courthouse are for in-custody clients? | 5 |

Please describe these spaces.

In the jail, there are two conference rooms (one has the video equipment in it) and the library. In the courthouse there are two conference rooms on each floor and another room the attorneys use for client pre-trials.

Standard 2 (Page 6)

18. How many confidential meeting spaces in the courthouse are for out-of-custody clients? 5

Please describe these spaces.

In the courthouse there are two conference rooms on each floor and another room the attorneys use for client pre-trials.

Standard 2 (Page 7)

19. Any changes from the prior year's compliance plan for your confidential meeting spaces? Please respond Yes or No. ☐ Yes ☒ No

If Yes, please describe the proposed changes.

20. Any changes from the prior year's funding needs for confidential meeting spaces? Please respond Yes or No. ☐ Yes ☒ No

If yes, please describe in the cost analysis.

Standard 3 - Investigation and Experts

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Standard 3 (Page 1)**Experts and Investigators**

21. The MIDC Standards now require approval of expert and investigative assistance to be independent from the judiciary. Describe the process of how attorneys request expert witness assistance for their indigent clients:

The MAC has created a form for the attorneys to request experts and investigators. This form is completed and provided to the MAC for review and approval.

Standard 3 (Page 2)

22. Any change from the prior year's process to request expert witness assistance? ☐ Yes ☒ No
Please respond Yes or No.

If yes, please explain the change:

Standard 3 (Page 3)

23. Describe the process of how attorneys request investigative assistance:

The MAC has created a form for the attorneys to request experts and investigators. This form is completed and provided to the MAC for review and approval.

Standard 3 (Page 4)

24. Any change from the prior year's process to request investigative assistance? ☐ Yes ☒ No
Please respond Yes or No.

If yes, please explain the change:

Standard 3 (Page 5)

25. How are attorney requests (whether approved or denied) for experts and investigators tracked by the system?
Please include approved and denied requests.

The MAC is tasked with tracking this.

26. Any change from the prior year's funding needs for Standard 3? Please respond Yes or No. ☐ Yes ☒ No

If yes, please describe in the cost analysis.

Standard 4 - Counsel at First Appearance

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Standard 4 (Page 1)**Counsel at First Appearance and Other Critical Stages**

27. The MIDC Standards now require the selection and assignments of attorneys to be done independently from the judiciary. How are you providing counsel at first appearance and all arraignments? Please provide detail for circuit and district court coverage.

We have an attorney assigned to the district court each day and the assigned attorney is responsible for the arraignments (scheduled or jail) scheduled for that day. The circuit court has the assigned attorney handle arraignments on his/her respective cases. If not available, the assigned arraignment attorney is to handle.

Standard 4 (Page 2)

28. How are you providing counsel at all other critical stages? Please provide details:

Following arraignment an attorney is assigned (if requested and the litigant qualifies). The assigned attorneys handle all future hearings.

Standard 4 (Page 3)

29. How are you compensating attorneys for Standard 4? Please provide detail for compensating counsel at first appearance and compensating counsel at all other critical stages.

Per our plan, the attorneys are paid at the rate of \$100 per day for providing this service for jail arraignments and \$250 for walk-in/scheduled arraignments which occur on Thursdays.

Standard 4 (Page 4)

30. Do you have a prison in your County? ☐ Yes ☒ No

If Yes, how is counsel provided to people charged with crimes while incarcerated in the prison?

Do you seek reimbursement for the cost of counsel from the Michigan Department of Corrections? ☐ Yes ☐ No

Standard 4 (Page 5)

31. Are there or will there be any misdemeanor cases where your court accepts pleas without the defendant appearing before a magistrate or a judge? For example, pleas by mail, over the counter pleas, pleas online, etc. Please answer Yes or No. ☒ Yes ☐ No

32. Describe how counsel is offered to a defendant making a plea who does not appear before a magistrate or judge:

This happens only rarely, but when it does DC223 is used. This plea by mail form explains the right to counsel.

Standard 4 (Page 6)

33. Any change from the prior year's attorney compensation for Standard 4? Please respond Yes or No. ☐ Yes ☒ No

Standard 4 - Counsel at First Appearance for Compliance Plan and Cost Analysis Renewal - FY 2022

Agency: Mecosta County

Application: Compliance Plan and Cost Analysis Renewal - FY 2022

If yes, please describe in the cost analysis.

34. Any change from the prior year's funding needs for Standard 4? Please respond Yes or No. ☐ Yes ☒ No

If yes, please describe in the cost analysis.

Standard 5 - Attorney Assignment

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Standard 5 (Page 1)

The MIDC Standards now require independence from the court including the selection and assignment of attorneys, attorney compensation and approval of requests for expert and investigative assistance.

35. How will attorneys be selected to provide adult indigent criminal defense services in your indigent defense system? Please describe any eligibility requirements needed by the attorneys as well as the selection process:

The attorneys currently providing these services will continue to be used. The MAC will continue to develop any other interested and qualified attorneys.

Standard 5 (Page 2)

36. Will the selection process be facilitated by a committee of stakeholders? ☒ Yes ☐ No

If so, please list the titles of participating officials, agencies, or departments as appropriate.

Standard 5 (Page 3)

37. Who will approve an attorney's eligibility to receive assigned cases? MAC Karen Moore
38. Who will assign work to the attorneys in the indigent defense system? Please include the person's name, title, employer and/or supervisor.

Person's Name: Karen L. Moore

Title: Managed Assigned Counsel Administrator

Employer and/or Supervisor: Indigent Defense Consultants, PC

39. Who will review and approve attorney billing? Karen L. Moore
40. Who will approve requests for expert and investigative assistance? Karen L. Moore
41. Who will review and approve expert and investigative billing? Karen L. Moore

Standard 5 (Page 4)

42. What is your appeal process to resolve any potential conflicts between the assigned attorney and the person(s) assigning casework?

If there is an appeal in this process, we will contact our MIDC regional representative and ask that another MAC from a similar system review and make an independent evaluation.

Standard 5 (Page 5)

43. What is your appeal process to resolve any potential conflicts between the assigned attorney and the person(s) or reviewing/approving billing?

If there is an appeal in this process, we will contact our MIDC regional representative and ask that another MAC from a similar system review and make an independent evaluation.

Standard 5 (Page 6)

44. What is your appeal process to resolve denied or partially denied requests for expert or investigative assistance?

If there is an appeal in this process, we will contact our MIDC regional representative and ask that another MAC from a similar system review and make an independent evaluation.

Miscellaneous

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APP # _____

Personnel

In the cost analysis, please provide detail about all personnel employed by the funding unit. This should include DIRECT SERVICE PROVIDERS (Public Defender Chief, Deputy Chief, Assistant Defenders, and staff of the defender office employed by the system) as well as ANCILLARY STAFF (court clerks, sheriff employees, etc.)

Ancillary Staff

45. In limited circumstances, the MIDC can fund some other system staffing needs if required to implement one of the MIDC standards. These requests are evaluated each year.

46. Do you have any ancillary staff? Please answer Yes or No. ☐ Yes ☒ No

If yes, what standard(s) or reporting needs do they meet?

If yes, how are you tracking time for ancillary staff?

47. For existing ancillary staff, are there any personnel positions/hours eliminated, reduced or increased from the prior year? Please answer Yes or No. ☐ Yes ☐ No

If yes, please explain in the cost analysis.

48. Are any additional ancillary staff positions or hours requested from the prior year? Please answer Yes or No. ☐ Yes ☒ No

If yes, please explain in the cost analysis.

Reimbursement Costs for Creating Plan

An indigent criminal defense system may submit to the MIDC an estimate of the cost of developing a plan and cost analysis for implementing the plan under MCL 780.993(2). Please attach documentation of planning time for FY22, if seeking reimbursement under this provision.

Are you requesting reimbursement of planning costs? ☐ Yes ☒ No

If yes, do you have receipts showing that non-funding unit employees have been paid? ☐ Yes ☐ No

What is the amount you are seeking in reimbursement?

Reminders

- You must also complete a cost analysis.
- In order to complete your application, you must submit a list of the attorneys providing services with P numbers.
- If applicable, you must submit documentation supporting your request under MCL 780.993(2) for reimbursement for the cost of compliance planning.

List of the attorneys providing services

Attorneys Accepting Assignments

Name of Attorney	Bar Number	Title	Type of Office	Years Practicing
------------------	------------	-------	----------------	------------------

				g Criminal Defense in Michigan
Barnhart, Erin	71628		Private Attorneys	13.0
Duvall Jr., Dennis	60586		Private Attorneys	21.0
Hackett, Robert	49968		Private Attorneys	26.0
Lewis, John	39958		Private Attorneys	33.0
Longoria, Dianne	64170		Private Attorneys	18.0
Samuels, James	32445		Private Attorneys	28.0
Benson, Steven	59238		Private Attorneys	21.0
Gurumurthy, Ravi	78368		Private Attorneys	7.0
Barnett, William	39633		Private Attorneys	35.0

Cost Analysis

Instructions for Completion of the Fiscal Year 2022 Cost Analysis

Please complete all sections of the spreadsheet and narrative relevant to your request for grant funds. The cost analysis request is for the total adult criminal indigent defense system cost funded by the state grant, local share, and other funding sources. As noted in the narrative for each budget category, please highlight or make note of a new or changed budget request for FY22. Justification of expenses should include a clear statement as to how the position, contract, or item is a direct expense of the local indigent defense system. The request must include calculations for rates, hours and pricing of requested items. Please refer to the MIDC's GRANT MANUAL for guidance as to allowable costs. Click on 'Show Documents' to view the Grant Manual.

Does or will your system use a vendor/nonprofit model public defender office to provide indigent defense services? ☐ Yes ☒ No

Cost Analysis Detail for Compliance Plan and Cost Analysis Renewal - FY 2022
 Agency: Mecosta County
 Application: Compliance Plan and Cost Analysis Renewal - FY 2022

4/17/2021

FOR OFFICE USE ONLY:		Version # _____		APP # _____			
	Line Item	Qty	Rate	Units	UOM	Total	State Grant
Program Expenses							
1	Personnel						
2	Fringe Benefits						
Contractual							
1	Contracts for Attorneys						
	Assigned Counsel Notes : District Court Assignment - 3% increase (first increase since inception)	1.0000	78732.000	1.000		78,732.00	78,732.00
	Assigned Counsel Notes : Arraignment Attorney - Same request since inception.	1.0000	43550.000	1.000		43,550.00	43,550.00
	Assigned Counsel Notes : Circuit Court Assignment - 3% increase (first increase since inception)	1.0000	221450.000	1.000		221,450.00	221,450.00
	Managed Assigned Counsel Administration Notes : \$10,000 added for Standard 5 compliance. No other increase provided to MAC since inception.	1.0000	70000.000	1.000		70,000.00	70,000.00
	Assigned Counsel Notes : Circuit Court - Initial Interviews - Same request since inception.	1.0000	15000.000	1.000		15,000.00	15,000.00
	Assigned Counsel Notes : District Court - Initial Interview - Same request since inception.	1.0000	25000.000	1.000		25,000.00	25,000.00

Cost Analysis Detail for Compliance Plan and Cost Analysis Renewal - FY 2022
 Agency: Mecosta County
 Application: Compliance Plan and Cost Analysis Renewal - FY 2022

4/17/2021

Line Item	Qty	Rate	Units	UOM	Total	State Grant
Total for Contracts for Attorneys					453,732.00	453,732.00
2 Contracts for Experts and Investigators						
Experts	1.0000	5000.000	1.000		5,000.00	5,000.00
Investigators	1.0000	5000.000	1.000		5,000.00	5,000.00
Total for Contracts for Experts and Investigators					10,000.00	10,000.00
3 Contracts for Construction						
4 Contracts Other						
Total Contractual					463,732.00	463,732.00
Other Expenses						
1 Equipment						
2 Training/Travel						
NAPD Membership	10.0000	40.000	1.000		400.00	400.00
SADO Membership	10.0000	75.000	1.000		750.00	750.00
Training-CDAM or other approved trainings.	10.0000	30.000	12.000		3,600.00	3,600.00
Mileage-CDAM or equivalent	10.0000	0.575	200.000		1,150.00	1,150.00
Meals-Meals at training conferences	10.0000	38.000	1.000		380.00	380.00
Lodging-For training conferences	10.0000	300.000	1.000		3,000.00	3,000.00
Total for Training/Travel					9,280.00	9,280.00
3 Supplies/Services						
Transcripts and other documents	1.0000	2500.000	0.000		2,500.00	2,500.00
Total Other Expenses					11,780.00	11,780.00

Cost Analysis Detail for Compliance Plan and Cost Analysis Renewal - FY 2022
Agency: Mecosta County
Application: Compliance Plan and Cost Analysis Renewal - FY 2022

4/17/2021

Line Item	Qty	Rate	Units	UOM	Total	State Grant
TOTAL EXPENDITURES					475,512.00	475,512.00

Cost Analysis Summary for Compliance Plan and Cost Analysis Renewal - FY 2022
 Agency: Mecosta County
 Application: Compliance Plan and Cost Analysis Renewal - FY 2022

4/17/2021

	Category	Total	State Grant	Narrative
Program Expenses				
1	Personnel	0.00	0.00	
2	Fringe Benefits	0.00	0.00	
Contractual				
1	Contracts for Attorneys	453,732.00	453,732.00	
2	Contracts for Experts and Investigators	10,000.00	10,000.00	
3	Contracts for Construction	0.00	0.00	
4	Contracts Other	0.00	0.00	
Total Contractual		463,732.00	463,732.00	
Other Expenses				
1	Equipment	0.00	0.00	
2	Training/Travel	9,280.00	9,280.00	These increases are stated increases by NAPD and SADO as well as an increase from 8 to 10 attorneys.
3	Supplies/Services	2,500.00	2,500.00	
Total Other Expenses		11,780.00	11,780.00	
TOTAL EXPENDITURES		475,512.00	475,512.00	

Source of Funds

	Category	Total	State Grant	Local Share	Other Funding Sources	Narrative
1	Source of Funds					
	State Grant Contribution	310,235.20	310,235.20	0.00	0.00	

Cost Analysis Summary for Compliance Plan and Cost Analysis Renewal - FY 2022
Agency: Mecosta County
Application: Compliance Plan and Cost Analysis Renewal - FY 2022

4/17/2021

Local Share Contribution	165,276.80	0.00	165,276.80	0.00	
Program Revenue	0.00	0.00	0.00	0.00	
Previous Year Unspent Funds	0.00	0.00	0.00	0.00	
Total Source of Funds	475,512.00	310,235.20	165,276.80	0.00	
Totals	475,512.00	310,235.20	165,276.80	0.00	

AMENDMENT

ALTERATION xxx

04/28/2021
Year Ended 12/31/2021

QUARTERLY BUDGET AMENDMENT REPORT FOR MECOSTA COUNTY
101-261 MSU Extension

Request # 1

PCT OF
BUDGET
USED Are additional funds required?

Fund 101 - GENERAL OPERATING FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	PLUS	MINUS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED	Yes	NO	xxx
101-261-705.000	REGULAR FULL-TIME WAGES	16,380.00	16,380.00	0.00	(16,380.00)	0.00	0.00	0.00	If YES, what amount?		\$
101-261-713.000	SOCIAL SECURITY/FICA	1,039.00	1,039.00	0.00	(1,039.00)	0.00	0.00	0.00			
101-261-713.010	MEDICARE/FICA	243.00	243.00	0.00	(190.00)	53.00	0.00	0.00	Funding Source?		
101-261-714.000	MERS	2,002.00	2,002.00	0.00	(2,002.00)	0.00	0.00	0.00			
101-261-720.000	UNUSED SICK LEAVE	378.00	378.00	0.00	0.00	378.00	0.00	0.00	EXPLANATION:		
101-261-728.000	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	0.00			
101-261-813.000	PROF.&CONTRACT SVCS/NON-EMPLOY	83,759.00	83,759.00	19,611.00	0.00	103,370.00	41,880.00	50.00	Budget Altered for BOC Approved Employment Contract for Clerical by MSU for .6 FTE		
101-261-821.000	POSTAGE	60.00	60.00	0.00	0.00	60.00	0.00	0.00	Finance Committee Approved		
101-261-822.000	TELEPHONE	250.00	250.00	0.00	0.00	250.00	41.19	16.48			
TOTAL Expenditures		104,361.00	104,361.00	19,611.00	(19,611.00)	104,361.00	41,921.19	40.17	DATE:		

TOTAL FOR FUND 101

REVENUES:

EXPENDITURES

NET OF REVENUES vs. EXPENDITURES

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Board of Commissioners Approved		
104,361.00	104,361.00	19,611.00	(19,611.00)	104,361.00	41,921.19	40.17	DATE:				
(104,361.00)	(104,361.00)	(19,611.00)	19,611.00	(104,361.00)	(41,921.19)	40.17	DATE:				

QUARTERLY BUDGET AMENDMENT REPORT FOR MECOSTA COUNTY										ALTERATION		AMENDMENT	
Fund 215 - FRIEND OF THE COURT FUND													
Fund 215 - FRIEND OF THE COURT FUND													
GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	PLUS	MINUS	AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED	Are additional funds required?				
215-000-520.020	FED INCENT FOC	58,000.00	58,000.00	0.00	0.00	58,000.00	12,329.00	21.26	Yes	XX	NO		
215-000-520.030	CSFOC REIMB CRP TITLE IV-D FOC	282,000.00	282,000.00	0.00	(16,500.00)	265,500.00	66,902.56	23.72					
215-000-561.000	STATE REIMBURSEMENT	38,000.00	38,000.00	0.00	0.00	38,000.00	8,783.94	23.12	IF YES, what amount?			\$ _ 20,000.00 _	
215-000-610.000	CHILD SUPPORT STATUTORY PROCESSIN	34,000.00	34,000.00	0.00	0.00	34,000.00	8,537.30	25.11					
215-000-610.010	STATUTORY JUDGEMENT FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	2,880.00	72.00	Funding Source?			General Fund	
215-000-610.020	CUSTODY PARENTING TIME	8,000.00	8,000.00	0.00	0.00	8,000.00	2,080.00	26.00					
215-000-610.030	CHILD SUPPORT STATUTORY PETITION F	1,000.00	1,000.00	0.00	0.00	1,000.00	320.00	32.00	EXPLANATION:				
215-000-610.050	FOC DRIVERS LICENSE FEES	100.00	100.00	0.00	0.00	100.00	30.00	30.00	In 2020 Wages and Health Insurance were less than				
215-000-618.000	MEDICAL SUPPORT INCENTIVE	12,000.00	12,000.00	0.00	0.00	12,000.00	6,427.74	53.56	what was anticipated which in turn resulted in the IVD				
215-000-671.000	BUDGET USES OF FUND BALANCE	31,750.00	31,750.00	0.00	(21,077.00)	10,673.00	0.00	0.00	reimbursement being less. This was a result of				
215-000-691.000	REFUNDS&REIMBURSEMENTS	36,750.00	36,750.00	0.00	0.00	36,750.00	14,348.41	39.04	turnover in the office. In 2021 the same is going				
215-000-699.000	TRANSFERS IN	30,000.00	30,000.00	20,000.00	0.00	50,000.00	30,000.00	100.00	to happen again.				
TOTAL Revenues		535,600.00	535,600.00	20,000.00	(37,577.00)	518,023.00	152,638.95	28.50	Finance Committee Approved				
215-000-702.040	DEPARTMENT HEAD	80,375.00	80,375.00	0.00	0.00	80,375.00	22,630.47	28.16	DATE:				
215-000-703.030	CUSTODY/PARENTING TIME SPECIALIST	44,350.00	44,350.00	0.00	0.00	44,350.00	10,569.32	23.83					
215-000-704.010	INSURANCE SUBSTITUTE	2,708.00	2,708.00	2,083.00	0.00	4,791.00	1,041.50	38.46					
215-000-706.000	REGULAR FULL-TIME WAGES	217,724.00	217,724.00	0.00	(14,898.00)	202,826.00	50,630.56	23.25	Board of Commissioners Approved				
215-000-708.000	PART-TIME HOURLY WAGES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00	0.00					
215-000-710.000	LONGEVITY	1,440.00	1,440.00	0.00	(720.00)	720.00	0.00	0.00	DATE:				
215-000-713.000	SOCIAL SECURITY/FICA	21,898.00	21,898.00	0.00	0.00	21,898.00	5,301.04	24.21					
215-000-713.010	MEDICARE/FICA	5,121.00	5,121.00	0.00	0.00	5,121.00	1,239.76	24.21					
215-000-714.000	MERS	38,796.00	38,796.00	0.00	0.00	38,796.00	10,021.35	25.83					
215-000-716.000	WORKMAN COMPENSATION	1,500.00	1,500.00	0.00	0.00	1,500.00	385.53	25.70					
215-000-717.000	HEALTH INSURANCE	79,700.00	79,700.00	0.00	(6,275.00)	73,425.00	31,290.02	39.26					
215-000-717.010	HEALTHCARE SAVING PROGRAM	420.00	420.00	0.00	0.00	420.00	135.00	32.14					
215-000-718.000	DENTAL, VISION, LIFE	7,400.00	7,400.00	402.00	0.00	7,802.00	3,032.52	40.98					
215-000-720.000	UNUSED SICK LEAVE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00					
215-000-723.000	VACATION WAGES	0.00	0.00	0.00	0.00	0.00	3,365.30	0.00					
215-000-724.000	SICK TIME WAGES	0.00	0.00	0.00	0.00	0.00	2,041.83	0.00					
215-000-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	(125.00)	2,875.00	155.43	5.18					
215-000-773.000	SUPPLIES/MINOR EQUIPMENT	300.00	300.00	125.00	0.00	425.00	402.45	134.15					
215-000-808.000	MEMBERSHIP/DUES	855.00	855.00	0.00	0.00	855.00	410.00	47.95					
215-000-809.000	CONFERENCE EXPENSES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00					
215-000-810.000	TRAVEL/MILEAGE EXPENSE	2,500.00	2,500.00	0.00	0.00	2,500.00	318.01	12.72					
215-000-811.000	TRAINING EXPENSES	250.00	250.00	0.00	0.00	250.00	0.00	0.00					
215-000-812.000	EMPLOYEE PHYSICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
215-000-821.000	POSTAGE	6,300.00	6,300.00	0.00	0.00	6,300.00	55.00	0.00					
215-000-822.000	TELEPHONE	650.00	650.00	0.00	0.00	6,300.00	142.06	2.25					
215-000-828.000	PRINTING/PUBLICATIONS	205.00	205.00	81.00	0.00	650.00	164.23	25.27					
215-000-830.000	BOOKS/PRINTED MATERIAL	350.00	350.00	0.00	0.00	286.00	286.00	139.51					
215-000-852.000	EQUIPMENT MAINTENANCE CONTRACT	700.00	700.00	0.00	0.00	700.00	92.42	13.20					
215-000-853.000	EQUIPMENT REPAIR	300.00	300.00	0.00	0.00	300.00	0.00	0.00					
215-000-888.000	COST ANALYSIS	4,850.00	4,850.00	1,750.00	0.00	6,600.00	1,206.00	24.87					
215-000-901.000	MISCELLANEOUS	250.00	250.00	0.00	0.00	250.00	0.00	0.00					
215-000-984.000	COMPUTER EQUIPMENT	400.00	400.00	0.00	0.00	400.00	150.50	37.63					
TOTAL Expenditures		530,142.00	530,142.00	4,441.00	(22,018.00)	512,565.00	145,066.30	27.36					
TOTAL FOR FUND 215		535,600.00	535,600.00	20,000.00	(37,577.00)	518,023.00	152,638.95	28.50					
REVENUES:		530,143.00	530,142.00	4,441.00	(22,018.00)	512,565.00	145,066.30	27.36					
EXPENDITURES		5,457.00	5,458.00	15,559.00	(15,559.00)	5,458.00	7,572.65	138.76					
NET OF REVENUES vs. EXPENDITURES													

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	PLUS	MINUS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED	Request # 1		AMENDMENT
									Are additional funds required?	xx	
Fund 101 - GENERAL OPERATING FUND									Yes	NO	
101-999-999.020	AREA AGENCY ON AGING	1,713.00	1,713.00	0.00	0.00	1,713.00	0.00	0.00			
101-999-999.030	BUILDING IMP. FUND 402	150,000.00	150,000.00	0.00	0.00	150,000.00	150,000.00	100.00	IF YES, what amount?	\$ 20,000.00	
101-999-999.050	RECYCLE! MECOSTA COUNTY	30,000.00	30,000.00	0.00	0.00	30,000.00	15,000.00	50.00			
101-999-999.070	SHERIFF POSSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	Funding Source?		
101-999-999.090	CHILD CARE FUND #292	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00	0.00			General Fund Unreserved Contingency 101-890
101-999-999.110	MICHIGAN INDIGENT DEFENSE FUND 21	166,747.00	166,747.00	0.00	0.00	166,747.00	0.00	0.00	EXPLANATION:	Additional FOC Appropriation Needed -	
101-999-999.140	FUND #290-BOARD ADMIN.	7,450.00	7,450.00	0.00	0.00	7,450.00	475.00	6.38	In 2020 Wages and Health Insurance were less than		
101-999-999.170	FUND 289-SECONDARY ROAD PATROL	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00	100.00	what was anticipated which in turn resulted in the IVD		
101-999-999.190	MECOSTA CO. HISTORICAL SOC.	3,000.00	3,000.00	0.00	0.00	3,000.00	3,000.00	100.00	reimbursement being less. This was a result of		
101-999-999.200	HEALTH DEPARTMENT	278,527.00	278,527.00	0.00	0.00	278,527.00	0.00	0.00	turnover in the office. In 2021 the same is going		
101-999-999.210	FUND 269-LAW LIBRARY	12,000.00	12,000.00	0.00	0.00	12,000.00	12,000.00	100.00	to happen again.		
101-999-999.220	SPAY/NEUTER VOUCHERS	2,500.00	2,500.00	0.00	0.00	2,500.00	2,100.00	84.00	Finance Committee Approved		
101-999-999.230	REGION 8	2,093.00	2,093.00	0.00	0.00	2,093.00	2,093.00	100.00			
101-999-999.240	REMUS HISTORICAL SOCIETY	500.00	500.00	0.00	0.00	500.00	500.00	100.00	DATE:		
101-999-999.250	MECOSTA CO AGRICULTURAL FAIR ASSC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00			
101-999-999.260	SOIL CONSERVATION DISTRICT	21,000.00	21,000.00	0.00	0.00	21,000.00	10,500.00	50.00			
101-999-999.270	PARKS FUND #508	410,800.00	410,800.00	0.00	0.00	410,800.00	0.00	0.00	Board of Commissioners Approved		
101-999-999.300	ROAD COMMISSION WEIGHMASTER PR	3,000.00	3,000.00	0.00	0.00	3,000.00	3,000.00	100.00			
101-999-999.310	MEALS ON WHEELS	4,000.00	4,000.00	0.00	0.00	4,000.00	4,000.00	100.00	DATE:		
101-999-999.320	SUBSTANCE ABUSE - MID STATE HEALTH	92,000.00	92,000.00	0.00	0.00	92,000.00	0.00	0.00			
101-999-999.330	ECONOMIC DEVELOPMENT CORP.	30,000.00	30,000.00	0.00	0.00	30,000.00	15,000.00	50.00			
101-999-999.340	SPECIAL DRAIN ASSESSMENTS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00			
101-999-999.360	DISTRICT CRT ALCOHOL ASSESSMENTS	15,161.00	15,161.00	0.00	0.00	15,161.00	0.00	0.00			
101-999-999.370	CAPITAL EQUIPMENT FUND #405	150,000.00	150,000.00	0.00	0.00	150,000.00	150,000.00	100.00			
101-999-999.410	FUND 215 - FRIEND OF THE COURT	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00	100.00			
TOTAL Expenditures		1,844,491.00	1,844,491.00	20,000.00	0.00	1,864,491.00	412,668.00	22.37			
TOTAL FOR FUND 101											
REVENUES:		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
EXPENDITURES		1,844,491.00	1,844,491.00	20,000.00	0.00	1,864,491.00	412,668.00	22.37			
NET OF REVENUES vs. EXPENDITURES		(1,844,491.00)	(1,844,491.00)	(20,000.00)	0.00	(1,864,491.00)	(412,668.00)	22.37			

Request # 2

Are additional funds required?

Yes

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NO

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PCT OF BUDGET USED

YTD ACTUAL

FINAL AMENDED BUDGET

MINUS

PLUS

AMENDED BUDGET

ADOPTED BUDGET

DESCRIPTION

GL NUMBER

101-890-700.000

DISBURSEMENTS

TOTAL EXPENDITURES

TOTAL FOR FUND 101

REVENUES:

EXPENDITURES

NET OF REVENUES vs. EXPENDITURES

200,000.00

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MOSS

FC - 5

Mitel/Shoretel Support Renewal

Quote #:773006936 2

Date Issued: Apr 9, 2021
Expires: May 22, 2021

Page: 1 of 2

Prepared by:

MOSS

Mecosta County

Janet Langell

400 Elm St

Big Rapids, MI 49307

P: (231) 592-0188

E: jlangell@mecostacounty.org

Prepared by:

MOSS

Doug Krampe

561 Century SW

Grand Rapids, MI 49503

P: (616) 726-7111

E: doug.krampe@mosstete.com

Qty	Part Number	Description	SN Number	Start	End	Amount	Total
Support Contract							
1	10260	VOICE SWITCH, SG90 MADE IN USA	SG90F140831FD00	5/24/2021	5/23/2024	\$0.00	\$0.00
1	10261	VOICE SWITCH, SG220T1 MADE IN USA	ST1J08500E678C	5/24/2021	5/23/2024	\$0.00	\$0.00
1	10261	VOICE SWITCH, SG220T1 MADE IN USA	ST1F135231E568	5/24/2021	5/23/2024	\$0.00	\$0.00
1	10321	VOICE SWITCH, SG24A MADE IN USA	2AFA13482EC98F	5/24/2021	5/23/2024	\$0.00	\$0.00
1	10325	VOICE SWITCH, SG90V MADE IN USA	90VF140131E98F	5/24/2021	5/23/2024	\$0.00	\$0.00
181	30035	Extension & Mailbox license		5/24/2021	5/23/2024	\$0.00	\$0.00
1	30039	Extension Only license		5/24/2021	5/23/2024	\$0.00	\$0.00
28	30040	LICENSE, MAILBOX ONLY		5/24/2021	5/23/2024	\$0.00	\$0.00
1	30044	LICENSE, ADDITIONAL SITE		5/24/2021	5/23/2024	\$0.00	\$0.00
200	40005	SHOREWARE PERSONAL CALL MANAGER REQUIRE		5/24/2021	5/23/2024	\$0.00	\$0.00
1	40005	SHOREWARE PERSONAL CALL MANAGER REQUIRE		5/24/2021	5/23/2024	\$0.00	\$0.00
1	40006	OPERATOR CALL MANAGER LICENSE		5/24/2021	5/23/2024	\$0.00	\$0.00

Support for the above items

1	94131	MOSS Enhanced Support 3 Year- NO Phones		5/24/2021	5/23/2024	\$14,312.81	\$14,312.8
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31 of 54

Sub-Total \$14,312.8

Support Total \$14,312.8



Mitel/Shoretel Support Renewal Quote #:773006936 2

Date Issued: Apr 9, 2021
Expires: May 22, 2021

Page: 2 of 2

Qty	Part Number	Description	SN Number	Start	End	Amount	Totals
Optional- 5 year coverage							
1	94151	MOSS Enhanced 5 Year- NO Phones		5/24/2021	5/23/2026	\$22,529.88	\$22,529.88

Sub-Total	\$0.00
Support Total	\$14,312.81

* Optional

E-Signature Confirmation
MOSS

Mecosta County

Doug Krampe
Signature / Name
04/09/2021
Date

Janet Langell
Signature / Name
1/1/0001 12:00:00 AM
Date

FINANCIAL INSTITUTION	AMOUNT	RATE	PURCHASE DATE	MATURITY DATE	TERM	was	int. earned
CHEMICAL BANK							
Debits						0.00	0.00
Dividends Interest & Capital Gains							
Change in Market Value							
BANK CD INVESTMENTS/MARKET VALUE	0.00					0.00	0.00
	0.00					0.00	0.00
CHEMICAL BANK TOTAL	0.00						0.00
FIFTH THIRD							
FIFTH THIRD TOTAL	0.00						0.00
MERCANTILE-LAKEVIEW							
4300168472		0.15%	19-Oct-20	17-Jan-21	90 DAYS	1,000,395.84	395.84
4300091848	520,815.36	0.99%	3-Apr-20	3-Oct-21	18 MO		
4300168481	1,000,000.00	0.30%	19-Oct-20	19-Oct-21	12 MO		
4300168490	1,000,000.00	0.30%	19-Oct-20	19-Oct-21	12 MO		
4300168506	1,000,000.00	0.36%	19-Oct-20	19-Apr-22	18 MO		
4300168515	1,000,000.00	0.40%	19-Oct-20	19-Oct-22	24 MO		
MERCANTILE-LAKEVIEW TOTAL	4,520,815.36					1,000,395.84	395.84
HUNTINGTON							
TAXABLE INCOME							
NET CHANGE IN VALUE							
TAXABLE INTEREST							
BANK CD INVESTMENTS/MARKET VALUE	0.00				VARIOUS	0.00	
HUNTINGTON TOTAL	0.00						0.00
INDEPENDENT BANK							
INDEPENDENT BANK TOTAL	0.00						0.00
ISABELLA (Earns Monthly Interest)							
400325478		2.30%	9-Oct-19	9-Jan-21	15 MO	1,028,964.12	2,018.42
400326328	514,465.14	2.30%	28-Oct-19	28-Jan-21	15 MO	513,471.19	993.95
400325502	1,029,509.06	2.35%	9-Oct-19	9-Apr-21	18 MO	1,027,484.25	2,024.81
400326336	514,754.54	2.35%	28-Oct-19	28-Apr-21	18 MO	513,740.43	1,014.11
400318200	1,051,524.41	3.05%	3-May-19	3-May-21	24 MO	1,048,849.94	2,674.47
400337382	1,000,630.27	0.25%	19-Oct-20	19-Jul-21	9 MO	1,000,417.85	212.42
400337390	1,000,630.27	0.25%	19-Oct-20	19-Jul-21	9 MO	1,000,417.85	212.42
400325510	1,030,152.50	2.40%	9-Oct-19	9-Oct-21	24 MO	1,028,082.94	2,069.56
400326344	257,538.12	2.40%	28-Oct-19	28-Oct-21	24 MO	257,019.87	518.25
400326351	268,804.94	2.40%	28-Oct-19	28-Oct-21	24 MO	268,264.01	540.93
400337408	1,000,882.45	0.35%	19-Oct-20	19-Jan-22	15 MO	1,000,585.02	297.43
400337416	1,000,882.45	0.35%	19-Oct-20	19-Jan-22	15 MO	1,000,585.02	297.43
400337473	1,023,012.08	0.35%	20-Oct-20	20-Jan-22	15 MO	1,022,708.07	304.01
400325536	1,030,796.32	2.45%	9-Oct-19	9-Apr-22	30 MO	1,028,681.95	2,114.37
400326369	426,489.85	2.45%	28-Oct-19	28-Apr-22	30 MO	425,613.57	876.28
400326401	257,699.08	2.45%	28-Oct-19	28-Apr-22	30 MO	257,169.60	529.48
400325551	1,031,376.07	2.50%	9-Oct-19	9-Oct-22	36 MO	1,029,221.34	2,154.73
400337424	1,001,008.56	0.40%	19-Oct-20	19-Oct-22	24 MO	1,000,668.60	339.96
400326419	1,069,188.34	2.50%	28-Oct-19	28-Oct-22	36 MO	1,066,950.88	2,237.46
400326427	515,688.04	2.50%	28-Oct-19	28-Oct-22	36 MO	514,608.87	1,079.17
ISABELLA TOTAL	15,025,032.49					16,033,505.37	22,509.66
LAKE OSCEOLA							
9716970	1,516,257.53	3.14%	4-Oct-18	4-Apr-21	30 MO	1,516,257.53	0.00
9716861	1,056,383.68	0.45%	21-Jun-20	21-Jun-22	24 MO	1,056,383.68	0.00
LAKE OSCEOLA TOTAL	2,572,641.21					2,572,641.21	0.00
UNION BANK							
51128		3.150%	27-Dec-18	27-Dec-20	24 MO	532,004.58	4,093.27
UNION TOTAL	0.00					532,004.58	4,093.27
GENERAL ACCOUNTS CD TOTALS:							
CHEMICAL GEN ACCT CKNG BALANCE	22,118,489.06						26,998.77
TOTAL INVESTMENTS	6,095,844.11	0.01%					42.87
	28,214,333.17						27,041.64

APPROXIMATE \$ MATURITY/YEARS

34 of 54

	2020	2021	2022	2023	2024
JAN		- 514,465 -	1,000,882 1,000,882 1,023,012		
FEB					
MAR					
APR		1,516,258 1,029,509 514,755	1,030,796 426,490 257,699 1,000,000		
MAY		1,051,524			
JUN			1,056,384		
JUL		1,000,630 1,000,630			
AUG					
SEP					
OCT		1,030,153 257,538 268,805 520,815 1,000,000 1,000,000	1,031,376 1,069,188 515,688 1,000,000 1,001,009		
NOV	#REF!				
DEC					
	#REF!	10,705,082	11,413,406	-	-

BROOMFIELD TRUST FUND

SERVICE AGENCY GRANT APPLICATION

Agency Name: Women's Information Service
 Address: P.O. Box 1249 Big Rapids, Mi. 49307

I affirm that this Service Agency is aware of, understands, and will comply with the **PURPOSE** and **ELIGIBILITY** statements in the Broomfield Trust Fund Application Guide when administering any Grant Moneys received from the Broomfield Trust Fund.

Submitted by:

Jane Currie

(Signature)

Executive Director

(Title)

3/22/2021

(Date)

(Phone #) (917) 378-8002

PLEASE ATTACH ALL OF THE DOCUMENTATION REQUESTED IN THE
 BROOMFIELD TRUST FUND GRANT APPLICATION GUIDE TO THIS FORM

(Broomfield Trust Fund Board use only)

Date Grant Application received: _____, 201__

Date Grant Application reviewed: _____, 201__

Grant Application Approved: Yes ☐ No ☐

Amount Approved: \$ _____ Amount Requested: \$ _____

Comments:

(Signature)

(Title)

(Date)

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: January 31, 2002

Women's Information Service Crises Hotline
P.O. Box 1249
Big Rapids, MI 49307-7249Person to Contact:
Ms. Smith #31-07262
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
38-2536680

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in June 1985 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.



PO Box 1249
Big Rapids, MI 49307
www.wiseagainstviolence.org

Phone: (231)796-6600
Fax: (231) 796-0358
Crisis: (800) 374-9473

NARRATIVE REPORT

Vision

*Empowering
people to create
violence free
communities.*

Mission

*Women's
Information
Service, Inc.
(WISE) provides
advocacy, safety
options and
support services to
survivors of
domestic violence
and sexual assault.
WISE empowers
individuals and
families through
respect and
equality, and works
toward
strengthening our
communities
through awareness,
prevention and
education.*

*WISE is a non-
profit organization.
All of our services
for victims are free
and confidential.*

Women's Information Service, Inc.(also known as WISE) Mission is to provide advocacy and support services to victims of domestic and sexual violence in Mecosta, Newaygo and Osceola Counties. WISE provides an emergency 19 bed Shelter in Mecosta County for individuals fleeing violence. WISE operates a 24hr/ 7day a week crisis hotline for anyone seeking help for sexual assault or domestic violence. We provide outreach services and have offices in three counties to meet the needs of our community. We have served this community since 1984.Today within this ongoing pandemic we are still considered essential workers. WISE continues to provide services to those in need during this pandemic and last year WISE provided assistance to over 447 clients, provided emergency shelter to 74 individuals, and served 8,640 meals. The WISE Shelter is open year round and all our services are free. During the pandemic we continued to provide all services and were able to meet the needs of those needing assistance to leave a domestic violent partner or those who had been sexually assaulted.

The situation we are facing are due to losses from a local funding source. The money from that local agency covers the cost for the staff member who cares for the children in our Emergency Shelter. Additionally, the request would assist in covering some Community awareness and advertisements we place throughout the community to let those who need our help we are hear and ready to assist 24hrs a day seven days a week. As we continue to move out of this pandemic we will still be faced with operational deficits from not fully being able to hold our events and fundraisers that would have covered this loss. We continue to seek other sustainable ways to meet these operational costs and are hopeful for possibly an event closer to end of year. However most events again have already passed or will not be held again this year and with the best projected outcomes there will still be losses in revenue brought in by annual WISE events. Thank you for consideration of this request. It is deeply appreciated.

WISE is a 501(c)(3) registered non-profit agency, and your donation may be tax deductible.
Sincerely, Jane Currie Executive Director

Child Advocacy, Community Awareness, and Children	What will this project/program cost to run?			
Project expense line items (i.e. rent, salaries, marketing, benefits, curriculum, etc.) add items as needed	Total anticipated project expenses	Requested from Broomfield Trust	Description of Item (if needed)	
Community Awareness	\$1,500	\$1,500	Community awareness supplies, banners, brochures, tears offs, promotional materials	
Children	\$1,500	\$1,500	Children activities and supplies	
Phonebook Ad	\$ 942.64	\$ 574.83	Phonebook listing and ad in local phonebooks to provide our hotline number and information	
Salaries	\$ 13,520.00	\$ 3,042.00	Child Advocate Salary	
Fringes	\$ 1,702.98	\$ 383.17	Child Advocate Fringe Benefits	
Total Expenses	\$ 19,165.62	\$ 7,000.00		

Revenue Sources

List all sources of funding and major in kind support	Has the funder committed to providing the amount or has it only been requested?			
Source/Funder	Requested or Committed	Amount	In Kind (Y/N)	Description (if needed)
IOUW	Requested	\$ 11,797.81	N	
Broomfield Trust	Requested	\$ 7,000.00	N	
Private Donations	Requested	\$ 367.81	N	
Total Revenue		\$ 19,165.62		

Updated 2-20-14

Name/Address	County	Home/Cell	Work/Cell	Email	Term	Board Position
Marybeth Education (CofA)						
Experience						
Affiliations						
multiple years of community volunteering.						
Tai Chi/ Bellydancing instructor/ Old jail tour guide, Local Library volunteer						
Dawn Holowecki	Mecosta				10/19-9/22	Trustee
					1st Term	
Education						
Experience						
Affiliations						
Angela Thomas	Mecosta	231-796-5825		athomas@cmhcm.org	10/19-9/22	Trustee
					2nd Term	Housing Committee
Education						
Experience						
Affiliations						
License Master Social Worker						
LMSW Supervisor at Community Mental Health						
April Decator		231-679-5452			2/20-1/23	Trustee
					1st Term	
Education						
Experience						
Affiliations						
Wendy Nystrom	Mecosta	231-912-7332		wendysbookcase@gmail.com	1/20-12/23	Trustee
					1st Term	

Updated 2-20-14

BROOMFIELD TRUST FUND**SERVICE AGENCY GRANT APPLICATION**

Agency Name: Angels of Action
 Address: 200 S. Stewart Ave
Big Rapids, MI 49307

I affirm that this Service Agency is aware of, understands, and will comply with the **PURPOSE** and **ELIGIBILITY** statements in the Broomfield Trust Fund Application Guide when administering any Grant Moneys received from the Broomfield Trust Fund.

Submitted by: [Signature]
 (Signature)
Director of operations
 (Title)
April 23, 2021
 (Date)
231-629-8140
 (Phone #)

PLEASE ATTACH ALL OF THE DOCUMENTATION REQUESTED IN THE BROOMFIELD TRUST FUND GRANT APPLICATION GUIDE TO THIS FORM

(Broomfield Trust Fund Board use only)

Date Grant Application received: _____, 201__

Date Grant Application reviewed: _____, 201__

Grant Application Approved: Yes ☐ No ☐

Amount Approved: \$ _____ Amount Requested: \$ _____

Comments: _____

 (Signature)

 (Title)

 (Date)

Our mission at Angels of Action is to provide children and their families access to food, essential needs and community resources with love, respect and understanding. (1)

Each school year, Angels of Action works hard in the fight against childhood hunger in both Mecosta and Osceola Counties. Our Backpack Blessings program is designed to help feed children on the weekends who may experience hunger. We are currently serving in 26 schools and reaching 880 children with this program between both counties. The weekend bags are filled with both milk and juice, two breakfasts, two lunches and two snacks. Survey results have indicated that milk is a favorite among the children. (2,3,4,6)

We are requesting funding for milk specifically for our Backpack Blessings Program. Right now the cost is .78/milk. We are seeking enough funds for the first 10 weeks of the 2021-22 school year. Please see the budget below. It has been broken down using numbers that represent the number of students enrolled in Mecosta County solely.

Currently serving 697 total students in Mecosta County (5)

697students x .78/milk x 10 weeks = \$5436.60

We appreciate your consideration on this project and look forward to hearing from you as we have no other request out for additional sources of revenue to cover the first 10 weeks of the next school year's milk need. At the end of the 10 weeks we would be able to provide The Broomfield Trust Board with a list of all the schools we worked with and the number of students served in each school in Mecosta County. (7,8)

If you need any other information or have any questions please feel free to reach out to me. I would love to answer any questions.

Jayme Smith
Director of Operations
Angels of Action
231-629-8140
jayme@angelsofaction.org

MILK BUDGET

2021-22 SCHOOL YEAR

1ST 10 WEEKS

# OF STUDENTS	697	
	x	
COST OF MILK	\$0.78	
	x	
# OF WEEKS	10	
	=	
TOTAL	\$5,436.60	AMOUNT BEING REQUESTED FROM THE BROOMFIELD TRUST FUND

**Angels of Action
2021 Board Members**

Julie Miller, Treasurer / Co-Founder
17787 Trestle Bend Drive
Big Rapids, MI 49307
(231) 598-2018

Lori Suppes, President
5233 Commanche Trail
Reed City, MI 49677
(231) 598-0495

Anne Gielczyk, Vice President
21505 Forest Lake Drive
Big Rapids, MI 49307
(231) 349-4957

Kayla Kesting, Secretary
17811 Trestle Bend Drive
Big Rapids, MI 49307
(231) 527-5371

Danielle Hansen, Member-at-Large
10261 Mountain View
Canadian Lakes, MI 49346
(231) 823-4027

F. U. BVA 2505
CINCINNATI, OH 45201

Date: JUL 05 2011

ANGELS OF ACTION
C/O JULIE MILLER
PO BOX 1020
BIG RAPIDS, MI 49307

Employer Identification Number:
45-2035870
DIN:
17053160326021
Contact Person:
ZENIA LUK ID# 31522
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 18, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

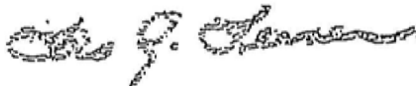
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

 COPY

Signed by Dept Head or Deputy if check is for Dept Head



VOUCHER

COUNTY OF MECOSTA

Commissioners

Date 4/22/2021

Pay to: LINDA HOWARD

DATE	ITEMS	AMOUNT
3/2/2021	Bldg & Grounds	\$25.00
3/4/2021	Co Comm	\$25.00
3/10/2021	Drain Committee	\$25.00
3/11/2021	Human Services Collab.	\$25.00
3/18/2021	Bldg & Zoning	\$25.00
3/18/2021	Co Comm	\$25.00
3/25/2021	Mid Mich Community Action	\$25.00
4/1/2021	Co Comm	\$25.00
4/7/2021	Equalization	\$25.00
4/12/2021	YAC Mtg	\$25.00
4/15/2021	Bldg & Zoning	\$25.00
4/15/2021	Co Comm	\$25.00
4/22/2021	Mid Mich Community Action	\$25.00
TOTAL		\$325.00

Charge to: Per Diem
Account #: 101 101 705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Linda Howard

Signed

RECEIVED
APR 22 2021
BOARD OF
COMMISSIONERS

COPY

Commissioners

Date 4/15/2021

Pay to: Wendy Nyström

[illegible]

TOTAL ₹ 50.00

Charge to: Per Diem
Account #: 101 101 705.000

Finance Committee Approval

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BOARD OF
COMMISSIONERS

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed Wendy Galt

