

Finance Committee Minutes

11/19/2019

1:30 PM

Room 202

Meeting called by: Bill Routley **Note taker:** Paul Bullock

Attendees: Marilyn Bradstrom, Ray Steinke, Jerrilynn Strong, Mindy Taylor

----- Agenda Topics -----

Call to Order Chairperson 1:30 PM

Public Comment NONE

Budget Alteration Requests/Various Finance Officer

Discussion: The Committee reviewed budget alteration requests from the following:

101-131 Circuit Court	101-148 Probate Court	101-215 Clerk	101-243 Equalization
101-248 Central Svcs	101-331 Marine Patrol	101-682 Veterans Affairs	

Conclusions: The Committee will recommend to the Board the requests be approved as presented.

Action items:	Person responsible:	Deadline:
Amend the Budget	Finance Officer	

Budget Amendment Request/Elections 101-262 Finance Officer

Discussion: The Committee reviewed the request to increase the budget by an additional \$383 from Unreserved Contingency and move funds within the line items to balance the budget.

Conclusions: The Committee will recommend to the Board the request be approved as presented.

Action items:	Person responsible:	Deadline:
Amend the Budget	Finance Officer	

Budget Amendment Request/ME 101-648 Finance Officer

Discussion: The Committee reviewed the request to increase the budget by an additional \$15,000 from Unreserved Contingency and move funds within the line items to balance the budget.

Conclusions: The Committee will recommend to the Board the request be approved as presented.

Action items:	Person responsible:	Deadline:
Amend the Budget	Finance Officer	

Budget Amendment Request/SR 258 DARE		Finance Officer	
Discussion: The Committee reviewed a request to increase Expenditures line 980 Equipment/Furniture by \$45,371 with fund balance.			
Conclusions: The Committee will recommend to the Board the request be approved as presented.			
Action items:	Person responsible:	Deadline:	
Amend the Budget	Finance Officer		
Budget Amendment Request/SR 259 CPL		Finance Officer	
Discussion: The Committee reviewed a request to increase revenue by \$4,750, expenditures by the same amount, and move funds within the line items to balance the budget.			
Conclusions: The Committee will recommend to the Board the request be approved as presented.			
Action items:	Person responsible:	Deadline:	
Amend the Budget	Finance Officer		
Budget Amendment Request/SR 263 K-9		Finance Officer	
Discussion: The Committee reviewed a request to increase revenue by \$1,000 and expenditures by \$10,151, and place funds within the line items to balance the budget.			
Conclusions: The Committee will recommend to the Board the request be approved as presented.			
Action items:	Person responsible:	Deadline:	
Amend the Budget	Finance Officer		
Budget Amendment Request/SR 273 Meals		Finance Officer	
Discussion: The Committee reviewed a request to increase revenue by \$27,000 and expenditures by \$21,500, and move funds within the line items to balance the budget.			
Conclusions: The Committee will recommend to the Board the request be approved as presented.			
Action items:	Person responsible:	Deadline:	
Amend the Budget	Finance Officer		
Budget Amendment Request/SR 287 PA 302		Finance Officer	
Discussion: The Committee reviewed a request to reduce revenue by \$3,664 and increase expenditures by \$3,250, and move funds within the line items to balance the budget.			
Conclusions: The Committee will recommend to the Board the request be approved as presented.			
Action items:	Person responsible:	Deadline:	
Amend the Budget	Finance Officer		
Finance Reports/September 2019		Treasurer	
Discussion: The Committee reviewed the September Financial reports.			
Conclusions: The Committee will recommend to the Board that the reports be accepted and placed on file.			
Other Business		NONE	

Commissioner Per Diem and Travel

Discussion: The Committee reviewed and approved all Commissioner per diem and travel.

Listed Bills

Discussion: The Committee reviewed all bills.

Conclusions: **The Committee will recommend that all bills be paid.**

Adjournment

2:07 PM