


To: Board of Commissioners
From: Brian Thiede; Amy Clapp
CC: Paul Bullock
Date: 09/15/2021
Re: 2022 Crime Victim Rights Contract

Attached you will find the signed 2022 Crime Victims Rights Grant Contract for your review. The grant monies reimburse the county for our work with victims of crime. The amount awarded to our office in this grant is \$73,898.00. The funds are dispersed between specialized categories for wages, fringe benefits, supplies & materials, Direct Victim Needs, Victim Room, and any other expense related to victim cases for the grant contract year of October 1, 2021 to September 30, 2022. We are grateful for the awarding of these grant monies and ask for the Board's consideration and acceptance of the grant monies.

Thank you.



Amy C Clapp

Chief Assistant Prosecuting Attorney

Victim Rights Prosecutor-2022

Facesheet

FOR OFFICE USE ONLY:	Version # _____	APP # 735162
----------------------	-----------------	--------------

1. Demographic Information

- a. Demographic Information Name Mecosta County of Prosecutor
- b. Organizational Unit
- c. Address 400 Elm St.
- d. Address 2 #206
- e. City Big Rapids State MI Zip 49307-1816
- f. Federal ID Number 38-6005901 Reference No. 046679351
- g. Demographic Information fiscal year (beginning month and day) January-01
- h. Agency Type
- ☐ Private, Non-Profit ☒ Public

1. Select the appropriate radio button to indicate the agency method of accounting.

- ☒ Accrual
- ☐ Cash
- ☐ Modified Accrual

2. Program / Service Information

- a. Program / Service Information Name Victim Rights Prosecutor-2022
- b. Is implementing agency same as Demographic Information ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Project Start Date Oct-01-2021 End Date Sep-30-2022
- e. Amount of Funds Allocated \$73,898.00 Project Cost \$73,898.00

Facesheet for Victim Rights Prosecutor-2022
 Agency: Mecosta County of Prosecutor
 Application: Victim Rights Prosecutor-2022

9/14/2021

FOR OFFICE USE ONLY: Version # _____ APP # 735162

3. Certification / Contacts Information

a. Authorized Official

Name	Brian Thiede				
Title	Prosecuting Attorney				
Mailing Address	Mecosta County Prosecutor				
City	Big Rapids	State	MI	Zip	49307
Telephone	(231) 592-0141			Fax	(231) 796-3050
E-mail Address	bthiede@mecostacounty.org				

b. Financial Officer

Name	Amy Cole				
Title	Advocate				
Mailing Address	400 Elm Street				
City	Big Rapids	State	MI	Zip	49307
Telephone	(231) 592-0183			Fax	(231) 796-3050
E-mail Address	acole@mecostacounty.org				

c. Project Director

Name	Nicole Marshall				
Title	Advocate				
Mailing Address	400 Elm St.				
City	Big Rapids	State	MI	Zip	49307
Telephone	(231) 592-0141 - 2315920141			Fax	
E-mail Address	nmarshall@mecostacounty.org				

Certifications

FOR OFFICE USE ONLY:

Version # _____

APP # 735162

4. Assurances and Certifications**A. SPECIAL CERTIFICATIONS**

- a. ☒ By checking this box, the individual or officer certifies that the individual or officer is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Grantee.
- b. ☒ By checking this box, the individual or officer certifies that the individual or officer is authorized to sign the agreement on behalf of the responsible governing board, official or Grantee.

B. State of Michigan Information Technology Information Security Policy

1. By checking the following boxes, the Grantee acknowledges compliance with State of Michigan Information Technology Information Security Policy* and provides the following assurances:
- a. ☒ The Grantee Project Director will be notified within 24 hours when its users are terminated or transferred or immediately if after an unfriendly separation.
- b. ☒ The Grantee Project Director will annually review and certify user accounts to verify the user's access is still required and the user is assigned the appropriate permissions.
- c. ☒ The Grantee Project Director will remove user's access within 48 hours of notification when users are terminated or transferred, or immediately if after an unfriendly separation.
- d. ☒ After 120 days of inactivity, when the user attempts to log into their account they will receive a message stating their account has been deactivated, and the user will have to request the account be reinstated.

*Policy available at https://www.michigan.gov/documents/dmb/1340_193162_7.pdf

Narrative

FOR OFFICE USE ONLY:

Version # _____

APP # 735162

5. Program Synopsis

Mecosta County has two half-time victim advocates. One is assigned to felonies and one is assigned to misdemeanors and juvenile delinquent crimes. We call it half time because the victim advocate assigned is also a Senior Legal Assistant. Each victim case has both a Prosecutor and a Crime Victim's Advocate assigned and, in some large cases, an additional Senior Legal Assistant. In this fashion, the case is fully known by the prosecutor and the senior legal assistant the victim then benefits from the services of a, knowledgeable and well informed crime victim's advocate/senior legal assistant, from beginning to end of the legal process. The advocate/assistant generates the warrant and adds the victim information, receives all notices and correspondence, generates letters, answers questions by telephone and email, meets with the victim and prepares them for testimony. We also attend court with the victim. Assists victims in completing impact statements, compensation applications, Personal Protection Order forms and provides victims with other service agency information and resources.

6. Program Target Area

Counties

Counties project will serve (check all that apply):

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input type="checkbox"/> Allegan |
| <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim | <input type="checkbox"/> Arenac |
| <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input type="checkbox"/> Bay |
| <input type="checkbox"/> Benzie | <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch |
| <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford | <input type="checkbox"/> Delta |
| <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet |
| <input type="checkbox"/> Genesee | <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic |
| <input type="checkbox"/> Grand Traverse | <input type="checkbox"/> Gratiot | <input type="checkbox"/> Hillsdale |
| <input type="checkbox"/> Houghton | <input type="checkbox"/> Huron | <input type="checkbox"/> Ingham |
| <input type="checkbox"/> Ionia | <input type="checkbox"/> Iosco | <input type="checkbox"/> Iron |
| <input type="checkbox"/> Isabella | <input type="checkbox"/> Jackson | <input type="checkbox"/> Kalamazoo |
| <input type="checkbox"/> Kalkaska | <input type="checkbox"/> Kent | <input type="checkbox"/> Keweenaw |
| <input type="checkbox"/> Lake | <input type="checkbox"/> Lapeer | <input type="checkbox"/> Leelanau |
| <input type="checkbox"/> Lenawee | <input type="checkbox"/> Livingston | <input type="checkbox"/> Luce |
| <input type="checkbox"/> Mackinac | <input type="checkbox"/> Macomb | <input type="checkbox"/> Manistee |
| <input type="checkbox"/> Marquette | <input type="checkbox"/> Mason | <input checked="" type="checkbox"/> Mecosta |
| <input type="checkbox"/> Menominee | <input type="checkbox"/> Midland | <input type="checkbox"/> Missaukee |
| <input type="checkbox"/> Monroe | <input type="checkbox"/> Montcalm | <input type="checkbox"/> Montmorency |
| <input type="checkbox"/> Muskegon | <input type="checkbox"/> Newaygo | <input type="checkbox"/> Oakland |
| <input type="checkbox"/> Oceana | <input type="checkbox"/> Ogemaw | <input type="checkbox"/> Ontonagon |
| <input type="checkbox"/> Osceola | <input type="checkbox"/> Oscoda | <input type="checkbox"/> Otsego |
| <input type="checkbox"/> Ottawa | <input type="checkbox"/> Presque Isle | <input type="checkbox"/> Roscommon |

- | | | |
|----------------------------------|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Saginaw | <input type="checkbox"/> St. Clair | <input type="checkbox"/> St. Joseph |
| <input type="checkbox"/> Sanilac | <input type="checkbox"/> Schoolcraft | <input type="checkbox"/> Shiawassee |
| <input type="checkbox"/> Tuscola | <input type="checkbox"/> Van Buren | <input type="checkbox"/> Washtenaw |
| <input type="checkbox"/> Wayne | <input type="checkbox"/> Wexford | <input type="checkbox"/> Out Wayne |

U.S. Congressional, State and House Districts

U.S. Congressional Districts

- ☒ US Congress District 4

State Senate District

- ☒ State Senate District 33

State House Districts

- ☒ State House District 102

7. Mission Statement

The Mecosta County Prosecuting Attorney's Office strives to achieve justice while guiding our victims through a difficult, confusing and sometimes lengthy legal process.

8. Project Resources

Provide a general description of staff needed to implement Victims Rights in your county. Identify the most critical activities that you perform when providing victim rights.

Mecosta County has two half-time victim advocates. One is assigned to felonies the other is assigned to misdemeanors as well as juvenile cases. We call it half time because the victim advocate assigned is also a Senior Legal Assistant. Each victim case has a Prosecutor and a Crime Victim's Advocate assigned, in larger cases an additional Senior Legal Assistant is also assigned. In this fashion, the case is fully known by the prosecutor and the senior legal assistant. The victim benefits from the services of a knowledgeable crime victim's advocate/senior legal assistant. The advocate/assistant generates the complaint and adds the victim information, receives notices and correspondence while also doing the advocate duties such as; generating letters, victim contact and meeting, preparing the victim for and attending court. Assists victims in completing impact statements, compensation applications, Personal Protection Order forms and provides victims with other service agency information and resources.

If you utilize the services of volunteers in the provision of Victim Rights, please explain how this is accomplished.

We do not utilize volunteers.

9. Michigan Victim Information and Notification Everyday (MI-VINE)

Does your agency participate in MI-VINE?

☒ Yes ☐ No

Provide the number of victims registered to use MI-VINE in your county for court events during the past calendar year.

81

To obtain statistics for number of Victims Registered with MI-VINE visit the website <https://www.vinewatch.com/vinewatch/>

Please describe your programs efforts to utilize MI-VINE.

We provide the Vinelink phone number in our initial victim letter. This gives the victim the freedom to choose whether they would like to participate. The MCVNN posters are hung along the walls visible to the public. There is a literature section right outside our reception window. These are take home materials also available to any of the public in the building as well as distribution to our victims. Our office has shared these pamphlets with law enforcement to distribute to victims while on scene of an incident. Victim advocates are provided with "victim phones" as well as "victim laptops" allowing us the capability to enter a victims' information after hours or on the weekend.

10. Community Coordination

1. Community Coordination Activity 1 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Take back the Night and WISE Dinner Theatre fundraisers are both coordinated with the WISE staff in our community. We also coordinate with WISE during Sexual Assault awareness month with activities and tables set up within the community.

Child abuse awareness month. We will coordinate with our children's council and the YAC office.

Active when possible with Children's Council.

Attends the MDT with the Department of Health and Human Services, Community Mental Health and law enforcement.

Attend the Child Advocacy Center meetings.

We attend the DVRT meetings.

Participate in Crime Victim Rights Week

Yearly meeting with school personnel, Community Mental Health, Iason officers and Probate Court to discuss juvenile victims, court orders, offenders within districts and when to call in law enforcement.

This year has brought and continues to bring many challenges due to COVID-19. Many things have been cancelled, postponed or scheduled via video.

2. Community Coordination Activity 2 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Domestic Violence Task Force
 MDT meetings
 CAC meetings
 Crime Victim's Week

3. Community Coordination Activity 3 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.