

MECOSTA COUNTY BOARD OF COMMISSIONERS

MORNING SESSION – 10:00 A.M.

January 7, 2021

AGENDA

1. CALL TO ORDER & QUORUM: County Clerk Presiding

Marilynn Bradstrom _____
District 1

Jerrilynn Strong _____
District 2

Linda Howard _____
District 3

Ray Steinke _____
District 4

Thomas O'Neil _____
District 5

Wendy Nystrom _____
District 6

Bill Routley _____
District 7

2. ELECTION OF CHAIR

3. ELECTION OF VICE-CHAIR

4. SEAT SELECTION

5. REVIEW & APPROVAL OF AGENDA – ADDITIONS

6. APPROVAL OF MINUTES

1. Board Minutes - December 17, 2020

**7. PUBLIC MATTERS & COMMENTS:
(5 MINUTES PER PERSON LIMIT)**

8. UNFINISHED BUSINESS:

1. Zoning Board of Appeals Clarification

9. NEW BUSINESS:

1. Mecosta County Resolution #2021-01 - Master Plan Parks
 - a. Draft Mecosta Parks & Rec Plan 2020
 - b. Draft Mecosta County Parks & Rec Plan 2020 Appendices
2. Letter of Credit Request – Parks
3. Mecosta County Resolution #2021-02 – Mileage Reimbursement Rate for 2021

10. FINANCIAL MATTERS:

Pre-approved Bills: \$449,589.82
Non-approved Bills: \$66,997.00

11. COMMITTEE REPORTS:

12. ADMINISTRATORS REPORT:

**13. PUBLIC MATTERS & COMMENTS:
(5 MINUTES PER PERSON LIMIT)**

14. COMMUNICATIONS:

1. Mecosta-Osceola DHHS Minutes – November 24, 2020
2. Mecosta County DHHS Minutes – November 24, 2020
3. Mecosta County Parks Commission – November 17, 2020
4. Mecosta-Osceola DHHS Minutes – December 15, 2020
5. Mecosta County DHHS Minutes – December 15, 2020

15. MINUTES & REPORTS:

1. Drain Committee – December 9, 2020
2. Finance

16. RESOLUTIONS:

17. MISCELLANEOUS & ANNOUNCEMENTS:

18. ADJOURNMENT:

SCHEDULED APPEARANCE

MECOSTA COUNTY BOARD OF COMMISSIONERS**DECEMBER 17, 2020**

Chair Ray Steinke called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present via Zoom on roll call: Ray Steinke, Jerrilynn Strong, Marilyn Bradstrom, Linda Howard, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

M. Bradstrom moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the December 3, 2020 Budget Hearing Minutes as presented.

M. Bradstrom seconded; motion carried.

M. Bradstrom moved to approve the December 3, 2020 Board Minutes as presented. J. Strong seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:**5.1 ZONING BOARD OF APPEALS BOARD APPOINTMENT**

W. Routley moved to appoint Randy Blecker to the Zoning Appeals Board. J. Strong seconded; motion carried.

NEW BUSINESS:**6.1 EMPLOYMENT OPPORTUNITY – PART TIME COOK - COA**

J. Strong moved to approve Cynthia Mallory's request to fill a part-time Cook vacancy.

W. Nystrom seconded; motion carried.

6.2 MECOSTA COUNTY RESOLUTION #2020-14 DECLARATION OF A STATE OF EMERGENCY FOR THE COUNTY OF MECOSTA

W. Nystrom moved to adopt and place on file Mecosta County Resolution 2020-14 – Declaration of a State Emergency for the County of Mecosta. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

Budget Alteration Request/Various – Finance Officer

W. Routley moved to approve budget alteration requests for 101-101 Board of Commissioners, 101 248 Central Services, 101 430 Animal Control, 101 136 District Court, 101 301 Sheriff, 101 851 Bonds and Insurance, 101 149 Probate Ct/Juvenile, 101 302 Road Patrol, 101 999 Appropriations, SR 210 EMS, SR 214 Sobriety Court, SR 267 Community Corrections, SR 274 Commission on Aging, SR 289 Secondary Road Patrol and SR 292 Child Care Fund. J. Strong seconded; motion carried.

Budget Amendment Request/SR 211 Medical 1st Responders – Finance Officer

W. Routley moved to approve a budget amendment request for SR 211, increasing revenue by \$5,500 for property tax and expenditures by a like amount for Professional & Contractual Services. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 268 Prosecutor's Deferral – Finance Officer

W. Routley moved to approve a budget amendment request for SR 268, increasing revenue by \$3,724 with the Victims' Rights Reimbursement Grant and increase expenditures by a like amount while moving money between lines to balance the budget. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

W. Routley moved to pay the pre-approved vouchers in the amount of \$409,959.03 and approve and pay non-approved vouchers in the amount of \$70,761.15. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

M. Bradstrom reported attending Parks Meeting, Finance Committee and today's Commission Meeting.

L. Howard reported attending Drain Committee, DHHS Meeting and today's Commission Meeting.

W. Nystrom reported attending City of Big Rapids Meeting, WISE Meeting, Drain Committee, Human Services Collaborative Meeting, Youth Attention Meeting, Finance Committee, Big Rapids Township Meeting, Big Rapids Planning Commission and today's Commission Meeting.

J. Strong reported attending Area Agency on Aging Meeting, Road Commission, Drain Committee, Finance Committee, Martiny Township Meeting, EMS Committee and today's Commission Meeting.

EMS:

J. Strong moved to approve the November 2020 write-offs of \$82,544.36, non-contractual write-offs of \$14,582.90 and collection write-offs of \$8,713.14. M. Bradstrom seconded; motion carried.

T. O'Neil reported attending today's Commission Meeting.

W. Routley reported attending Central Dispatch Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending Central Dispatch Meeting, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Request from Friend of the Court to fill an upcoming vacancy – Georgia Mumah, who has been with the County for 32 years will be retiring. J. Strong so moved. M. Bradstrom seconded; motion carried.
- Brownfield Redevelopment Authority – requesting Board to bring a name to the January Meeting to fill Dick Wheeler's term, which is through 12/31/2022.
- Finance Committee will meet on 12/30/20.

PUBLIC MATTERS & COMMENTS:

Jim Sandy – Mecosta Economic Development Corporation – appeared via Zoom and gave an update on the latest grant. Received word that another grant opportunity will be available in mid-January.

MISCELLANEOUS & ANNOUNCEMENTS:

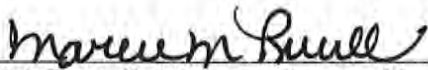
None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communication #1 and Minutes & Reports #1. M. Bradstrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:25 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Ray Steinke, Chair
Mecosta County Board of Commissioners

MECOSTA COUNTY RESOLUTION

#2021-01

Adoption of Mecosta County Parks Commission 2021-2025 Master Plan

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, the Mecosta County Park Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2025, and

WHEREAS, the Mecosta County Park Commission began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Mecosta County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 15th utilizing a virtual meeting format to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Mecosta County Park Commission 2021-2025 Parks and Recreation Master Plan, and

WHEREAS, the Mecosta County Park Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the residents of Mecosta County, and

WHEREAS, after the public hearing, the Mecosta County Park Commission voted to recommend to the Mecosta County Board of Commissioners adoption of said Mecosta County Park Commission 2021-2025 Parks and Recreation Master Plan. And

WHEREAS, the Mecosta County Board of Commissioners approved during their January 7th meeting the Mecosta County Park Commission 2021-2025 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED the Mecosta County Board of Commissioners hereby adopts the Mecosta County Park Commission 2021-2025 Park and Recreation Master Plan.

AYES: Commissioners: _____

NAYS: Commissioners: _____

RESOLUTION DECLARED ADOPTED.

Marcee M. Purcell
Mecosta County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 7th day of January, 2021.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this _____ day of _____, 2021, A.D.

Marcee M. Purcell
Mecosta County Clerk



Mecosta County Park Commission

CP 9-2

22250 Northland Drive, Paris, MI 49338 (231) 832-3246
WEBSITE: www.mecostacountyparks.com FAX: (231) 832-2078

Mecosta County Board of Commissioners
400 Elm Street
Big Rapids, MI 49307

December 17th, 2020

Mecosta County Board of Commissioners,

The Mecosta County Park Commission would like to provide support to Michigan's Dragon Trail at Hardy Dam to ensure that trail building in conjunction with a Natural Resources Trust Fund Grant is able to take place during the 2021 Calendar Year.

With a sizable portion of the Dragon Trail being constructed from Hardy Dam Marina to Big Bend Park in 2020 along with smaller sections of the trail such as the Brower Park Loop within our park system seeing tremendous foot traffic, momentum surrounding this project is very positive and is something that we want to ensure that everyone involved can capitalize on by continuing with trail build. In our mind, not building trail during the 2021 season would be very detrimental to the project and to the communities surrounding the project area.

The Park Commission would also like to note that we expect a long term draw-down of the Hardy Reservoir during the 2022-2023 time frame, during which time Michigan's Dragon Trail could become a vital asset to ensuring visitors are continuing to visit our parks and surrounding businesses.

The Park Commission would like to request a line of credit from the County Board of Commissioners through the Delinquent Tax Revolving Fund for up to \$410,800, which is the total amount needed to fund the Mecosta Township Trust Fund Grant build of trail sections. We would hope that this line of credit would be able to be utilized only if needed and at a low or zero percent interest rate. The goal being to simply guarantee this section of build in 2021 as fund raising continues to take place. We know that approximately 50% of the costs (\$204,400) will be reimbursed through the grant and would be paid back to the line of credit immediately upon receipt.

We would ask that any additional funds generated through fundraising efforts in 2021 are utilized toward bridge construction within these build sections first and then toward ensuring continued build in 2022 with the Mecosta County Park Commission receiving re-imbursement of funds through project donations after these two goals are accomplished.

The Park Commission appreciates your consideration in ensuring that trail building continues to take place in 2021 and beyond, which in turn will lead to tremendous economic benefits for our community as visitors flock to Mecosta County to experience this amazing trail!

Sincerely,

Jeff Abel – Parks Superintendent

Brower Park
23056 Polk Rd.
Stanwood, MI 49346
(231) 823-2561

School Section Lake Veterans Park
9003 90th Ave.
Mecosta, MI 49332
(231) 972-7450

Merrill-Gorrel Campground
3275 Evergreen
Sears, MI 49679
(989) 382-7158

Paris Park
22090 Northland Dr.
Paris, MI 49338
(231) 796-3420

MECOSTA COUNTY RESOLUTION

#2021-02

MILEAGE REIMBURSEMENT RATE EFFECTIVE January 1, 2021

The following preamble and resolution were offered by Commissioner _____ and supported by
Commissioner _____:

WHEREAS, The Mecosta County Board of Commissioners has determined that an adjustment is necessary in the reimbursement rate allowed for mileage, and

WHEREAS, the rate of 56 cents per mile equals and does not exceed the rate set by the Internal Revenue Service, now

THEREFORE BE IT RESOLVED, that the Mecosta County Board of Commissioners hereby set the mileage reimbursement rate for authorized travel at 56 cents per mile effective January 1, 2021.

BE IT FURTHER RESOLVED, that travel completed but not reimbursed, prior to January 1, 2021 will be reimbursed at the rate of 57.5 cents per mile.

AYES: Commissioners: _____

NAYS: Commissioners: _____

RESOLUTION DECLARED ADOPTED. _____
Marcee M. Purcell
Mecosta County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 7th day of January, 2021.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this _____ day of _____, 2021, A.D.

Marcee M. Purcell
Mecosta County Clerk

Mecosta-Osceola County Department of Health & Human Services

Joint Board Meeting Minutes

November 24, 2020

PERSONS PRESENT:

Carolyn Curtin, Osceola County Chairman
 Glenn Bluhm, Osceola County Vice-Chair
 Carole Edstrom, Osceola County Board Member
 Jan McBrien, Mecosta County Board Member
 Larry Emig, Osceola County Commissioner
 Jennifer Schmidt, Acting-Director
 Susan Haut, Mecosta Vice-Chair
 Linda Howard, Mecosta County Commissioner

Absent:

Janice Covey, Mecosta County Chairman

The Meeting was called to order by Ms. Curtin at 9:07 am via teleconference.

Minutes from the October 27, 2020 meeting were reviewed and motion to approve made by Ms. Haut with support by Ms. McBrien. Motion Carried.

The Agenda was reviewed and motion to approve by Ms. Curtin. Supported by Ms. McBrien. Motion Carried.

PUBLIC COMMENT:

- Ms. Howard stated the Oath of Office for governmental positions are being completed individually on the account of current procedures on the account of COVID-19.
- Mr. Emig stated the Osceola County Budget has been formalized. Continuing with COVID-19 protocols.

LOCAL OFFICE ISSUES/Directors Report:

Acting-Director, Jennifer Schmidt, updated the Boards on:

- Revision of COVID-19 protocols as it pertains to safety of staff and clients served.
- Local Community Resource Coordinator, John Klever working with Health Department for this years Gift for Kids program.



Gifts for Kids
 program 2020 2020.d

- Operation Good Cheer. Program will continue utilizing trucks at the parking lot of the Mecosta-Osceola County DHHS facility in lieu of the distribution of gifts through Roben-Hood airport in Big Rapids.
- COVID-19 Rapid testing being explored for youth and employees.
- Update on well-being of Child Welfare Manager Nicole Quinn.
- Staffing Updates. Danielle Martin continues with her Central-Office position with DCQI. Allocations for staffing should be formalized by the end of the year.
- Local Budget allocations for funding programs remain generally the same.
- AP Worker performance Report discussed.
- UCL policies remain essentially unchanged.
- AP division will have one staff out on Medical Leave. A Hiring-Freeze in place on the account of Executive Order.
- Mr. Bluhm inquired if protocols put in place for the safety of children left alone at home on the account of virtual schooling. Ms. Schmidt stated we are unprecedented times however, all investigations reported through Centralized-Intake continue to be investigated.

Mecosta-Osceola County DHHS

Board Minutes

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MCSSA:

- None

ADJOURNMENT:

A motion to adjourn was made by Ms. Curtin at 10:06 a.m. with support from Ms. Edstrom. The next meeting will be Tuesday, December 15, 2020 at 9:00 a.m.

Jennifer Schmidt, Acting-Director
Secretary to the Board

Carolyn Curtin, Osceola County Chairman

Janice Covey, Mecosta County Chairman

Darren Hengesbach, Recording Secretary

Mecosta County Department of Health & Human Services

Board Meeting Minutes

November 24, 2020

PERSONS PRESENT: Jan McBrien, Member
Susan Haut, Vice-Chairman
Linda Howard, Mecosta County Commission
Jennifer Schmidt, Acting-Director

Absent: Janice Covey, Mecosta County Chairman

The Meeting was called to order by Ms. Haut at 10:07 am via teleconference.

Minutes from the October 27, 2020 meeting were reviewed and motion to approve made by Ms. McBrien with support by Ms. Haut. Motion Carried.

The Agenda reviewed and motion to approve by Ms. McBrien, supported by Ms. Haut. Motion carried.

PUBLIC COMMENT:

- Ms. Howard stated there are challenges on the account of staffing shortages revolving around the recent COVID-19 quarantines which resulted in 1 less EMS crew in the field.
- Oath of Office for governmental positions are completed individually.

FISCAL:

A. Financial Report:

The October Financial Report reviewed. A motion to approve was made by Ms. McBrien. Supported and Motion Carried.

COUNTY SPECIFIC BUSINESS:

Discussion on the recent Director Review completed by the Board.

ADJOURNMENT:

A motion to adjourn was made by Ms. Haut at 10:15 a.m. with support by Ms. McBrien. The next meeting will be Tuesday, December 15th at 10:00 am.

Jennifer Schmidt, Acting Director
Secretary to the Board

Janice Covey, Chairman

Darren Hengesbach, Recording Secretary

Mecosta County Park Commission Commission Meeting

The November 17, 2020 Commission Meeting of the Mecosta County Park Commission was called to order at the Mecosta County Services Building and via live video conference at 5:00 PM by the Commission Chairman, Mr. Stratton.

Roll Call

Members Present: Mrs. Bradstrom, Ms. Miller, Mr. O'Neil, Mr. Perialas, Mr. Roels, Mr. Stanek, Mr. Stratton, Mr. Sweir and Mr. Vogel. **Members Absent:** Mr. Johnson. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Hearing no objections, the agenda stands approved as presented.

Approval of Minutes

Mr. Vogel motioned, seconded by Mr. Bradstrom to approve the minutes of the October 20th Park Commission meeting and the October 26th and November 9th Masterplan meetings as presented.
Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the Commission on 18 current and completed projects, including:

Paris Well - Well contractor believes he has resolved the low pressure issues.

Returnable Cans - Cans from School Section were donated to the Boy Scouts and the remaining Brower Park cans were donated to Big Rapids Hockey.

Brower Park Paving - Re-paving of the entrance road and deep-water boat launch has been completed with the Mecosta County Road Commission filling and packing the soft shoulder edge of the asphalt.

WPVRA Signs - The Road Commission will be installing signs at the corners of Hoover and 205th and 205th and 22 Mile in the near future.

Brower Electric Feed Line - Consumers Energy has replaced a main feed line to Sunny Acres.

Dragon Trail Updates - The build season has been completed for the year. Fundraising efforts are in full swing as there is great need to raise an estimated \$230,000 of grant match funds within the next few months. Newaygo County has seen a significant increase in their weekly fee pipe revenue at the Hardy Pond Marina.

Incident /Accident Report - no reports.

Correspondence

Insurance Collection - Incident and Accident reports sent to MMRMA.

Workers Comp Refund - The Parks will be refunded \$7,029 of the premiums paid.

Committee Actions

Masterplan

Draft of 5-year Masterplan - The 5-year masterplan draft is now in the 30-day public review period. A public notice has been published in the Pioneer Newspaper and parks social media noting the plan's availability for review on our website. A virtual Public Hearing is being scheduled for December 15th in conjunction with the regularly scheduled monthly Park Commission meeting.

Finance

2021 Vehicle & Boat Stickers - The Commissioners chose from the six options that were provided. Stickers will be ordered in the coming week.

Ice Mountain Grant - Mr. Vogel motioned, seconded by Mrs. Bradstrom to request the County accept the \$20,000 Grant on the Parks behalf. Motion carried.

Life Ring Cabinets - Mr. Stanek motioned, seconded by Mrs. Bradstrom to approve the purchase of 7 life ring cabinets and new life rings with cabinet alarms. Motion carried with a unanimous roll call vote.

Building and Grounds

Brower Re-Opening - Brower Park has been re-opened for Day Use purposes; a fee pipe, signage and porta john have been installed. The campground areas have been blocked to vehicle traffic.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year, Concessions - Financial reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Roels to approve the bills in the amounts of \$4,058.28, \$36,037.12, \$7,529.16 and \$14,760.70. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Next Scheduled Commission Meeting Tuesday, December 15, at 5 PM at the County Services Building.

Scheduled Committee Meetings

Rules and Regulations Tuesday, November 24, at 10 AM at the Administration Parks Building.

Finance Tuesday, November 24, at 11:30 AM at the Parks Administration Parks Building.

Adjournment: 5:45 PM

Mecosta-Osceola County Department of Health & Human Services

Joint Board Meeting Minutes

December 15, 2020

PERSONS PRESENT:

Carolyn Curtin, Osceola County Chairman
 Janice Covey, Mecosta County Chairman
 Susan Haut, Mecosta Vice-Chair
 Carole Edstrom, Osceola County Board Member
 Jan McBrien, Mecosta County Board Member
 Larry Emig, Osceola County Commissioner
 Jennifer Schmidt, Acting-Director
 Linda Howard, Mecosta County Commissioner

Absent:

Glenn Bluhm, Osceola County Vice-Chair

The Meeting was called to order by Ms. Curtin at 9:00 am via teleconference.

Minutes from the November 24, 2020 meeting were reviewed and motion to approve made by Ms. Covey with support by Ms. McBrien. Motion Carried.

The Agenda was reviewed and motion to approve by Ms. Curtin. Supported by Ms. McBrien. Motion Carried.

PUBLIC COMMENT:

- Mr. Emig stated he will retire from the Osceola County Board of Commissioners after serving 33 years. Ms. Covey thanked Larry Emig for his outstanding Service. Mr. Emig shared the process for his replacement on the Mecosta-Osceola County DHHS Board.
- Ms. Howard stated Mecosta County extending Covid-19 protocols. Appointments needed to gain access to County Buildings.

LOCAL OFFICE ISSUES/Directors Report:

Acting-Director, Jennifer Schmidt, updated the Boards on:

- Local Office staff commenced with the semi-annual Child Stat Presentation with the BSC-3.
- Local-Office Community Resource Coordinator, John Klever, partook in the annual Gift for Kids program held in Evart on Saturday, December 12th, serving 120 families.
- Operation Good Cheer. Mecosta-Osceola County provided gifts to the parents with kids in the Foster Care Program.
- Local staff will continue to work from Home until at least March 1, 2021.
- The 2021 goals for local office shared.



Mecosta-Osceola
 FY21 Goals.docx

- BSC-3 Director, Kathy Miller, retiring in January.
- Local Staffing allocations will remain the same from the prior year. One ES employee transferring to CMH and another ES employee on Medical Leave of Absence. With the current hiring freeze in place a Hiring Exception Request being explored.

MCSSA:

- Ms. Covey stated the MCSSA Board Meeting scheduled 12/16 @ 10:00 a.m.
- Ms. Curtin shared information on the Listen and Learn via ZOOM scheduled January 25th @ 1:30 pm.



Michigan County
 Social Services Associ

Mecosta-Osceola County DHHS

Board Minutes

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ADJOURNMENT:

A motion to adjourn was made by Ms. Curtin at 9:58 a.m. with support from Ms. Covey. The next meeting will be Tuesday, January 26, 2020 at 9:00 a.m.

Jennifer Schmidt, Acting-Director
Secretary to the Board

Carolyn Curtin, Osceola County Chairman

Janice Covey, Mecosta County Chairman

Darren Hengesbach, Recording Secretary

Mecosta County Department of Health & Human Services

Board Meeting Minutes

December 15, 2020

PERSONS PRESENT:

Janice Covey, Mecosta County Chairman
Jan McBrien, Member
Susan Haut, Vice-Chairman
Linda Howard, Mecosta County Commission
Jennifer Schmidt, Acting-Director

The Meeting was called to order by Ms. Covey at 10:02 am via teleconference.

Minutes from the November 24, 2020 meeting were reviewed and motion to approve made by Ms. Haut with support by Ms. McBrien. Motion Carried.

The Agenda reviewed and motion to approve by Ms. McBrien, Supported and Motion carried.

PUBLIC COMMENT:

- Ms. Howard stated Mecosta County extending COVID-19 protocols. Appointments needed to gain access to County Buildings.

FISCAL:**A. Financial Report:**

The November Financial Report reviewed. A motion to approve was made by Ms. McBrien. Supported by Ms. Haut. Motion Carried.

COUNTY SPECIFIC BUSINESS:

Mecosta County Board of Commissioners approved appropriating \$7,450.00 to the Mecosta County DHHS Board's 2021 budget.

ADJOURNMENT:

A motion to adjourn was made by Ms. Covey at 10:17 a.m. with support by Ms. Haut. The next meeting will be Tuesday, January 26th at 10:00 am.

Jennifer Schmidt, Acting Director
Secretary to the Board

Janice Covey, Chairman

Darren Hengesbach, Recording Secretary

**Minutes
Drain Committee Meeting
Wednesday – December 9, 2020
Mecosta County Services Building, Room F & via Zoom**

1. Call to Order: 1:52 p.m.

Members Present: Wendy Nystrom (Chair), Jerrilynn Strong, Linda Howard, Karla Miller

Others Present: Paul Bullock, Controller / Administrator, Nicole Clementshaw, Deputy Drain Commissioner

2. Brady Lake Dam

- Still waiting on permit from Michigan Department of Environment, Great Lakes & Energy (EGLE).

3. Soil Erosion report through November 2020

- 2020 SESC Report - Karla gave a brief report of the current 2020 status of Soil Erosion permit activity.

4. Update on drain projects

- Tonkin Drain – Easements are still being negotiated and obtained.
- Ives Drain – Easement acquisition is still in process.
- Ford Drain – Greenscape ditched the entire drain. The final inspection of this project will occur in the spring of 2021.
- Parks Drain – Barryton Excavating is going to ditch this drain to remove beaver dams within the next few weeks weather permitting.
- Cummins Drain – Brian Sutton is going to ditch this drain to remove sediment within the next few weeks weather permitting.
- Section 197 drainage district review of Northgate Drain – Spicer Group is doing this review and we will receive an updated drainage district. The Day of Review will be held in the spring of 2021.
- Section 197 drainage district review of Green Drain – Spicer Group is doing this review and we will receive an updated drainage district. The Day of Review will be held in the spring of 2021.

5. Stormwater review plan revision

- Our current stormwater review plan is based on a 50-year storm event. The standard used by other drain commissioners is based on a 100-year event. Karla would like to have an engineer review and recreate the plan based on a 100-year storm event. Money collected from past plat-review fees can be used to pay for this review.
- Karla will create written request to change the plan and will present to the Board of Commissioners.

6. Public comment. None.

7. Date & Time of upcoming Drain Committee Meetings for 2021:

Wednesday, March 10, 2021

Wednesday, May 19, 2021 (Possible Drain Tour)

Wednesday, September 8, 2021

Wednesday, December 8, 2021

8. Adjourn. 2:19 p.m.

Submitted by Nicole Clementshaw