

## MECOSTA COUNTY BOARD OF COMMISSIONERS

NOVEMBER 18, 2021

UNAPPROVED

Chair Marilyn Bradstrom called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilyn Bradstrom, Jerrilyn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Amber Johnson, Mecosta County Deputy Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the November 4, 2021 Board Minutes as presented. W. Nystrom seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Jim Chapman-Chairman Mecosta County Chapter of Michigan Township Association appeared before the board to request \$1,000,000 from the Board to supplement townships contributions toward costs of road repairs in the County to be split evenly between 16 townships.

Dawn Baker-Colfax Township-concurs with request of Mr. Chapman, noted that Colfax Township recently did one mile of road and the cost was \$130,000.

Kenn Vredenburg-Austin Township Supervisor-Supports Mr. Chapman's request.

Christina Martin-Sheridan Township Clerk-Supports Mr. Chapman's request.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:****6.1 UNION REQUESTS FOR CONSIDERATION/PAYMENT IN LIEU OF INSURANCE INCREASE**

J. Strong moved to approve the Union Request for payment in lieu of insurance increase.

W. Routley seconded; motion carried.

## **FINANCIAL MATTERS:**

### **Budget Alteration Request/SR 214 Caseflow Management – Finance Officer**

R. Steinke moved to approve a budget alteration request for SR 214 Caseflow Management by reducing Training Expenses by \$300 and increasing Employee Physicals \$200 and Computer Equipment by \$100. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Budget Amendment Request/Register of Deeds – Finance Officer**

R. Steinke moved to approve a budget amendment request for Register of Deeds by a net of \$6,800 due to increased recordings and data processing costs; the amendment will move funds between line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Budget Amendment Request/Unreserved Contingency – Finance Officer**

R. Steinke moved to approve a budget amendment request for Unreserved Contingency by transferring \$6,800 to the Register of Deeds budget to cover additional recording expenses. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Financial Reports/September – Finance Officer**

R. Steinke moved that the September Financial Reports be accepted and placed on file. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$763,942.00 and approve and pay non-approved vouchers in the amount of \$77,846.62. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Spay/Neuter Funds**

R. Steinke moved that the Spay/Neuter forfeiture receipts of \$1,525 be equally distributed [\$508.33] to the following organizations: ARC, AUCADO and the Riley Mackenzie Fund. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **Other Business**

R. Steinke moved to approve the request from the Sheriff Department to accept a Great Lakes Energy Grant in the amount of \$1,875 for K-9 equipment. J. Strong seconded; motion carried.

## **COMMITTEE REPORTS:**

R. Steinke reported attending Hinton Township Meeting, Central Dispatch Meeting, Aetna Township Meeting, Deerfield Township Meeting, Finance Meeting, MOTA Meeting, EMS Meeting and today's Commission Meeting.

T. O'Neil reported attending Mecosta Township Meeting, Austin Township Meeting, Building and Zoning Meeting, EMS Meeting and today's Commission Meeting.

L. Howard reported attending today's Commission Meeting.

W. Nystrom reported attending 2 City of Big Rapids Meetings, Wise Meeting, AAW Meeting, Personnel Meeting, Finance Meeting, MOTA Meeting, Building and Zoning Meeting and today's Commission Meeting.

**BUILDING AND ZONING:**

W. Nystrom moved that the Board approve Ms. Stenger's request to repost a Building Inspector position, which was previously approved as Part-Time, as a Full-Time position effective Feb. 1, 2022. J. Strong seconded; motion carried.

W. Nystrom moved that the Board approve Ms. Stenger's request to begin abatement proceedings on a property in Millbrook Township. L. Howard seconded; motion carried.

J. Strong reported attending Fork Township Meeting, Martiny Township Meeting, Sheridan Township Meeting, EMS Meeting, Road Commission Meeting, Finance Meeting, Personnel Meeting, Supervisors/Commissioners Meeting, Road Commission Meeting and today's Commission Meeting.

J. Strong noted that she would like the Townships' request to be considered by the Board.

**EMS:**

J. Strong moved that the Board approve November 2021 contractual write-offs of \$86,441.99, non-contractual write-offs of \$3,077.30 and collections write-offs of \$22,317.15.

R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley reported attending Dial-a-Ride Meeting, Planning and Zoning Meeting, Finance Meeting, Personnel Meeting, COA Meeting, City of Big Rapids Meeting, Central Dispatch Meeting and today's Commission Meeting.

M. Bradstrom reported attending Finance Meeting, Parks Meeting, Grant Township Meeting, Green Township Meeting, City/County/Ferris Meeting and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Monday 11/22/21 will attend meeting where MIDC will select a new director from 6 candidates interviewed.

**PUBLIC MATTERS & COMMENTS:**

Kenn Vredenburg-Austin Township-Reiterates earlier request of the Townships.

Dawn Baker-Colfax Thanks the Board for their consideration of the Townships request.

Jim Chapman-Reiterates previous request.

**MISCELLANEOUS & ANNOUNCEMENTS:**

W. Routley gives comments regarding the County's Fund balance and Budget responsibilities in relation to the Townships responsibility to repair the roads.

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communication #1, Minutes & Reports #1-3 and Resolutions #1-5. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:50 P.M.

  
Amber Johnson, Mecosta County Deputy Clerk

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Marilynn Bradstrom, Chair  
Mecosta County Board of Commissioners