

MECOSTA COUNTY BOARD OF COMMISSIONERS**NOVEMBER 4, 2021**

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

J. Strong moved to approve the Agenda as presented. R. Steinke seconded; motion carried.

APPROVAL OF MINUTES:

R. Steinke moved to approve the October 21, 2021 Board Minutes as presented. L. Howard seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

SCHEDULED APPEARANCE:

Lisa Kaspriak – Mid Michigan Medical Examiners Office – appeared before the Board and gave the 2021 ME Annual Report. Lisa also gave an update on the morgue.

NEW BUSINESS:**6.1 EMERGENCY MANAGEMENT PERFORMANCE GRANT FY 2021**

J. Strong moved to approve the FY 2021 EMPG Grant Agreement and authorized the Chair to sign. R. Steinke seconded; motion carried.

6.2 MEDICAL EXAMINER APPOINTMENT AND CONTRACT

R. Steinke moved to approve the Medical Examiner Agreement with Dr. Paul Wagner and Mid Michigan Medical Examiner Group effective January 1, 2022 for a period of 4 years. Further, that Dr. Paul Wagner be reappointed as the Mecosta County Medical Examiner for a 4-year period commencing January 1, 2022. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 CESF - COURTS

J. Strong moved to concur with the Courts' intention to apply for a second round of Coronavirus Emergency Supplemental Funding ("CESF") for 2022. W. Routley seconded; motion carried.

FINANCIAL MATTERS:

Review of Per Diem Rate – Administrator

R. Steinke moved that the Administrator be instructed to bring a draft amendment of the Per Diem Policy to the December 2nd meeting, moving the per diem rate to \$50/meeting for up to 3 meetings a day with no special provision for meetings held more than 40 miles from Big Rapids. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Review of Payment in Lieu of Insurance – Finance Officer

R. Steinke moved that the Payment in Lieu of Insurance Program stipend be increased to \$5,000 for health insurance, and an additional \$500 if the employee waives dental/vision coverage, for Non-Union staff effective January 1, 2022. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Consulting Contract/EMS Billing – Administrator

R. Steinke moved that the consulting contract for emergency billing services for the EMS Department, to respond to a backlog caused by an issue with the software vendor, be retroactively ratified and the Administrator authorized to extend it 1 time, for up to 30 days, if needed. J. Strong seconded; motion carried.

Budget Alterations/Various – Finance Officer

R. Steinke moved to approve budget alteration requests for: GF 101-148 Probate Court, 101-149 Juvenile Div, 101-243 Equalization Dept, 101-301 Sheriff's Office and SR 215 Friend of the Court. J. Strong seconded; motion carried.

Budget Amendment Request/SR 264 Jail Maint. – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 264 Jail Maintenance Fund, increasing revenues by \$68,392 and increasing expenditures by a net of \$75,000 and moving money within line items. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,546,382.05 and approve and pay non-approved vouchers in the amount of \$89,148.86. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

R. Steinke reported attending Committee of Whole/Budget, WCMCA Meeting, District 10 Health Meeting, Millbrook Township Meeting, Finance Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health/Personnel Meeting, WCMCA Meeting, District 10 Health Meeting, Sheriff & Jail Committee and today's Commission Meeting.

W. Nystrom reported attending Committee of the Whole/Budget, DHHS Meeting, Personnel Committee, Finance Committee, Big Rapids Township Meeting, Sheriff & Jail Committee and today's Commission Meeting.

L. Howard reported attending WCMCA Meeting, Mecosta Township Meeting, Morton Township Meeting, Committee of the Whole/Budget and today's Commission Meeting.

J. Strong reported attending Committee of the Whole/Budget, WCMCA Meeting, Security Committee, Personnel Committee, Finance Committee and today's Commission Meeting.

W. Routley reported attending Committee of the Whole/Budget, AAAWM Meeting, Finance Committee, Sheriff & Jail Committee, WCMCA Meeting, Personnel Committee and today's Commission Meeting.

Sheriff & Jail:

W. Routley moved to approve a request from the Undersheriff to fill a Deputy vacancy.

W. Nystrom seconded; motion carried.

W. Routley moved to approve the Undersheriff's request to utilize TCE grant funds to pay the photographer \$900 for a staff composite photograph. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the Undersheriff's request to purchase 19 external vest carriers at a cost of \$6,327, using a \$4,500 donation and the balance from the TCE grant. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the Undersheriff's request to purchase 30 Glock 9 mm pistols from Michigan Police Supply at a cost of \$12,855, utilizing \$9,000 from Fund 265 and \$3,855 from the Drug Confiscation Fund. Further, that trade-in or employee sale funds be deposited in Fund 265. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the Undersheriff's request to utilize up to \$1,200 annually for regional meeting expenses. W. Nystrom seconded; motion carried.

W. Routley moved to approve the Undersheriff's request that a regular part-time transcriptionist position be approved for up to 40 hours per pay period. W. Nystrom seconded; motion carried.

Personnel:

W. Routley moved to approve the amended Job Description and Rescoring of the EMS Director for the 2022 Budget. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the amended Job Description of Finance Officer to Finance Officer/Deputy Controller Administrator, Rescoring, and the employee placed at the Non-Union Level 13 (4-year step), effective January 1, 2022. W. Nystrom seconded; motion carried.

W. Routley moved to approve a proposal from the EMS Director to convert 6 regular part-time EMT positions to full-time EMT positions effective immediately. W. Nystrom seconded; motion carried.

M. Bradstrom reported attending Committee of the Whole/Budget, WCMCA Meeting, Finance Committee, Grant Township Meeting, Colfax Township Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Last Friday attended MIDC Meeting and conducted interviews for Executive Director; meeting 11/21 to determine which will be hired.
- Requesting permission to draft an advertisement for the EMS Director.
- RAP grant was submitted for mental health/crisis training for First Responders; will go before the MMRMA Board today.

PUBLIC MATTERS & COMMENTS:

Debra Magnuson – appeared before the Board to address her concerns about vaccine mandates.

Deborah Dygert – appeared before the Board to address her concerns about vaccine mandates.

MISCELLANEOUS & ANNOUNCEMENTS:

B. Routley – clarified a comment made from the last meeting re: vaccinations and that COA's monthly newsletter noted vaccinations were required; further explanation was given in the most recent newsletter.

R. Steinke noted that Morley Fire Chief Dan Deyo is in the Grand Rapids hospital; please keep him in your thoughts.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communications #1-6, Minutes & Reports #1-3 and Resolutions #1-6. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:22 A.M.

A handwritten signature in cursive script, appearing to read "Marcee M. Purcell", is positioned above a horizontal line.

Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Marilynn Bradstrom, Chair
Mecosta County Board of Commissioners