

MECOSTA COUNTY BOARD OF COMMISSIONERS

DECEMBER 2, 2021

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Ray Steinke, Tom O'Neil, Wendy Nystrom. Linda Howard present via Zoom; William Routley not present.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda with an addition to New Business 6.4 – EMS Request to provide Monoclonal Antibody Therapy. J. Strong seconded; motion carried.

NEW BUSINESS:

6.4 EMS MONOCLONAL ANTIBODY THERAPY

Jenny Edstrom – Training Coordinator for EMS – appeared before the Board to request permission for EMS to begin administering Monoclonal Antibody Therapy – an antibody treatment for those with COVID - which protocol was recently approved by State of Michigan MDDHS.

J. Strong moved to approve EMS' request and authorized Paul Bullock to take the necessary steps to put the process in place. R. Steinke seconded; motion carried.

APPROVAL OF MINUTES:

R. Steinke moved to approve the November 18, 2021 Board Minutes as presented. R. Steinke seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

6.1 MECOSTA COUNTY RESOLUTION #2021-19 – BUDGET ADOPTION

R. Steinke moved to adopt and place on file Mecosta County Resolution #2021-19 – 2022 Budget Adoption. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.2 MECOSTA COUNTY RESOLUTION #2021-20 – SALARY & WAGE SCALES FOR ELECTED OFFICIALS AND NON-UNION EMPLOYEES

J. Strong moved to adopt and place on file Mecosta County Resolution #2021-20 – Salary and Wage Scales for Elected Officials and Non-Union Employees. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.3 FY 2021 – EMERGENCY MGMT PERFORMANCE GRANTS – AMERICAN RESCUE PLAN ACT

R. Steinke moved to approve the FY 2021 Emergency Management Performance Grant, which represents additional funding to increase the Emergency Manager's salary and benefits reimbursement from 32.86% to 50%, and authorized the Chair to sign. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

Linda Miller – Big Rapids Housing Commission – appeared before the Board and gave an update on the Housing Rehab Program over the last few years. Linda also explained a request for funds and approval to move forward with an upcoming roof repair project that will be addressed later in the meeting.

FINANCIAL MATTERS:

MERS Additional Funding Request/Budget – Finance Officer

R. Steinke moved to approve the request from the Finance Officer to amend the budget to move \$600,000 from Unreserved Balance of the General Fund to Bonds and Insurances line 101-851-714.000 MERS and to move money from other unexpended line items within that budget to line 714.000, in an aggregate amount of \$288,575, for a total increase of \$888,575 to line 714.000 and send \$1,027,486.19, along with \$259,367.81 in forfeiture funds, for a total of \$1,286,854 as an additional payment to MERS for the following: General Fund Units 01 Courthouse Employees [\$616,450] 02 Sheriff Admin [\$108,865], 10 POAM [\$391,153], 11 AFSCME [\$153,747], 15 Closed Act 345 [\$16,639]. Further \$56,640.55 from the Unreserved Fund Balance of Special Revenue Fund 210 EMS, with \$61,646.45 in forfeiture funds, for a total of \$118,287 to Unit 05 EMS and \$12,489.35 in Forfeiture Funds to 14 Parks. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Township Request for Road Funding – Township Association

R. Steinke noted to the Board that the Finance Committee declined to move forward at this time on the Township Association's request for \$1,000,000 in road funding.

Equipment Request/Sheriff Office – IT

R. Steinke moved to approve a request from IT to purchase 5 new Mobile Data Terminals and modems at a total cost of \$23,000 from SR 405 Capital Equipment. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

National Opioid Settlement – Administrator

R. Steinke moved that the Administrator be authorized to execute the electronic documents necessary for Mecosta County's participation in the National Opioid Settlement. J. Strong seconded; motion carried.

Housing Rehab Request – Linda Miller

R. Steinke moved to approve a request from the Big Rapids Housing Commission for permission to waive the insurance requirement for a Housing Rehab Project in the Remus area and approve the County's portion of \$1,400. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Alterations/Various – Finance Officer

R. Steinke moved to approve budget alteration requests for the following budgets: 101-648 Medical Examiner, 101-721 Planning Commission, SR 249 Building Dept., SR 258 DARE Program, SR 264 Jail Maintenance Fund, SR 267 Community Corrections, SR 273 Commission Aging Meals, SR 274 COA, SR 289 Secondary Road Patrol and SR 292 Child Care Fund. J. Strong seconded; motion carried.

Budget Amendment Request/SR 210 EMS – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 210 EMS to increase various revenue line items by a total of \$350,000, and expenses by a total of \$450,000, including movements within the expense line items to balance the individual lines. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 256 ROD Tech Fund – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 256 ROD Technology Fund by \$2,750 and expense lines 256-000-826 Data Processing by \$750 and 256-000-858 On-line Services by \$2,000. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$637,905.79 and approve and pay non-approved vouchers in the amount of \$71,399.36. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

R. Steinke reported attending Finance Committee, District 10 Health Meeting, Budget Hearing and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Sheriff & Jail Committee, Budget Hearing and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve a request from the Jail Administrator to purchase one polycom device for the Jail at a cost of \$2,656.01 from Capital Equipment. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Nystrom reported attending DHHS Meeting, Big Rapids' Social Equity Initiative Meeting, Finance Committee, Giving Day Event, Sheriff & Jail Committee, Michigan Works Meeting, Budget Hearing and today's Commission Meeting.

L. Howard reported attending Community Mental Health/Executive Board Meeting, Budget Hearing and today's Commission Meeting.

J. Strong reported attending Finance Committee, Chippewa Township Meeting, Budget Hearing and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee, Sheriff & Jail Committee, Budget Hearing and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- COA – Homemaker Aid retiring, last day is 1/21; requesting permission to post the position and fill, along with any subsequent vacancies that occur. R. Steinke so moved. J. Strong seconded; motion carried.
- District Court Probation/Treatment Court Field Services Worker vacancy; requesting permission to move forward in filing the vacancy. J. Strong so moved. W. Nystrom seconded; motion carried.
- Per Diem Policy has been drafted; requesting to place it on the 12/14 BOC Agenda. The Board concurred.
- Finance Office is getting new paint, carpet this week.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communications #1-8, Minutes & Reports #1-4 and Resolution #1. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 10:43 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Marilynn Bradstrom, Chair
Mecosta County Board of Commissioners