

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**AFTERNOON SESSION – 3:00 P.M.**

**October 21, 2021**

**AGENDA**

**1. CALL TO ORDER & QUORUM:**

Marilynn Bradstrom \_\_\_\_\_  
District 1

William Routley \_\_\_\_\_  
District 7

Jerrilynn Strong \_\_\_\_\_  
District 2

Linda Howard \_\_\_\_\_  
District 3

Ray Steinke \_\_\_\_\_  
District 4

Tom O'Neil \_\_\_\_\_  
District 5

Wendy Nystrom \_\_\_\_\_  
District 6

**2. REVIEW & APPROVAL OF AGENDA – ADDITIONS**

**3. APPROVAL OF MINUTES**

1. Board Minutes – October 7, 2021

**4. PUBLIC MATTERS & COMMENTS:  
(5 MINUTES PER PERSON LIMIT)**

**5. UNFINISHED BUSINESS:**

**6. NEW BUSINESS:**

1. MDOT Master Agreement FY 2022-2025 including resolutions #2021-19 & #2021-20
2. Sobriety Court – Drug Court Grant Program
3. AAAWM Contract FY2021 Increase in Funding – COA
4. AAAWM/COA
  - a. Purchase of Service Agreement
  - b. Business Associate Agreement
5. Apportionment Report – Equalization Department
6. Proposed Resolution opposing behavioral health redesign

**7. FINANCIAL MATTERS:**

Pre-approved Bills: \$4,378,107.34  
Non-approved Bills: \$95,398.64

**8. COMMITTEE REPORTS:**

**9. ADMINISTRATORS REPORT:**

**10. PUBLIC MATTERS & COMMENTS:  
(5 MINUTES PER PERSON LIMIT)**

**11. COMMUNICATIONS:**

1. Mecosta County Road Commission Fuel Depot 3<sup>rd</sup> Quarter Report

**12. MINUTES & REPORTS:**

1. Building and Grounds/MSU Extension – October 5, 2021
2. Sheriff & Jail – October 6, 2021
3. Equalization – October 13, 2021
4. Finance

**13. RESOLUTIONS:**

1. Ingham County Resolution #21-479
2. Gratiot County Resolution #21-275

**14. MISCELLANEOUS & ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

**SCHEDULED APPEARANCE**

3:15 – John Obermesik, Cathrine Beagle – CMHCM  
3:30 – Karen Hahn, Register of Deeds, Remonumentation Program  
3:45 – Sheriff Miller

OCTOBER 7, 2021

**UNAPPROVED**

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA:**

W. Routley moved to approve the Agenda with additions to New Business of 6.4 – MOTA Appointment and 6.5 – RAP Grant Application. J. Strong seconded; motion carried.

**APPROVAL OF MINUTES:**

J. Strong moved to approve the September 16, 2021 Board Minutes as presented. W. Routley seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Sherri Spoelman – MSU Extension Director – appeared before the Board to inform that she is retiring at the end of the month; introduced James Kelly, who will be the Interim District Director, and Michelle Neff, who will be helping with administrative functions.

**UNFINISHED BUSINESS:**

None

**SCHEDULED APPEARANCE:**

None

**NEW BUSINESS:****6.1 APPOINTMENTS TO CANVASS BOARD**

J. Strong moved to reappoint David Miller, Republican and Patrick Tobin, Democrat, to the Mecosta County Canvass Board for 4-year terms. R. Steinke seconded; motion carried.

**6.2 MSU EXTENSION AGREEMENT FY2022**

S. Spoelman appeared before the Board and requested approval of the Agreement for Extension Services for the 2022 budget year.

J. Strong moved to approve the 2022 Agreement for Extension Services between the County of Mecosta and Michigan State University. L. Howard seconded; motion carried.

### **6.3 BOARD VACANCIES**

#### **Mid-State Health Network Board – 1 position; 3-year term**

J. Strong moved to appoint Susan Guernsey to the Mid-State Health Network Board for a term of 3 years, September 1, 2021 through September 1, 2024. R. Steinke seconded; motion carried.

#### **Planning Commission (partial term) – 1 position; term ending 12/31/2023**

J. Strong moved to appoint Lori Behrens to the Planning Commission for the partial term ending 12/31/2023. W. Nystrom seconded; motion carried.

### **6.4 MOTA/CITY REPRESENTATIVE APPOINTMENT**

R. Steinke moved to appoint Wendy Nystrom, as the City Representative, to the MOTA Board for a partial term ending 5/31/2022. J. Strong seconded; motion carried.

### **6.5 RAP GRANT APPLICATION MECOSTA/OSCEOLA MENTAL HEALTH RESPONSE TEAM**

R. Steinke moved that the Administrator be authorized to submit a RAP Grant Application on behalf of Mecosta County Sheriff's Office, Mecosta County EMS, Osceola County Sheriff's Office, Osceola County EMS and Meceola Central Dispatch, that will be used to develop trainings to include Mental Health First Aid and Crisis Intervention. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **FINANCIAL MATTERS:**

#### **Lease Renewal/Veterans Affairs – Administrator**

R. Steinke moved that the Administrator be authorized to sign a sublease renewal proposal for the Veteran's Affairs office in Michigan Works West Central building. J. Strong seconded; motion carried.

#### **Court Recording Equipment Request – Courts**

R. Steinke moved that the Administrator be authorized to approve up to \$10,000 for a recording system to be shared with Osceola County for offsite jury picks by the Courts if required due to the pandemic. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

#### **Proposed Resolution Supporting Paving White Pine Trail – Friends of White Pine Trail**

R. Steinke moved to adopt and place on file Mecosta County Resolution #2021-18 - Local Support for Asphalt Surfacing of the Fred Meijer White Pine Trail State Park between Big Rapids and Sand Lake, Michigan. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

#### **Workers Comp Refund – Administrator**

R. Steinke moved that the proposed distribution from a \$77,116 Workers Comp Refund be approved with \$48,431 to the General Fund, \$23,538 to SR 210 EMS, \$459 to SR 249 Building Dept., and \$4,688 to SR 508 Parks Commission. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Financial Reports/July – Finance Officer**

R. Steinke moved that the July Financial Reports be accepted and placed on file. J. Strong seconded; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$3,441,212.79 and approve and pay non-approved vouchers in the amount of \$38,253.44. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**COMMITTEE REPORTS:**

R. Steinke reported attending Millbrook Township Meeting, Finance Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health/Personnel Meeting, District 10 Meeting, Building & Grounds Committee, Sheriff & Jail Committee and today's Commission Meeting.

**Sheriff & Jail:**

T. O'Neil moved that the Sheriff be authorized to fill the recent Road Officer vacancy. W. Nystrom seconded; motion carried.

T. O'Neil moved to approve acceptance of \$1,000 from Michigan Sheriff Association for startup of the Victims' Advocate Program. W. Nystrom seconded; motion carried.

W. Nystrom reported attending District 10 Health Meeting, City of Big Rapids Meeting, Big Rapids Township Meeting, DHHS Meeting, Building & Grounds Committee, Sheriff & Jail Committee, Michigan Works Meeting and today's Commission Meeting.

L. Howard reported attending Village of Mecosta Meeting, Mid-Michigan Community Action Meeting, Central Michigan Community Mental Health Meeting, Building & Grounds Committee and today's Commission Meeting.

**Building & Grounds:**

L. Howard moved that the low bid from Carpet Gallery be approved at \$2,018.55 and \$500 in ceiling tile and paint also approved from Fund 402 Building Improvements for the Accounting Office. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard moved to approve the \$2,000 bid from Olsson Concrete to replace approximately 45 feet of sidewalk on the west side of the CS Building. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending Chippewa Township Meeting, Fork Township Meeting, Martiny Township Meeting, Road Commission Meeting, Area Agency on Aging Meeting, Finance Committee and today's Commission Meeting.

W. Routley reported attending Planning & Zoning Meeting, Area Agency on Aging/West Michigan Meeting, Finance Committee, Sheriff & Jail Committee, Area Agency on Aging/West Michigan/Personnel Meeting and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Gave an update on Mecosta County Development Corporation Director vacancy. They are intending to move toward a contract proposal with The Right Place out of Grand Rapids.
- Veterans' office is looking into advertising with King Media using grant dollars received from the State of Michigan.

**PUBLIC MATTERS & COMMENTS:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

Marcee Purcell – County Clerk – gave an update to the Board on the county reapportionment.

Marilynn Bradstrom reminded the Board the Dragon Trail celebration by Consumers Energy is today from 2:30 to 6:00; please attend if you can.

West Central Michigan County Alliance is 10/25; let Paul know if attending.

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communications #1-6, Minutes & Reports #1-3 and Resolutions #1-4. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:25 A.M.



---

Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

---

Marilynn Bradstrom, Chair  
Mecosta County Board of Commissioners

**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**12954 80<sup>TH</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoac](http://www.mecostacounty.org/mccoac)

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners

**From:** Cynthia Mallory, Director

**Date:** 10/11/2021

**RE:** **Michigan Department of Transportation Master Agreement 2022-2025**

We have received the Master Agreement from MDOT which outlines terms and conditions for any and all PROJECT AUTHORIZATIONS such as vehicle purchases or specialized services funding for 2022-2025.

The following is a list of changes that affect our agency as compared to previous Master Agreements:

**From Section 8:** If we ask for an unjustifiable or untimely purchasing extension they may not provide the full 20% state match.

**From Section 23:** Upon project completion a summary on the results of the project is due.

Also, page and fonts used for any final report submissions must meet ADA Guidelines.

**From Section 24:** Agencies are to respond within 45 days If there is a violation or other finding or funding will be withheld, suspended, or denied.

In addition, MDOT has indicated we must provide an updated Vehicle Accessibility Plan every 5 years. This plan is created by the transportation board which meets every January.

Please find attached the Master Agreement Resolution which is a form that requires a manual signature. The actual Master Agreement was sent electronically as it needs to be signed electronically as will all contracts and agreements to be sent to MDOT in the future.

Thank you for your attention to this matter.

**RECEIVED**  
OCT 12 2021  
BOARD OF  
COMMISSIONERS

MECOSTA COUNTY RESOLUTION  
#2021-19

<b>Signature Resolution for Master Agreement Only</b>
---

**Whereas,** the *Mecosta County Board of Commissioners* has the authority to contract with the Michigan Department of Transportation for state and/or federal funds for passenger transportation related services; and,

**Now, Therefore,** be it resolved that the *Board Chair* of the *Mecosta County Commissioners* be authorized and directed to execute said agreement, MASTER AGREEMENT NO. 2022-0099, for and on behalf of the *Mecosta County Commission on Aging*.

**CERTIFICATE**

The undersigned duly qualified Clerk of the County of Mecosta, Michigan certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the *Mecosta County Board of Commissioners* held on *October 21, 2021*.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

MECOSTA COUNTY RESOLUTION  
#2021-20

<b>MASTER AGREEMENT RESOLUTION</b>
------------------------------------

**Whereas,** the Mecosta County Board of Commissioners has the authority to contract with the Michigan Department of Transportation on behalf of the Mecosta County Commission on Aging for State and/ or Federal Funds for passenger transportation related services; and,

**Whereas,** the Mecosta County Board of Commissioners does hereby approve Master Agreement NO. 2022-0099,

**Now, Therefore,** be it resolved that the Mecosta County Board Chair of the Mecosta County Board of Commissioners, be authorized and directed to execute said agreement for and on behalf of the Mecosta County Commission on Aging;

**PROJECT AUTHORIZATION RESOLUTION**

**Whereas,** this resolution shall also approve execution of Project Authorizations for any programs designated by the Mecosta County Commission on Aging and/or Project Authorizations for any amount determined by the Mecosta County Commission on Aging with the Michigan Department of Transportation which are issued under master Agreement No. AGREEMENT NO. 2022-0099.

**Now, Therefore,** be it resolved that the Mecosta County Board Chair of the Mecosta County Board of Commissioners is authorized to enter into and execute on behalf of the Mecosta County Commission on Aging all such Project Authorizations with the Michigan Department of Transportation for passenger related services for the Agreement period.

**CERTIFICATE**

The undersigned duly qualified Clerk of the County of Mecosta, Michigan certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Mecosta County Board of Commissioners held on October 21, 2021.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

AGREEMENT NO. 2022-0099  
AGENDA: DIR

**MICHIGAN DEPARTMENT OF TRANSPORTATION**  
**MECOSTA COUNTY COMMISSION ON AGING**  
**MASTER AGREEMENT FOR**  
**PUBLIC TRANSPORTATION PROJECTS**

This Agreement is made and entered into between the Michigan Department of Transportation (MDOT) and Mecosta County Commission on Aging (AGENCY).

**Table of Contents**

Section 1.	Definitions
Section 2.	Purpose
Section 3.	Annual Application
Section 4.	Conflict of Interest
Section 5.	Project Funding
Section 6.	Eligible Project Costs
Section 7.	Budget Adjustments, Revisions, and Amendments
Section 8.	Timely Expenditure of Funds
Section 9.	Competitive Procurement
Section 10.	Third-Party Contract Procedures
Section 11.	Prompt Payment
Section 12.	Procurement of Recovered Materials
Section 13.	Procurement of Vehicles by AGENCY
Section 14.	Inspection of Project Equipment and Records
Section 15.	Use and Disposition of Facility/Project Equipment
Section 16.	Insurance
Section 17.	Indemnification
Section 18.	Billings and Payments for Capital Programs
Section 19.	Billings, Payments, and Quarterly Reports for Operating Programs
Section 20.	The Section 5311 Rural Area Formula Operating Program
Section 21.	The Specialized Services Program
Section 22.	The Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program
Section 23.	Reporting Requirements
Section 24.	Compliance Reviews

Section 25.	Accounting Records, Internal Controls, and Record Retention
Section 26.	Fiscal Year-End Accounting Compliance
Section 27.	Contractual Provision for Formula Recipients – CPA Report on Internal Controls
Section 28.	Annual CPA Audit Requirements
Section 29.	Responsibility to Review the Annual CPA Audit
Section 30.	MDOT Audit and Adjustments
Section 31.	Access
Section 32.	Nondiscrimination and Disadvantaged Business Enterprise
Section 33.	Certification
Section 34.	Termination or Suspension
Section 35.	Unfair Labor Practices
Section 36.	Assignment of Antitrust Rights
Section 37.	Interest of Members of or Delegates to Congress
Section 38.	Prohibited Interest
Section 39.	Political Activity
Section 40.	Discrepancies
Section 41.	Term of Agreement
Section 42.	Signing

#### Attachments

Exhibit A	- Insurance Requirements
Appendix A	- Prohibition of Discrimination in State Contracts
Appendix B	- Title VI Assurance
Appendix C	- Assurances That Recipients and Contractors Must Make

## 1. DEFINITIONS

AWARD	- Means the FEDERAL grant money and/or State grant money paid by MDOT through the PROJECT AUTHORIZATION.
COMMISSION	- Means the Michigan State Transportation Commission.
COORDINATING COMMITTEE	- Means a group of local human services agencies representing Specialized Services interests.
COST/EXPENSE	- Means the amount to be paid through the PROJECT AUTHORIZATION. The term “cost” implies a one-time event such as a purchase, while the term “expense” implies ongoing payments such as salaries and wages, fuel, utilities, etc. This Agreement covers both capital purchases and operating programs and attempts to use the terms within their definitions.

DIRECT RECIPIENT	- Means an agency that receives FEDERAL funds directly.
FEDERAL	- Means the United States Department of Transportation, Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA).
FEDERAL AWARD	- Means the FEDERAL grant money paid by the federal government directly to the AGENCY.
FORMULA RECIPIENT	- Means a recipient of funds pursuant to Section 10e(4) of Public Act 51 of 1951, as amended.
LOCAL OR REGIONAL ALLOCATION COMMITTEE	- Means a group of metropolitan planning agencies, local road commissions, transit agencies, cities, and/or villages, as required, that allocates funds among eligible entities.
PART 200	- Means the Code of Federal Regulations Title 2 – Grants and Agreements, Subtitle B, Chapter XII, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which applies to DIRECT RECIPIENTS.
PART 1201	- Means the Code of Federal Regulations Title 2 – Grants and Agreements, Subtitle B, Chapter XII, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, by which the United States Department of Transportation adopts PART 200 with other provisions.
PROJECT	- Means a funded activity that is budgeted and managed as a separate entity. If a PROJECT uses FEDERAL funds, the activities and content of the PROJECT will be in accordance with the terms of the corresponding FEDERAL grant.
PROJECT AUTHORIZATION	- Means the written document(s), which may be in electronic or paper form, by which a specific PROJECT is to be carried out by the AGENCY under the terms of this Agreement, as defined and initiated by MDOT.
SUBRECIPIENT	- Means an agency that receives FEDERAL funds from MDOT.

## 2. PURPOSE

The purpose of this Agreement is to make FEDERAL and/or state grant funds available to the AGENCY for the costs of eligible PROJECTS that promote or benefit public transportation. This Agreement sets forth the terms and conditions for any and all PROJECT AUTHORIZATIONS issued hereunder. Award of this Agreement will not in any manner provide for or imply any agreement on the part of MDOT to issue any PROJECT AUTHORIZATION(S) to the AGENCY.

For each PROJECT AUTHORIZATION that contains FEDERAL funds, the AGENCY must follow the guidelines and regulations of the respective FEDERAL agency and program, which may include the FTA Certifications and Assurances and/or the FTA Master Agreement, which are updated annually, as applicable.

## 3. ANNUAL APPLICATION

The AGENCY must have an approved application for PROJECTS to be selected for funding. Please see the Annual Application instructions.

## 4. CONFLICT OF INTEREST

The AGENCY must disclose any potential conflict of interest in it receiving financial assistance through a PROJECT AUTHORIZATION to MDOT in writing. If the potential conflict of interest is with a FEDERAL AWARD, the AGENCY must submit the written disclosure to the applicable FEDERAL agency.

## 5. PROJECT FUNDING

The maximum cost of any PROJECT will be the amount indicated in the PROJECT AUTHORIZATION. MDOT funds for PROJECT AUTHORIZATIONS are made available through legislative appropriations and are based on projected revenue estimates. MDOT may reduce the amount of any PROJECT AUTHORIZATION or terminate any PROJECT AUTHORIZATION if the revenue actually received is insufficient to support the appropriation under which the PROJECT AUTHORIZATION is issued. The AGENCY will be responsible for all costs in excess of the funds shown in any PROJECT AUTHORIZATION.

If the FEDERAL funds received are less than the amount shown in any PROJECT AUTHORIZATION, the MDOT funds will be adjusted to maintain the same ratio shown in the PROJECT AUTHORIZATION. In no case will the MDOT share increase in ratio or in dollar amount without a revision to the PROJECT AUTHORIZATION.

In any case in which a PROJECT AUTHORIZATION contains state funds that match FEDERAL funds, funding of the PROJECT AUTHORIZATION is contingent upon the award of the matching FEDERAL grant. When MDOT is the recipient of the FEDERAL grant, PROJECT AUTHORIZATION funding is contingent upon the award of the grant between MDOT and the FEDERAL agency. When the AGENCY is the recipient of the FEDERAL grant, the PROJECT AUTHORIZATION funding is contingent upon award of the FEDERAL grant between the AGENCY and the FEDERAL agency. MDOT and the AGENCY must comply with the provisions established by the FEDERAL matching grant as they affect this Agreement and each PROJECT AUTHORIZATION, the FEDERAL grant being incorporated herein by reference. When the FEDERAL grant is administered by the AGENCY, special provisions apply as indicated in the PROJECT AUTHORIZATION. The AGENCY must comply with the appropriate fiscal year Contract Clauses Certification referenced in the PROJECT AUTHORIZATION. In addition, the AGENCY must comply with any applicable Department of Labor Certification of Transit Employee Protective Arrangements requirements as issued by the U.S. Department of Labor.

For agencies that receive FEDERAL funds from MDOT, MDOT may withhold FEDERAL funds or require the return of project equipment for failure to meet FEDERAL requirements in the FEDERAL grant and/or MDOT requirements.

## **6. ELIGIBLE PROJECT COSTS**

The AGENCY agrees that the costs reported to MDOT for each PROJECT AUTHORIZATION will represent only those items that are properly chargeable in accordance with this Agreement. The AGENCY also certifies that it has read the Agreement terms and has made itself aware of the applicable laws, regulations, and terms of this Agreement that apply to the reporting of costs incurred under the terms of this Agreement.

### **DIRECT RECIPIENTS:**

PART 200 governs the grant administration, cost principles, and audit requirements for FEDERAL AWARDS. Application of PART 200 is not automatic. Individual agency regulations and the terms and conditions of individual federal awards determine if and how PART 200 affects a specific award. It is the AGENCY's responsibility to determine PART 200's applicability and to notify MDOT in writing of that determination.

### **SUBRECIPIENTS:**

PROJECT AUTHORIZATIONS that reimburse operating expenses must comply with the Local Public Transit Revenue and Expense Manual except for PROJECT AUTHORIZATIONS under the Specialized Services Program. (Please see Section 21.) PROJECT AUTHORIZATIONS that reimburse capital expenses must comply with the terms of this Agreement and MDOT's purchasing/procurement requirements.

Travel costs must be in accordance with and not to exceed the amounts set forth in the current State of Michigan Standardized Travel Regulations.

Insurance proceeds received for all losses, after deductibles are met, will be used for replacement/repair before state and/or FEDERAL funds are used.

If the AGENCY receives state and/or FEDERAL operating funds for more than one PROJECT, a narrative cost allocation methodology is required and must be submitted to MDOT for approval.

## **7. BUDGET ADJUSTMENTS, REVISIONS, AND AMENDMENTS**

Expenditures that are not consistent with PROJECT AUTHORIZATIONS will not be considered eligible PROJECT costs unless written approval has been requested by the AGENCY and granted by MDOT in accordance with this section.

Budget adjustments to a PROJECT AUTHORIZATION are required to change an existing line item. Such changes may include additions or deletions to the quantities and/or description in a specific line item if it is determined that each change is justified to fulfill the purpose of the PROJECT AUTHORIZATION. Upon receipt of a written request to make changes that require a budget adjustment, MDOT must respond to the AGENCY providing written approval or disapproval of the budget adjustment or requesting further information.

Revisions to a PROJECT AUTHORIZATION are required if the proposed change would add a new line item, change the PROJECT AUTHORIZATION amount, change the state, FEDERAL, or local amounts, significantly change the scope, or extend the term of the PROJECT AUTHORIZATION. The PROJECT AUTHORIZATION must be revised to make the change before the expenditure will be deemed an eligible PROJECT cost. Requests to make changes that require a revision to the PROJECT AUTHORIZATION will be processed in a timely manner, as circumstances permit. Upon receipt of a written request to make changes that require revision(s) and, if applicable, receipt of written approval from the LOCAL OR REGIONAL ALLOCATION COMMITTEE, MDOT must respond to the AGENCY, providing written approval or disapproval of the revision or requesting further information.

Amendments to this Agreement are required for any change in the scope or terms of this Agreement and will be by award of a written amendment to this Agreement by the parties.

The AGENCY agrees to notify MDOT in writing of any significant event on a timely basis. A significant event is an event that may have significant potential impact on PROJECT progress, direction, control, or cost.

(Please see Section 21 for additional requirements for the Specialized Services Program.)

## 8. TIMELY EXPENITURE OF FUNDS

Beginning with PROJECT AUTHORIZATIONS awarded after September 30, 2021, sufficient progress toward the obligation of funds must be made within twelve (12) months of receiving an awarded PROJECT AUTHORIZATION or MDOT may cancel the PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. Sufficient progress may be documented by placing an order, issuing a solicitation, having a third-party contract awarded, or taking other documentable action to utilize the funds.

The AGENCY may request to extend the term of a PROJECT AUTHORIZATION. Extension requests must be submitted in writing at least six (6) months prior to expiration of the PROJECT AUTHORIZATION and must include justification for the extension and a timeline for completion of the remaining PROJECTS. If MDOT agrees with the justification and timeline, an extension will be granted that maintains the full state match. If the request is not timely or the justification is not acceptable to MDOT, MDOT may choose to offer a one-year extension of the PROJECT AUTHORIZATION replacing one-third of the state match with local funds or may choose to cancel the PROJECT AUTHORIZATION.

For agencies purchasing vehicle(s) through a vehicle contract procured by MDOT, if there is an increase in the contract price, the needed additional funds will not be provided by MDOT unless the vehicle was ordered within six (6) months of the PROJECT AUTHORIZATION being awarded or unless there was an increase in the contract amount within six (6) months of the PROJECT AUTHORIZATION being awarded.

## 9. COMPETITIVE PROCUREMENT

**Project-Related Procurement:** If the AGENCY receives FEDERAL funding through MDOT for the procurement, the AGENCY will comply with current Procurement Guidelines for Grantees Receiving Federal Transit Funds via MDOT.

**Vehicle-Related Procurement:** The AGENCY will submit to MDOT all required procurement documents listed in the Guidelines for Local Vehicle Procurement on State Administered Grants for review and approval by MDOT for solicitations over the amount identified in COMMISSION policy.

If the AGENCY purchases vehicles through the State Vehicle Purchasing Program, the AGENCY is exempt from the contract approval process described in Section 10. When purchasing vehicles from the State Vehicle Purchasing Program, the AGENCY must follow the procedures outlined in the current Guidelines for State Vehicle Purchasing Program.

## **10. THIRD-PARTY CONTRACT PROCEDURES**

If the AGENCY is not certified in accordance with COMMISSION policy or receives FEDERAL funding through MDOT for the procurement, the AGENCY will submit to MDOT for approval all contracts, including amendments, between the AGENCY and a party other than MDOT that relate to this Agreement that are estimated to be in excess of the dollar amount for third-party contracts identified in COMMISSION policy prior to said contracts being signed by the AGENCY. All third-party contracts must contain language that incorporates by reference all terms and conditions contained in this Master Agreement. The AGENCY will not enter into multiple contracts of lesser amounts for the purpose of avoiding such approval process.

MDOT approval does not constitute an assumption of liability, a waiver, or an estoppel to enforce any of the requirements of this Agreement, nor will any such approvals by MDOT be construed as warranties of the third party's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity.

## **11. PROMPT PAYMENT**

The AGENCY agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the AGENCY receives from MDOT. The AGENCY further agrees to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement from these time frames may occur only upon receipt of written approval from MDOT. This requirement is also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against MDOT. This provision applies to both DBE and non-DBE subcontractors.

## **12. PROCUREMENT OF RECOVERED MATERIALS**

Any agency of a political subdivision of the State of Michigan and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds Ten Thousand Dollars (\$10,000.00) or the value of the quantity acquired during the preceding fiscal year exceeded Ten Thousand Dollars (\$10,000.00); procuring solid waste management services in a manner that maximizes energy and

resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

### **13. PROCUREMENT OF VEHICLES BY AGENCY**

The AGENCY will purchase revenue vehicles as shown in each PROJECT AUTHORIZATION through its own local purchase process or through the State Vehicle Purchasing Program. If the AGENCY purchases vehicles through the State Vehicle Purchasing Program, the AGENCY is exempt from the contract approval process described in Section 10. When purchasing vehicles from the State Vehicle Purchasing Program, the AGENCY must follow the procedures outlined in the current Guidelines for State Vehicle Purchasing Program. When purchasing vehicles under the local purchase process, the AGENCY must follow the procedures outlined in the current Guidelines for Local Vehicle Purchase on State Administered Grants and is not exempt from the procedures set forth in Section 10.

For procurement of demand response vehicles, the AGENCY must have an approved vehicle accessibility plan in accordance with 1951 Public Act (PA) 51, Section 10e (18), as amended, in addition to meeting the equivalent level of service required by the Americans with Disabilities Act (ADA), United States Department of Transportation (US DOT) Final Rule, 49 CFR Parts 27, 37, and 38.

### **14. INSPECTION OF PROJECT EQUIPMENT AND RECORDS**

The AGENCY will permit MDOT, the Comptroller General of the United States, and the Secretary of the US DOT or their authorized representatives, agents, or employees to audit, review, and inspect all equipment purchased as part of the PROJECT, all transportation services rendered by the AGENCY by the use of such equipment, and all relevant PROJECT records. Any approvals, reviews, and/or inspections of any nature by MDOT will not be construed as warranties or assumptions of liability on the part of MDOT. It is expressly understood and agreed that any such approvals are for the sole and exclusive purposes of MDOT, which is acting in a governmental capacity under this Agreement, and that such approvals are a governmental function incidental to the PROJECT under this Agreement. Such inspection does not relieve the AGENCY of its obligations hereunder, nor is such inspection to be construed as a warranty of the propriety of the equipment, services, or records. The AGENCY will also permit the above referenced persons to audit the books, records, and accounts of the AGENCY pertaining to the PROJECT. Records must be kept for three (3) years after disposal of PROJECT equipment.

### **15. USE AND DISPOSITION OF FACILITY/PROJECT EQUIPMENT**

The AGENCY agrees that the facility/PROJECT equipment will be used for the provision of public transportation service for the duration of its useful life and, if funded with FEDERAL and MDOT funds, will be used in accordance with FEDERAL

procedures as set forth in 49 CFR Part 18. If, during the period of its useful life, any facility/PROJECT equipment is not used in said manner or is withdrawn from public transportation service, the AGENCY will immediately notify MDOT in writing. If FTA-funded real property is no longer needed for any transit purpose, the AGENCY is required to prepare or update an excess real property utilization plan. The plan should identify and explain the reason for the excess property and plans to use or dispose of the excess property. If land was donated by an agency for a facility project and the facility becomes excess property, the land is considered part of the excess property included in the utilization plan. Unless the FTA and the AGENCY agree otherwise, the excess real property inventory and updated excess property utilization plan should be retained by the AGENCY and made available upon request and during an FTA review.

During the period of this Agreement, the AGENCY will maintain the facility/PROJECT equipment for the period of the useful life of such equipment. Maintenance will conform to the manufacturer's recommendations as to service and service intervals for such equipment. In addition, the AGENCY is required to submit a vehicle maintenance plan or plan revision, as directed by MDOT, for review and approval by MDOT. This vehicle maintenance plan, at a minimum, will include all of the components listed in MDOT's current Preventive Maintenance Manual. If the AGENCY revises its vehicle maintenance plan, said plan will be submitted for review and approval by MDOT. The AGENCY will maintain supporting records documenting such maintenance. Representatives of MDOT will have the right to conduct periodic inspection for the purpose of confirming proper maintenance pursuant to this section. Such inspection by MDOT does not relieve the AGENCY of its obligations hereunder, nor is such inspection by MDOT to be construed as a warranty as to the sufficiency of the maintenance but is undertaken for the sole use and information of MDOT. MDOT may withhold funds from the AGENCY for failure to maintain PROJECT equipment pursuant to this section until such time as the AGENCY meets the proper maintenance requirements as determined by MDOT.

Facility/PROJECT equipment purchased under this Agreement may, at the discretion of MDOT, be incorporated into a new or consolidated public transportation service at the time such service is implemented.

At such time as the PROJECT equipment has exceeded its useful life, the AGENCY, with prior notification to MDOT, will dispose of said equipment in accordance with MDOT and/or FEDERAL procedures. All proceeds from the disposal of PROJECT equipment will remain with the AGENCY and will be used to support the provision of public transportation services.

Agencies that receive FEDERAL funding through MDOT agree to give MDOT a security interest in any PROJECT equipment purchased pursuant to the terms of this Agreement. MDOT will retain a security interest in the PROJECT equipment until the terms of this section have been met.

The AGENCY agrees and warrants that it will not allow any encumbrance, lien, security interest, mortgage, or any evidence of indebtedness to attach to or be perfected against any PROJECT equipment until all of its duties, obligations, and responsibilities are satisfied as required herein.

The incidental use of FEDERAL/state-funded equipment or facilities for non-public transportation use cannot interfere with or detract from the provision of the public transportation service for which the equipment and/or facilities were intended or shorten the useful life of the equipment or facilities. The costs of any incidental use are ineligible for state or FEDERAL operating assistance and may require a state-approved cost allocation plan.

(Please see Section 22 for additional requirements for the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.)

## **16. INSURANCE**

The AGENCY will carry and maintain for the life of the PROJECT equipment, as a minimum, insurance or self-insurance as set forth in Exhibit A, dated December 9, 2016, attached hereto and made a part hereof. Insurance payment for loss or damage will be made to MDOT. The AGENCY will also provide and maintain public liability and property damage insurance, insuring as they may appear the interests of all parties to this Agreement against any and all claims that may arise out of the AGENCY's operation hereunder, as set forth in Exhibit A.

Agencies receiving operating funds will provide Workers' Compensation Insurance as required by law.

## **17. INDEMNIFICATION**

The AGENCY agrees to indemnify and save harmless the State of Michigan, the COMMISSION, MDOT, and/or the FEDERAL agency and all officers, agents, and employees thereof:

- a. From any and all claims by persons, firms, or corporations for labor, services, materials, or supplies provided to the AGENCY in connection with this Agreement; and
- b. From any and all claims for injuries to or death of any and all persons, for loss of or damage to property, for environmental damage, degradation, and response and cleanup costs, and for attorney fees and related costs arising out of, under, or by reason of this Agreement, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents, or its employees.

MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to the Agreement without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that the AGENCY will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this Agreement that results in claims being asserted against or judgments being imposed against the State of Michigan, the COMMISSION, MDOT, and/or the FEDERAL agency.

In the event that the same occurs, it will be considered as a breach of this Agreement, thereby giving the State of Michigan, the COMMISSION, MDOT, and/or the FEDERAL agency a right to seek and obtain any necessary relief or remedy, including, but not limited to, a judgment for money damages.

## 18. BILLINGS AND PAYMENTS FOR CAPITAL PROGRAMS

The AGENCY may make requests for payment of allowable PROJECT costs for capital programs. In order for the AGENCY to receive payments from MDOT, the following conditions must be met:

- a. The AGENCY must submit requests for payments on applicable forms via ProjectWise, the electronic payment and data storage system utilized by the Office of Passenger Transportation. Payment forms must be complete and must include the agreement and PROJECT AUTHORIZATION numbers, the payment request number, identification of the payment as a partial payment or a final payment, the amount to be reimbursed, and, if applicable, the third-party contract number. If the request is for reimbursement for (a) replacement vehicle(s), the AGENCY will include the identification number(s) of the vehicle(s) to be replaced on the request form.

The AGENCY will submit a budget summary showing PROJECT costs to date and current billings against individual budget items as shown in the PROJECT AUTHORIZATION.

- i. Agencies receiving FEDERAL funds administered by MDOT will submit required supporting documentation for each billing as set forth in the current Procurement Guidelines for Grantees Receiving Federal Transit Funds via MDOT.
- ii. Prior to requesting reimbursement, the AGENCY may be required to enter data into its vehicle, equipment, and/or facility inventories in the Public Transportation Management System (PTMS). The AGENCY must enter the following information into PTMS:

- (a) the required information for revenue vehicles into the vehicle inventory;
  - (b) equipment procurements of Five Thousand Dollars (\$5,000.00) or more into the equipment inventory if MDOT-administered FEDERAL funds were used for the purchase;
  - (c) new facilities into the facility inventory;
  - (d) facility improvements of Five Thousand Dollars (\$5,000.00) or more into the facility inventory if MDOT-administered FEDERAL funds were used in the projects.
- iii. When requesting reimbursements for vehicles purchased under the local purchasing process, the AGENCY must follow the procedures outlined in the current Guidelines for Local Vehicle Purchase on State Administered Grants.
- iv. When requesting reimbursements for vehicles purchased under the State of Michigan's Vehicle Purchasing Program, the AGENCY must follow the procedures outlined in the current Guidelines for State Vehicle Purchasing Programs.
- v. MDOT reserves the right to verify progress of work and/or delivery of products to the AGENCY by visual inspection.
- vi. When requesting reimbursements for vehicles under a lease/purchase agreement, the AGENCY will submit a copy of the lease/purchase agreement with the first payment request.
- b. Within ninety (90) days after costs have been incurred or an invoice received, the AGENCY will submit to MDOT a billing to be charged against the PROJECT AUTHORIZATION. Upon written request by the AGENCY to MDOT within the ninety (90) day period, which request will include documentation of the circumstances that prevent timely submission of all billings, MDOT may, in writing, extend the ninety (90) day period to a date certain. If the AGENCY fails to provide all billings and supporting documentation ninety (90) days after costs were incurred or an invoice received or before or upon the extended date certain established by MDOT, MDOT may elect not to accept any further billings, regardless of whether or not the costs are otherwise allowable under the Agreement.
- c. Expenses paid under a PROJECT AUTHORIZATION cannot be included in expenses to be reimbursed under the 51 PA 1951 Section 10e(4) Local Bus Operating Assistance Program. If MDOT determines that the same expense is presented as being eligible for payment under a PROJECT AUTHORIZATION

and presented as being eligible for Local Bus Operating Assistance Program reimbursement, the expense could be disallowed under both.

Funds administered by MDOT as specified in the PROJECT AUTHORIZATION(S) will be payable by MDOT to the AGENCY.

#### **19. BILLINGS, PAYMENTS, AND QUARTERLY REPORTS FOR OPERATING PROGRAMS**

The AGENCY may make requests for payment of eligible PROJECT costs for operating programs. In order for the AGENCY to receive payments from MDOT, the following conditions must be met:

- a. The AGENCY must generate a quarterly operating assistance report in PTMS.
- b. One-quarter (1/4) of the funds to be provided by the State of Michigan and/or State of Michigan administered FEDERAL funds may be advanced to the AGENCY when the following conditions are met:
  - i. MDOT award of this Agreement.
  - ii. Award of the FEDERAL revenue grant, if applicable.
  - iii. MDOT award of the PROJECT AUTHORIZATION.
  - iv. MDOT approval and receipt of executed third-party contracts, if applicable.
  - v. MDOT receipt of reports due from the previous fiscal year.
- c. Up to one-quarter (1/4) of the funds provided by the State of Michigan and/or State of Michigan administered FEDERAL funds set forth in the PROJECT AUTHORIZATION will be payable at the end of each quarter contingent upon the receipt of any outstanding reports from the previous quarter as required by this Agreement.
- d. Expenses paid under a PROJECT AUTHORIZATION cannot be included in expenses to be reimbursed under the 51 PA 1951 Section 10e(4) Local Bus Operating Assistance Program. If MDOT determines that the same expense is presented as being eligible for payment under a PROJECT AUTHORIZATION and presented as being eligible for Local Bus Operating Assistance Program reimbursement, the expense could be disallowed under both.

The AGENCY is responsible for the accuracy of the financial and non-financial data and reports submitted for reimbursement.

(Please see Section 20 for additional requirements for the Section 5311 Rural Area Formula Operating Program.)

## **20. THE SECTION 5311 RURAL AREA FORMULA OPERATING PROGRAM**

- a. The AGENCY's initial award amount in a PROJECT AUTHORIZATION is based on a predetermined reimbursement percentage times total eligible expenses reported in the AGENCY's approved annual application.
- b. Revenues, expenses, eligible expenses, and nonfinancial data is reported on a quarterly basis in accordance with the Local Public Transit Revenue and Expenses Manual.
- c. Forty (40) days after the end of each quarter, the AGENCY will submit a quarterly operating assistance report in PTMS.
- d. Payments are capped at one-quarter (1/4) of the amount of the initial award. MDOT may reduce a payment if a quarterly report indicates that the level of service is lower than originally budgeted. No payments will be made until MDOT is authorized to disburse the FEDERAL funds. Any unpaid amounts will be paid immediately upon authorization.
- e. The Section 5311 Program is required to be audited annually in accordance with the Audit Guide. Failure to comply with the audit requirement will result in a determination that the AGENCY has Zero Dollars (\$0.00) total eligible expenses.
- f. The AGENCY must review its annual Certified Public Accountant (CPA) audit as required by Section 29 - Responsibility to Review the Annual CPA Audit.
- g. MDOT reviews the audited eligible expenses for compliance with this Agreement, the R&E Manual, and the Audit Guide. Upon completion of the MDOT review, the AGENCY will be notified of any adjustments made to eligible expenses as reported in the CPA audit, the final calculation of Section 5311 funds determination, and the amount MDOT owes the AGENCY or the amount the AGENCY owes MDOT. The AGENCY will have twenty-one (21) days to either concur or disagree with MDOT's final calculation.

If the AGENCY disagrees with MDOT's final determination, the AGENCY will have an additional twenty-one (21) days to clearly explain the nature and basis for any disagreement and provide any supporting documentation necessary to resolve any disagreements. The AGENCY agrees that failure to submit a response within the forty-two (42) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned expense.

If MDOT finds that the predetermined reimbursement percentage times the audited eligible expenses exceeds the amount of FEDERAL funds available, and sufficient FEDERAL operating funds are not available in the next fiscal year to offset the shortage, a new percentage will be calculated. This new percentage will be calculated by dividing the total FEDERAL funds available for that period and purpose by the total of the audited eligible expenses of all the participating agencies. Any agency that has already received payments in a total amount that exceeds the new percentage of its actual eligible costs calculated pursuant to this paragraph will repay the excess to MDOT. If, within forty-two (42) days after written notification of the overpayment is sent to the AGENCY, arrangements to refund said monies have not been made, MDOT may withhold monies from any present or future contracts and/or from distributions to be made to the AGENCY pursuant to statute and may pursue any other available remedy to recover the overpayment. The AGENCY will be responsible for all costs in excess of the FEDERAL and MDOT funding.

## 21. THE SPECIALIZED SERVICES PROGRAM

### a. Budget Adjustments

In order to adjust funds from one recipient to another, the recipients listed in the PROJECT AUTHORIZATION must make the request in writing, and the AGENCY and the COORDINATING COMMITTEE must agree upon the request.

### b. Reimbursements

Actual reimbursement will be based on an hourly rate or the rate for a one-way passenger trip up to the maximum amount provided in the PROJECT AUTHORIZATION.

### c. Third-Party Contract Procedures

If no FEDERAL funds are used, then the AGENCY is exempt from the competitive bidding requirements outlined in Section 9 if the recipients listed in the PROJECT AUTHORIZATION are identified in the AGENCY's application to MDOT and are nonprofit corporations organized under the Nonprofit Corporation Act, Act 162 of the Public Acts of 1982, and eligible authorities and eligible governmental agencies as defined in Act 51 of the Public Acts of 1951, as amended. Services provided by for-profit organizations are subject to competitive bidding requirements.

### d. Accounting Records and Documentation

- i. The AGENCY will ensure that records are established and maintained to support the number of hours incurred providing service, the number of passengers carried, and the number of miles traveled.
- ii. Agencies and subrecipients will use the current Specialized Services Manual.

## **22. THE SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM**

### **a. Use and Disposition of Facility/Project Equipment**

In addition to the requirements in Section 15, the AGENCY agrees that the facility/PROJECT equipment will be used for the provision of public transportation service primarily for the elderly and persons with disabilities for the duration of its useful life and in accordance with the provision approved in the annual application and this Agreement.

### **b. Lease of Project Equipment**

The AGENCY may lease the PROJECT equipment to any other agency with the prior written approval of MDOT. The AGENCY will maintain or require the lessee to maintain the insurance provisions of Section 16 above. Any such lease will contain all applicable provisions of this Agreement.

## **23. REPORTING REQUIREMENTS**

### **a. Milestone Reports**

The AGENCY will prepare and submit to MDOT milestone reports ten (10) days after the end of each quarter in PTMS. Upon completion of the PROJECT deliverables, the AGENCY must submit to MDOT prior to the final PROJECT payment a comprehensive summary close-out report on the results of the PROJECT, the conclusions reached, and the methods used.

### **b. Final Reports**

The final close-out report must be submitted in the following Americans with Disabilities Act (ADA) compliant format:

- Use Arial font 11 or 12 point.
- Left justified.
- Underlining should be reserved for Uniform Resource Locators (URLs).
- Minimize use of bold or italics with text.
- Refrain from using all caps or highlighting text.

- If using text boxes, tables, and/or graphics, use descriptions the Optical Character Recognition (OCR) reader will recognize.
- No scanned documents.

c. **Management Information System Reporting**

Management Information System (MIS) Reports must be in the status of signed, pending grantee review by the date indicated on the letter from MDOT. If the report is not submitted by the requested date, all FEDERAL funding will be placed on hold. If the report is not completed by the FTA final deadline date (March 15<sup>th</sup>), all current funding will be withheld, and future funding may be denied.

d. **Section 5310 Performance Measures**

All Section 5310 performance measure reports must be completed and submitted by the deadline. If the report is not submitted by the requested date, all FEDERAL funding will be placed on hold. If the report is not completed by the FTA final deadline date (October 30<sup>th</sup>), all current funding will be withheld, and future funding may be denied.

**24. COMPLIANCE REVIEWS**

If the AGENCY fails to respond to letters of finding within forty-five (45) days, twenty-five percent (25%) of local bus operating funds will be withheld, current PROJECT AUTHORIZATIONS will be suspended, and/or future funding may be denied. These measures will remain in effect until a satisfactory corrective action plan or requested documentation has been received and approved by MDOT. Once approval has been given, notification will be sent that withholding measures have been stopped and withheld funds will be released to the AGENCY.

**25. ACCOUNTING RECORDS, INTERNAL CONTROLS, AND RECORD RETENTION**

With regard to audits and record-keeping:

- a. The AGENCY will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Agreement and/or any PROJECT AUTHORIZATION (RECORDS). Separate accounts will be established and maintained for all costs incurred for each PROJECT AUTHORIZATION under this Agreement.
- b. The AGENCY will maintain the RECORDS for at least three (3) years from the date of final payment made by MDOT under this Agreement and any PROJECT

AUTHORIZATION. In the event of a dispute with regard to the allowable expenses or any other issue under this Agreement or any PROJECT AUTHORIZATION, the AGENCY will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

Agencies that are FORMULA RECIPIENTS will maintain the RECORDS for at least three (3) years from the date of final payment made by MDOT under this Agreement and any PROJECT AUTHORIZATION and until notified that the Local Bus Operating Assistance Program for the year of the RECORDS has been closed out.

- c. Agencies that are FORMULA RECIPIENTS will implement internal controls to identify and keep separate expenses incurred under PROJECT AUTHORIZATIONS from expenses incurred for 51 PA 1951 Section 10e(4) reimbursement.
- d. MDOT or its representative may inspect, copy, scan, or audit the RECORDS at any reasonable time after giving reasonable notice.
- e. If any part of the work is subcontracted, the AGENCY will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.

## **26. FISCAL YEAR-END ACCOUNTING COMPLIANCE**

Agencies must follow year-end accounting procedures in accordance with directions and guidance provided by MDOT for any AWARD. This includes, but is not limited to, payment requests and the setup of payables. Failure to comply could result in the loss of funds.

## **27. CONTRACTUAL PROVISION FOR FORMULA RECIPIENTS – CPA REPORT ON INTERNAL CONTROLS**

If the AGENCY is an urban FORMULA RECIPIENT (an agency with an area whose population exceeds 100,000), it will engage a CPA to test and report on the AGENCY's internal controls, as specified in Section 25(c). The CPA engaged by the AGENCY may be the same CPA who performs the audit required pursuant to Sections 28(a) and 28(b). The report on internal controls issued by the CPA should be emailed to MDOT's Auditing Specialist for the Office of Passenger Transportation.

## **28. ANNUAL CPA AUDIT REQUIREMENTS**

If both a Federal Single Audit and a State Transit Audit are required, the AGENCY may have one audit performed that meets the requirements of both Subpart F of PART 200

and the Audit Guide. The audit must be submitted as required in subsections (a) and (b) below.

**a. Federal Single Audit**

Agencies expending a total of Seven Hundred Fifty Thousand Dollars (\$750,000.00) or more in FEDERAL funds from one or more funding sources in their fiscal year must have a single audit conducted for that year in accordance with Subpart F of PART 200. Submission requirements for the Single Audit are located at Section 200.512 “Report submission” of PART 200.

The Single Audit and the Section 200.512 of PART 200 reporting requirements must be:

- i. Uploaded at: <https://harvester.census.gov/facweb/default.aspx/>, or a hard copy can be put in the U.S. mail to:

Federal Audit Clearinghouse\*  
1201 East 10<sup>th</sup> Street  
Jeffersonville, Indiana 47132

\*No contact person necessary

- ii. Sent to the following address via email:

Michigan Department of Transportation  
Financial Operations Division  
Budget, Outreach and Program Support Section  
[MDOT-LocalAgencyAudit@michigan.gov](mailto:MDOT-LocalAgencyAudit@michigan.gov)

If the Single Audit contains a Section 200.516(a) “Audit Findings” and/or a status of prior audit findings relating to a FEDERAL award, an electronic copy of the annual audit must be sent to Mr. Matthew Dietrich, Financial Analyst Federal Transit Administration, at: [matthew.dietrich@dot.gov](mailto:matthew.dietrich@dot.gov).

**b. State Transit Audit**

Agencies expending less than Seven Hundred Fifty Thousand Dollars (\$750,000.00) in FEDERAL funds that are also FORMULA RECIPIENTS must have an annual CPA audit performed in accordance with the Audit Guide and all other applicable state laws and regulations relative to audit requirements. The audit will be uploaded to the Michigan Department of Treasury’s website.

**c. No CPA Audit Required**

Agencies expending less than Seven Hundred Fifty Thousand Dollars (\$750,000.00) in FEDERAL funds that are not FORMULA RECIPIENTS are not required to have a CPA audit performed but must submit the following information to MDOT:

- i. A statement advising that a single audit is not required.
- ii. The applicable fiscal year.
- iii. The amount of FEDERAL funds spent.
- iv. The name(s) of the MDOT federal programs.
- v. The Assistance Listing (formerly known as the Code of Federal Domestic Assistance).

All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.

## **29. RESPONSIBILITY TO REVIEW THE ANNUAL CPA AUDIT**

Within thirty (30) days of the audit being posted to the appropriate website, the AGENCY will:

- a. Review all aspects of the audit relating to this Agreement and all applicable PROJECT AUTHORIZATIONS, including the following:
  - i. The Schedule of Expenditure of Federal and State Awards to verify that it is complete and accurate.
  - ii. Audit findings applicable to this Agreement and the PROJECT AUTHORIZATIONS hereunder.
  - iii. If Section 27 of this Agreement applies, the AGENCY will verify that the opinion issued by the CPA is an unqualified opinion.
- b. Report all errors, omissions, deficiencies, and inconsistencies in writing to the Auditing Specialist for MDOT's Office of Passenger Transportation (NOTIFICATION). The NOTIFICATION must include but is not limited to the following:
  - i. Identification of any missing line items for each PROJECT AUTHORIZATION and any incorrect dollar amounts reported on the Schedule of Expenditure of Federal and State Awards. The NOTIFICATION must explain why the errors occurred and must identify the corrective action taken or being taken to prevent future misreporting.
  - ii. If an audit finding, particularly one that identifies loss due to neglect, misuse, waste, or conflict of interest, is applicable to a PROJECT

AUTHORIZATION, the NOTIFICATION must explain the impact the audit finding has on the amount MDOT would otherwise be obligated to pay on the PROJECT AUTHORIZATION. The explanation must identify the corrective action taken or being taken to help to ensure that the audit finding is not repeated in future audits.

- iii. If the CPA issued a qualified opinion on the internal controls report required under Section 27, the NOTIFICATION must explain the internal control failure(s) and must identify the corrective action taken or to be taken to help to ensure that an unqualified opinion will be issued in future audits.

The AGENCY must take the necessary corrective action to prevent the same errors, omissions, deficiencies, and/or inconsistencies from being repeated in subsequent years' audits. Repetition of errors resulting in the same audit findings may result in the loss of funds associated with the PROJECT AUTHORIZATIONS that are the subjects of the audit findings.

- c. If no errors, omissions, deficiencies, or inconsistencies are found in the audit, the AGENCY may either:
  - i. Submit a written concurrence to MDOT's Auditing Specialist that will allow the Office of Passenger Transportation to begin its review of the CPA audit; or
  - ii. Take no action and allow the thirty (30) day review period to expire. The AGENCY agrees that failure to submit a written concurrence means that the AGENCY has performed the required review, concurs with the audit, and agrees that MDOT can proceed with its review.

Upon expiration of the AGENCY's thirty (30) day review period, MDOT will review the CPA audits.

### **30. MDOT AUDIT AND ADJUSTMENTS**

In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Agreement or any PROJECT AUTHORIZATION or questions the allowability of an item of expense, MDOT will promptly submit to the AGENCY a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the AGENCY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the AGENCY will (a) respond in writing to the responsible bureau or office of MDOT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any

disagreement as to a disallowed item of expense, and (c) submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the AGENCY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Agreement. The AGENCY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If MDOT determines that an overpayment has been made to the AGENCY, the AGENCY will repay that amount to MDOT or reach agreement with MDOT on a repayment schedule within thirty (30) days after the date of an invoice from MDOT. If the AGENCY fails to repay the overpayment or reach agreement with MDOT on a repayment schedule within the thirty (30) day period, the AGENCY agrees that MDOT will deduct all or a portion of the overpayment from any funds then or thereafter payable by MDOT to the AGENCY under this Agreement or any other agreement or payable to the AGENCY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by MDOT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The AGENCY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest MDOT's decision only as to any item of expense the disallowance of which was disputed by the AGENCY in a timely filed RESPONSE.

### **31. ACCESS**

The AGENCY agrees to provide to MDOT copies of all reports and data specified in each PROJECT AUTHORIZATION. The AGENCY further agrees to provide MDOT access to all technical data, reports, other documents, lists of personnel, and work in process pertaining to any PROJECT. Copies of technical data, reports, lists of personnel, and other documents will be provided by the AGENCY upon request from MDOT and/or the FEDERAL agency.

## 32. NONDISCRIMINATION AND DISADVANTAGED BUSINESS ENTERPRISE

- a. In connection with the acceptance of this Agreement, the AGENCY (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Agreement
- b. During the performance of this Agreement, the AGENCY, for itself, its assignees, and its successors in interest (hereinafter in Appendix B referred to as the “contractor”) agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the US DOT (49 CFR Part 21) issued pursuant to said Act, including Appendix B, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Agreement.
- c. The AGENCY will carry out the applicable requirements of MDOT’s Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix C, dated October 2, 2014, with regard to its contracting opportunities. The AGENCY’s contracting opportunities include the purchase of any items and the undertaking of any construction projects except transit vehicles.

When the AGENCY reaches the FEDERAL threshold of Two Hundred Fifty Thousand Dollars (\$250,000.00) per FEDERAL fiscal year on FEDERAL funds administered by MDOT, MDOT will notify the AGENCY if it is required to submit its quarterly DBE Accomplishments to MDOT for these FEDERAL funds. Transit vehicles are exempt from this Two Hundred Fifty Thousand Dollar (\$250,000.00) threshold. Failure to comply with 49 CFR Part 26 will result in the withholding of FEDERAL funds administered by MDOT.

- d. Recipients of Department of Transportation (DOT) funds are expected to keep accurate data regarding the contracting opportunities available to firms paid for with DOT dollars. Failure to submit contracting data relative to the DBE program will result in noncompliance with 49 CFR Part 26. All dollar values listed on this form (Uniform Report of DBE Awards or Commitment and Payments) should represent the DOT share attributable to the Operating Administration.
- e. The DBE Commercially Useful Function (CUF) requirements (form 4109T) of MDOT’s Office of Passenger Transportation are set up to ensure compliance with 49 CFR Part 26.37(b). The requirements are effective immediately and apply to all federally-funded MDOT and local agency projects that include participation of a DBE certified company. It should be noted that this applies to all projects with work completed by DBE firms, not just projects with a DBE goal. This review

should be conducted while the DBE is actually working on the project. Federal regulation 49 CFR 26.55 states: “A DBE performs a commercially useful function when it is responsible for execution of the work on the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved.” Additional FHWA CUF guidance can be found at: [www.fhwa.dot.gov/federal-aidessentials/commusefunction.pdf](http://www.fhwa.dot.gov/federal-aidessentials/commusefunction.pdf).

- f. Agencies that direct reports to the FTA for the purposes of the DBE Program are required to provide copies of their FTA DBE participation reports on a semi-annual basis to MDOT.

### 33. CERTIFICATION

For any PROJECT AUTHORIZATION in excess of One Hundred Thousand Dollars (\$100,000.00) of FEDERAL funds, the AGENCY certifies to the best of its knowledge and belief that:

- a. No FEDERAL appropriated funds have been paid or will be paid by or on behalf of the AGENCY to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any FEDERAL contract, the making of any FEDERAL grant, the making of any FEDERAL loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any FEDERAL contract, grant, loan, or cooperative agreement.
- b. If any funds other than FEDERAL appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the AGENCY will complete and submit Standard Form LLL, “Disclosure Form to Report Lobbying,” pursuant to Section 1352, Title 31 USC, in accordance with its instructions.
- c. The AGENCY will require that the language of this certification be included in the award documents for all third-party agreements (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly.
- d. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 USC. Any person who fails to file the required certification will be subject to a civil penalty of not less than Ten Thousand

Dollars (\$10,000.00) and not more than One Hundred Thousand Dollars (\$100,000.00) for each such failure.

#### **34. TERMINATION OR SUSPENSION**

The AGENCY agrees that any PROJECT AUTHORIZATION and/or this Agreement may be terminated for any reason articulated in Section 340 ("Termination") of PART 200.

For any reason, MDOT or the AGENCY may, by thirty (30) days written notice or as otherwise specified in the PROJECT AUTHORIZATION, suspend any or all of the rights and obligations under this Agreement or any PROJECT AUTHORIZATION until such time as the event or condition resulting in such suspension has ceased or been corrected.

For any reason, MDOT may, by thirty (30) days written notice to the AGENCY, or as otherwise specified in the PROJECT AUTHORIZATION, terminate any or all of the rights and obligations under this Agreement or any PROJECT AUTHORIZATION.

Upon receipt of any notice of termination or suspension of a PROJECT under this section and in accordance with MDOT procedures, the AGENCY will proceed promptly to carry out the actions required therein, which may, without limitation, include any or all of the following:

- a. Take all necessary action to keep to a minimum the further incurrence of eligible PROJECT costs.
- b. Furnish to MDOT a statement of the status of the PROJECT, the inventory, and the PROJECT costs to date, as well as a proposed schedule, plan, and budget for terminating or suspending and closing out PROJECT activities and contracts, and other undertakings, the costs of which are otherwise eligible as PROJECT costs. The closing out will be carried out in conformity with the latest schedule, plan, and budget approved by MDOT or under the terms and conditions imposed by MDOT for failure of the AGENCY to furnish a schedule, plan, and budget within a reasonable time. The closing out of MDOT financial participation in the PROJECT will not constitute a waiver of any claim MDOT may otherwise have arising out of this Agreement.

#### **35. UNFAIR LABOR PRACTICES**

In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the AGENCY, in the performance of this Agreement, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different

violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Agreement if the name of the AGENCY or the name of a subcontractor, manufacturer, or supplier utilized by the AGENCY in the performance of this Agreement subsequently appears in the register during the performance period of this Agreement. The website for the register is <http://www.sam.gov/portal/SAM/#1>.

### **36. ASSIGNMENT OF ANTITRUST RIGHTS**

With regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement, the AGENCY hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 – 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The AGENCY shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement due to any violation of 15 USC, Sections 1 – 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The AGENCY shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement may have occurred or is threatened to occur. The AGENCY shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement.

### **37. INTEREST OF MEMBERS OF OR DELEGATES TO CONGRESS**

No member of or delegate to the Congress of the United States will be admitted to any share or part of this Agreement or to any benefit arising therefrom.

### **38. PROHIBITED INTEREST**

No member, officer, or employee of the AGENCY, during his/her tenure or one (1) year thereafter, will have any interest, direct or indirect, in this Agreement or the proceeds thereof.

### **39. POLITICAL ACTIVITY**

None of the funds, the facilities, or the PROJECT equipment provided in any PROJECT AUTHORIZATION under this Agreement will be used for any partisan political or millage activity or to further the election or defeat of any candidate for public office.

### **40. DISCREPANCIES**

In case of any discrepancy between the body of this Agreement and any attachment hereto, the body of this Agreement will govern. In case of any discrepancy between the body of this Agreement and any PROJECT AUTHORIZATION hereunder, the body of this Agreement will govern.

### **41. TERM OF AGREEMENT**

The effective date of this Agreement is October 1, 2021, and the Agreement will continue in effect until the last obligation between the parties under this Agreement has been fulfilled. The Agreement will include PROJECT AUTHORIZATIONS for program years 2022 through 2025.

When the funding of a PROJECT AUTHORIZATION is contingent upon the award of the matching FEDERAL grant for MDOT and FTA funds, MDOT will allow costs to be incurred for PROJECTS in advance of FEDERAL and MDOT approval to be apportioned in fiscal years 2022-2025, including carryover amounts, subject to allowance by the FEDERAL agency and the following: (1) use of this pre-award spending authority must meet all of the conditions and requirements as may be set forth in the Federal Register, and (2) costs incurred for the PROJECT that are not approved by the FEDERAL agency or MDOT will not be eligible for reimbursement and will remain the responsibility of the AGENCY.

When a PROJECT AUTHORIZATION contains only state funds or only state and local funds, MDOT will allow costs to be incurred by the AGENCY for the PROJECT prior to award of the PROJECT AUTHORIZATION. If costs are incurred for a PROJECT that are not approved by MDOT, those costs will not be eligible for reimbursement and will remain the responsibility of the AGENCY. If for any reason the PROJECT AUTHORIZATION does not get awarded, MDOT will not be responsible for expenses that have been incurred.

MDOT will not pay or be responsible for any costs incurred by the AGENCY subsequent to the expiration of the PROJECT AUTHORIZATION.


PROJECT AUTHORIZATIONS may be issued under this Agreement beginning October 1, 2021. The term for a PROJECT AUTHORIZATION will be indicated on that PROJECT AUTHORIZATION.

**42. SIGNING**

This Agreement will become binding on the parties upon signing by the duly authorized representatives of the AGENCY and MDOT and upon the adoption of a resolution approving this Agreement and authorizing the signature(s) hereto of the respective official(s) of the AGENCY. A certified copy of the Agreement resolution must be provided to MDOT.


Prior to the award of any PROJECT AUTHORIZATION, the AGENCY must provide to MDOT a certified copy of a resolution approving the PROJECT AUTHORIZATION and authorizing the signature(s) of the respective official(s) of the AGENCY. In lieu of individual resolutions for each PROJECT AUTHORIZATION, the AGENCY may elect to provide authority to sign the PROJECT AUTHORIZATION as a part of the Agreement resolution.

**MECOSTA COUNTY COMMISSION ON AGING**

By:   
 Title: \_\_\_\_\_

By: \_\_\_\_\_  
 Title: \_\_\_\_\_

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

By:   
 Title: Department Director

**APPROVED**  
 Director Agenda

December 9, 2016

**EXHIBIT A**  
**INSURANCE REQUIREMENTS**

All insurance coverage provided relative to this Contract is primary and non-contributing to any comparable insurance (including self-insurances) carried by the STATE. The AGENCY also agrees to provide evidence that all applicable insurance policies contain a waiver of subrogation by the insurance company.

The AGENCY will comply with the following insurance requirements as applicable:

1. Vehicle Insurance

- a. Motor vehicle insurance as required by P.A. 218 of 1956, as amended by P.A. 294 of 1972, the Michigan No-Fault Insurance Law.
  - i. Personal Protection Insurance as required by MCL 500.3101(1).
  - ii. Property Protection Insurance as required by MCL 500.3101(1).
  - iii. Residual Liability Insurance as required by MCL 500.3101(1).
  - iv. Self-insurance may be utilized provided the appropriate coverage, limits, and Secretary of State certification is provided. A One Million Dollar (\$1,000,000) minimum per occurrence limit should be carried.
  - v. The coverage specified above will be in the minimum combined single limit amount of One Million Dollars (\$1,000,000) per occurrence.
- b. Collision coverage as provided in P.A. 218 of 1956, MCL 500.3037 and comprehensive coverage as provided in P.A. 218 of 1956, MCL 500.2102 shall be carried. Both collision coverage and comprehensive coverage will be for the actual cash value of the vehicle. The amount of deductible for collision coverage and comprehensive coverage will be determined by the AGENCY and will be payable by the AGENCY. The AGENCY with prior STATE approval may self-insure the collision and comprehensive coverage.
- c. The coverage specified above will name the AGENCY and the STATE as the insured.

2. Facility and/or Equipment Insurance (Non-vehicle) and Bonds

- a. Insurance - During the term of this Agreement, the AGENCY will:

- i. Keep all buildings, improvements, and equipment in, on, or appurtenant to the transportation facility or premises at the commencement of construction and thereafter, including all alterations, building, rebuilding, replacements, changes, additions, and all improvements, insured against loss, and all perils, in an amount not less than ninety percent (90%) of the full replacement value. The AGENCY will be responsible for the payment of any deductible. The AGENCY will maintain an annual inventory of all equipment purchased under this Agreement with current dollar values.
- ii. Provide Commercial General Liability Insurance covering all operations by or on behalf of the AGENCY against claims for personal injury (including bodily injury and death) and property damage in the minimum amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) general aggregate.

b. Bonds

The AGENCY will require the successful bidder to procure and deliver to the AGENCY a Performance Bond and a Lien Bond each in an amount equal to the Agreement price, underwritten by a surety licensed to do business in Michigan, naming the AGENCY as the obligee. Such bonds will be delivered to the AGENCY prior to any construction work being performed.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B**  
**TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

(Revised October 2, 2014)

**APPENDIX C**  
**Assurances that Recipients and Contractors Must Make**  
**(Excerpts from US DOT Regulation 49 CFR § 26.13)**

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanction;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

**MECOSTA/ OSCEOLA TREATMENT COURT**  
**400 ELM STREET**  
**BIG RAPIDS, MICHIGAN 49307**  
**PH: 231-592-9252 / FAX 231-592-0181**

*Peter Jaklevic- District Court Judge*

*Susan Guernsey -Treatment Court Coordinator*

October 13, 2021

Mecosta County Commissioners  
400 Elm Street  
Big Rapids, MI 49307

Honorable Commissioners,

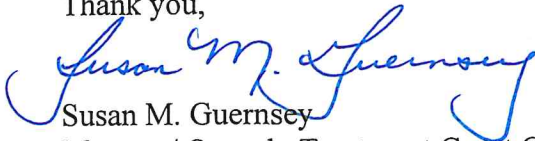
I write regarding the participation by offenders from Mecosta County in the Mecosta/ Osceola Treatment Court. I am asking that Mecosta County accept the Michigan Drug Court Grant Program Grant in the amount of \$90,000.00. I am attaching the amended budget which was submitted to the Finance Committee. As you can see on the attached budget, there is a portion of the yearly operating expense for this program which will not be covered by the grant this year. The difference between what was awarded and the estimated cost of the program is \$35,199.00.

I ask that any expenses beyond the grant award be paid as follows, \$17,318.00 by Mecosta County, \$10,137.00 by Newaygo County, and \$7744.00 by Osceola County. I determined the portion to be paid by each county by looking at what was referred to the program by each county since regionalization. There have been 132 individuals accepted to the Sobriety Court, 65 (49.2%) from Mecosta County, 38 (28.8%) from Newaygo County, and 29(22%) from Osceola County.

Since participation in the regional program began, Mecosta County has had 65 referrals admitted to the program with 36 individuals successfully graduating from the program. There are currently 11 participants from Mecosta County in the program, 13 were terminated from the program for non-compliance with the program, and 5 individuals were terminated for being charged with new charges while in the program. The 36 individuals who successfully graduated from the program saved Mecosta County 8,833 jail bed days which at the rate of \$45/day, saved the county \$397,485.00.

Of the 89 individuals who successfully graduated from the regional program overall, there have been 4 individuals who have reoffended by drinking and driving. The remainder of the participants to the best of our knowledge have no new charges for drinking and driving. I believe that these numbers speak for themselves, and therefore ask you to direct funds to the Mecosta/ Osceola Treatment Court.

Thank you,



Susan M. Guernsey  
Mecosta/ Osceola Treatment Court Coordinator

RECEIVED  
OCT 13 2021  
BOARD OF  
COMMISSIONERS

## Fund 214 - Sobriety Court

GL Number	Description	2022 DEPT REQUEST	2022 CONTROLLER RECOMM	2022 ADOPTED
--- Estimated Revenue ---				
214-000-540.000	REVENUE/ STATE GRANT	90,000.00	0.00	0.00
214-000-601.060	SOBRIETY COURT PROGRAM FEES	10,000.00	0.00	0.00
214-000-601.070	DRUG ASSESSMENT FEES-SOBRIETY COURT	5,500.00	0.00	0.00
214-000-671.000	BUDGET USES OF FUND BALANCE		0.00	0.00
214-000-691.000	REFUNDS&RIEMBURSEMENTS		0.00	0.00
214-000-699.000	TRANSFERS IN		0.00	0.00
<b>Total Estimated Revenue:</b>		<b>105,500.00</b>	<b>0.00</b>	<b>0.00</b>
--- Appropriations ---				
214-000-703.020	PROBATION OFFICER	55,160.00	0.00	0.00
214-000-708.000	PART-TIME HOURLY WAGES	10,000.00	0.00	0.00
214-000-713.000	SOCIAL SECURITY/FICA	4,118.91	0.00	0.00
214-000-713.010	MEDICARE/FICA	963.29	0.00	0.00
214-000-714.000	MERS	6,306.00	0.00	0.00
214-000-716.000	WORKMAN COMPENSATION	1,000.00	0.00	0.00
214-000-717.000	HEALTH INSURANCE	20,000.00	0.00	0.00
214-000-717.010	HEALTHCARE SAVING PROGRAM	60.00	0.00	0.00
214-000-718.000	DENTAL, VISION, LIFE	1,725.00	0.00	0.00
214-000-719.000	BENEFITS ADMINISTRATION	0.00	0.00	0.00
214-000-720.000	UNUSED SICK LEAVE	1,274.00	0.00	0.00
214-000-723.000	VACATION WAGES	0.00	0.00	0.00
214-000-724.000	SICK TIME WAGES	0.00	0.00	0.00
214-000-728.000	OFFICE SUPPLIES	500.00	0.00	0.00
214-000-773.000	SUPPLIES/MINOR EQUIPMENT	12,500.00	0.00	0.00
214-000-804.000	APPOINTED ATTORNEY	4,000.00	0.00	0.00
214-000-810.000	TRAVEL/MILEAGE EXPENSE	9,500.00	0.00	0.00
214-000-811.000	TRAINING EXPENSES	610.00	0.00	0.00
214-000-812.000	EMPLOYEE PHYSICALS	106.00	0.00	0.00
214-000-822.000	TELEPHONE	150.00	0.00	0.00
214-000-891.000	INDIRECT COST ALLOCATION	12,375.00	0.00	0.00

214-000-901.000	MISCELLANEOUS	350.00	0.00	0.00
214-000-984.000	COMPUTER EQUIPMENT	0.00	0.00	0.00
<b>Total Appropriations:</b>		<b>140,698.20</b>	<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues &amp; Appropriations:</b>		<b>(35,198.20)</b>	<b>0.00</b>	<b>0.00</b>

# 25507 - FY22-D77 Hybrid/ Regional - MDCGP

## Application Details

---

**Funding Opportunity:**

24806-Fiscal Year 2022 Michigan Drug Court Grant Program (MDCGP) Operational and Planning Programs

**Funding Opportunity Due Date:** Jul 7, 2021 3:00 PM**Program Area:** Michigan Drug Court Grant Program (MDCGP)**Status:** Correcting

11/05/2021

**Stage:** Final Application**Initial Submit Date:** Jul 1, 2021 11:29 AM**Initially Submitted By:** Susan Guernsey**Last Submit Date:****Last Submitted By:**

## Contact Information

---

### Primary Contact Information

**Name:** Ms. Susan Marie Guernsey  
Salutation First Name Middle Name Last Name**Title:** Sobriety Court Coordinator**Email\*:** sguernsey@co.mecosta.mi.us**Address\*:** 400 Elm Street

Rm. 218

Big Rapids Michigan 49307

City State/Province Postal Code/Zip

**Phone\*:** (231) 592-9252 Ext.

Phone

###-###-####

**Fax:** (231) 592-0181

###-###-####

To access the WebGrants Access form click [here](#).**WebGrants Authorization****Approval Form:**

## Organization Information

**Name\*:** 77th District Court - Mecosta County (D77)  
**Organization Type\*:** State Court Administrative Office  
**Tax Id:**  
**Organization Website:**  
**Address\*:** 400 Elm Street

Big Rapids Michigan 49307  
City State/Province Postal Code/Zip  
**Phone\*:** (231) 592-9252 Ext.  
###-###-####  
**Fax:** (231) 592-0181  
###-###-####

## FY 22 Abbreviated Application

---

### *Program Information*

**Select your court\*:** D77 Mecosta/Osceola  
**County\*:** Mecosta  
**Please pick your program type\*:** Hybrid DWI/Drug Court  
**Federal Tax ID \*:** 38-605901  
**Is this a regional program? \*:** Yes  
**Chief Judge \*:** Hon. Peter M. Jaklevic  
**Program Judge 1 Name\*:** Hon. Peter M. Jaklevic  
**Program Judge 1 Email Address\*:** pjaklevic@mecostacounty.org  
**Program Judge 2 Name:**  
**Program Judge 2 Email Address:**  
**Program Judge 3 Name:**  
**Program Judge 3 Email Address:**  
**Program Judge 4 Name:**  
**Program Judge 4 Email Address:**

<b>Court Administrator*:</b>	Tom Lyons
<b>Financial Officer*:</b>	Susan Guernsey
<b>Project Director*:</b>	Susan Guernsey
<b>Project Director E-mail Address*:</b>	sguernsey@mecostacounty.org
<b>Project Director Phone Number*:</b>	231-592-9252 Ext.
<b>DCCMIS Administrator Name*:</b>	Susan Guernsey
<b>DCCMIS Administrator E-mail Address*:</b>	sguernsey@mecostacounty.org
<b>DCCMIS Administrator Phone Number*:</b>	231-592-9252 Ext.
<b>Authorizing Official (individual who will sign the grant contract) Name*:</b>	Marilynn Bradstrom
<b>Authorizing Official E-mail Address*:</b>	pbullock@mecostacounty.org
<b>Authorizing Official Phone Number*:</b>	231-796-2505 Ext.
<b>Authorizing Official Title *:</b>	Chairperson Board of Commissioners

**SIGMA Vendor ID #\*:**

CV0048191

This number begins with CV, followed by 7 digits. Review previous payments from the State for this number. If you are having difficulty please contact [courtservices@courts.mi.gov](mailto:courtservices@courts.mi.gov)

***Program Operations***

**Is the program applying for planning or operational funds? \***

Operational Application

**How many years has the program been operational? :**

10

**What is the program's capacity? :**

50

**What is the current number of active participants? :**

20

**Does the program accept transfers? :**

Yes

**Please identify any major personnel, capacity, or program changes that differ from fiscal year 2021. :**

We have hired a new field service worker, Kylee R. McDonald. Her first day of employment was 6/4/21.

51 of 149  
One of our team defense attorneys has stepped down, Attorney Ken Plas.. Attorney Dennis Duvall will continue to serve the team.

We are looking to increase the amount of drugs we are able to test for by utilizing an onsite analyzer through Thermo-Fisher. This will enable us to have results within minutes for a wider variety of abused substances.

We are working with our Community Mental Health Department to get complete Bio-Psycho-Social Assessments performed in the jail.

There has been a dramatic decrease in the amount of block grant funds that are available to assist in paying for long term treatment.

**Are you requesting more grant funds than the program was awarded last year?:** Yes

**Please explain why more funds are requested based on the operations of your program. For example, drug test cost increases, program expansion, etc. :**

We are asking for a higher amount of funds so that we can help subsidize the treatment expenses of our participants. As we are taking in more drug cases, it is becoming evident that their financial needs are more extensive than those participants coming in for Operating- Intoxicated.

**Will the program receive funding or, has the program applied for funding from another source (non SCAO-local, state or federal) for the upcoming fiscal year? \*:** No

Please provide the following information

- 1.) Have you received notification of award?
- 2.) What is the funding source?
- 3.) What is the maximum amount per year?
- 4.) When will the funds expire?
- 5.) Are these funds restricted? If yes, please explain.

## Budget

---

### ***Personnel***

Name	Position	Computation	Request	Other	Local Cash	Local In-	Total
				Grant Or	Contribution	Kind	
Funding Source							
Susan	Regional	\$27.71-\$28.29/hr x	\$56,121.00	\$0.00	\$0.00	\$0.00	\$56,121.00
Guernsey	Treatment	1950 hrs + sicktime					
	Court	payout for 45 hours					
	Coordinator	x\$27.71					
Kylee	Field Service	\$10.00/hr x 1000	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
McDonald	Worker	hours/year =					
		\$10000.00					
			<b>\$66,121.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$66,121.00</b>

### ***Personnel***

Describe the personnel costs (i.e., wages) associated with the proposed project.

Personnel is being charged to the grant in order to maintain operations of the program.

The Mecosta Osceola Treatment Court Coordinator is a full-time position. Work schedule is Monday through Friday, 8:30 a.m. to 5:00 p.m. Working 37.5 hours a week or 1950 hours for the year. Rate of pay for this position is \$27.71-\$28.29/hr. based on a 2.0% increase from 2021 rate for an annual salary of \$56121.00 + a sick time payout of \$1242.00 or 45 hrs/year. This is a regional position, not a local position and will require travel to other courts and coordination of multiple courts. Responsibilities include case management, as well as all grant reporting, training new staff, writing and implementing programmatic changes, works closely with the Sobriety Court Judge, Prosecuting Attorneys, and Defense Attorneys. All hours worked are Treatment Court related.

The Field Service Worker is a casual Part Time employee working up to 20 hours/week at the rate of \$10.00/hr. up to 1000 hours/ year. Responsibilities include travel to participants homes, drug testing, and attending review hearings. All hours worked are Treatment Court related.

### ***Fringe Benefits***

Types of Fringe Benefits to be Claimed	Request	Other Grant Or Funding Source	Local Cash Contributions	In-Kind Contributions	Total
FICA, Retirement, Hospital, Dental, Vision, Workers Comp, Life Insurance	\$5,169.00	\$0.00	\$0.00	\$34,173.00	\$39,342.00
	<b>\$5,169.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,173.00</b>	<b>\$39,342.00</b>

### ***Fringe Benefits***

Describe in detail each fringe benefit amount. If you are requesting funds in the "Other" category, include a detailed description of those expenses.

Fringe is being charged to the grant in order to cover costs that the counties are not able to fully assume. The fringe benefits listed are what Mecosta County currently provides/ pays for these particular positions with an estimated increase which will potentially occur. The Treatment Court Coordinator also contributes for retirement, hospital insurance, vision insurance, dental insurance, and life insurance. The Field Service Worker position would only be included in the FICA and Worker's Compensation as they are not eligible for any other benefits as part time employees. An increase from FY 2021 rates was estimated.

**Contractual**

53 of 149

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total	Subrecipient/Contractor
Criminal Defense Attorney	Dennis Duvall	\$100/ hr. x 6 hrs/ month X 12 months	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$7,200.00	Contractor
			<b>\$3,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,600.00</b>		

**Contractual**

Describe the contractual costs associated with the proposed project.

We are requesting funding for our defense attorney that serves on the Treatment Court Team. Currently we have just one defense attorney providing these services. His responsibilities include: 2-1 hour team meetings, and 4 – 1 hour review hearings each month for a total of 6 hours.

**Supplies**

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Drug testing supplies	testing cups/ oral swabs up to \$20, PBT straws not to exceed \$.25/ea.	\$8,000.00	\$0.00	\$0.00	\$5,500.00	\$13,500.00
Office supplies/ Copies	Not to exceed \$500/yr.	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
Incentives (includes graduation awards)	not to exceed \$25/ incentive	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Graduation refreshments	\$25 x 6 anticipated graduations/ year	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
		<b>\$9,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,150.00</b>	

**Supplies**

Describe the supply costs associated with the proposed project.

Grant funds are being utilized to assist in covering incentives, testing and office supplies, and graduation refreshments that the county cannot fully assume. The Treatment Court will be requesting funding for our drug testing and alcohol testing supplies. The supplies currently used are 10 panel instant read urine cups which test for marijuana, opiates, methamphetamines, amphetamines, benzodiazepines, cocaine, PCP barbituates, methadone, and oxycodone. The oral swab tests are 10 panel, instant read which test for marijuana, opiates, methamphetamines, amphetamines, PCP, methadone, barbituates, benzodiazepines, methadone, and cocaine.

54 of 149  
 The testing supplies have various ranges, but will not exceed \$20 per test. We will also purchase PBT tubes for our PBT at a cost of no more than \$.25/ each. We have increased our request to facilitate the best practices of drug testing.

Incentives (graduation awards) are provided to the participant at the transition of one phase to the next, for achieving milestones within the program, as well as graduation. Incentives can be mugs, pens, calendars, gift cards, as well as personalized graduation plaques. Each incentive shall not exceed the \$25 maximum award per participant per incentive.

The 77<sup>th</sup> District Court/ Treatment Court will be responsible for all non-allowable expenses related to supplies and operating costs, to include computers, printers, phone, and postage. These costs are to be paid for with In-Kind contributions.

### ***Travel and Training***

Type of Travel or Training	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Team Personnel mileage	county rate x 20000 miles	\$5,000.00	\$0.00	\$0.00	\$6,000.00	\$11,000.00
2022 MATCP Conference	\$305/ea x 4	\$610.00	\$0.00	\$0.00	\$610.00	\$1,220.00
		<b>\$5,610.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,610.00</b>	

### ***Travel and Training***

Describe the travel and training costs associated with the proposed project.

Travel expenses are being charged to the grant for the costs that the counties cannot assume in their budget. The 77<sup>th</sup> District court/ Treatment Court will be sending (4) team members to the 2022 MATCP conference at a cost of \$305/ person, totalling \$1220.00. Two conference fees are requested from the grant and 2 will be covered with in kind monies.

Personnel mileage will include Field Service Agent Mileage and Coordinator Mileage. The Field Service Agent is required to travel to participant's homes to conduct home searches, as well as testing for drugs and alcohol. We cover a 3 county area. The coordinator is required to travel to the courthouses located in each participating county. This travel would be done in order to conduct in person reports, as well as for intake meetings with individuals in the jails. Mileage will be reimbursed at the county rate, current rate is \$,56/mile.


### ***Total Budget***

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$90,000.00	\$0.00	\$0.00	\$50,533.00	\$140,533.00

**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**12954 80<sup>TH</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoa](http://www.mecostacounty.org/mccoa)

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners

**From:** Cynthia Mallory, Director

**Date:** 10/08/2021 

**RE:** **AAAWM contract FY2021 increase in funding**

We received an amendment to our current contract which increases funding to the meals department in the amount of \$1,809. As written in Attachment II, this is an increase to Congregate meals by \$229.00 and to Home Delivered Meals by \$1580.00 for Fiscal year 2021.

Thank you for your review and signature accepting this increase.

**RECEIVED**  
**OCT 13 2021**  
**BOARD OF**  
**COMMISSIONERS**



*The Source for Seniors*

**EXECUTIVE  
COMMITTEE**

**CHAIRPERSON**  
*Bill Routley*

**VICE CHAIRPERSON**  
*Aarilyn Burns*

**SECRETARY**  
*Carol Hennessy*

**TREASURER**  
*Cynthia LaBelle*

**MEMBER-AT-LARGE**  
*Lancy Nielsen*

**ADVISORY COUNCIL  
CHAIRPERSON**  
*Robert Sundholm*

**EXECUTIVE DIRECTOR**  
*Jackie O'Connor*

**BOARD OF DIRECTORS**

**ALLEGAN COUNTY**  
*Tom. Rick Cain*  
*Stuart Peet*

**OSHTON COUNTY**  
*Tom. David Hodges*  
*Dennis Sitzer*

**OSHTON COUNTY**  
*Tom. Carol Hennessy*  
*Lancy Nielsen*

**OSHTON COUNTY**  
*Tom. Betty Dermeyer*  
*Aarilyn Burns*

**OSHTON COUNTY**  
*Tom. Ron Bacon*  
*Tim Halladay*

**OSHTON COUNTY**  
*Tom. Bill Routley*  
*Baron Bongard*

**OSHTON COUNTY**  
*Tom. Michael Beach*  
*Inda Weger*

**OSHTON COUNTY**  
*Tom. Ken DeLaat*  
*Cynthia LaBelle*

**OSHTON COUNTY**  
*Tom. Timothy Michell*  
*Richard Karns*

**CITY OF GRAND RAPIDS**  
*Trine DeVries*  
*Tom. Milinda Ysasi*

215 EAGLECREST DR NE  
GRAND RAPIDS, MI  
49525-7005  
ph: 616.456.5664  
fx: 616.456.5692  
toll-free: 888.456.5664  
www.aaawm.org

September 30, 2021

Cynthia Mallory, Director  
Mecosta County Commission on Aging  
12954 80th Avenue  
Mecosta, MI 49332

Dear Cynthia,

On September 27, 2021, the AAAWM Board of Directors met and approved an increase of \$1,809 in funding for Mecosta County Commission on Aging for Fiscal Year 2021. This increase is detailed on the enclosed Attachment II.

Congratulations on your additional funding. If you have any questions, please contact your Contract Administrators, Barbara Nelson Jandernoa, at (616) 222-7011 and Barb@aaawm.org or Staci Gerken at (616) 222-7007 and Staci@aaawm.org. We appreciate our continued partnership with your organization to provide services to older adults in your area.

Sincerely,

Jackie O'Connor  
Executive Director

Enclosure

c: Marilynn Bradstrom, Chairperson

**Mission:** Provide older persons and persons with a disability an array of services designed to promote independence and dignity in their homes and their communities.

CONTRACT AMENDMENTSTATEMENT OF PURPOSE

The Area Agency on Aging of Western Michigan, Inc. (AAAWM), a Michigan non-profit Corporation, and Mecosta County Board of Commissioners (Service Partner), a public agency, entered into Contract numbered 61.72 in which the Service Partner undertook to provide certain services with state and federal funding for the three year period ending September 30, 2022. The parties now agree to amend the provisions of that contract.

AGREEMENT OF PARTIES

As of September 27, 2021, AAAWM and the Service Partner agree:

1. That the amount of funds the AAAWM agrees to pay, for the budget period October 1, 2020 through September 30, 2021, as provided in the Contract of October 1, 2019, shall not exceed **\$304,403.00 (Three hundred four thousand four hundred three and 00/100 dollars)**.
2. Service Partner is to provide services funded through this contract during each of the twelve (12) months of the fiscal year unless a waiver has been granted.
3. That the amount the Service Partner agrees to provide as Local Match, for the budget period October 1, 2020 through September 30, 2021, as specified in the Contract of October 1, 2019, shall be not less than **\$33,823.00 (Thirty-three thousand eight hundred twenty-three and 00/100 dollars)**.
4. That the amount of Nutrition Services Incentive Program (NSIP) funds AAAWM agrees to pay, for the budget October 1, 2020 through September 30, 2021, shall not exceed **\$41,854.00 (Forty-one thousand eight hundred fifty-four and 00/100 dollars)**. NSIP funds shall only be used for raw food expenditures.
5. That Service Budgets I-A and I-B, are deleted and Service Budgets I-A and I-B, dated September 28, 2021, are added.
6. That Older Americans Act Funding Distribution (Attachment II) is deleted and Older Americans Act Funding Distribution (Attachment II) dated September 27, 2021 is added.

AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC.  
A MICHIGAN NONPROFIT CORPORATION

By: Jackie O'Connor  
Jackie O'Connor, Executive Director  
Area Agency on Aging of Western Michigan

9.30.21  
Date

By: \_\_\_\_\_  
Person Authorized to Sign for Service Partner

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**UNIT RATE BUDGET FORM***Older Americans Act FY2021*

OAA 61.72 - FY21.3

Attachment I-A

**Service Partner:** Mecosta County Board of Commissioners (Mecosta County CoA)

**Service:** Congregate Meals

**Date:** 09/28/2021

**Prepared by:** Shawn Sredersas

**Unit Rate Budget**

<b>15135</b>	
Federal Funds	\$20,000
One-time Federal Funds	
State Funds	\$0
One-time State Funds	
<b>TOTAL AAAWM FUNDS AWARDED</b>	<b>\$20,000</b>
Total Number of Units to be Provided	6,667
Estimated Number of Clients Who Will Receive Service	250

<b>II. Total Per Unit Cost:</b> Please explain program costs, lines 1-4, in the narrative below.	
1 Administration & Fundraising Expenses	\$0.99
2 Delivery & Direct Service Cost	\$1.90
3 Raw Food	\$2.62
4 Other (Occupancy, Communication, etc.)	\$0.30
5 <b>Total Cost BEFORE:</b>	<b>\$5.81</b>
6 Less Program Income	\$1.90
7 Less NSIP	\$0.58
8 Less 10% Unit Match	\$0.33
9 <b>Unit Rate to be Paid by AAAWM to Service Partner:</b>	<b>\$3.00</b>
Does line 9 equal line 10? <b>YES. Continue to Other Resources.</b>	
10 <b>Contracted Unit Rate:</b>	<b>\$3.00</b>

<b>III. Other Resources:</b>	
11 Projected Program Income	\$15,000
12 Other Resources	\$10,000
13 NSIP	\$5,316

<b>IV. Match Required:</b>			<b>\$2,222</b>
Source of Cash Match:	Amount	Source of In-Kind Match:	Amount
	\$0	Volunteer Hours	\$1,622
	\$0	Bookkeeping	\$600
	\$0		\$0
Total Local Cash Match:	\$0	Total Local In-Kind Match:	\$2,222
<b>Total Match:</b>		<b>\$2,222</b>	
Is Total Match equal to or greater than Match Required listed above?			<b>YES. Continue to Cost Narrative.</b>

## UNIT RATE BUDGET FORM

*Older Americans Act FY2021*

### V. Program Cost Narrative

Complete the following budget narrative describing the basis for expenditures in each category.

**1. Administration & Fundraising:**

Projected Congregate break-down: % of Coordinator administering, reporting, fundraising.

**2. Delivery & Direct Service Cost:**

Projected Congregate break-down: % of Cooks, Packagers, Managers, equipment.

**3. Raw Food:**

Projected Congregate break-down: % of food expenses.

**4. Other:**

Projected Congregate break-down: % of Site space, and related expenses.

**UNIT RATE BUDGET FORM***Older Americans Act FY2021*

OAA 61.72 - FY21.3

Attachment I-B

Service Partner: Mecosta County Board of Commissioners (Mecosta County CoA)

Service: Home Delivered Meals

Date: 09/28/2021

Prepared by: Shawn Sredersas

**Unit Rate Budget**

<b>I. Funding Summary:</b>	
Federal Funds	\$116,053
One-time Federal Funds	
State Funds	\$70,000
One-time State Funds	
<b>TOTAL AAAWM FUNDS AWARDED</b>	<b>\$186,053</b>
Total Number of Units to be Provided	41,071
Estimated Number of Clients Who Will Receive Service	300

<b>II. Total Per Unit Cost:</b>		Please explain program costs, lines 1-4, in the narrative below.
1	Administration & Fundraising Expenses	\$0.83
2	Delivery & Direct Service Cost	\$3.30
3	Raw Food	\$2.31
4	Other (Occupancy, Communication, etc.)	\$0.50
5	<b>Total Cost BEFORE:</b>	<b>\$6.94</b>
6	Less Program Income	\$1.33
7	Less NSIP	\$0.58
8	Less 10% Unit Match	\$0.50
9	<b>Unit Rate to be Paid by AAAWM to Service Partner:</b>	<b>\$4.53</b>
Does line 9 equal line 10?		<b>YES. Continue to Other Resources.</b>
10	<b>Contracted Unit Rate:</b>	<b>\$4.53</b>

III. Other Resources:		
11	Projected Program Income	\$20,000
12	Other Resources	\$50,000
13	NSIP	\$36,538

IV. Match Required:		\$20,673	
Source of Cash Match:	Amount	Source of In-Kind Match:	Amount
	\$0	Volunteer Hours	\$8,673
	\$0	Bookkeeping	\$6,000
	\$0	Office Space	\$6,000
Total Local Cash Match:	\$0	Total Local In-Kind Match:	\$20,673
Total Match:		\$20,673	
Is Total Match equal to or greater than Match Required listed above?		YES. Continue to Cost Narrative.	

## UNIT RATE BUDGET FORM

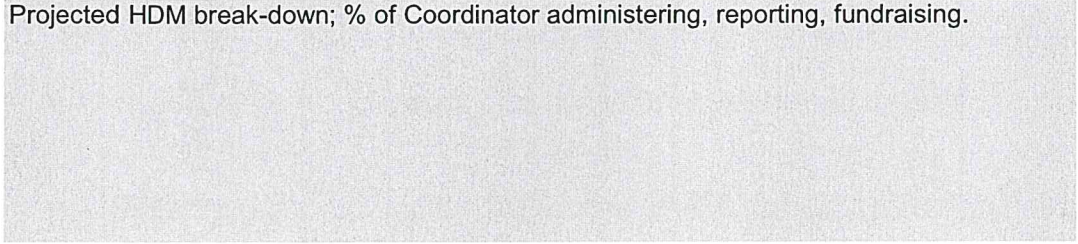
*Older Americans Act FY2021*

### V. Program Cost Narrative

Complete the following budget narrative describing the basis for expenditures in each category.

**1. Administration & Fundraising:**

Projected HDM break-down; % of Coordinator administering, reporting, fundraising.



**2. Delivery & Direct Service Cost:**

Projected HDM break-down; % of Cooks, Deliverers, Packagers; equipment expenses.




**3. Raw Food:**

Projected HDM break-down; % of food expenses; and related expenses.



**4. Other:**

Projected HDM break-down; % of kitchen space; and related expenses.



**Attachment II****Contract No. 61.72 – FY21.3**

Area Agency on Aging of Western Michigan  
Older Americans Act (OAA) Funding Distribution  
October 1, 2020 – September 30, 2021

63 of 149

Funding as of: September 27, 2021

**Mecosta County Board of Commissioners (Mecosta County Commission on Aging)**

<b>Service</b>	<b>Source</b>	<b>CFDA</b>	<b>Award as of 6/28/21</b>	<b>Change in Funding</b>	<b>Adjusted Award</b>
Disease Prevention / Health Promotion	IIID	93.043	\$5,000		\$5,000
Homemaker	IIIB	93.044	\$7,000		\$7,000
	SAC		\$13,350		\$13,350
	SIH		\$26,000		\$26,000
Respite	IIIE	93.052	\$4,000		\$4,000
	SIH		\$2,500		\$2,500
	Tobacco		\$10,000		\$10,000
Senior Center Staffing	IIIB	93.044	\$12,000		\$12,000
Transportation	IIIB	93.044	\$18,500		\$18,500
Congregate Meals	IIIC-1	93.045	\$20,000		\$20,000
	NSIP	93.053	\$5,087	\$229	\$5,316
Home Delivered Meals	IIIC-2	93.045	\$116,053		\$116,053
	SHDM		\$70,000		\$70,000
	NSIP	93.053	\$34,958	\$1,580	\$36,538
	<b>Total Funding</b>		<b>\$344,448</b>	<b>\$1,809</b>	<b>\$346,257</b>

**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**12954 80<sup>TH</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoac](http://www.mecostacounty.org/mccoac)

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners

**From:** Cynthia Mallory, Director

**Date:** 10/08/2021

**RE:** Request for signatures on AAAWM PoS Agreement

A new Purchase of Service Agreement has been received for AAAWM waiver services. The rate Area Agency on Aging will reimburse us to perform Homemaking, Respite care or to deliver meals to Area Agency's waiver clients remains unchanged from the previous agreement. Respite, Homemaker Aid services(CLS) would still be reimbursed at \$5.25 per 15 minute unit of service and meals at a rate of \$5.75 per meal.

Please find enclosed 2 copies of the PoS agreement and Business Associate Agreement for your review and signature. One copy of the signed PoS and BAA remains with us and the other is to be sent in the enclosed envelope. Thank you for your attention to this Agreement.

**RECEIVED**  
OCT 13 2021  
BOARD OF  
COMMISSIONERS



**Application for Direct Purchase of Services  
Care Management / MiChoice Waiver Programs  
Provider Demographics Sheet**

Name of Applicant	Mecosta County Commission on Aging
Doing Business As, if applicable	N/A
Street Address	12954 80th Avenue
City, State, and Zip Code	Mecosta, MI, 49332
Phone Number	231-972-2884
Fax Number	231-972-4735
Email Address	cynthia.mallory@mccoasc.org
Toll Free Phone #	N/A
Federal Tax ID #	38-600-5901
Contact Person for Contract Issues	Cynthia Mallory
Director/CEO Name	Cynthia Mallory
Website Address	mecostacounty.org/mccoasc
Name/Title of Administrator	
Name, Title, and Phone for Service Referrals	Jennifer Clark 231-972-2884
National Provider Identification # (NPI) (If Applicable)	N/A
2 <sup>nd</sup> Office Location / Address	
2 <sup>nd</sup> Office Contact Person	
2 <sup>nd</sup> Office Phone #	
2 <sup>nd</sup> Office Fax #	
Michigan Medicaid Provider Agreement If yes, Medicaid Provider #	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> MA Provider # _____
Medicare Certified Home Health Agency If yes, Medicare ID #	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> MC Provider # _____
Are you a MiChoice Waiver/Care Management Provider for another Site/Region?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> List Region(s) _____
Ownership Type- (Private, charitable/religious, private/non-profit, public/government, other)	public/government
Legal Structure- (Sole proprietorship, s. corp., partnership, non-profit, corporation voluntary)	non-profit(County)



## AREA AGENCY ON AGING OF WESTERN MICHIGAN PURCHASE OF SERVICE AGREEMENT

THIS PURCHASE OF SERVICE AGREEMENT (this "Agreement") is made as of 10/1/2021 between the Area Agency on Aging of Western Michigan, Inc., a Michigan nonprofit corporation, whose address is 3215 Eaglecrest Dr. NE, Grand Rapids, Michigan 49525-7005 ("AAAWM"), and Mecosta County Commission on Aging whose address is 12954 80th Ave. Mecosta, MI 49332 ("Partner").

1. Acknowledged Facts. AAAWM has entered into a contract with the Michigan Department of Health and Human Services, (MDHHS), the Aging and Adult Services Agency (AASA) and the Veterans Health Administration to provide Care Management - MI Choice Medicaid Waiver Program services (CM/WA). The goal of CM/WA is to assist frail elderly persons and disabled adults in obtaining services that will allow them to remain at home. AAAWM has entered into an Agreement with the County of Kent to administer senior millage funds (KCSM). One of the techniques used by CM/WA and KCSM is Direct Purchase of Services, as required in the client's care plan. Partner is in the business of providing in home and/or supportive services. Accordingly, it has significant expertise and ability to provide services required by CM/WA clients. AAAWM desires to refer clients to Partner for their care needs. These services will assist AAAWM to accomplish a number of service activities set fourth in the AAAWM Area Plan.
2. Term of Agreement. The term of this Agreement shall begin on 10/1/2021 and shall continue indefinitely until amended or terminated in accordance with its terms.
3. Scope of Services. Upon request from AAAWM, Partner shall, in a manner consistent with the terms and conditions of this Agreement, provide clients with the home and/or supportive services set forth in the attached Attachment I, at the applicable price for each service specified in Attachment I.
4. AAAWM Responsibilities.
  - (a) AAAWM will assess the Partner's performance and provide written feedback, as deemed by AAAWM to be appropriate, during the term of this Agreement. The assessment may, as determined by AAAWM, include reviewing a random sample of client files for those clients referred by AAAWM to the Partner, personnel records, and other agency records.
  - (b) AAAWM will pay the Partner for services provided under this contract within 30 days after approval of Partner's bill by AAAWM.
  - (c) AAAWM will include Partner in its listing of approved service Partners.
  - (d) AAAWM will provide electronic and/or written verification for services requested. AAAWM shall determine the care plan to be followed by Partner and monitor care plan adherence on an individual client basis. Service verifications sent from AAAWM shall be the primary document for establishing specific service requirements. AAAWM retains the exclusive authority to determine, at its own discretion, the time, frequency and use of Partner's services, if any. Partner further understands and agrees that AAAWM is not required by the terms herein set forth to use the services of Partner.
  - (e) AAAWM shall obtain the consent of the client for services.
  - (f) AAAWM shall provide Care Management clients with the opportunity to contribute toward the cost of the service.



- (g) AAAWM will reimburse mileage at the optional reimbursement rate set by the Internal Revenue Service, at our discretion.

5. Partner Responsibilities.

- (a) Partner shall comply fully with all applicable state and local licensure requirements.
  - (b) As and when instructed by AAAWM, Partner agrees to provide the services listed in Attachment I, at the prices and in the geographical areas specified in Attachment I.
  - (c) Partner shall be responsible for meeting all AAAWM service standards and personnel qualifications, as provided in Attachment II, Conditions of Participation, and AAAWM Service Standards. Non-compliance with standards shall result in removal of Partner from approved service Partner list and may, at AAAWM's option, result in immediate termination of this Agreement.
  - (d) Partner shall be responsible for providing services as ordered in each electronic and/or written request for services. AAAWM shall not be liable for the cost of any goods or services not specifically requested in writing to the Partner.
  - (e) Partner shall notify AAAWM immediately in writing if, for any reason, it will be unable to continue to provide the quality or quantity of services that it is currently providing.
  - (f) Partner agrees to provide all services under this Agreement to all individuals referred by AAAWM, as staffing allows.
  - (g) The following individual shall be AAAWM's contact at Partner with regard to all matters relating to this Agreement: \_\_\_\_\_. In the event it shall become necessary to appoint a replacement contact person for any reason whatsoever, Partner shall promptly give AAAWM notice of such change and the contact information for the replacement contact person.
  - (h) Partner agrees to allow AAAWM access to reports and records noted in this Agreement for purpose of assessment. Assessments may be conducted by AAAWM at the Partner's agency to evaluate compliance with this Agreement, applicable standards and applicable laws and regulations.
  - (i) Provide a Community Health Automated Medicaid Processing System (CHAMPS) Provider ID to our agency at [COS@aaawm.org](mailto:COS@aaawm.org)
- NOTE:** We are still actively working to determine if you already have a CHAMPS Provider ID and what the process is for obtaining one from the Michigan Department of Health and Human Services (MDHHS).
- (j) Partner must agree to receive reimbursement for services rendered at the unit rate agreed upon with AAAWM as payment in full.



6. Termination

- (a) This Agreement may be terminated upon thirty (30) days written notice by either party to the other.
- (b) Partner's non-compliance with Operating Standards and Conditions of Participation, Attachment II and Attachment III, or material breach of this agreement may result in immediate termination of this agreement.
- (c) Upon termination of this Agreement, AAAWM shall remove Partner's name from its list of approved service Partners.
- (d) Partner's obligations under this Agreement are separate from Partner's obligations to AAAWM clients. Termination of this Agreement shall not relieve Partner from its obligations to any AAAWM client receiving services at the time of termination.

7. Hold Harmless. Partner shall protect, defend, indemnify and hold AAAWM and the Michigan Department of Health and Human Services, and each of their respective officers, directors, agents and employees, harmless from and against all liabilities, damages, costs and expenses (including attorneys' fees) that either AAAWM or the Michigan Department of Health and Human Services may incur as a result of any of the activities of the Partner, its employees, contractors or agents, arising out of or relating to the Agreement.

8. Insurance. At all times during the term of this Agreement, Partner shall maintain such policies of insurance as will fully protect the Partner against any liability imposed upon Partner arising out of the performance of work of any nature carried out by Partner, or anyone directly or indirectly employed by Partner, under this Agreement. Such coverage shall include, as appropriate to the operations of Partner, public liability and property damage insurance, worker's compensation insurance, facility insurance, unemployment insurance, personal liability insurance, professional liability insurance, bonding insurance, general liability insurance, property and theft coverage insurance, and no-fault vehicle insurance. Upon request, Partner shall promptly provide AAAWM with such evidence of such insurance coverage as AAAWM reasonable deems necessary to ensure Partner's compliance with this Paragraph 8.

9. Independent Contractor.

- (a) It is understood and agreed that Partner holds itself out to the general public as a business providing the services described in this agreement. It is expressly understood and agreed that the legal and tax status of the Partner shall be that of independent contractor, and that under no circumstances shall the Partner or the employees of Partner be deemed to be the employees of AAAWM. Upon request, Partner shall fill out and submit to AAAWM an Independent Contractor Statement supplied by AAAWM.
- (b) Partner shall retain its business organization status, i.e., private for profit corporation, private non-profit business corporation, governmental affiliation, partnership, sole proprietor, etc., throughout the term of this Agreement and shall immediately notify AAAWM of any change in its business status, or business office address during the term of this Agreement.
- (c) Partner assumes full responsibility for payment of all withholding tax, social security tax, unemployment tax or any payroll deductions required by law for individuals who perform services for, or on behalf of, the Partner pursuant to this Agreement.



10. Subcontracts. Partner shall not assign this Agreement or enter into subcontracts with additional parties without obtaining prior written approval of AAAWM. Assignees or subcontractors shall be subject to all conditions and provisions of this Agreement; no subcontract may terminate the legal responsibility of AAAWM or the Michigan Department of Health and Human Services to assure that all activities under this Agreement are performed. Partner shall be responsible for the performance of all assignees or subcontractors approved by AAAWM. AAAWM shall have the authority to monitor and assess said subcontractors.
  
11. Audit Compliance.
  - (a) Partner shall permit AAAWM, Federal, or State auditors to inspect books and records related to this Agreement and Partner shall retain said records for at least six (6) years after the termination of this Agreement.
  - (b) If, prior to the expiration of the six (6) year retention period, any litigation or audit is begun, or a claim is instituted involving this Agreement covered by the record, the Partner shall retain the records beyond the six (6) year period until the litigation, audit finding, or claim has been finally resolved.
  - (c) At the request of AAAWM, Partner shall promptly supply all information necessary for the reimbursement of any outstanding Medicaid claims.
  - (d) AAAWM retains the right to review, approve, and monitor Partner's compliance with all rules, regulations, and requirements applicable to the waiver program. AAAWM, Michigan Department of Health and Human Services, and Centers for Medicare and Medicaid Services reserve the right, as a condition of funding, to require the development and implementation of corrective action plans if the Partner demonstrates inadequate performance.
  
12. Amendments. Any changes, amendments or modifications to this Agreement will be effective only if set forth in a writing signed by all parties to this Agreement.
  
13. Federal Regulations. Partner will comply with federal regulation 45 CFR Part 76 and certifies to the best of its knowledge and belief that its employees:
  - (a) Are not presently debarred, excluded suspended, proposed for debarment or exclusion, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not within a 3-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
  - (c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in Paragraph 13(b); and
  - (d) Have not within a 3-year period preceding this agreement had one or more public transaction (federal, state or local) terminated for cause or default.



14. MI Choice Medicaid Waiver Compliance.

- (a) Partner shall comply with all MI Choice Medicaid Waiver service standards (see Attachment II), including without limitation:
  - (i) General operating standards for waiver agents and their contracted service Partners;
  - (ii) General operating standards for MI Choice waiver service Partners; and
  - (iii) Specific operating standards for MI Choice Waiver service Partners, including service category definitions for the services specified in Attachment II.
- (b) Partner must maintain a current copy of the following forms with AAAWM:
  - (i) Purchase of Service Agreement;
  - (ii) Medicaid Assistance Partner Enrollment Agreement DCH-1625;
  - (iii) Assurance of Compliance with Applicable Laws;
  - (iv) Request for Taxpayer Identification Number and Certification form W-9;
  - (v) Business Associate Agreement;
  - (vi) Certificate of Liability Insurance;
  - (vii) Applicable license or certification as required by service standards;
  - (viii) Personnel records;
  - (ix) Staff Development records;
  - (x) Independent financial audit (if required); and
  - (xi) Annual internal evaluation (if required).

14. Billing.

- (a) Partner agrees to bill AAAWM monthly within 15 days following the last date of service/delivery in a month.
- (b) AAAWM shall not be charged for services not authorized on service verification.
- (c) Partner shall not charge for services not delivered or provided.
- (d) If payment is made to Partner by AAAWM for services not performed or for overcharges for services, AAAWM reserves the right to require reimbursement of those funds from Partner.
- (e) AAAWM shall not accept bills that are more than 60 days old.



15. Governing Law This Contract shall be governed by Michigan law without regard to principles of conflict of law. Any litigation between the parties relating to the Contract shall be brought in the federal or state courts in or covering Kent County, Michigan.
16. Attachments. The following attachments are incorporated into, and made a part of, this Agreement:

Attachment I – List of services, price list and geographic area served

Attachment II – Conditions of Participation and Minimum Service Standards

Attachment III- Full Conviction Employment Ban Chart

The parties execute this Agreement as of the date first written above.

By \_\_\_\_\_ DATE \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

By Jackie O'Connor DATE 9.21.21  
Area Agency on Aging of Western MI, Inc.  
Jackie O'Connor, Executive Director



## Mecosta County Commission on Aging

## Mecosta County Commission on Aging

## Mecosta County Commission on Aging

## Mecosta County Commission on Aging





# **CONDITIONS OF PARTICIPATION**

## **Care Management and MI CHOICE Long Term Care Waiver Programs**

### **CONDITIONS SUMMARIZED**

#### **Condition 1. Agency Structure**

The Partner must be a formally organized business or service agency that is operating in the community at the point of application.

#### **Condition 2. Physical Facility**

The Partner must have a physical facility from which to conduct business.

#### **Condition 3. Administrative Policies**

The Partner must have written procedures supporting the operation of business and service.

#### **Condition 4. Personnel Policies**

The Partner must have written personnel policies that support personnel practices.

#### **Condition 5. Service Delivery**

The Partner must deliver services in compliance with service specification(s) and in accordance with the plan designed and authorized by the Care Management/Waiver Program.

#### **Condition 6. Compliance**

The Partner must comply with all contract requirements, Conditions of Participation, relevant service standards and monitoring and reporting requirements of the Area Agency on Aging of Western Michigan (AAAWM) Care Management/Waiver Programs.

**CONDITION 1. AGENCY STRUCTURE**

**The Partner must be a formally organized business or service agency that is operating in the community at the point of application.**

**Required Elements:**

- 1.1 The Partner must disclose ownership and have a written statement defining the purpose of their business or service agency.
- 1.2 The Partner must have a written statement of policies and directives or bylaws or articles of incorporation.
- 1.3 The Partner must have a written table of organization that clearly defines lines of administrative authority and responsibility to the direct care level.\*
- 1.4 The Partner must not operate the business in violation of any applicable Federal, State, and Local laws.
  - 1.4.a The Partner must have a written statement supporting compliance with non-discrimination laws, federal wage and hour laws and Workers' Compensation Laws in the recruitment and employment of individuals.
  - 1.4.b The Partner must operate in compliance with Michigan Department of Consumer and Industry Services, Bureau of Safety and Regulation, Division of Occupational Health requirements for policy and procedure enforcement for occupational exposure to Tuberculosis (TB) (P.A. 154 of 1974, Occupational Health Directive No. 96-9, OH-151 (12-96),
  - 1.4c The State of Michigan prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances in the Partner's workplace.
  - 1.4d The Partner must operate in compliance with the Americans with Disabilities Act (PL 101-136).
- 1.5 The State of Michigan prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances in the Partner's workplace.
- 1.6 The Partner must operate in compliance with the Americans with Disabilities Act (PL 101-136).

\*Not applicable to self employed individual.

## **CONDITION 2. PHYSICAL FACILITY**

**The Partner must have a physical facility from which to conduct business.**

### **Required Elements:**

- 2.1 The Partner must have a telephone to receive orders for service.
- 2.2 The Partner must designate and utilize a locked storage space for the maintenance of all Care Management/Waiver Program participant records.

## **CONDITION 3. ADMINISTRATIVE POLICIES**

**The Partner must have written procedures supporting the operation of business and service.**

### **Required Elements:**

- 3.1 The Partner must have a system to document services delivered and billed.
- 3.2 The Partner must have sufficient insurance to indemnify loss of federal, state and local resources, due to casualty or fraud, and to cover the fair market value of the asset at the time of loss.

Insurance coverage required for each program are:

- a. Worker's compensation
- b. Unemployment
- c. Property and theft coverage
- d. Fidelity bonding (for persons handling cash)
- e. No-fault vehicle insurance (for agency owned vehicles)
- f. General liability and hazard insurance (including facilities coverage)

The following insurance policies are recommended for additional agency protection:

- a. Insurance to protect the waiver agency or direct service Partner from claims against waiver agency or direct service Partner drivers and/or passengers
  - b. Professional liability (both individual and corporate)
  - c. Umbrella liability
  - d. Errors and Omission Insurance for Board members and officers
  - e. Special multi-peril
- 3.3 The Partner must have a written procedure for reporting and documenting

all incidents which affect a participant's physical or emotional well being.

3.3 a The Partner shall be prepared to bring to the attention of appropriate officials for follow up, conditions or circumstances which place the participant, or the household of the participant, in imminent danger.

3.3 b The Partner shall be prepared to make arrangements for the availability of services to participants in weather related emergencies, as appropriate.

3 .4 The Partner must notify the Care Management/Wavier Programs Administrative Agency within one business day of any Critical Incidents and document the notification. A "critical incident" is any actual, alleged or suspected event or situation that occurs as a result of abuse, neglect, exploitation, or any event that creates a significant or potential risk of substantial or serious harm to the physical or mental health, safety or well-being of a waiver participant.

3.5 The Partner must evaluate the occupational exposure of employees to blood or other potentially infectious materials that may result from the employee's performance of duties. The Partner must establish the following:

3.5 a. Appropriate universal precautions based upon the potential exposure to blood or infectious materials.

3.5 b. An exposure control plan which complies with Federal regulations implementing the Occupation Safety and Health Act (OSHA).

3 .6 The Partner must maintain comprehensive and complete participant records. **Please refer to the Minimum Operating Standards and Definitions for each service.** Files shall be made available to authorized representatives of AAAM, the State of Michigan, and or the Centers for Medicare and Medicaid Services. At a minimum the client records shall contain:

3.6 a A copy of the Care Management/Waiver assessment.

3.6 b A copy of the participant approved Confirmation of Purchased Services Form and corresponding service adjustments.

3.6 c Partner must specifically identify participants being serviced through the Purchase of Service Agreement with AAAM and have

a separate audit trail from other business activities. Records must contain a listing of all contacts (dates of services) paid for with AAAM funds and the units of services provided to participants.

- 3.6 d Separate and specific notes in response to participant, family, and other contacts pertaining to the agency's provision of service to each participant.
- 3.6 e A record of release of any personal information about the participant and/or a copy of a signed release of information form.
- 3.7 The Partner must maintain signed and dated documentation of each participant contact within the participant record. Documentation of services provided in the home must include start and stop times.
- 3.8 Contracted Partners must keep all participant records (written, electronic, or other) confidential and in controlled access files for at least ten years following the date of participant service termination.
- 3.9 Partner will refer all requests made to Waiver participants for release of information to the participants Care Manager for determination that the release is appropriate and acceptable to the participant. Partner shall then secure the appropriate release.
- 3.10 Partners who will be providing participant services on a basis of more than five days per week, and/or evenings or overnight must arrange to have available for 24 hour reference one or more qualified professionals for the purpose of supervision, problem solving and back-up.
- 3.11 The Partner must notify each participant, in writing, at the time services is initiated of his or her right to comment about service provision or appeal the termination of services. Such notice must advise the participant that he/she may file complaints of discrimination with the service Partner, Area Agency on Aging of Western Michigan, Department of Health and Human Services Office of Civil Rights, or the Michigan Department of Civil Rights.
- 3.12 The Partner must establish a written termination policy that documents the reason for the termination of the participant's services.

#### **CONDITION 4. PERSONNEL POLICIES**

**The Partner must have written personnel policies that support personnel practices.**

**Required Elements:**

- 4.1 The Partner must have written job descriptions or statements of job responsibilities which include qualifications (as applicable to service) for each position category involved in the direct delivery of services.
- 4.2 The Partner must have a written policy to conduct and document performance appraisals for all individuals involved in the direct delivery of services.\*
- 4.3 The Partner must have documentation signed and dated by the staff member which indicates completion of an orientation prior to servicing a Care Management/Waiver Program participant which includes:
  - 4.3 a. The Partner's purpose, policies and procedures including but not limited to:
    - 1. Employee position description/expectations
    - 2. Agency personnel policies
    - 3. Reporting procedures and policies
    - 4. Agency organizational chart
    - 5. Lines of communication
  - 4.3 b. Training which includes at a minimum, the following topics:
    - 1. Introduction to the MI Choice waiver
    - 2. Maintenance of records and files (as appropriate)
    - 3. Emergency procedures
    - 4. Assessment and observation skills; and
    - 5. Ethics, specifically;
      - a. Acceptable work ethics
      - b. Honoring the MI Choice participant's dignity
      - c. Respect of the MI Choice participant and their property
      - d. Prevention of theft of the MI Choice participant's belongings
- 4.4 The Partner must have a written policy to assure that all participant information, whether written, oral, or electronic, remains confidential.
- 4.5 The Partner must have a written procedure defining the process by which a staff member can register a complaint or grievance.
- 4.6 The Partner must maintain a personnel file on every staff member (including volunteers and contract workers) who provides service.  
This file must include: \*

- 4.6 a A resume or application for employment that includes work history.
  - 4.6 b Documentation of Partner attempts to confirm employee previous work experience, training and employment.
  - 4.6 c Written verification of all required licensure/certification.
  - 4.6 d A copy of annual performance appraisals signed by the staff member.
- 4.7 Each Partner staff person, paid or volunteer who enters a participant's home shall display proper agency picture identification.
  - 4.8 Each program must require and thoroughly check references of paid staff that will be entering a participant's home. Documentation is to include successful and unsuccessful attempts to check references.
  - 4.9 Each program must conduct a criminal history screening through the Michigan State Police for any individual providing a direct or indirect program service to program participants. Criminal history screenings must be performed no less than every three years for each individual.

**Mandatory Exclusions:** Partners (any individual or entity) **MUST** be screened for and, as required by the State of Michigan, **MUST** disclose the following excludable convictions. Any applicant or Partner found to meet one of these four categories is prohibited from participating as a service Partner. The mandatory exclusion categories are:

1. Any criminal convictions related to the delivery of an item or service under Medicare (Title XVIII), Medicaid (Title XIX) or other state health care programs (e.g., Children's Special Health Care Services, Healthy Kids), (Title V, Title XX, and Title XXI)
2. Any criminal convictions under federal or state law, relating to neglect or abuse of patients in connection with the delivery of a health care item or service
3. Felony convictions **occurring after August 21, 1996**, relating to an offense, under federal or state law, in connection with the delivery of health care items or services or with respect to any act or omission in a health care program (other than those included in number 1 above) operated by or financed in whole or in part by any federal, state, or local government agency, of a criminal offense consisting of a felony relating to fraud, theft, embezzlement, breach of fiduciary responsibility, or other financial misconduct
4. Felony convictions **occurring after August 21, 1996**, under federal or state law, related to unlawful manufacture, distribution, prescription, or dispensing of a controlled substance.

- 4.10 Both volunteer and paid staff of adult day health, in-home care, and home delivered meal Partners must receive in-service training at least twice each fiscal year which is specifically designed to increase their knowledge and understanding of the program and participant and to improve their skills at tasks performed in the provision of service. Comprehensive records identifying dates of training and topics covered are to be maintained in each employee's personnel file. An individualized in-service training plan should be developed for each staff person when performance evaluation indicates a need.
- 4.11 No paid or volunteer staff person may solicit contributions from participants, offer for sale any type of merchandise or service, or seek to encourage the acceptance of any particular belief or philosophy by any participant.
- 4.12 The Partner must have procedures in place for obtaining participant signatures on the time sheet upon completion of service rendered (or similar document) of direct care workers to verify that the worker provided the services ordered by Area Agency on Aging of Western Michigan.
- 4.13 The Partner must establish a policy in place prohibiting direct care workers from smoking in participant homes.
- 4.14 The Partner must assure Area Agency on Aging of Western Michigan that all direct services workers will demonstrate ability to speak, read and write in English.
- 4.15 The Partner must establish a policy prohibiting direct care workers from threatening or coercing the participants in any way. Failure to establish this policy and meeting this standard is grounds for immediate termination of the contract and notification of the proper authorities.
- 4.16 The Partner must provide a safe and secure work environment for employees, participants, and volunteers that encourage mutual dignity and respect. The work environment should be free from all forms of discrimination and conduct that can be considered harassing, coercive, or disruptive, including sexual harassment. Actions, words, jokes, or comments based on an individual's sex, race, color, national origin, age, religion, disability, sexual orientation, or any other legally protected characteristic will not be tolerated. There is zero tolerance of any actions suggesting or displaying threats, intimidation, harassment, and aggressive, assaultive or violent behaviors. This includes actions/behaviors displayed on or off agency premises or in a participant's living

environment.

\* Not applicable to self employed individual.

## **CONDITION 5. SERVICE DELIVERY**

**The Partner must deliver services in compliance with services specifications and in accordance with the plan designed and authorized by the Care Management and MI CHOICE Long Term Care Programs.**

Required Elements:

- 5.1 The Partner must acknowledge acceptance of participant referral for consideration of service, within one (1) working day of the Care Management/ Waiver Program request via Vendor View, a secure internet notification system. Notices and messages must be read and then archived in the Vendor View software system within one (1) business day after it was generated in order to acknowledge receipt of the change in services. Failure to view and archive notices may place the health and welfare of program participants at risk and can result in the termination of a Partner PoS Agreement.
- 5.2 The Partner must initiate services based on verbal service and/or equipment orders. Such verbal requests will be confirmed in writing by the Care Management/Waiver Program staff.
- 5.3 The Partner must collaborate with the Care Management/Waiver Program regarding issues of service delivery and participant status. The Partner must immediately notify the Care Management/Waiver Program staff of the following; change in participant status, change in participant location, and participant admission to an institution.
- 5.4 The Partner must designate a contact person with whom Long Term Care Program staff can discuss work orders and service delivery schedules or problems.
- 5.5 The Partner must not increase or decrease units of participant service or change a schedule without prior approval by Care Management/Waiver Program staff. Increases without prior authorization shall not be reimbursed by AAAWM /State of Michigan, nor be billable to the participant.
- 5.6 The Partner must make all reasonable efforts to deliver services as authorized (See Service Need Level System).

- 5.6 a. In the event of a staff member absence the Partner must furnish a substitute to deliver the services as authorized by the Care Management/Waiver Program.
- 5.6 b. In the event services cannot be delivered as authorized, Partner shall notify Care Management/Waiver Program staff of the following information; participant name, reason service cannot be delivered, and if subsequent service orders will be affected.
- 5.6 c. In situations of potential participant and/or Partner staff jeopardy, the Partner must participate in Care Management/Waiver Program problem resolution to promote continuing service delivery.
- 5.6 d. Services ordered may not be subcontracted to another entity without prior authorization by AAAWM.
- 5.6 e. Partner must provide notice a minimum of seven (7) days prior to terminating services for a participant except in situations of staff jeopardy. If participant is categorized as Service Need Level 1 (A,B or C), notice must be provided a minimum of fourteen (14) days prior to termination of services in all situations.
  
- 5.7 The Partner must maintain documentation as required by the relevant Service Standards.
  
- 5.8 Under Federal Rules of Participation for the Waiver Program, a Partner cannot be reimbursed for time spent traveling to a participant's home if no service is provided.
  
- 5.9 Services to be provided under AAAWM Purchase of Service Agreement must not duplicate services available under Medicare, Medicaid or other third party resources for which the Partner may be enrolled.
  
- 5.10 The Partner shall avoid any duplication of Area Agency on Aging of Western Michigan participant assessment to the maximum extent possible. Partners may accept assessments conducted by Area Agency on Aging of Western Michigan and initiate services without having to conduct separate assessment.
  
- 5.11 Each in-home care program shall employ a registered nurse (RN) who supervises program staff and is available to staff when they are in a participant's home. Documented RN supervisory visits that, 1) assess caregiver skills, and 2) obtain direct participant feedback, shall be performed no less than twice annually.
  
- 5.12 Each in-home care program shall establish written procedures to govern

administration of medications which includes at a minimum:

- 5.12a. Who is authorized to assist participants in taking their prescription(s) or over the counter medications and under what conditions such assistance may take place.
- 5.12b. Verification of prescriptions and dosages. All medications shall be maintained in their original, labeled containers.
- 5.12c. Instructions for entering medication information in participant files.

## **CONDITION 6. COMPLIANCE**

**The Partner must comply with all contract requirements, conditions of participation, relevant service standards and monitoring and reporting requirements of the Waiver Programs.**

### **Required Elements:**

- 6.1 The Partner must furnish documentation demonstrating that all requirements outlined in the applicable service standards have been met.
- 6.2 The Partner must allow authorized representatives of AAAMW Care Management/MiChoice Programs, the State of Michigan and Health Care Financing Administration, access to the Partner facility and full access to policies and procedures, records and other documents related to the provision of service to Care Management/Waiver Program participants. The Partner must cooperate with said representatives in periodic reviews. Failure to do so may result in payment being withheld or termination of agreement.
- 6.3 The services Partners must successfully maintain Waiver Program Certification and Medicaid Partner Enrollment.
  - 6.3 a The Partner must complete a Michigan Medicaid Partner Enrollment Agreement to be maintained on file at AAAMW.
  - 6.3 b The Partner must sign a Purchase of Service Agreement with AAAMW.
  - 6.3 c The Partner must agree to receive reimbursement for services rendered at the unit rate agreed upon with AAAMW as payment in full.
- 6.4 The Partner must bill, by date of service, on a monthly basis for only those units of service authorized and delivered and have dated documentation,

\* (signed by the participant upon completion of service rendered) for each unit of service delivered. Bills must include participant ID number, date of service, units of service, type of service and unit cost. Participants must not be asked to sign blank time sheets.

- 6.5 The Partner must submit and/or resubmit all invoices for services on within the month following service delivery. Re-bills, or billing corrections, must be submitted in the month following the initial billing submission. Bills submitted more than six (6) months after the month in which service was provided will not be accepted or considered for payment. Fiscal year end bills for services provided between April 1 and September 30 will not be accepted or considered for payment if received after 45 calendar days following the fiscal year end (September 30). All invoices must be received by Area Agency on Aging of Western Michigan by November 15 following the fiscal year end.
- 6.6 The Partner must not bill any Care Management/Waiver participant for services delivered OR solicit a participant for contribution or donation.
- 6.7 The Partner recognizes that the MiChoice Program will assume responsibility for determining participant eligibility.
- 6.8 The Partner certifies that it has not been suspended or debarred by the United States Government from receiving federal funds.

\*(signed by the participant): Not applicable to Home Delivered Meals, Personal Emergency Response Systems, and Durable Medical Equipment and supplies.

Length of Time Barred from Working	Types of Conviction
Lifetime Ban	<p>* Felony related to manufacture, distribution, prescription or dispensing of a controlled substance. (Felony must have occurred after August 21, 1996)</p> <p>* Felony or misdemeanor related to delivery of item or service under any state or federally funded health care program.</p> <p>* Felony of health care fraud (Felony must have occurred after August 21, 1996).</p> <p>* Felony or misdemeanor patient abuse.</p> <p>Felony for abuse, neglect, assault, battery, criminal sexual conduct (1st, 2nd, or 3rd degree), fraud or theft against a minor or vulnerable adult.</p> <p>More than one felony conviction</p> <p>Felony involving cruelty or torture.</p>
Fifteen Years After Completion of Parole or Probation	<p>Felonies involving the use of a firearm or dangerous weapon.</p> <p>Felonies involving cruelty or torture</p> <p>Any conviction relating to the abuse of or fraud against a vulnerable adult.</p> <p>Felony involving abuse or neglect</p> <p>Felony involving criminal sexual conduct</p> <p>Felony that involves the intent to, or results in, death or serious impairment of a body function</p> <p>Felonies involving the diversion or adulteration of a prescription drug or other medications.</p> <p>Felonies involving the use or threat of violence.</p>
Ten Years After Completion of Parole or Probation	Any other felony.
Ten Years From the Date of Conviction	<p>Misdemeanors involving the use or threat of violence.</p> <p>Misdemeanors involving the use of a firearm or dangerous weapon.</p> <p>Misdemeanors involving abuse or neglect.</p> <p>Misdemeanor related to delivery of item or service under any state or federally funded medical insurance program.</p> <p>Misdemeanor related to submission of falsified records or reports to a state licensing authority or the interference of an individual attempting to submit a report to a state licensing authority.</p> <p>Misdemeanor involving cruelty or torture.</p> <p>Misdemeanor criminal sexual conduct. (4th degree)</p>
Five Years From the Date of Conviction	<p>Misdemeanor cruelty if committed by an individual who is less than 16 years of age</p> <p>Misdemeanor home invasion</p> <p>Misdemeanor embezzlement</p> <p>Misdemeanor negligent homicide</p> <p>Misdemeanor involving a moving violation that causes serious impairment of a body function to another person</p> <p>Misdemeanor larceny</p> <p>Misdemeanor second degree retail fraud</p> <p>Any other misdemeanor involving assault, fraud, theft, or possession or delivery of a controlled substance.</p>
Three Years From the Date of Conviction	<p>Misdemeanor assault without use of firearm or dangerous weapon and no intent to commit murder or inflict great bodily injury</p> <p>Misdemeanor third degree retail fraud.</p> <p>Misdemeanor involving the creation, delivery, or possession with intent to manufacture or deliver a controlled substance.</p>
One Year from the Date of Conviction	Misdemeanor involving the creation, delivery, or possession with intent to manufacture or deliver a controlled substance if committed by an individual who is less than 18 years of age.

## "Convictions" Defined

**For convictions requiring a lifetime ban and that are marked with an asterisk (\*), a conviction is defined as:**

1. when a judgment of conviction has been entered against the individual or entity by a Federal, State, or local court, regardless of whether there is an appeal pending or whether the judgment of conviction or other record
2. when there has been a finding of guilt against the individual or entity by a Federal, State, or local court;
3. when a plea of guilty or nolo contendere by the individual or entity has been accepted by a Federal, State, or local court; or
4. when the individual or entity has entered into participation in a first offender, deferred adjudication, or other arrangement or program where judgment of conviction has been withheld.

**What this means:**

If an individual or entity was convicted of one of the above described offenses, and that conviction appears on their record at the time of their criminal background check, a permanent exclusion is required under this Federal law. There are no exceptions. Regardless of whether the judgment was deferred, the sentence was delayed, or the case was even subsequently dismissed or expunged following the individual's background check, a permanent exclusion is required.

**For all other convictions not marked with an asterisk (\*), a conviction is defined as:**

1. a final conviction,
2. the payment of a fine,
3. a plea of guilty or nolo contendere (no contest) if accepted by the court, or
4. a finding of guilt for a criminal law violation or a juvenile adjudication or disposition by the juvenile division of probate court or family division of circuit court for a violation theft if committed by an adult would be a

**What this means:**

Regardless of the status of the case (delayed sentence, deferred judgment or adjudication, etc.), if it is a public case, it is considered to be a conviction if one of the above criteria is met. If the case is subsequently dismissed or expunged, it is the excluded individual's responsibility to submit documentation supporting the current disposition of case.

**AREA AGENCY ON AGING OF WESTERN MICHIGAN  
MI-CHOICE MEDICAID WAIVER:  
BUSINESS ASSOCIATE AGREEMENT**

This Business Associate Agreement (“Agreement”) is being entered into between the Area Agency on Aging of Western Michigan, Inc. (AAAWM) (“Covered Entity”) located at 3215 Eaglecrest Dr NE, Grand Rapids, MI 49525, and \_\_\_Mecosta County Commission on Aging \_\_\_ (“Business Associate”) located at \_\_\_12954 80th Ave. Mecosta, MI 49332\_\_\_\_\_to facilitate compliance with the Privacy and Security Rules. It is also being entered into between the parties to facilitate compliance with the HITECH Amendment to HIPAA. In consideration for the compensation paid to Business Associate to provide services relating to and on behalf of Covered Entity, the parties agree to the terms set forth in this Agreement.

**Article 1**

**Definitions**

The following terms have the meanings described in this Article for purposes of the Agreement unless the context clearly indicates another meaning. Terms used, but not otherwise defined, in this Agreement have the same meaning as those terms in the Privacy Rule.

**1.1 Business Associate**

“Business Associate” means the person or entity described in the first paragraph of this Agreement.

**1.2 CFR**

“CFR” means the Code of Federal Regulations.

**1.3 Covered Entity**

“Covered Entity” means the Area Agency on Aging of Western Michigan, Inc. (AAAWM), a Michigan nonprofit corporation.

**1.4 Designated Record Set**

“Designated Record Set” has the same meaning as the term “Designated Record Set” in 45 CFR 164.501.

**1.5 Electronic Health Record**

“Electronic Health Record” (EHR) means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff.

## **1.6 HIPAA**

“HIPAA” means the Health Insurance Portability and Accountability Act of 1996.

## **1.7 HITECH Amendment**

“HITECH Amendment” means the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act.

### **1.7.1 OMNIBUS Final Rule**

*“Omnibus Final Rule” means the changes to HIPAA made by the Department of Health and Human Services (DHHS) 45 CFR parts 160 and 164.*

## **1.8 Individual**

“Individual” has the same meaning as the term “individual” in 45 CFR 160.103 and includes a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).

## **1.9 Privacy Rule**

“Privacy Rule” means the privacy rule of HIPAA as set forth in the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.

## **1.10 Protected Health Information**

“Protected Health Information” or “PHI” has the same meaning as the term “protected health information” in 45 CFR 160.103, limited to the information created, received, maintained or transmitted by Business Associate from or on behalf of Covered Entity.

## **1.11 Required By Law**

“Required By Law” has the same meaning as the term “required by law” in 45 CFR 164.103.

## **1.12 Secretary**

“Secretary” means the Secretary of the Department of Health and Human Services or his/her designee.

## **1.13 Security Incident**

“Security Incident” has the same meaning as the term “Security Incident” in 45 CFR 164.304.

#### **1.14 Security Rule**

“Security Rule” shall mean the security standards and implementation specifications at 45 CFR Part 160 and Part 164, subpart C.

### **Article 2**

#### **Obligations and Activities of Business Associate**

Business Associate agrees to perform the obligations and activities described in this Article.

**2.1** Business Associate understands that pursuant to the HITECH Amendment *and Omnibus Final Rule*, it is subject to the HIPAA Privacy and Security Rules in a similar manner as the rules apply to Covered Entity. As a result, Business Associate agrees to take all actions necessary to comply with the HIPAA Privacy and Security Rules for business associates as revised by the HITECH Amendment *and Omnibus Final Rule*, including, but not limited to, the following: Business Associate shall appoint a HIPAA privacy officer and a HIPAA security officer, Business Associate shall establish policies and procedures to ensure compliance with the Privacy and Security Rules, Business Associates shall train its workforce regarding the Privacy and Security Rules, Business Associate shall enter into a privacy/security agreement with Covered Entity, Business Associate shall enter into privacy/security agreements with its subcontractors that perform functions relating to Covered Entity involving PHI, and Business Associate shall conduct a security risk analysis.

**2.2** Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as Required By Law.

**2.3** Business Associate agrees to use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic PHI, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement. Business Associate shall implement administrative, physical and technical safeguards (including written policies and procedures) that reasonably and appropriately protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity as required by the Security Rule.

**2.4** Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

**2.5** Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and/or any Security Incident of which it becomes aware.

In addition, Business Associate agrees to the following in connection with the breach notification requirements of the HITECH Amendment *and Omnibus Final Rule*:

- (a) If Business Associate discovers a breach of unsecured PHI, as those terms are defined by 45 CFR 164.402, Business Associate shall notify Covered Entity without unreasonable delay and within 10 calendar days after discovery. For this purpose, discovery means the first day on which the breach is known to Business Associate or by exercising reasonable diligence would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a breach if the breach is known or by exercising reasonable diligence would have been known to any person, other than the person committing the breach, who is an employee, officer, subcontractor or other agent of Business Associate. The notification must include identification of each individual whose unsecured PHI has been or it has reasonably believed to have been breached and any other available information in Business Associate's possession which the Plan is required to include in the individual notice contemplated by 45 CFR 164.404.
- (b) Notwithstanding the immediately preceding paragraph, Business Associate shall assume the individual notice obligation specified in 45 CFR 164.404 on behalf of Covered Entity where a breach of unsecured PHI was committed by Business Associate or its employee, officer, subcontractor or other agent of Business Associate or is within the unique knowledge of Business Associate as opposed to Covered Entity. In such case, Business Associate will prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the affected individual(s). Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.
- (c) Further, where a breach involves more than 500 individuals and was committed by the Business Associate or its employee, officer, subcontractor or other agent or is within the unique knowledge of Business Associate as opposed to Covered Entity. Business Associate shall provide notice to the media pursuant to 45 CFR 164.406. Again, Business Associate will prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the media. Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.
- (d) Business Associate shall maintain a log of breaches of unsecured PHI with respect to Covered Entity and shall submit the log to Covered Entity within 30 calendar days following the end of each calendar year so that the Plan may report breaches to the Secretary in accordance with 45 CFR 164.408.

**2.6** Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, created, maintained, transmitted or received by Business Associate on behalf of Covered Entity, agrees in writing to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information. Moreover, Business Associate shall ensure that any such agent or subcontractor agrees to implement reasonable and appropriate safeguards to protect Covered Entity's electronic PHI.

**2.7** Business Associate agrees to provide reasonable access, at the written request of Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed in writing by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

**2.8** Business Associate agrees to make any amendment(s) to Protected Health information in a Designated Record Set that the Covered Entity directs in writing or agrees to pursuant to 45 CFR 164.526 at the written request of Covered Entity or an Individual. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

**2.9** Following receipt of a written request by Covered Entity, Business Associate agrees to make internal practices, books, and records including policies and procedures and Protected Health Information relating to the use and disclosure of Protected Health Information received from, created, maintained or received by Business Associate on behalf of, Covered Entity reasonably available to the Secretary for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.

**2.10** Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528, or effective as of such later effective date prescribed by regulations issued by the U.S. Department of Health and Human Services, an accounting of disclosures of Protected Health Information from an Electronic Health Record in accordance with the HITECH Amendment.

**2.11** Following receipt of a written request by Covered Entity, Business Associate agrees to provide to Covered Entity or an Individual, information collected in accordance with Section 2.10 of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528, or effective as of such later effective date prescribed by regulations issued by the U.S. Department of Health and Human Services, an accounting of disclosures of Protected Health Information from an Electronic Health Record in accordance with the HITECH Amendment. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

### **Article 3**

#### **Permitted Uses and Disclosures by Business Associate**

**3.1** Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities or services for, or on behalf of, Covered Entity as specified in the underlying service agreement between Covered Entity and Business Associate, provided that such use or disclosure would not violate the Privacy Rule if

done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity. If there is no underlying service agreement between Covered Entity and Business Associate, Business Associate may use or disclose Protected Health Information to perform functions, activities or services for, or on behalf of, Covered Entity for the purposes of payment, treatment or health care operations as those terms are defined in the Privacy Rule, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

**3.2** Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

**3.3** Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances in writing from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

**3.4** Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B).

**3.5** Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State Authorities, consistent with 45 CFR 164.502(j)(1).

## **Article 4**

### **Obligations of Covered Entity**

**4.1** Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

**4.2** Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.

**4.3** Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

## Article 5

### **Term and Termination**

#### **5.1 Term**

This Agreement shall terminate on the date the Agreement is terminated for cause pursuant to Section 5.2, when the underlying service agreement between the parties terminates, or as of such other date as agreed to by the parties in writing. However, the protections in Section 5.3 shall survive termination of the Agreement and continue as specified in Section 5.3.

#### **5.2 Termination for Cause**

Upon either party's knowledge of a material breach of this Agreement by the other party (the "breaching party"), the first party shall either:

Provide an opportunity for the breaching party to cure the breach or end the violation and terminate this Agreement if the breaching party does not cure the breach or end the violation within a reasonable time, as specified by the first party;

Immediately terminate this Agreement if the breaching party has breached a material term of this Agreement and cure is not possible; or

If neither termination nor cure are feasible, the first party shall report the violation to the Secretary.

#### **5.3 Effect of Termination**

Upon termination of this Agreement for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity written notification of the conditions that make return or destruction infeasible. Upon receipt of written notification that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information, which shall be for a period of at least six years.

## Article 6

### Miscellaneous

#### 6.1 Notice

Any notice or other written communication required or permitted to be given to the other party under this Agreement must be addressed to the attention of the other party in care of the contact person identified below. Written notice may be delivered by certified mail or overnight mail.

##### Covered Entity:

Area Agency on Aging of Western Michigan, Inc.  
Contact Person: HIPAA Privacy Officer – Suzanne Filby-Clark  
3215 Eaglecrest Dr NE  
Grand Rapids, MI 49525

Business Associate: Mecosta County Commission on Aging  
(Business Name)

Contact Person: Cynthia Malloy  
\_\_\_\_\_  
\_\_\_\_\_

#### 6.2 Regulatory References

A reference in this Agreement to a section in the Privacy Rule or Security Rule means the section as in effect or as amended.

#### 6.3 Amendment

This Agreement may only be amended in a written document signed by an authorized representative of each party. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the privacy and security requirements of HIPAA. If the Business Associate refuses to sign such an amendment, this Agreement shall automatically terminate.

#### 6.4 Survival

The respective rights and obligations of Business Associate under Section 5.3 of this Agreement shall survive the termination of this Agreement.

#### 6.5 Interpretation

Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule and the Security Rule.

**6.6 Successors**

This Agreement is binding on each party's legal successors.

**6.7 Indemnification**

Business Associate agrees to indemnify and hold harmless Covered Entity and its directors, officers and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses including attorney's fees resulting from or arising out of or in connection with a use or disclosure of Protected Health Information by Business Associate or its subcontractors or agents in violation of this Agreement.

Covered Entity agrees to indemnify and hold harmless Business Associate and its directors, officers and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses including attorney's fees resulting from or arising out of or in connection with a use or disclosure of Protected Health Information by Covered Entity, or agents of Covered Entity, in violation of this Agreement.

**6.8 No Beneficiaries**

Nothing expressed or implied in this Agreement is intended to confer, nor shall anything confer, upon any person other than the Covered Entity and Business Associate, and their respective successors or assigns, any rights, remedies, obligations or liabilities.

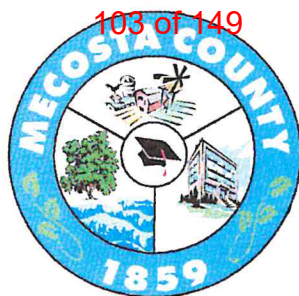
Area Agency on Aging of Western Michigan, Inc.  
(Covered Entity)

By Jackie O'Connor Dated: 9.15.21  
Jackie O'Connor, Executive Director

And \_\_\_\_\_  
Facility/Corporation (Business Associate)

By \_\_\_\_\_ Dated: \_\_\_\_\_

Title: \_\_\_\_\_



## Mecosta County Equalization Department

Shila Kiander, Director  
400 Elm Street – Room 135  
Big Rapids, MI 49307  
(231) 592-0108 Fax (231) 592-0112  
skiander@mecostacounty.org

October 13, 2021

Honorable Board of Commissioners  
Mecosta County  
400 Elm St.  
Big Rapids, MI 49307

Ladies and Gentlemen:

The Mecosta County Equalization Department has prepared this apportionment report which represents an in-depth analysis of Mecosta County tax levies as they relate to county, townships, villages, city, local school districts, intermediate school districts, community college and library authorities.

The statutory responsibility of the County Board of Commissioners is contained in Section 37 of the General Property Tax Act, Public Act 206 of 1983 as amended, Section 211.1 through 211.157:

In May, the Equalization Department completes form L-4034 for every taxing jurisdiction within the County. Form L-4034, the Millage Reduction Fraction Calculations Worksheet, is used to compute the MCL 211.34d ("Headlee") millage reduction fraction, the MCL 211.34 "Truth in Assessing" or "Truth in County Equalization" rollback fraction, and the MCL 211.24e "Truth in Taxation" base tax rate fraction.

In June, the Equalization Department completes form L4028, a summary of every L-4034 calculation, reporting all of the Millage Reduction Fractions and Millage Rollbacks for each taxing jurisdiction that levies a property tax in Mecosta County.

In September, each Taxing unit must file with the County, form L-4029, the Tax Rate Request, along with supporting documents if requested. The forms and records submitted by the taxing jurisdictions are examined and reviewed for accuracy and compliance with the General Property Tax Act. The enclosed rates represent a compilation of those documents.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Shila Kiander", is written over a horizontal line.

Shila Kiander,  
Equalization Director

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	(E) Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
Mecosta	1,482,861,168.00	5.8913	8,735,980.00	0.9967	1,477,967.72	0.0000	0.00	10,213,947.72	0.00
STATE ED. TAX	1,465,106,168.00	6.0000	8,790,637.01	0.0000	0.00	0.0000	0.00	0.00	0.00

(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Aetna	52,822,268.00	1.2241	64,659.74	0.0000	0.00	0.0000	0.00	64,659.74	0.00
Austin	66,615,458.00	1.2453	82,956.23	0.0000	0.00	0.0000	0.00	82,956.23	0.00
Big Rapids	168,447,024.00	1.2500	210,558.78	3.2000	539,030.48	0.0000	0.00	749,589.26	0.00
Chippewa	65,162,350.00	1.1983	78,084.04	1.9882	129,555.78	0.0000	0.00	207,639.82	0.00
Colfax	67,389,404.00	1.1548	77,821.28	0.0000	0.00	0.0000	0.00	77,821.28	0.00
Deerfield	42,144,227.00	1.2005	50,594.14	0.0000	0.00	0.0000	0.00	50,594.14	0.00
Fork	49,992,542.00	1.2326	61,620.81	3.2074	160,346.08	0.0000	0.00	221,966.89	0.00
Grant	29,906,404.00	1.1889	35,555.72	0.0000	0.00	0.0000	0.00	35,555.72	0.00
Green	91,430,030.00	1.2262	112,111.50	0.0000	0.00	0.0000	0.00	112,111.50	0.00
Hinton	37,962,573.00	1.2113	45,984.06	0.9787	37,153.97	0.0000	0.00	83,138.03	0.00
Martiny	83,510,609.00	1.2145	101,423.63	0.0000	0.00	0.0000	0.00	101,423.63	0.00
Mecosta	122,080,726.00	1.2473	152,271.29	1.2473	152,271.29	0.0000	0.00	304,542.58	0.00
Millbrook	41,704,889.00	1.2364	51,563.92	0.9892	41,254.48	0.0000	0.00	92,818.40	0.00
Morton	303,722,023.00	1.2312	373,942.55	1.9754	599,972.48	0.5261	159,788.16	1,133,703.19	0.00
Sheridan	43,788,203.00	1.2190	53,377.82	0.0000	0.00	0.0000	0.00	53,377.82	0.00
Wheatland	46,589,724.00	1.2455	58,027.50	4.1849	194,973.34	0.1100	5,124.87	258,125.71	0.00
Big Rapids	169,592,714.00	11.2334	1,905,102.79	5.2668	893,210.91	0.0000	0.00	2,798,313.70	0.00
BARRYTON	7,036,750.00	10.0200	70,508.24	0.0000	0.00	0.0000	0.00	70,508.24	0.00
MECOSTA	5,390,600.00	6.0000	32,343.60	0.0000	0.00	0.0000	0.00	32,343.60	0.00
MORLEY	8,299,212.00	10.8977	90,442.32	0.0000	0.00	0.0000	0.00	90,442.32	0.00
STANWOOD	3,759,924.00	8.7524	32,908.36	0.0000	0.00	0.0000	0.00	32,908.36	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(BB) Total RenZone Taxable Value
DDA - BIG RAPIDS	11,139,774.00	1.9864	22,128.05	0.0000	0.00	22,128.05	0.00
LIBRARY - BARRYTON	115,154,892.00	0.9838	113,289.38	0.0000	0.00	113,289.38	0.00
LIBRARY - TAMARACK MECOSTA CO.	41,616,273.00	0.6897	28,702.74	0.0000	0.00	28,702.74	0.00
TRANSIT - MECOSTA OSCEOLA TRANSIT AUTHORITY MECOSTA CO	1,313,268,454.00	0.4968	652,431.77	0.0000	0.00	652,431.77	0.00

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Total NonHomestead Taxable Value	(D) Total Commercial Personal Taxable Value	(E) HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RenZone Taxable Value	(GG) Non Homestead Comm.Pers. Operating Rate
BIG RAPIDS PUBLIC SCHOOLS	450,714,051.00	210,564,034.00	15,625,100.00	0.0000	0.00	18.0000	3,883,903.21	5.4488	2,455,850.72	0.0000	0.00	6,339,753.93	0.00	6.0000
CHIPPEWA HILLS SCHOOL DIST	623,994,031.00	277,504,206.00	4,147,800.00	0.0000	0.00	18.0000	5,019,962.51	3.7287	2,326,686.54	0.0000	0.00	7,346,649.05	0.00	6.0000
CHIPPEWA HILLS SCHOOL DIST W/MCC	85,468.00	8,142.00	0.00	0.0000	0.00	18.0000	146.56	3.7287	318.66	0.0000	0.00	465.24	0.00	6.0000
EVART PUBLIC SCHOOLS	17,325,792.00	7,239,469.00	0.00	0.0000	0.00	18.0000	130,310.44	2.0000	34,651.58	0.0000	0.00	164,962.02	0.00	6.0000
LAKEVIEW COMMUNITY SCHOOLS	41,616,273.00	12,532,483.00	325,800.00	0.0000	0.00	18.0000	227,539.49	5.6000	233,051.13	0.0000	0.00	460,590.62	0.00	6.0000
MONTABELLA COMM SCHOOLS	15,134,943.00	4,264,193.00	354,200.00	0.0000	0.00	17.8527	78,200.39	6.9200	104,733.81	0.0000	0.00	182,934.20	0.00	5.8527
MORLEY STANWOOD COMM SCHOOLS	286,671,628.00	108,215,451.00	1,565,700.00	0.0000	0.00	17.9910	1,956,284.29	3.0000	860,014.88	0.0000	0.00	2,816,299.17	0.00	5.9910
MORLEY STANWOOD COMM SCHOOLS W/MCC	69,828.00	32,480.00	0.00	0.0000	0.00	17.9910	584.35	3.0000	209.48	0.0000	0.00	793.83	0.00	5.9910
REED CITY PUBLIC SCHOOLS	47,249,154.00	14,712,783.00	111,800.00	0.0000	0.00	18.0000	265,500.89	3.4400	162,537.09	0.0000	0.00	428,037.98	0.00	6.0000

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(BB) Total RenZone Taxable Value		
MONTCALM CC	56,906,512.00	2.6853	152,811.06	0.0000	0.00	152,811.06	0.00		
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
MECOSTA-OSCEOLA	1,426,109,952.00	0.2475	352,962.21	4.8003	6,845,755.60	0.0000	0.00	7,198,717.81	0.00
MONTCALM	56,751,216.00	0.1721	9,766.88	4.7857	271,594.29	0.0000	0.00	281,361.17	0.00

Township / City	Village	School Code	Local School District	Total		Total	
				Total Homestead Property Tax Rate	Total NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	Total NonHomestead Property Tax Rate w/Special Assmnt
Aetna		54040	MORLEY STANWOOD COMM SCHOOLS	22.6567	40.6477	22.6567	40.6477
Aetna	MORLEY	54040	MORLEY STANWOOD COMM SCHOOLS	33.5544	51.5454	33.5544	51.5454
Austin		54025	CHIPPEWA HILLS SCHOOL DIST	23.4066	41.4066	23.4066	41.4066
Austin		54040	MORLEY STANWOOD COMM SCHOOLS	22.6779	40.6689	22.6779	40.6689
Big Rapids		54010	BIG RAPIDS PUBLIC SCHOOLS	28.3314	46.3314	28.3314	46.3314
Big Rapids		54040	MORLEY STANWOOD COMM SCHOOLS	25.8826	43.8736	25.8826	43.8736
Chippewa		54025	CHIPPEWA HILLS SCHOOL DIST	26.3316	44.3316	26.3316	44.3316
Chippewa		67020	EVART PUBLIC SCHOOLS	24.6029	42.6029	24.6029	42.6029
Colfax		54010	BIG RAPIDS PUBLIC SCHOOLS	25.0362	43.0362	25.0362	43.0362
Colfax		54025	CHIPPEWA HILLS SCHOOL DIST	23.3161	41.3161	23.3161	41.3161
Colfax		54040	MORLEY STANWOOD COMM SCHOOLS	22.5874	40.5784	22.5874	40.5784
Deerfield		54040	MORLEY STANWOOD COMM SCHOOLS	22.6331	40.6241	22.6331	40.6241
Deerfield	MORLEY	54040	MORLEY STANWOOD COMM SCHOOLS	33.5308	51.5218	33.5308	51.5218
Deerfield		54045	MORLEY STANWOOD COMM SCHOOLS WMCC	25.3184	43.3094	25.3184	43.3094
Fork		54025	CHIPPEWA HILLS SCHOOL DIST	27.5851	45.5851	27.5851	45.5851
Fork	BARRYTON	54025	CHIPPEWA HILLS SCHOOL DIST	37.6051	55.6051	37.6051	55.6051
Grant		54010	BIG RAPIDS PUBLIC SCHOOLS	25.0703	43.0703	25.0703	43.0703
Grant		54025	CHIPPEWA HILLS SCHOOL DIST	23.3502	41.3502	23.3502	41.3502
Grant		67020	EVART PUBLIC SCHOOLS	21.6215	39.6215	21.6215	39.6215
Grant		67060	REED CITY PUBLIC SCHOOLS	23.0615	41.0615	23.0615	41.0615
Green		54010	BIG RAPIDS PUBLIC SCHOOLS	25.1076	43.1076	25.1076	43.1076
Green		67060	REED CITY PUBLIC SCHOOLS	23.0988	41.0988	23.0988	41.0988
Hinton		59090	LAKEVIEW COMMUNITY SCHOOLS	29.5076	47.5076	29.5076	47.5076
Martiny		54010	BIG RAPIDS PUBLIC SCHOOLS	25.0959	43.0959	25.0959	43.0959
Martiny		54025	CHIPPEWA HILLS SCHOOL DIST	23.3758	41.3758	23.3758	41.3758
Mecosta		54040	MORLEY STANWOOD COMM SCHOOLS	23.9272	41.9182	23.9272	41.9182
Mecosta	STANWOOD	54040	MORLEY STANWOOD COMM SCHOOLS	32.6796	50.6706	32.6796	50.6706
Millbrook		54025	CHIPPEWA HILLS SCHOOL DIST	24.3869	42.3869	24.3869	42.3869
Millbrook		54026	CHIPPEWA HILLS SCHOOL DIST WMCC	27.0722	45.0722	27.0722	45.0722
Millbrook		59045	MONTABELLA COMM SCHOOLS	30.1735	48.0262	30.1735	48.0262
Millbrook		59090	LAKEVIEW COMMUNITY SCHOOLS	29.5432	47.5432	29.5432	47.5432
Morton		54025	CHIPPEWA HILLS SCHOOL DIST	25.8940	43.8940	25.8940	43.8940
Morton	MECOSTA	54025	CHIPPEWA HILLS SCHOOL DIST	31.8940	49.8940	31.8940	49.8940
Sheridan		54025	CHIPPEWA HILLS SCHOOL DIST	23.3803	41.3803	24.2785	42.2785
Wheatland		54025	CHIPPEWA HILLS SCHOOL DIST	27.7017	45.7017	27.7017	45.7017
Wheatland		59045	MONTABELLA COMM SCHOOLS	33.4883	51.3410	33.4883	51.3410
Big Rapids		54010	BIG RAPIDS PUBLIC SCHOOLS	39.8848	57.8848	39.8848	57.8848

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Sheridan	Fire – 119	0.8982

## MECOSTA COUNTY BOARD OF COMMISSIONERS

## RESOLUTION

WHEREAS, Community Mental Health for Central Michigan (CMHCM), a Mental Health Authority that has served for more than 50 years as the public mental health and intellectual/developmental disabilities services provider for Clare, Gladwin, Isabella, Mecosta, Midland, and Osceola counties, and has served over 10,000 residents in FY20; and

WHEREAS, CMHCM was created by the Mecosta County Board of Commissioners along with five participating County Boards of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, CMHCM is governed by a Board of Directors seated by the Mecosta County Board of Commissioners along with five participating County Boards of Commissioners appointed according to state law to include County Commissioners, invested citizens, and persons with lived experience from each of the local communities; and

WHEREAS, every year, thousands of individuals and their families across Central Michigan depend on the public behavioral health system for daily (and in some cases, life-long) supports and services; and

WHEREAS, Michigan's Community Mental Health (CMH) system has pioneered every mental health innovation, evidence-based, and promising practice that are not available outside of the system. It has delivered these effectively and efficiently benefiting its consumers and the taxpayers. Some examples include:

- Meeting or exceeding state-established performance standards, for decades, around timeliness of access, speed of crisis intervention, follow-up from inpatient care, and low inpatient readmission rates;
- Providing one of the nation's most comprehensive array of community-based services resulting in a dramatic increase in access to care for low-income Michiganders;
- Ranking number six in the country for access to care for adults;
- Saving over \$5 billion from 1997 through 2015 and extrapolated to over \$12 billion through 2024 through the use of person-centered planning and comprehensive care management;
- The total state overhead payment to the public managed care system is 6.02 percent compared to the 21 percent paid to private health plans resulting in a savings of \$4.7 billion since 1997. This means that \$94 of every \$100 dollars provided to the CMH system is used for health care compared with only \$79 of \$100 from private providers. This difference is equivalent to \$450 million diverted from the mental health care of Michiganders; and

WHEREAS, the Mecosta County Board of Commissioners opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services. Additionally, we believe that any behavioral health redesign must maintain the efficacy, responsiveness, and integrity of the community-based behavioral health system; and

WHEREAS, recent proposals in the House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Mecosta County Board of Commissioners opposes these proposals because:

- Public oversight, governance, operations, and accountability of the Medicaid benefit would be ended;
- Beneficiaries would lose local access for input into the design and operation of their Medicaid services and supports system;
- Current proposals for redesign are not based on performance metrics related to positive outcomes, effectiveness, and efficiency measures associated with the current public system. The proposals offer no clear statement about the problems that the Senate or House are attempting to address or solve;

- The proposed bills ignore the views expressed by those who would be directly affected by these changes. These bills ignore the comprehensive set of recommendations made by a large and diverse set of stakeholders who have the most to gain or lose from changes to the system and are counter to the findings captured in the Section 298 Workgroup Final Report; and

WHEREAS, instead of damaging the public behavioral health system through ill-advised proposals, recent innovations fostered by the public behavioral health system should be supported. The Mecosta County Board of Commissioners supports and asks our Legislative and Executive Branch leaders to support local primary and behavioral health integration infrastructure and care coordination at the point of service delivery to include:

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes
- Opioid Health Homes; and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable individuals. We believe strongly that the public safety net behavioral health system must remain public in governance, accountability, funding, and operation. We believe strongly that beneficiaries have immediate, virtual, and in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent proposals by some members of the Michigan Senate and House eliminate these key features of the behavioral health system. We stand united in opposing these proposals; and

WHEREAS, the public behavioral health system carries out its responsibilities to every citizen in this state by seeking and serving persons with the greatest, most severe, most persistent needs and vulnerabilities without regard to whether there is risk of loss, low, or no return on investment, or other non-person-centered motivations. The public system appropriately shares these risks with the State and is demonstrably and significantly more efficient at moving more taxpayer money into services and not into administration, infrastructure, or profits; and

WHEREAS, the public behavioral health safety net has ensured continued services and supports to individuals, families, communities, workforce members, and provider organizations in every possible way before and throughout the pandemic period including tens of millions of dollars in provider stabilization and direct care worker support in this CMH region alone. The House and Senate proposals as they currently stand both eliminate Michigan's PIHPs, threaten the CMH's ability to deliver services and supports to the most vulnerable individuals in our State and shift responsibility for managing public services and supports to private health plans (Senate), and Administrative Services Organization (House), and to the State, effectively damaging Mecosta County-level oversight and control. The premise of these proposals appears to proffer that privatization (Senate) and state-centralization (House) are better than local access, local control, local accountability, collaborative regional/local management, shared resources, and local oversight. We stand united in opposition to those proposals; and

THEREFORE BE IT RESOLVED, that we request that our policy making representatives support, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional and community-based systems, investing in and expanding initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, resiliency, quality of life, and community betterment such as those mentioned above. These are among the daily, weekly, and yearly accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

RESOLUTION DECLARED ADOPTED

---

Mecosta County Board of Commissioners Chairperson

Adopted by the Mecosta County Board of Commissioners at a meeting on \_\_\_\_\_, 2021, held with public notice of said meeting, was given pursuant to and in full compliance with the Open Meetings Act, 1976 P.A. 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



October 11, 2021

Senate Majority Leader Shirkey & Members of the Senate Government Operations Committee,

We are writing to express opposition and concern to SB 597 – 598, the recent legislative proposal that would dramatically change the public mental system in Michigan. These bills would privatize the system and threaten to eliminate key components of care at the local community level.

Thousands of families across the State of Michigan depend on the public mental health system for affordable, accessible care. The changes being suggested at the legislative level do very little to improve care and access for people with a mental illness or addiction. The proposal focuses solely on the administrative / managed care level, not the direct service level, and the suggested changes could in fact hurt individuals receiving the care they need at a time when so many across our state are struggling, vulnerable and in need of support.

Our organizations want to express our support for Michigan's public mental health system and its strong local collaboration and problem-solving approach. Local law enforcement, judiciary, and prosecutors across Michigan have been in partnership with the Community Mental Health centers (CMHSPs and PIHPs) in their communities for years. Those partnerships include:

- CIT and other crisis response training for law enforcement personnel
- Wide range of jail diversion efforts (along the full intercept continuum from first encounter with law enforcement through re-entry into the community after incarceration)
- In-jail mental health and substance use disorder treatment
- Crisis response partnerships in which local law enforcement and CMHs work together to address mental health crises
- Mental health and substance use disorder/recovery courts

Community stakeholders have come together to form partnerships to promote care in the community and divert persons with serious mental illness from the criminal justice system. The civil justice system is being modified to provide for court-ordered outpatient treatment to help persons with serious mental illness recover. Commonly known as Assisted Outpatient Treatment or AOT, this system of care reduces homelessness, criminal justice involvement and hospitalization while promoting recovery.

Because the consequences of untreated mental illness have consequences across the criminal and civil justice system as well as education and child protection, managing the problem requires community partnerships and the most important partner is the system that delivers mental health care. **Law enforcement, prosecutors, judges, child protection services, hospitals, emergency rooms, crisis**

centers and healthcare providers and others have to come together to implement the sequential intercept model. The private sector can be a partner in this endeavor. It cannot be the owner. This would destroy the partnerships that the public sector has created to provide a system of community treatment.

Court-ordered outpatient treatment can be the community-based system of care promised by the supporters of closing mental hospitals. Currently, courts can order the public community mental health system to provide that care. Courts have no authority to order the private sector to provide that care or pay for that care. While, the private sector can be an important partner in providing care in the community control of the system of payment is critical to assuring that that care will actually occur.

The benefits of these community partnerships are just now being realized. Reforms to the Mental Health Code over the last four years have opened the door to an improved system of community treatment. We are finally, after nearly 50 years, seeing the emergence of a system of community care. We urge policy makers to give the system a chance to grow by encouraging additional collaboration to focus on integrating care at the level of the person being served, increasing access to the system, and focusing on prevention and diversion. Now is not the time to make drastic, unproven changes to the system.

Sincerely,



Stephan Currie  
Executive Director, Michigan Assoc. of Counties



Matthew M. Saxton FBINA #230  
Executive Director, Michigan Sheriffs' Assoc.

*Martha Anderson*

Hon. Martha Anderson  
President, Michigan Judges Assoc.

*Merissa Kovach*

Merissa Kovach  
American Civil Liberties Union of Michigan



Thom Lattig  
President, MI Assoc for Family Court Administration

CC; Governor Whitmer & the Michigan Senate

10/14/2021 09:07 AM  
User: astout  
DB: Mecosta

CHECK DISBURSEMENT REPORT FOR COUNTY OF MECOSTA  
CHECK DATE FROM 10/01/2021 - 10/13/2021

Page 1/1

CP 7-1a

---

Total for fund 101 GENERAL OPERATING FUND	251,492.59
Total for fund 210 EMERGENCY MEDICAL SERVICES	413,541.96
Total for fund 214 DISTRICT COURT CASEFLOW	538.61
Total for fund 215 FRIEND OF THE COURT FUND	258.53
Total for fund 249 BUILDING DEPARTMENT	5,407.42
Total for fund 259 CONCEALED PISTOL LICENSING	49.82
Total for fund 260 MICHIGAN INDIGENT DEFENSE	45,094.13
Total for fund 262 CORRECTIONS OFFICER TRAINING FUND	695.00
Total for fund 263 K-9 FUND	99.90
Total for fund 264 JAIL MAINTENANCE FUND	518.16
Total for fund 267 COMMUNITY CORRECTIONS PROGRAM	5,663.45
Total for fund 269 LAW LIBRARY FUND	2,142.56
Total for fund 273 COMMISSION ON AGING MEALS	8,213.52
Total for fund 274 COMMISSION ON AGING FUND	3,591.46
Total for fund 292 CHILD CARE FUND	20,368.45
Total for fund 405 CAPITAL EQUIPMENT FUND	147.30
Total for fund 508 PARK/RECREATION FUND	28,664.33
Total for fund 516 DELIQUENT TAX REVOLVING	10,856.19
Total for fund 517 AUDIT OF PRINCIPAL RESIDENCE	3.18
Total for fund 646 EQUALIZATION REVOLVING FUND	5,083.81
Total for fund 653 MAILING DEPARTMENT FUND	2,000.00
Total for fund 701 TRUST & AGENCY FUND	3,567,479.47
Total for fund 801 DRAIN FUND	6,197.50
TOTAL - ALL FUNDS	4,378,107.34

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMMSNRS/TONER	2260795-0	10/07/21	79.95	257434
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMMSNHR/PPR, CALENDARS	2259280-0	10/07/21	106.29	257434
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	BRD OF COMSSNRS/TONER	2264552-0	10/07/21	79.95	257434
101-101-808.000	MEMBERSHIP/DUES	MICHIGAN ASSOC. OF COU	MACAO 2021-22 ANNUAL MMBRSHP DUES	M1074	10/06/21	190.00	257316
101-101-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	REIMBURSE 130 MILES-BRD MTGS	AUG04/2021	10/07/21	72.80	257476
101-101-810.000	TRAVEL/MILEAGE EXPENSE	RAY STEINKE	REIMBURSE 57 MILES/TOWNSHIP MEETING	SEPT09-SEPT13	10/07/20	31.92	257486
101-101-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	13.59	257385
Total For Dept 101 BOARD OF COMMISSIONERS						574.50	
Dept 131 49TH CIRCUIT COURT							
101-131-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58162 CIRCUIT CRT/CALENDARS, STAPLES	2259389-0	10/07/21	120.78	257434
101-131-773.000	SUPPLIES/MINOR EQUIPMENT	CITY OF BIG RAPIDS	00008 J LANGELL/1 MONITOR	0000013028	10/07/21	150.50	257404
101-131-804.020	APPOINTED ATTORNEY/APPEAL	SCOTT MARSHALL NEWUMAN	K ZUERN/RECRD REIVW, TRNSCRPTS, COPIE	CASE#20-10019	10/07/21	595.05	257463
101-131-804.020	APPOINTED ATTORNEY/APPEAL	ALONA SHARON, ESQ	M MEISSNER/PSI, TRANSCRIPTS, COPIES, P	CASE#20-9907	10/07/21	319.00	257480
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JOHN W. UJLAKY	M BUTLER/REVV, CORRESPONDENCE, COPIES	49THCC/21-10163	10/07/21	1,158.40	257497
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	J WITAKER JR/SENT HRNG 7 PAGES	CASE#19-9802	10/07/21	16.45	257419
101-131-808.000	MEMBERSHIP/DUES	KIMBERLY BOOHER	REIMBURSE FOR STATE OF MI BAR DUES	SEPT24/2021	10/07/21	315.00	257396
101-131-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	122.00	257385
101-131-853.000	EQUIPMENT REPAIR	SABRINA PECKHAM	REIMBURSMNT FORNCH SOFTWARE-HARD DR	SEPT15/2021	10/07/21	30.08	257455
Total For Dept 131 49TH CIRCUIT COURT						2,827.26	
Dept 136 77TH DISTRICT COURT							
101-136-728.000	OFFICE SUPPLIES	DELUXE	77TH DC/CHECKS, DEPOSIT BOOKS	02050016586	10/07/21	174.48	257408
101-136-728.000	OFFICE SUPPLIES	DELUXE	77THDC/CHECKMASTR BINDER, EZSHIELD	02050016698	10/07/21	440.08	257408
101-136-728.000	OFFICE SUPPLIES	TARGET INFORMATION MAN	77TH DC/COURT APPOINTED ATTY REQUES	290649	10/07/20	225.50	257490
101-136-803.000	VISITING REPORTER	BALLARD COURT SERVICES	77THDC/PAPER SERVICE-J HIGGS	94028	10/07/21	212.40	257391
101-136-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J SIGOURNEY/56 PAGES & COPIES/SEPT2	CASE#20-52583	10/13/21	50.40	257567
101-136-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	195.43	257385
101-136-826.000	DATA PROCESSING/MICROFILM	CITY OF BIG RAPIDS	00008 77TH DC/DOMAIN REGISTRATION	13033	10/07/21	189.70	257404
Total For Dept 136 77TH DISTRICT COURT						1,487.99	
Dept 147 JURY BOARD							
101-147-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	29.68	257385
Total For Dept 147 JURY BOARD						29.68	
Dept 148 18TH PROBATE COURT							
101-148-804.000	APPOINTED ATTORNEY	MARGARET E ALLEN	K GODBEHERE/DEFERRAL CONFERENCE	18THPC/21-2227	10/07/21	82.50	257387
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	E REICHOW/GAURIANSHP REVIEW	CASE#09-148	10/07/21	75.00	257414
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	J CHRISCO/EVIDENTIARY HEARING	CASE#21-223	10/07/21	125.00	257415
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	R BOUTELL/EVIDENTIARY HEARING/INVES	18THPC/20-1847	10/07/20	275.00	257428
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	S KRUMINS/REIVEW	18THPC/13-289	10/07/20	75.00	257428
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	G YEAGER/REVIEW	18THPC/17-1285	10/07/20	75.00	257428
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	B WILLIS/REVIEW	18THPC/17-1228	10/07/20	75.00	257428
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	L LEE/GUARDIANSHP REVIEW	18THPC/10-10-GA	10/07/21	75.00	257441
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	E BRILES/GUARDIANSHP REVIEW	18THPC/17-1266-G	10/07/21	75.00	257441
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	R NAVARRE/GUARDIANSHP REVIEW	18THPC/20-1946-G	10/07/21	75.00	257441
101-148-804.000	APPOINTED ATTORNEY	SAGINAW COUNTY PROBATE	D REYNOLDS/DEFERRAL CONFERENCE	18THPC/21-2251	10/07/20	65.00	257478
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	R LAMB/RESOLVED	18THPC/21-2219	10/07/21	125.00	257487
101-148-805.000	JURY/WITNESS FEES	ARTHUR ALLEN	JURY FEES/JUV CRT/21-2139/\$15.00 PE	49CCFAM/OCT21	10/08/21	36.28	257507
101-148-805.000	JURY/WITNESS FEES	DESIREE BURNS	JURY FEES/JUV CRT/21-2139/\$15.00 PE	49CCFAM/OCT21	10/08/21	48.60	257508
101-148-805.000	JURY/WITNESS FEES	MICHELLE EVILSIZER	JURY FEES/JUV CRT/21-2139/\$15.00 PE	49CCFAM/OCT21	10/08/21	38.52	257509
101-148-805.000	JURY/WITNESS FEES	CHRISTOPHER FLEMING	JURY FEES/JUV CRT/21-2139/\$15.00 PE	49CCFAM/OCT21	10/08/21	29.56	257510
101-148-805.000	JURY/WITNESS FEES	BREANNA RULE	JURY FEES/JUV CRT/21-2139/\$15.00 PE	49CCFAM/OCT21	10/08/21	49.72	257511

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 148 18TH PROBATE COURT							
101-148-805.000	JURY/WITNESS FEES	JOHN STRAATSMA	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	37.40	257512
101-148-805.000	JURY/WITNESS FEES	MICHELLE ARMAND	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	31.68	257513
101-148-805.000	JURY/WITNESS FEES	LARUA CURRIE	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	44.00	257514
101-148-805.000	JURY/WITNESS FEES	DEBRA DELANO	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	34.60	257515
101-148-805.000	JURY/WITNESS FEES	ZACHARY FORBES	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	31.12	257516
101-148-805.000	JURY/WITNESS FEES	JEREMY HOPKINS	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	35.60	257517
101-148-805.000	JURY/WITNESS FEES	HEATHER KAGE	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	36.28	257518
101-148-805.000	JURY/WITNESS FEES	DEBRA WILSON	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	37.40	257519
101-148-805.000	JURY/WITNESS FEES	MARILYN PAQUIN	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	26.20	257520
101-148-805.000	JURY/WITNESS FEES	MICHAEL RUBICZ	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	29.56	257521
101-148-805.000	JURY/WITNESS FEES	PERFECTO JAVIER RUIZ-S	JURY FEES/JUV CRT/21-2139/\$15.00 PER	49CCFAM/OCT21	10/08/21	20.60	257522
101-148-805.000	JURY/WITNESS FEES	JEFFREY SELL	JURY FEES/JUV CRT/21-2139/\$15.00 PE:	49CCFAM/OCT21	10/08/21	50.16	257523
101-148-805.000	JURY/WITNESS FEES	ERIC SPAUGH	JURY FEES/JUV CRT/21-2138/\$15.00 PE:	49CCFAM/OCT21	10/08/21	37.84	257524
101-148-805.000	JURY/WITNESS FEES	KATHLEEN VONBROOCK	JURY FEES/JUV CRT/21-2138/\$15.00 PE:	49CCFAM/OCT21	10/08/21	15.56	257525
101-148-808.000	MEMBERSHIP/DUES	TYLER THOMPSON	JUDGE THOMPSON/STATE BAR OF MI DUES	SEPT20/2021	10/07/21	189.00	257494
101-148-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	212.92	257385
Total For Dept 148 18TH PROBATE COURT						2,270.10	
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	C WILSON/PT HEARING	49CCFAM/20-6662	10/07/20	75.00	257428
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	M GERLACHER/REVIEW 7 FTM MEETING	49CCFRAM/20-6647	10/07/20	175.00	257428
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	WARE/REIVEW & FTM MEETING	49CCFAM/19-6570	10/07/20	175.00	257428
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	D SMITH/REVIEW	49CCFAM/06-4997	10/07/20	75.00	257428
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	A BOYD/REIVEW & FTM MEETING	49CCFAM/21-6679	10/07/20	175.00	257428
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	G WATKINS/REVIEW	49CCFAM/19-6545	10/07/20	75.00	257428
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	WEBB MINORS/RVW HRNING,FAM TEAM MTG	49CCFAM/20-6653	10/07/21	175.00	257487
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	D OUTMAN/RVW HRNING,FAM TEAM MTG	49CCFAM/19-6569	10/07/21	175.00	257487
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	BRYNE/WARE MINORS/TRIAL,PREP	49CCFAM/19-6570	10/07/21	625.00	257487
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	C DAVIS/REVIEW HEARING	49CCFAM/21-6695	10/07/21	75.00	257487
101-149-809.000	CONFERENCE EXPENSES	LAKE COUNTY JUVENILE O	49CCFAM/NRTHRN MI JUV OFF ASSOC CO:	SEPT21/2021	10/07/21	35.00	257449
101-149-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	29.04	257385
Total For Dept 149 PROBATE COURT JUVENILE DIVISIOI						1,864.04	
Dept 151 CIRCUIT COURT PROBATION							
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58081	PROB&PAROL/CALENDAR,FACE MASK	2258695-0	10/07/21	41.90	257434
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58081	PROBATION&PAROL/FOLDERS,BATTE	2264550-0	10/07/21	343.25	257434
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58081	PROBATION & PAROL/TONER	2257224-0	10/07/21	45.95	257434
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58081	PROBATION&PAROL/WRLS KYBRD,PO	2266608-0	10/07/20	14.93	257434
101-151-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58081	PROBATION&PAROL/WIRELSS MOUSE	2265699-0	10/07/21	36.30	257434
101-151-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58081	PROBATION&PAROL/WRLS KYBRD,PO	2266608-0	10/07/20	59.99	257434
101-151-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	26.01	257385
Total For Dept 151 CIRCUIT COURT PROBATION						568.33	
Dept 153 DISTRICT COURT PROBATION							
101-153-773.000	SUPPLIES/MINOR EQUIPMENT	INTRINSIC INTERVENTION	77TH DIST CRT PROBATION/DRUG TESTNG	14354	10/07/21	1,220.50	257491
101-153-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	39.16	257385
Total For Dept 153 DISTRICT COURT PROBATION						1,259.66	
Dept 215 COUNTY CLERK							
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/SANITIZER,PPR, RBBRBNDS	2259070-1	10/07/21	139.86	257434
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/DSKTOP CALCULATOR,BNDR	2263465-0	10/07/21	12.76	257434
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/PAPER ROLL 3 PK	2261107-0	10/07/21	12.93	257434
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/CALENDAR	2260855-0	10/07/21	13.37	257434

10/14/2021 10:56 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 215 COUNTY CLERK							
101-215-728.000	OFFICE SUPPLIES	RR DONNELLEY	4854-00097-0001-00001 CLERKJ/NON-BI	429990997	10/07/20	293.00	257477
101-215-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	47.64	257385
Total For Dept 215 COUNTY CLERK						519.56	
Dept 235 Mimeo & PHOTOCOPY							
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BRD OF COMM/PAPER	2266571-0	10/07/20	205.50	257434
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BRD OF COMMSNRS/PAPER	2260748-0	10/07/21	34.25	257434
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BRD OF COMMSNRS/PPR, CALENDARS	2259280-0	10/07/21	102.75	257434
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58287	REG OF DEEDS/PPR, CALENDAR	2255082-0	10/07/21	51.99	257434
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BRD OF COMMSNRS/PAPER	2263799-0	10/07/21	102.75	257434
101-235-852.000	EQUIPMENT MAINTENANCE CON	A.B. DICK/HC BERGER	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	21AR1115664	10/06/21	27.34	257305
101-235-852.000	EQUIPMENT MAINTENANCE CON	A.B. DICK/HC BERGER	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	21AR1115664	10/06/21	15.22	257305
101-235-852.000	EQUIPMENT MAINTENANCE CON	A.B. DICK/HC BERGER	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	21AR1115664	10/06/21	7.47	257305
Total For Dept 235 Mimeo & PHOTOCOPY						547.27	
Dept 243 ASSESSING EQUALIZATION							
101-243-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	14.69	257385
Total For Dept 243 ASSESSING EQUALIZATION						14.69	
Dept 248 CENTRAL SERVICES							
101-248-830.000	BOOKS/PRINTED MATERIAL	GREAT LAKES PRINTING S	ACCOUNTING/PAYROLL CHECKS	88135	10/07/21	261.65	257417
Total For Dept 248 CENTRAL SERVICES						261.65	
Dept 253 COUNTY TREASURER							
101-253-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58454	TREASURER/STAPLES, HIGHLIGHTR	2260782-0	10/07/21	12.41	257434
101-253-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58454	TREASURER/BLUE PENS	2260782-1	10/07/21	23.10	257434
101-253-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	1.33	257385
Total For Dept 253 COUNTY TREASURER						36.84	
Dept 261 COOPERATIVE EXTENSION							
101-261-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHIGAN STATE UNIVERS MOA 2021	WORK PLAN/4TH QTR, OCT-DEC	4MECOSTA2021	10/13/21	37,281.67	257581
Total For Dept 261 COOPERATIVE EXTENSION						37,281.67	
Dept 262 ELECTIONS							
101-262-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	24.02	257385
Total For Dept 262 ELECTIONS						24.02	
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL 58069	BRD OF COMMSNRS/TRSH BAGS	2260792-1	10/07/21	41.36	257434
101-265-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL 58069	BRD OF COMMSNRS/TRSH BAGS, TP,	2260792-0	10/07/21	346.44	257434
101-265-740.000	BUILDING MAINT.SUPPLIES	X-CEL CHEMICAL SPECIAL MAINT/HAND SOAP, TRASH BAGS		91675	10/07/21	224.00	257504
101-265-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	73.73	257319
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	PHIL'S AUTO PARTS	MAINT/BATTERY CABLE, CARB CLNR, OIL	SEPT21/2021	10/07/21	25.00	257470
101-265-823.000	UTILITIES/REPAIR	CITY OF BIG RAPIDS	1-010-142000-01 CRTHS/WTR&SEWER	OCT/2021	10/13/21	1,094.79	257539
101-265-823.000	UTILITIES/REPAIR	CITY OF BIG RAPIDS	1-010-142000-01 JAIL/WTR&SEWER	OCT/2021	10/13/21	3,999.97	257539
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	910022079842 COURTHOUSE/SEPT03-OCT0	242138569403	10/13/21	277.24	257553
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	910022093629 SHERIFF/SEPT03-OCT04	241750588303	10/13/21	715.85	257554
101-265-823.010	ANNEX UTILITIES	CITY OF BIG RAPIDS	2-050-334010-01 SRVCS BLDG/WTR&SEWE	OCT/2021	10/13/21	183.13	257539
101-265-823.010	ANNEX UTILITIES	DTE ENERGY	91022078828 SRVC BLDG/SEPT03-OCT04	243088109603	10/13/21	101.09	257555
101-265-823.010	ANNEX UTILITIES	REPUBLIC SERVICES #239	3-0239-0050371 SRVCS BLDG/TRASH SRV	0239002968685	10/13/21	116.49	257585
101-265-849.000	GROUNDS MAINTENANCE	BIG RAPIDS FARM & GARD	MAINTENANCE/BEE SPRAY	686059	10/07/21	11.00	257394
101-265-849.000	GROUNDS MAINTENANCE	NEW HORIZON LANDSCAPE	COURTHOUSE/MULCH	090921-R1	10/07/21	28.75	257465
101-265-849.000	GROUNDS MAINTENANCE	REMUS REPAIR	MAINT/WEED WACKER AND ATTACHMNTS	23552	10/07/21	319.94	257474
101-265-849.000	GROUNDS MAINTENANCE	STATE STREET HARDWARE,	MAINTENANCE/3/8 X 39 BELT	45452	10/07/20	17.99	257484

10/14/2021 10:56 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 4/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-849.000	GROUNDS MAINTENANCE	TRUGREEN LIMITED PARTN	2799007095 COURTHOUSE/LAWN SERVICE	147940519	10/13/21	550.00	257590
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS						8,126.77	
Dept 267 PROSECUTING ATTORNEY							
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58085 PROSCTR/FLDRS, PENS, FLAGS	2257018-0	10/07/20	209.15	257434
101-267-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	N CHARRON/27 PAGES COPIED	CASE#21-53552	10/07/20	8.10	257453
101-267-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	116.22	257385
101-267-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST	1000703696 PROSECTOR/MI CRIMINAL LA	844863358	10/07/20	810.00	257501
101-267-888.000	COST ANALYSIS	MGT OF AMERICA, INC	PROS/TIME LOG PROSNG/DHS-286 BILLIN	40504	10/07/20	1,242.40	257461
Total For Dept 267 PROSECUTING ATTORNEY						2,385.87	
Dept 268 REGISTER OF DEEDS OFFICE							
101-268-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58287 REG OF DEEDS/PPR, CALENDAR	2255082-0	10/07/21	206.81	257434
101-268-809.000	CONFERENCE EXPENSES	UCOA	REF OF DEES/2021 FALL CONFERENCE/KA	SEPT20/2021	10/07/21	150.00	257496
101-268-810.000	TRAVEL/MILEAGE EXPENSE	KAREN HAHN	REIMBURSE 452 MILES-LANSING MARD ED	SEPT02-SEPT12	10/07/21	253.12	257425
101-268-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	111.60	257385
Total For Dept 268 REGISTER OF DEEDS OFFICE						721.53	
Dept 275 DRAIN COMMISSIONER							
101-275-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	39.53	257319
101-275-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	1.59	257385
Total For Dept 275 DRAIN COMMISSIONER						41.12	
Dept 301 SHERIFF'S DEPARTMENT							
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58169 SHERIFF OFFICE/TONER	2260841-0	10/07/21	499.56	257434
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/TOWL,TP, TRSH BAGS,BOWL	2263802-0	10/07/20	469.81	257434
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/SUPER LOOP MOP HEAD	2260796-1	10/07/20	16.99	257434
101-301-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	20SHERIFF/FUEL USAGE/SEPTEMBER	140624	10/06/21	188.52	257314
101-301-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	66.72	257319
101-301-742.000	GAS/FUEL	JUSTIN LEUSBY	REIMBURSE 4.939 GAL OF FUEL	SEPT27/2021	10/07/20	16.00	257451
101-301-742.000	GAS/FUEL	GREGORY SCHMIDT	SHERIFF/FUEL FOR M7 MARINE PATROL H	SEPT15/2021	10/07/21	46.09	257479
101-301-750.000	UNIFORMS & SHOES	BRIAN HINKLEY	BRIAN HINKLEY/REIMBURSE BOOTS,SHERI	SEPT22/2021	10/07/21	172.25	257430
101-301-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	SHERIFF/UNIFORM-FULLER	787078	10/07/21	524.40	257466
101-301-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	SHERIFF/NAME BAR-TRONSEN	787399	10/07/21	14.00	257466
101-301-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	SHERIFF/TRONSEN UNIFORMS	787399A	10/07/21	464.00	257466
101-301-811.000	TRAINING EXPENSES	SCOTT BARGER/LEADERSHI	SHERIFF/LEADERHSIP MECOSTA FEES	SEPT27/2021	10/07/21	695.00	257450
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	CORRECTIONAL RECOVERY	JAIL/CLAIMS AND RECOVERY FEES	100034099	10/07/21	4,027.06	257405
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	MECOSTA COUNTY E.M.S.	SHERIFF/WILLIAM CLEMONS TRANSPORT	CALL#2021-3798	10/07/20	152.97	257458
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	MEDICAL DIAGNOSTIC SER	JAIL/INMATE XRAYS/BOYCE,LYMBURNER,H	MECJ06302MI	10/07/20	390.00	257492
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	ADVANCED CORRECTIONAL	SHERIFF-JAIL/INMATE HEALTH SRVCS/OC	111119	10/13/21	18,236.27	257532
101-301-817.000	MEAL PREP. PURCHASES	CANTEEN SERVICES	JAIL/1885 MEALS SEPT19-SEPT25+3 SNK	110467	10/06/21	4,093.69	257307
101-301-817.000	MEAL PREP. PURCHASES	CANTEEN SERVICES	JAIL/2024 MEALS SEPT26-OCT02+15 SNK	110645	10/13/21	4,232.00	257536
101-301-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	69.82	257385
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN	1163381 JAIL/9-40# CUBE SALT	62021TK	10/06/21	76.55	257317
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN	1163381 JAIL/14-40# CUBE SALT	63707TK	10/06/21	116.30	257317
101-301-848.000	PLANT MAINTENANCE	J & L ROOFING CO INC	MECOSTAXCO SHERIFF/ROOF REPAIR	80706	10/07/21	295.00	257440
101-301-861.000	LAUNDRY	PETE'S CLEANERS	SHERIFF/UNIFORM CLEANING	1813	10/07/21	364.25	257469
Total For Dept 301 SHERIFF'S DEPARTMENT						35,227.25	
Dept 302 LAW ENFORCEMENT/ROAD PATROL							
101-302-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58169 SHERIFF/DVD SLEEVES, INK CART	2257401-0	10/07/21	123.61	257434
101-302-730.000	POLICE SUPPLIES	KAREN HARD	KAREN HARD/REIMBURSE FOR CLOTHING	SEPT09/2021	10/07/21	105.98	257426
101-302-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	3,263.75	257319

10/14/2021 10:56 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 5/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 302 LAW ENFORCEMENT/ROAD PATROL							
101-302-770.000	VEHICLE REPLACEMENT	ELITE SIGNS	SHERIFF/REFLECTIVE VINYL GRPHC 21 D	4081	10/07/21	550.00	257412
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	54010 SHERIFF/2018 DODGE CHRGR-OIL	152857	10/07/21	71.97	257393
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	GNL253552 SHERIFF/2020 CHVY TAHOE-O	152793	10/07/21	86.99	257393
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/OIL CHANGE 5409 2020 TAHOE	152016	10/07/21	50.00	257393
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	MCSHER/OIL CHANGE/OIL CHANGE/54008	152055	10/07/21	29.99	257393
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	MCSHER/5405 K-9 VEH./OIL CHANGE	152275	10/07/21	50.00	257393
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	MCSHER/2018 DODGE CHRGR 5404/OIL CH	152468	10/07/21	36.49	257393
101-302-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	MCSHER/2019 DODGE CHRGR/SWAY BAR L	45455	10/07/21	186.99	257403
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	SHERIFF/TOW VEHICLE 2018 CHARGR-541	21-0925-11547	10/07/21	124.00	257406
101-302-854.000	VEHICLE MAINTENANCE	GINGRICH TIRE CENTER I	SHERIFF/K-9 VEHICLE TIRES	086938	10/07/21	590.64	257413
101-302-854.000	VEHICLE MAINTENANCE	RISEN REAL ESTATE, LLC	SHERIFF/CAR WASHES JUL28-AUG23	1/AUG26/2021	10/07/21	177.30	257475
101-302-859.000	INVESTIGATIVE SERVICES	SPECTRUM HEALTH HOSPIT	93212059700 SHERIFF/4-BLOOD DRAWS	SEPT15/2021	10/07/21	100.00	257482
Total For Dept 302 LAW ENFORCEMENT/ROAD PATROL						5,547.71	
Dept 430 ANIMAL CONTROL							
101-430-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	252.22	257319
101-430-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	D7A212984 SHERIFF/2010 DODGE RAM-OI	152810	10/07/21	29.99	257393
Total For Dept 430 ANIMAL CONTROL						282.21	
Dept 431 ANIMAL SHELTER							
101-431-887.000	ANIMAL SHELTER OPERATIONS	ANIMAL RESCUE COALITIO	2021 APPROPRIATIONS/OCT-DEC/2021	4TH ATR/2021	10/08/21	17,500.00	257506
Total For Dept 431 ANIMAL SHELTER						17,500.00	
Dept 648 MEDICAL EXAMINER							
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	DAGGETT-GILBERT FUNERA ME/TRANSPORT TO MORGUE-SHARP,KAYLA	57	10/07/21	500.00	257407	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	MOHNKE FUNERAL HOMES, TRANSPORT&REMOVAL - ABRAHAM HERSHBE	JUL10/2021	10/07/20	250.00	257462	
101-648-889.000	AUTOPSYS	WMU HOMER STRYKER M.D. ME/AUTOPSIES-JEFFRY HAYS	2630	10/07/20	3,382.50	257503	
101-648-889.000	AUTOPSYS	WMU HOMER STRYKER M.D. ME/AUTOPSIES - K SHARP	2740	10/07/20	3,382.50	257503	
Total For Dept 648 MEDICAL EXAMINER						7,515.00	
Dept 650 STATE INSTITUTIONS							
101-650-832.000	CMMH - STATE INSTITUTIONS	COMMUNITY MENTAL HEALT	MECOSTA CNTY 4TH QTR/CMH 1ST QTR	OCT-DEC/2021	10/06/21	15,601.25	257309
101-650-836.000	MENTAL HEALTH SVC	COMMUNITY MENTAL HEALT	MECOSTA CNTY 4TH QTR/CMH 1ST QTR	OCT-DEC/2021	10/06/21	20,120.00	257309
101-650-837.000	MOARC	COMMUNITY MENTAL HEALT	MECOSTA CNTY 4TH QTR/CMH 1ST QTR	OCT-DEC/2021	10/06/21	5,899.00	257309
101-650-838.000	LISTENING EAR	COMMUNITY MENTAL HEALT	MECOSTA CNTY 4TH QTR/CMH 1ST QTR	OCT-DEC/2021	10/06/21	107.75	257309
Total For Dept 650 STATE INSTITUTIONS						41,728.00	
Dept 721 PLANNING COMMISSION							
101-721-705.000	PER DIEMS	RON BONGARD	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT01	10/07/21	25.00	257395
101-721-705.000	PER DIEMS	ROGER CARROLL	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT12	10/07/21	25.00	257401
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBE	PC/SEPT28	10/07/20	25.00	257427
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBE	PC/SEPT28	10/07/20	25.00	257427
101-721-705.000	PER DIEMS	BRENDA LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT28	10/07/20	25.00	257446
101-721-705.000	PER DIEMS	GARY LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT28	10/07/20	25.00	257447
101-721-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	40.59	257319
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RON BONGARD	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT01	10/07/21	28.00	257395
101-721-810.000	TRAVEL/MILEAGE EXPENSE	ROGER CARROLL	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT12	10/07/21	25.76	257401
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBE	PC/SEPT28	10/07/20	22.07	257427
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBE	PC/SEPT28	10/07/20	17.92	257427
101-721-810.000	TRAVEL/MILEAGE EXPENSE	BRENDA LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT28	10/07/20	43.68	257446
101-721-810.000	TRAVEL/MILEAGE EXPENSE	GARY LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/SEP'	ZBA/SEPT28	10/07/20	45.92	257447
101-721-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	558.25	257385
Total For Dept 721 PLANNING COMMISSION						932.19	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 999 APPROPRIATIONS							
101-999-999.020	AREA AGENCY ON AGING	AAA OF WEST MICHIGAN	2021 APPROPRIATIONS/OCT21-SEPT22	2021	10/08/21	1,713.00	257505
101-999-999.200	HEALTH DEPARTMENT	DISTRICT HEALTH DEPT.	2021 APPROPRIATIONS/4TH QTR	8489	10/13/21	69,631.75	257548
101-999-999.250	MECOSTA CO AGRICULTURAL F	MECOSTA COUNTY AGRICUL	BRD OF COMMSSNRS/YOUTH EVENTS & PRI	SEPT15/2021	10/07/21	3,297.00	257459
101-999-999.260	SOIL CONSERVATION DISTRICT	MECOSTA CONSERVATION D	2021 APPROPRIATIONS/4TH QTR	4TH QTR/2021	10/13/21	5,250.00	257573
101-999-999.340	SPECIAL DRAIN ASSESSMENTS	MECOSTA COUNTY	2021 SPECIAL DRAIN ASSESSMENT	OCT04/2021	10/06/21	2,025.93	257318
Total For Dept 999 APPROPRIATIONS						81,917.68	
Total For Fund 101 GENERAL OPERATING FUND						251,492.59	
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	57396 EMS/INK,CMS FORMS,PPR,STPLR,N	2263425-0	10/07/20	155.19	257434
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84199586	10/07/21	574.00	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMA/MISC AMBULANCE SUPPLIES	84199587	10/07/21	513.96	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84203192	10/07/21	868.62	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84203193	10/07/21	560.62	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84203194	10/07/21	298.00	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84203195	10/07/21	112.00	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84205570	10/07/21	1,448.48	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84195744	10/07/21	399.60	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84195745	10/07/21	539.27	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84201334	10/07/21	140.39	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84207747	10/07/21	16.35	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84209696	10/07/21	1,616.19	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84215536	10/07/21	149.00	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84215537	10/07/21	958.40	257397
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	LINDE GAS NORTH AMERIC	25393050 EMS/OXYGEN CYLINDER RENTAL	66397648	10/13/21	727.48	257566
210-000-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	21 EMS/FUEL USAGE/AUGUST	140625	10/06/21	2,369.27	257313
210-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	2,505.75	257319
210-000-750.000	UNIFORMS & SHOES	A LUCE RENDITION LLC	EMS/BUSH-BOOTS,STAGG-NAME BAR, HATS	212	10/07/21	509.45	257388
210-000-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/UNIFORM PERFORMANCE POLO-STAGG	790572	10/07/20	39.50	257466
210-000-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/UNIFORM GORETEX BOOTS	790506	10/07/20	134.50	257466
210-000-750.000	UNIFORMS & SHOES	YVONNE THEBO	EMS/EMBROIDERY	579445	10/07/20	4.00	257493
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	KODIAK EMERGENCY VEHIC	EMS/STRYKER BASE STORAGE NET	211337	10/07/20	374.80	257444
210-000-811.000	TRAINING EXPENSES	GREAT LAKES EMS ACADEM	EMS/EMT ED-BRENNAN, LANGWORTHY, BUSH, I	SEPT27/2021	10/07/21	9,600.00	257418
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/BUSH,VINTON PRE-EMPLY PHYSCLS	LE-1340441-6085	10/07/20	490.00	257460
210-000-822.000	TELEPHONE	FRONTIER	989-967-8144-092096-5/EMS#3/OCT01-0	989-967-8144	10/13/21	65.60	257559
210-000-822.000	TELEPHONE	TELEGATION, INC.	0000007518-0000 EMS/STA 2&3 FAX LIN	SEPT/2021	10/13/21	27.17	257587
210-000-831.000	COLLECTION AGENCY FEES	CADILLAC ACCOUNTS RECE	EMS/COLLECTION AGENCY FEES/AUGUST	087200000101	10/07/21	102.43	257399
210-000-831.000	COLLECTION AGENCY FEES	CENTRAL PROFESSIONAL C	5017 EMS/TRUST RECON & BILLING/SEPT	501700000584	10/13/21	56.45	257538
210-000-849.000	GROUNDS MAINTENANCE	ANYWHERE LAWN CARE	EMS/STA #2 AND #3/LAWNCARE CLEAN UP	1352	10/07/21	255.00	257390
210-000-849.000	GROUNDS MAINTENANCE	FOUR SEASONS EXTERMINA	27388 EMS #2/PEST CONTROL/SEPTEMBER	PC0349900	10/13/21	45.00	257558
210-000-849.000	GROUNDS MAINTENANCE	FOUR SEASONS EXTERMINA	27319/EMS #3/PEST CONTROL/SEPTEMBER	PC0350125	10/13/21	45.00	257558
210-000-849.000	GROUNDS MAINTENANCE	GRANGER	24753600 EMS/STA 2/TRSH SRVC/OCT01-	22964007	10/13/21	68.10	257562
210-000-849.000	GROUNDS MAINTENANCE	GRANGER	24753500 EMS/STA 3/TRSH SRVC/OCT01-	22964006	10/13/21	77.70	257562
210-000-852.000	EQUIPMENT MAINTENANCE CON	DIVERSE CORP DBA VENTI	EMS/LTV MAINTENANCE	23140	10/07/21	738.00	257499
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2020 CHEV TRCK/53 TORQUE CONVRT	0101414	10/07/20	231.03	257472
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2017 CHEV TRCK 6 LOF BRAKE PADS	0101438	10/07/20	509.48	257472
210-000-855.000	SOFTWARE MAINTENANCE CONT	TRIZETTO PROVIDER SOLU	EMS/ELECTRONIC CLAIMS FIELD	3WK1092100	10/07/20	168.00	257495
210-000-855.000	SOFTWARE MAINTENANCE CONT	TRIZETTO PROVIDER SOLU	EMS/ELECTRONIC CLAIMS MANGEMNT	3WK1102100	10/13/21	168.00	257589
210-000-861.000	LAUNDRY	WEST MI SHARED HOSPITA	000810 EMS/GOWNS & LINENS FOR AMBUL	231439	10/07/20	442.20	257502
210-000-970.000	CAPITAL IMPROVEMENTS	STRYKER SALES CORP.	EMS/PWR CORD,BTTRY PCK,CABL,SNSRS,B	3520655M	10/07/20	191,469.00	257488
210-000-970.000	CAPITAL IMPROVEMENTS	STRYKER SALES CORP.	EMS/LUCAS DEVICES	3514835M	10/07/20	192,789.18	257488

10/14/2021 10:56 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 7/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-980.000	EQUIPMENT/FURNITURE	VAN DRIE HOME FURNISHI	MECOE96939 EMS/2 RECLINERS FOR STA#	0917103NULS	10/07/20	1,179.80	257498
Total For Dept 000						413,541.96	
Total For Fund 210 EMERGENCY MEDICAL SERVICES						413,541.96	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
214-000-804.000	APPOINTED ATTORNEY	DENNIS L. DUVAL	SOBRIETY COURT/1.75 HOURS	SEPT07/2021	10/07/21	175.00	257409
214-000-810.000	TRAVEL/MILEAGE EXPENSE	KYLEE MCDONALD	REIMBURSE 649.3 MILES-FIELD SOBRIET	AUG19-AUG31	10/07/20	363.61	257457
Total For Dept 000						538.61	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEI						538.61	
Fund 215 FRIEND OF THE COURT FUND							
Dept 000							
215-000-810.000	TRAVEL/MILEAGE EXPENSE	DAVID OOSTDYK	REIMBURSE 60% OF 364 MILES-TRAVE TO	JUL01-AUG28	10/07/21	122.30	257467
215-000-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	82.95	257385
215-000-852.000	EQUIPMENT MAINTENANCE CON	A.B. DICK/HC BERGER	ABD-MC07/KYOCERA MAINT/ABD-MC13/SEP	21AR1115665	10/13/21	20.57	257531
215-000-917.000	BANK CHARGES	HUNTINGTON NATIONAL BA	801153556688 FRIEND OF COURT/BANK C	001500000000159	10/07/21	32.71	257433
Total For Dept 000						258.53	
Total For Fund 215 FRIEND OF THE COURT FUND						258.53	
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	150.12	257319
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	GERALD ANTOR	BLDG&ZON/42 CONTRACTED PLUM&MECH IN	SEPT08-SEPT28	10/07/21	2,554.45	257389
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHAEL CALIFF	BLDG&ZON/53 CONTRACTED ELECT INSPEC	SEPT08-SEPT28	10/07/21	2,657.25	257400
249-000-821.000	POSTAGE	STAMP FULLFILLMENT SER	P19413268 BLDG&ZON/PRE-STAMPED ENVE	P19413268	10/08/21	45.60	257530
Total For Dept 000						5,407.42	
Total For Fund 249 BUILDING DEPARTMENT						5,407.42	
Fund 259 CONCEALED PISTOL LICENSING							
Dept 000							
259-000-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	49.82	257385
Total For Dept 000						49.82	
Total For Fund 259 CONCEALED PISTOL LICENSING						49.82	
Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION FUND							
Dept 000							
260-000-803.030	ADMINISTRATIVE SERVICES	INDIGENT DEFENSE CONSU	MIDC CONSULTING SERVICES/SEPTEMBER	249	10/13/21	5,000.00	257564
260-000-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J SIGOURNEY/56 PAGES & COPIES/SEPT2	CASE#20-52583	10/13/21	131.60	257567
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	D THORSON/RSVLD,INITL INTRVW,COPIES	49THCC/21-53693	10/07/21	270.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	K ECKERT/SENT ENHNCMNT,INTIL INTRVW	49THCC/21-53554	10/07/21	680.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	S SMIECINSKI/SENT ENHNCMNT,INTIL IN	49THCC/21-53692	10/07/21	659.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	B SMITH/LGL ASST,SENT ENHNCMNT,INIT	49THCC/20-52516	10/07/21	702.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	T MYER/INVSTGTV SRVCS,INTIL INTRVW,	49THCC/21-10250	10/07/21	766.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	J VELTING/LGL ASST,SENT ENHNCMNT,IN	49THCC/21-53629	10/07/21	986.50	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	C WOODARD/LGL ASST,SENT ENHNCMNT,IN	49THCC/21-53495	10/07/21	928.75	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	J VOORHEES/LGL ASST,SENT ENHNCMNT,IN	49THCC/21-10279	10/07/21	1,206.75	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	E WELCH/RSLVD,PRE SENT,MLTPL CNTS,IN	49THCC/21-53375	10/07/21	473.13	257409
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVAL	K CHAMPLIN/TRSLVD,TRL DATE SCHDL,IN	CASE#21-10237	10/07/21	450.25	257409

Total For Dept 000

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 262 CORRECTIONS OFFICER TRAINING FUND							
Total For Fund 262 CORRECTIONS OFFICER TRAINING FUND						695.00	
Fund 263 K-9 FUND							
Dept 000							
263-000-773.000	SUPPLIES/MINOR EQUIPMENT	BIG RAPIDS FARM & GARD SHERIFF/DOG FOOD FOR K9 ZEKE		JUL31-AUG19	10/07/21	99.90	257394
Total For Dept 000						99.90	
Total For Fund 263 K-9 FUND						99.90	
Fund 264 JAIL MAINTENANCE FUND							
Dept 000							
264-000-861.000	LAUNDRY	LANSING SANITARY SUPPL MECOS120 SHERIFF/DETREG,DISINFCT,SO.		1136179	10/13/21	496.46	257569
264-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT MECO001/STARTECH HDMI DVI DIG VID C.		100000576056	10/13/21	21.70	257583
Total For Dept 000						518.16	
Total For Fund 264 JAIL MAINTENANCE FUND						518.16	
Fund 267 COMMUNITY CORRECTIONS PROGRAM							
Dept 000							
267-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO DEPARTEMENT FUEL USAGE/SEPT13-SEPT2		3430	10/06/21	63.33	257319
267-000-810.000	TRAVEL/MILEAGE EXPENSE	ANGIE GRAY REIMBURSE 138 MILES P/U TETHER IN G.		SEPT22/2021	10/07/21	77.28	257416
267-000-821.000	POSTAGE	MECOSTA CO. TREASURER COURTHOUSE POSTAGE METER/SEPTEMBER		SEPT/2021	10/06/21	10.14	257385
267-000-827.000	LIABILITY INSURANCE	PHILADELPHIA INSURANCE 83333267 COMM CORRCT/LIABILITY INSU.		20036240275	10/06/21	893.00	257328
267-000-856.000	EQUIPMENT LEASE	ALCOHOL MONITORING SYS 2663 COMM CORR/GPS MONITORING FEES		247939-S5	10/13/21	4,619.70	257533
Total For Dept 000						5,663.45	
Total For Fund 267 COMMUNITY CORRECTIONS PROGRAM						5,663.45	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST 1000605104 LAW LIBRARY/PLAN CHARGES		845024213	10/07/21	79.04	257501
269-000-858.000	ON-LINE SERVICES	THOMSON REUTERS - WEST 1000605104 LAW LIBRARY/ONLINE SUBS/.		844934394	10/07/21	2,063.52	257501
Total For Dept 000						2,142.56	
Total For Fund 269 LAW LIBRARY FUND						2,142.56	
Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO DEPARTEMENT FUEL USAGE/SEPT13-SEPT2		3430	10/06/21	190.49	257319
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA/KITCHEN SUPPLIES		213404817	10/06/21	48.08	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA/KITCHEN SUPPLIES		213404817	10/06/21	(0.48)	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213404805	10/06/21	295.20	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213404805	10/06/21	(2.95)	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213489275	10/06/21	54.43	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213489275	10/06/21	(0.54)	257315
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOOD SERVICE, I 580710018 COA-MEALS/VARIOUS FOOD IT.		213592818	10/13/21	273.22	257560
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOOD SERVICE, I 580710018 COA-MEALS/VARIOUS FOOD IT.		213592818	10/13/21	(2.73)	257560
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOOD SERVICE, I 580710018 COA-MEALS/VARIOUS FOOD IT.		213684485	10/13/21	20.22	257561
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOOD SERVICE, I 580710018 COA-MEALS/VARIOUS FOOD IT.		213684485	10/13/21	(0.20)	257561
273-000-808.000	MEMBERSHIP/DUES	MEALS ON WHEELS ASSOC COMM ON AGING/2022 YEARLY MEMBRSHP		2022 DUES	10/13/21	250.00	257579
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213404805	10/06/21	897.73	257315
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213404805	10/06/21	(8.98)	257315
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213489275	10/06/21	1,584.51	257315
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE, 580710018 COA-MEALS/VARIOUS FOOD IT.		213489275	10/06/21	(15.85)	257315
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOOD SERVICE, I 580710018 COA-MEALS/VARIOUS FOOD IT.		213592818	10/13/21	1,098.02	257560

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOOD SERVICE, I	580710018 COA-MEALS/VARIOUS FOOD IT:	213592818	10/13/21	(10.98)	257560
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOOD SERVICE, I	580710018 COA-MEALS/VARIOUS FOOD IT:	213684485	10/13/21	1,132.12	257561
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOOD SERVICE, I	580710018 COA-MEALS/VARIOUS FOOD IT:	213684485	10/13/21	(11.32)	257561
273-000-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	COMM ON AGING/VAN #11 TOWING,OIL CH:	45430	10/07/21	479.94	257403
273-000-980.000	EQUIPMENT/FURNITURE	FERGUSON SUPPLY CO-BIG	COMM ON AGING/BOOSTER PRTS FOR KITC:	985131	10/06/21	21.56	257312
273-000-980.000	EQUIPMENT/FURNITURE	FERGUSON SUPPLY CO-BIG	COMM ON AGING/BOOSTER PRTS FOR KITC:	985131	10/06/21	(0.43)	257312
273-000-980.000	EQUIPMENT/FURNITURE	HOSPITAL PURCHASING SE	2462 COMM ON AGING/6 GAL BOOSTER HE:	118351	10/07/20	1,922.46	257431
Total For Dept 000						8,213.52	
Total For Fund 273 COMMISSION ON AGING MEALS						8,213.52	
Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-705.000	PER DIEMS	MARY BECHAZ	ADVISORY BRD/PER DIEM&MILEAGE	COA/SEPT21	10/07/21	25.00	257392
274-000-705.000	PER DIEMS	LINDA LALONDE	COA/ADVISORY BRD/PER DIEM&MILEAGE/S:	SEPT24/2021	10/07/21	25.00	257445
274-000-705.000	PER DIEMS	BRENDA LAMBRIX	COA/ADVISORY BRD/PER DIEM&MILEAGE/S:	SEPT24/2021	10/07/21	25.00	257446
274-000-728.000	OFFICE SUPPLIES	STAPLES	COMM ON AGING/PAPER,COMMND HOOKS,FR:	7338408594	10/07/21	(0.45)	257485
274-000-728.000	OFFICE SUPPLIES	STAPLES	COMM ON AGING/PAPER,COMMND HOOKS,FR:	7338408594	10/07/21	100.18	257485
274-000-728.000	OFFICE SUPPLIES	STAPLES	DET 1019751 COMM ON AGING/STPLS,ENV:	8063627806	10/07/20	97.20	257485
274-000-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL	58091 COA/TLT CLEANER	2261515-0	10/07/20	42.96	257434
274-000-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL	58091 COA/TLT CLEANER/MISTY BOLEX	2260316-0	10/07/20	89.36	257434
274-000-740.000	BUILDING MAINT.SUPPLIES	STAPLES	DET 1019751 COMM ON AGING/STPLS,ENV:	8063627806	10/07/20	31.20	257485
274-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	461.93	257319
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	MCCARDEL CULLIGAN	COMM ON AGING/10 BAGS WTR SFTNR SAL:	T58322	10/07/20	67.50	257456
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	MCCARDEL CULLIGAN	COMM ON AGING/10 BAGS WTR SFTNR SAL:	T58539	10/07/20	67.50	257456
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	MCCARDEL CULLIGAN	COMM ON AGING/10 BAGS WTR SFTNR SAL:	T59268	10/07/20	67.50	257456
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	STAPLES	COMM ON AGING/PAPER,COMMND HOOKS,FR:	7338408594	10/07/21	31.04	257485
274-000-810.000	TRAVEL/MILEAGE EXPENSE	MARY BECHAZ	ADVISORY BRD/PER DIEM&MILEAGE	COA/SEPT21	10/07/21	19.04	257392
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DAWN KETCHUM	COA/57 STAFF MILES	SEPT24/2021	10/07/21	31.92	257443
274-000-810.000	TRAVEL/MILEAGE EXPENSE	LINDA LALONDE	COA/ADVISORY BRD/PER DIEM&MILEAGE/S:	SEPT24/2021	10/07/21	16.80	257445
274-000-810.000	TRAVEL/MILEAGE EXPENSE	BRENDA LAMBRIX	COA/ADVISORY BRD/PER DIEM&MILEAGE/S:	SEPT24/2021	10/07/21	24.64	257446
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JERRILYNN STRONG	COA/ADVISORY BRD/MILEAGE/SEPTEMBER	SEPT24/2021	10/07/21	12.32	257489
274-000-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	COMM ON AGING/PRE-EMPLOY PHYSICAL-R:	708943	10/07/21	95.00	257483
274-000-813.000	PROF.&CONTRACT SVCS/NON-EM	APRIL HUMPHREY	COA/5 ENHANCE FITNESS CLASSES	SEPT24/2021	10/07/21	125.00	257432
274-000-822.000	TELEPHONE	CENTURYLINK	300461622 COMM ON AGING/SEPT19-OCT1	SEPT19/2021	10/06/21	378.65	257308
274-000-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 2062 6493 COMM ON AGING/AUG27-	204388725037	10/06/21	1,703.32	257310
274-000-823.000	UTILITIES/REPAIR	KENT COUNTY	KC 5883 SENIOR CENTER/POTABLE DRINK	EH083121-5583	10/07/21	16.00	257442
274-000-852.000	EQUIPMENT MAINTENANCE CON	A.B. DICK/HC BERGER	ABD-MC07/KYOCERA MAINT/OCT01-OCT31	21AR1115668	10/13/21	27.17	257531
274-000-853.000	EQUIPMENT REPAIR	FERGUSON SUPPLY CO-BIG	COMM ON AGING/BOOSTER PRTS FOR KITC:	985131	10/06/21	4.19	257312
274-000-853.000	EQUIPMENT REPAIR	FERGUSON SUPPLY CO-BIG	COMM ON AGING/BOOSTER PRTS FOR KITC:	985131	10/06/21	(0.09)	257312
274-000-870.000	BUILDING REPAIR/MAINT.	REMUS LUMBER COMPANY,	12954 COMM ON AGING/SAND PAPER	2405120	10/07/20	6.58	257473
Total For Dept 000						3,591.46	
Total For Fund 274 COMMISSION ON AGING FUND						3,591.46	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-810.000	TRAVEL/MILEAGE EXPENSE	BRAEDON CHAPMAN	REIMBURSE 605.6 MILES-VISIT YOUTH	SEPT02-SEPT21	10/07/21	339.14	257402
292-000-810.000	TRAVEL/MILEAGE EXPENSE	DENISE E. NEWHALL	REIMBURSE 459.4 MILES-VISIT YOUTH,2	SEPT08-SEPT27	10/07/20	286.61	257464
292-000-828.000	PRINTING/PUBLICATIONS	DENISE E. NEWHALL	REIMBURSEMENT FOR BUSINESS CARDS	H8C7P-Q6A14-9E5	10/07/20	50.98	257464
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	A BROWN/4 DAYS PALCEMENT	JUL01-JUL04	10/07/21	500.00	257439
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	D BOULIS/5 DAYS PLACEMENT	JUL01-JUL05	10/07/21	625.00	257439
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	S TACEY/3 DAYS PLACEMENT	AUG27-AUG29	10/07/21	375.00	257439

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	OTTAWA COUNTY	1091961/FRANKLIN, HEYERABEN, HOUSE	108390	10/07/21	16,895.00	257468
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	BOULIS/HOME DETENTION/SEPT01-SEPT15	DOMINIC/SEPT21	10/07/21	108.00	257500
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	BOULIS/HOME DETENTION/SEPT01-SEPT15	DOMINIC/SEPT21	10/07/21	151.20	257500
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	EVANS/HOME DETENTION/SEPT01-SEPT15	KAVION/SEPT21	10/07/21	108.00	257500
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	EVANS/HOME DETENTION/SEPT01-SEPT15	KAVION/SEPT21	10/07/21	110.88	257500
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	OSBURN/HOME DETENTION/SEPT01-SEPT15	NOAH/SEPT21	10/07/21	120.00	257500
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	OSBURN/HOME DETENTION/SEPT01-SEPT15	NOAH/SEPT21	10/07/21	388.64	257500
292-000-846.020	CHILDCARE/SUPPORT REIMB.	SMART TRACKING SERVICE	JUV COURT/TETHER FEES	92020211	10/07/21	310.00	257481
Total For Dept 000						20,368.45	
Total For Fund 292 CHILD CARE FUND						20,368.45	
Fund 405 CAPITAL EQUIPMENT FUND							
Dept 000							
405-000-984.000	COMPUTER EQUIPMENT	CITY OF BIG RAPIDS	00008/REPLACEMENT HARD DRIVE	13024	10/07/21	75.60	257404
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MEC001/CRUCIAL SSD-SPARE	1000057053	10/07/21	71.70	257471
Total For Dept 000						147.30	
Total For Fund 405 CAPITAL EQUIPMENT FUND						147.30	
Fund 508 PARK/RECREATION FUND							
Dept 000							
508-000-714.000	MERS	MERS	540303 PARK COMM/PARKS EMPLOYEES/OCT01	00123837-1	10/13/21	3,525.00	257574
508-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	154.98	257319
508-000-813.000	PROF.&CONTRACT SVCS/NON-EM	REV'D UP, INC	PARKS/ITINIO RESERVATIONS/4TH QTR	4217	10/01/21	2,750.00	257302
508-000-813.000	PROF.&CONTRACT SVCS/NON-EM	CITY OF BIG RAPIDS	00690 PARK COMM/IT SUPPORT/OCT-DEC/	13058	10/13/21	1,000.00	257539
508-000-823.000	UTILITIES/REPAIR	DTE ENERGY	910022079107 PARKS/PARIS ADMIN OFFI	402093900703	10/13/21	42.61	257552
508-000-849.000	GROUND MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	85.17	257301
508-000-882.000	MARKETING	FERRIS PRINTING SERVIC	PARKS/SANDWICH BOARDS	11167	10/01/21	220.00	257281
Total For Dept 000						7,777.76	
Dept 002 BROWER PARK							
508-002-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	51.35	257319
508-002-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CASH-SCSSRS, PINS, WH	SEPT20/2021	10/01/21	25.94	257284
508-002-773.000	SUPPLIES/MINOR EQUIPMENT	X-CEL CHEMICAL SPECIAL	PARKS/JANITORIAL SUPPLIES	91685	10/01/21	104.00	257304
508-002-773.000	SUPPLIES/MINOR EQUIPMENT	LOWE'S	99006146924 PARKS/PSI SPRAY,RATCHT	90221/SEPT24	10/13/21	66.49	257568
508-002-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CSH/KIDS CHAIRS& PU	087971	10/13/21	3.71	257571
508-002-849.000	GROUND MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	1,116.04	257301
508-002-849.000	GROUND MAINTENANCE	FAMILY FARM & HOME	505003 PARK COMM/RV ANTIFREEZE	302/50	10/13/21	97.00	257557
508-002-854.000	VEHICLE MAINTENANCE	BIG RAPIDS TIRE, INC.	PARKS/BROWER VEHICLE TIRES	524	10/01/21	151.08	257274
508-002-858.000	ON-LINE SERVICES	CASAIR, INC	PARK COMM/BROWER/INTERNET/UPGRADE,R	689760	10/13/21	700.00	257537
508-002-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	284.00	257576
508-002-880.010	COMMUNITY EVENT PROMOTION	KATHY MACLEAN	REIMBURSE DRAGON TRAIL CELEBRATION	OCT12/2021	10/13/21	18.48	257570
508-002-880.010	COMMUNITY EVENT PROMOTION	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CSH/KIDS CHAIRS& PU	087971	10/13/21	80.00	257571
508-002-905.000	REFUNDS	BRIAN ALLEN	PARKS/BROWER SEASONAL LOTTERY REFUN	02210913-192336	10/01/21	500.00	257287
508-002-905.000	REFUNDS	IAN BUSH	PARKS/BROWER SEASONAL LOTTERY REFUN	02210918-192793	10/01/21	200.00	257288
508-002-905.000	REFUNDS	JONATHAN DALDOS	PARKS/BROWER SEASONAL LOTTERY REFUN	02210919-192974	10/01/21	500.00	257289
508-002-905.000	REFUNDS	CHRISTINE & JOE	PARKS/BROWER SEASONAL LOTTERY REFUN	02210922-193167	10/01/21	500.00	257290
508-002-905.000	REFUNDS	PAMELA & EDWARD FRISBI	PARKS/BROWER SEASONAL LOTTERY REFUN	02210916-192471	10/01/21	500.00	257291
508-002-905.000	REFUNDS	STACI GOFF	PARKS/BROWER SEASONAL LOTTERY REFUN	02210910-191824	10/01/21	500.00	257292
508-002-905.000	REFUNDS	KIM & GERARD KOLTAK	PARKS/BROWER SEASONAL LOTTERY REFUN	02210903-190160	10/01/21	500.00	257293
508-002-905.000	REFUNDS	AL & MARIE SCHENK	PARKS/BROWER SEASONAL LOTTERY REFUN	02210902-190128	10/01/21	500.00	257294
508-002-905.000	REFUNDS	FRED & KIM BAUMAN	PARKS/BROWER SEASONAL LOTTERY REFUN	03210922-193177	10/01/21	300.00	257295

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 508 PARK/RECREATION FUND							
Dept 002 BROWER PARK							
508-002-905.000	REFUNDS	LEON WELLS	PARKS/BROWER SEASONAL LOTTERY REFUN	02210916-192469	10/15/21	450.00	
Total For Dept 002 BROWER PARK						7,148.09	
Dept 013 SCHOOL SECTION							
508-013-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CASH-SCSSRS, PINS, WH	SEPT20/2021	10/01/21	9.34	257284
508-013-773.000	SUPPLIES/MINOR EQUIPMENT	X-CEL CHEMICAL SPECIAL	PARKS/JANITORIAL SUPPLIES	91685	10/01/21	82.00	257304
508-013-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CASH/KIDS CHAIRS& PU	087971	10/13/21	3.71	257571
508-013-773.010	SUPPLIES/MINOR EQUIPMENT	GTW SUPPLIES	MEC3249 PARK COMM/CO2 CYLINDERS	262252	10/13/21	13.50	257563
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100025279199 PARK COMM/SS SRVC BLDG	202074951770	10/13/21	1,083.32	257540
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100026011369 PARKS/WGNWHL/SEPT01-SE	202074951771	10/13/21	894.21	257541
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	103000124810 PARKS/NRTH SHLTR/SEPT0	203943760991	10/13/21	948.10	257542
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100026011682 PARKS/HARDWOODS/SEPT01-	202074951772	10/13/21	1,437.58	257543
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100026011914 PARKS/SS MAINT/SEPT01-	202074951773	10/13/21	39.31	257544
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100025279199 PARKS/SS MANAGER/SEPT0	204477697452	10/13/21	86.87	257545
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	100025794320 PARK COMM/YOUTH CMP/SE	203053832681	10/13/21	149.12	257546
508-013-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000082238690 PARK COMM/DUMP STATIO	202252937506	10/13/21	31.02	257547
508-013-849.000	GROUPS MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	825.27	257301
508-013-849.000	GROUPS MAINTENANCE	FAMILY FARM & HOME	505003 PARK COMM/RV ANTIFREEZE	302/50	10/13/21	97.00	257557
508-013-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	284.00	257576
508-013-905.000	REFUNDS	MIRELA BESLAGIC-EMERY	PARKS/SCHOOL SECTION SEASONAL LOTTE	03210823-188806	10/01/21	300.00	257296
508-013-905.000	REFUNDS	LUCAS CURELL	PARKS/SCHOOL SECTION SEASONAL LOTTE	03210914-192340	10/01/21	300.00	257297
508-013-905.000	REFUNDS	TANYA MANLEY	PARKS/SCHOOL SECTION SEASONAL LOTTE	03210926-193524	10/01/21	300.00	257298
508-013-905.000	REFUNDS	DEBRA SPAULDING	PARKS/SCHOOL SECTION SEASONAL LOTTE	03210901-190026	10/01/21	300.00	257299
508-013-905.000	REFUNDS	ELIZABETH SMITH	PARKS/SCHOOL SECTION SEASONAL LOTTE	03210915-192372	10/01/21	300.00	257300
Total For Dept 013 SCHOOL SECTION						7,484.35	
Dept 022 PARIS PARK							
508-022-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	65.36	257319
508-022-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CASH-SCSSRS, PINS, WH	SEPT20/2021	10/01/21	0.57	257284
508-022-773.000	SUPPLIES/MINOR EQUIPMENT	X-CEL CHEMICAL SPECIAL	PARKS/JANITORIAL SUPPLIES	91685	10/01/21	12.00	257304
508-022-813.000	PROF. & CONTRACT SVCS/NON-EM	MECOSTA-OSCEOLA	MCPARKS/PARIS TUBER FARES	1464	10/13/21	84.00	257577
508-022-823.000	UTILITIES/REPAIR	DTE ENERGY	920000290337 PARKS/PARIS OFFICE/SEP	4020667414 03	10/13/21	41.92	257549
508-022-823.000	UTILITIES/REPAIR	DTE ENERGY	920005697932 PARKS/PARIS BATH&SHLTR	402066741203	10/13/21	53.75	257550
508-022-823.000	UTILITIES/REPAIR	DTE ENERGY	920005697965 PARKS/PARIS SHELTER/SE	402066712803	10/13/21	44.71	257551
508-022-849.000	GROUPS MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	113.56	257301
508-022-849.000	GROUPS MAINTENANCE	FAMILY FARM & HOME	505003 PARK COMM/RV ANTIFREEZE	302/50	10/13/21	64.46	257557
508-022-853.000	EQUIPMENT REPAIR	REMUS REPAIR	PARKS/PARIS/MOWER BELT	23737	10/13/21	29.95	257584
508-022-858.000	ON-LINE SERVICES	CHARTER COMMUNICATIONS	8245 12 525 0019927 PARKS/PARIS - I	0019927092121	10/01/21	134.98	257275
508-022-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	190.00	257576
Total For Dept 022 PARIS PARK						835.26	
Dept 030 MERRILL							
508-030-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA COUNTY PARK CO	REIMBURSE PETTY CASH-SCSSRS, PINS, WH	SEPT20/2021	10/01/21	1.30	257284
508-030-773.000	SUPPLIES/MINOR EQUIPMENT	X-CEL CHEMICAL SPECIAL	PARKS/JANITORIAL SUPPLIES	91685	10/01/21	24.00	257304
508-030-822.000	TELEPHONE	POWERNET GLOBAL COMMUN	10051494 PARK COMM/MERRILL/LONG DIS	42753230	10/13/21	17.06	257582
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000-1531-0442 PARKS/MERRILL OFFICE	202519883261	10/01/21	131.15	257276
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0608 PARKS/GORRELL/AUG23-	202519883263	10/01/21	1,763.77	257277
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 5684 6155 PARKS/MERRILL LK MAN	204032733191	10/01/21	145.28	257278
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0517 PARKS/MERRILL/AUG23-	202519883262	10/01/21	851.18	257279
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 8871 9370 PARKS/MECOSTA CNTY/A	202608883231	10/01/21	1,113.50	257280
508-030-849.000	GROUPS MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	396.67	257301
508-030-849.000	GROUPS MAINTENANCE	FAMILY FARM & HOME	505003 PARK COMM/RV ANTIFREEZE	302/50	10/13/21	64.46	257557
508-030-858.000	ON-LINE SERVICES	CASAIR, INC	PARK COMM/MERRILL/INTERNET	689606	10/13/21	64.95	257537

10/14/2021 10:56 AM  
 128 of 149

DB: Mecosta

DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 13/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 508 PARK/RECREATION FUND							
Dept 030 MERRILL							
508-030-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	284.00	257576
Total For Dept 030 MERRILL						4,857.32	
Dept 031 TUBBS							
508-031-849.000	GROUNDS MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	266.71	257301
508-031-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	126.00	257576
Total For Dept 031 TUBBS						392.71	
Dept 033 HAYMARSH							
508-033-849.000	GROUNDS MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-002968738	10/01/21	140.48	257301
508-033-869.000	LICENSES/PERMITS	STATE OF MICHIGAN	517170 PARK COMM/LICENSE FEES/2021	10635871	10/13/21	94.00	257576
Total For Dept 033 HAYMARSH						234.48	
Dept 050 SHOP							
508-050-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTEMENT FUEL USAGE/SEPT13-SEPT2	3430	10/06/21	280.90	257319
508-050-773.000	SUPPLIES/MINOR EQUIPMENT	LOWE'S	99006146924 PARKS/PSI SPRAY,RATCHT	90221/SEPT24	10/13/21	30.36	257568
Total For Dept 050 SHOP						311.26	
Dept 060 DAVIS BRIDGE PARK							
508-060-823.000	UTILITIES/REPAIR	GREAT LAKES ENERGY	242620001 PARK COMM/DAVIS BRIDGE/AU	34870945	10/01/21	73.10	257282
Total For Dept 060 DAVIS BRIDGE PARK						73.10	
Total For Fund 508 PARK/RECREATION FUND						29,114.33	
Fund 516 DELIQUENT TAX REVOLVING							
Dept 000							
516-000-088.010	FORFEITURE RECORDING FEE	MECOSTA CO. REGISTER	O REDEMPTION & FORFEITURE RECORDINGS	SEPT/2021	10/06/21	510.00	257321
516-000-227.000	DUE TO VILLAGES/CITY	VILLAGE OF MORLEY	2021 VILLAGE SETTLEMENT	2021/VLLG	10/13/21	7,135.57	257578
516-000-227.000	DUE TO VILLAGES/CITY	VILLAGE OF MORLEY	2021 VILLAGE SETTLEMENT	2021/VLLG	10/13/21	3,210.62	257578
Total For Dept 000						10,856.19	
Total For Fund 516 DELIQUENT TAX REVOLVING						10,856.19	
Fund 517 AUDIT OF PRINCIPAL RESIDENCE EXEMPTION							
Dept 000							
517-000-821.000	POSTAGE	MECOSTA CO. TREASURER	COURTHOUSE POSTAGE METER/SEPTEMBER	SEPT/2021	10/06/21	3.18	257385
Total For Dept 000						3.18	
Total For Fund 517 AUDIT OF PRINCIPAL RESIDENCE EX						3.18	
Fund 646 EQUALIZATION REVOLVING FUND							
Dept 000							
646-000-811.000	TRAINING EXPENSES	ALLISON LANGWORTHY	REIMBURSE 222 MILES/MI CAMP GIS CON	SEPT27/2021	10/07/20	124.32	257448
646-000-821.000	POSTAGE	KCI	EQUALIZATION/WINTER 2021 TAX BILLS	PA-Q215717	10/13/21	4,959.49	257565
Total For Dept 000						5,083.81	
Total For Fund 646 EQUALIZATION REVOLVING FUND						5,083.81	
Fund 653 MAILING DEPARTMENT FUND							
Dept 000							
653-000-821.000	POSTAGE	PITNEY BOWES RESERVE A	48778708/REPLENISH POSTAGE ON METER	OCT/2021	10/01/21	2,000.00	257286
Total For Dept 000						2,000.00	
Total For Fund 653 MAILING DEPARTMENT FUND						2,000.00	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 701 TRUST & AGENCY FUND							
Dept 000							
701-000-228.010	DUE TO ST/STATE EDUC. TAX STATE OF MICHIGAN	SET&TRAILER TAX PAYMNTS/SEPTEMBER	SEPT16-SEPT30	10/06/21	3,368,868.79	257326	
701-000-228.060	DUE TO STATE/PROBATE SHARE STATE OF MICHIGAN	PROBATE COURT/FILING FEES/AUGUST	18THPC/SEPT21	10/01/21	452.01	257285	
701-000-228.160	DUE STATE/ PISTOL PERMITS STATE OF MICHIGAN	17910 CLERK/CONC PSTL LICENSE RENWL	551-591291	10/08/21	4,515.00	257527	
701-000-228.190	DUE TO STATE APPLICANT FIN STATE OF MICHIGAN	8556MI54154L2 COMM CORR/52 FNGRPRNT	551-591637	10/08/21	2,249.00	257527	
701-000-228.370	DUE STATE/CRIME VICTIM RIC STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	2,993.54	257323	
701-000-228.370	DUE STATE/CRIME VICTIM RIC STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	22.50	257324	
701-000-228.400	DUE STATE/ST PORT.SURVEY-F STATE OF MICHIGAN	R.O.D/REMONUMENTATION FEES PMT/3RD	3RD QTR/2021	10/06/21	10,267.64	257322	
701-000-228.420	DUE STATE/STATE COURT FUNI STATE OF MICHIGAN	PROBATE COURT/FILING FEES/AUGUST	18THPC/SEPT21	10/01/21	250.00	257285	
701-000-228.420	DUE STATE/STATE COURT FUNI STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	270.00	257323	
701-000-228.420	DUE STATE/STATE COURT FUNI STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	10.00	257324	
701-000-228.440	DUE STATE/REAL EST TRANSF STATE OF MICHIGAN	REAL ESTATE TRANSFER TAX	SEPT08-SEPT30	10/06/21	160,608.75	257325	
701-000-228.460	DUE STATE/STATE TRAILER SI STATE OF MICHIGAN	SET&TRAILER TAX PAYMNTS/SEPTEMBER	SEPT16-SEPT30	10/06/21	154.00	257326	
701-000-228.510	TITLE SEARCH FEES/DUE STA STATE OF MICHIGAN	REDEMPTION FEES	SEPT/2021	10/08/21	256.00	257526	
701-000-228.510	TITLE SEARCH FEES/DUE STA STATE OF MICHIGAN	REDEMPTION FEES	SEPT/2021	10/08/21	2,356.00	257526	
701-000-228.520	DUE STATE OF MICH-DNR SITE STATE OF MICHIGAN	REDEMPTION FEES	SEPT/2021	10/08/21	66.00	257526	
701-000-228.520	DUE STATE OF MICH-DNR SITE STATE OF MICHIGAN	REDEMPTION FEES	SEPT/2021	10/08/21	608.00	257526	
701-000-228.530	DUE TO STATE/TITLE CHECK I STATE OF MICHIGAN	REDEMPTION FEES	SEPT/2021	10/08/21	83.00	257526	
701-000-228.540	DUE TO STATE-NOTARY EDUCAT STATE OF MICHIGAN	NOTARY EDUCATION&TRAINING/SEPTEMBER	SEPT/2021	10/06/21	10.00	257327	
701-000-228.550	DUE TO STATE DNA ASSESSMEN STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	15.00	257323	
701-000-228.560	DUE TO STATE-ELECTRONIC F STATE OF MICHIGAN	PROBATE COURT/FILING FEES/AUGUST	18THPC/SEPT21	10/01/21	375.00	257285	
701-000-228.560	DUE TO STATE-ELECTRONIC F STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	350.00	257323	
701-000-228.560	DUE TO STATE-ELECTRONIC F STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	50.00	257324	
701-000-228.570	JUROR COMP. REIMBURSEMENT STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	75.00	257323	
701-000-228.580	DUE TO STATE/CIVIL FILING STATE OF MICHIGAN	PROBATE COURT/FILING FEES/AUGUST	18THPC/SEPT21	10/01/21	2,250.00	257285	
701-000-228.580	DUE TO STATE/CIVIL FILING STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	1,666.00	257323	
701-000-228.580	DUE TO STATE/CIVIL FILING STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	238.00	257324	
701-000-228.590	DUE TO STATE/JUSTICE SYSTE STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	2,348.71	257323	
701-000-228.590	DUE TO STATE/JUSTICE SYSTE STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	80.00	257324	
701-000-228.610	DUE STATE/CORRT. OFFICER I STATE OF MICHIGAN - LC	SHERIFF/LCOT/JUL-SEPT	3RD QTR/2021	10/13/21	494.00	257575	
701-000-228.630	DUE TO STATE SEX OFFENDER STATE OF MICHIGAN	10650 SHERIFF/SOR REGISTRATION/SEPT	551-591380	10/13/21	90.00	257580	
701-000-230.020	DUE TO DEPT. OF PUBLIC SA BIG RAPIDS CITY TREASU	CIRCUIT COURT/DNA FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	15.00	257306	
701-000-230.020	DUE TO DEPT. OF PUBLIC SA BIG RAPIDS CITY TREASU	CIRCUIT COURT/DNA FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	15.00	257306	
701-000-230.020	DUE TO DEPT. OF PUBLIC SA BIG RAPIDS CITY TREASU	CIRCUIT COURT/DNA FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	15.00	257306	
701-000-230.020	DUE TO DEPT. OF PUBLIC SA BIG RAPIDS CITY TREASU	CIRCUIT COURT/DNA FEES/SEPTEMBER	49THCC/SEPT21	10/06/21	15.00	257306	
701-000-265.000	BONDS PAYABLE-APPEARANCE I THERESA JANE BROTHERT	BOND RETURN/JENKINS, TYLER	CASE#21-6722	10/13/21	150.00	257534	
701-000-265.000	BONDS PAYABLE-APPEARANCE I SAIGE IRWIN	BOND RETURN/IRWIN, SAIGE	CASE#21-6723	10/13/21	500.00	257535	
701-000-271.000	RESTITUTIONS PAYABLE ACUITY INSURANCE	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-9241	10/06/21	155.00	257331	
701-000-271.000	RESTITUTIONS PAYABLE PENNY ALGER	RESTITUTION FROM JARRED PETTY	CASE#14-8300	10/06/21	50.00	257332	
701-000-271.000	RESTITUTIONS PAYABLE FRANK CHRISTIE	RESTITUTION FROM ASHLEY HAHN	CASE#20-9919	10/06/21	60.00	257333	
701-000-271.000	RESTITUTIONS PAYABLE CITIZENS INSURANCE COM	RESTITUTION FROM KEVIN TOWER	CASE#95-3702	10/06/21	22.78	257334	
701-000-271.000	RESTITUTIONS PAYABLE CUMIS INSURANCE	RESTITUTION FROM CEDRIC LAMAR	CASE#05-5644	10/06/21	50.00	257335	
701-000-271.000	RESTITUTIONS PAYABLE MARYANN CUTLIP	RESTITUTION FROM DONALD MURDOCK	CASE#12-7619	10/06/21	125.00	257336	
701-000-271.000	RESTITUTIONS PAYABLE LEROY EAREGOD	RESTITUTION FROM LUCAS WILLIAMS	CASE#11-7065	10/06/21	25.00	257337	
701-000-271.000	RESTITUTIONS PAYABLE EAST BAY GENERAL STORE	RESTITUTION FROM MARK HARRISON	CASE#01-4641	10/06/21	5.00	257338	
701-000-271.000	RESTITUTIONS PAYABLE EMC INSURANCE	RESTITUTION FROM QUINTON LEMIEUX	CASE#12-7523	10/06/21	10.00	257339	
701-000-271.000	RESTITUTIONS PAYABLE EMC INSURANCE	RESTITUTION FROM ZACHARY WERNETTE	CASE#12-7524	10/06/21	300.00	257340	
701-000-271.000	RESTITUTIONS PAYABLE FATES FOOD	RESTITUTION FROM GREGORY YOUNG	CASE#02-4974	10/06/21	100.00	257341	
701-000-271.000	RESTITUTIONS PAYABLE GALLAGHER BASSETT SERV	RESTITUTION FROM CYNTHIA ZAJKOWSKI	CASE#02-4918	10/06/21	42.48	257342	
701-000-271.000	RESTITUTIONS PAYABLE JACK HARRISON	RESTITUTION FROM TERRY COX	CASE#13-7807	10/06/21	408.44	257343	
701-000-271.000	RESTITUTIONS PAYABLE GARY HOUGHTALING	RESTITUTION FROM JERRY BEERS II	CASE#18-9404	10/06/21	10.00	257344	
701-000-271.000	RESTITUTIONS PAYABLE HEIDI KALBFLEISCH	RESTITUTION FROM SHANNON SNIFF	CASE#04-5326	10/06/21	12.50	257345	
701-000-271.000	RESTITUTIONS PAYABLE DENNY KARNITZ	RESTITUTION FROM PAULA POMPEY	CASE#97-4032	10/06/21	60.00	257346	
701-000-271.000	RESTITUTIONS PAYABLE LAKESIDE MOTOR SPORTS	RESTITUTION FROM JOSHUA MALMBERG	CASE#17-9079	10/06/21	20.00	257347	

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
 POST DATES 10/01/2021 - 10/13/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 701 TRUST & AGENCY FUND							
Dept 000							
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION S	RESTITUTION FROM DANIEL BURNS	CASE#11-7311	10/06/21	25.00	257348
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION S	RESTITUTION FROM THOMAS KNOFSKY JR	CASE#08-6436	10/06/21	6.77	257349
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION S	RESTITUTION FROM AMBER ROSE	CASE#13-7687	10/06/21	50.00	257350
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATIO	RESTITUTION FROM ALEXA ZIMMERMAN	CASE#08-6353	10/06/21	45.00	257351
701-000-271.000	RESTITUTIONS PAYABLE	TANYA MCINTOSH	RESTITUTION FROM LINDA LONG	CASE#14-8022	10/06/21	50.00	257352
701-000-271.000	RESTITUTIONS PAYABLE	MEIJER INC	RESTITUTION FROM VIVIANA ZAMARRIPA	CASE#14-8114	10/06/21	5.00	257353
701-000-271.000	RESTITUTIONS PAYABLE	MENARDS	RESTITUTION FROM MICHAEL MILES	CASE#21-10196	10/06/21	20.00	257354
701-000-271.000	RESTITUTIONS PAYABLE	MICHIGAN INSURANCE CO.	RESTITUTION FROM TYLER SIKORSKI	CASE#08-6282	10/06/21	25.00	257355
701-000-271.000	RESTITUTIONS PAYABLE	MI MUNICIPAL LEAGUE &	RESTITUTION FROM CHAD LINDSEY	CASE#18-9470	10/06/21	6.25	257356
701-000-271.000	RESTITUTIONS PAYABLE	MSP LAKEVIEW POST	RESTITUTION FROM KELLY GRUBAUGH	CASE#19-9648	10/06/21	12.50	257357
701-000-271.000	RESTITUTIONS PAYABLE	WILLIAM OGAN	RESTITUTION FROM ZACHARY TRETCHLER	CASE#06-5917	10/06/21	0.23	257358
701-000-271.000	RESTITUTIONS PAYABLE	CHARLES PELHAM	RESTITUTION FROM LUCAS WILLIAMS	CASE#11-7065	10/06/21	25.00	257359
701-000-271.000	RESTITUTIONS PAYABLE	CHARLIE & ANNA PIPP	RESTITUTION FROM TABBER BUSHY	CASE#11-7304	10/06/21	6.25	257360
701-000-271.000	RESTITUTIONS PAYABLE	PROFESSIONAL DENTAL AS	RESTITUTION FROM JERRY BEERS II	CASE# 18-9404	10/06/21	10.00	257361
701-000-271.000	RESTITUTIONS PAYABLE	PROGRESSIVE INSURANCE	RESTITUTION FROM CHAD HUSS	CASE#16-8615	10/06/21	50.00	257362
701-000-271.000	RESTITUTIONS PAYABLE	RITE AID	RESTITUTION FROM BRENDEN LARIE	CASE#20-10024	10/06/21	100.00	257363
701-000-271.000	RESTITUTIONS PAYABLE	THE ESTATE OF ROGER SA	RESTITUTION FROM ROGER SHOUP	CASE#08-6390	10/06/21	25.00	257364
701-000-271.000	RESTITUTIONS PAYABLE	SET SEG CLAIM 43880	RESTITUTION FROM CHRISTOPHER GREEN	CASE#15-8413	10/06/21	1,000.00	257365
701-000-271.000	RESTITUTIONS PAYABLE	SILVERNAIL REALTY	RESTITUTION FROM TYLER SIKORSKI	CASE#08-6290	10/06/21	25.00	257366
701-000-271.000	RESTITUTIONS PAYABLE	JOSEPH SLEBODNIK	RESTITUTION FROM JERRY BEERS II	CASE#18-9404	10/06/21	5.00	257367
701-000-271.000	RESTITUTIONS PAYABLE	MICHAEL SPOONER	RESTITUTION FROM ROBERT MUNSON	CASE#19-9755	10/06/21	300.00	257368
701-000-271.000	RESTITUTIONS PAYABLE	STANWOOD BUFFALO AUXIL	RESTITUTION FROM JOANNE LEMIEUX	CASE#06-5799	10/06/21	100.00	257369
701-000-271.000	RESTITUTIONS PAYABLE	STATE FARM CLAIMS	RESTITUTION FROM SKYLER REINSMA	CASE#20-9810	10/06/21	400.00	257370
701-000-271.000	RESTITUTIONS PAYABLE	STATE OF MICHIGAN MDHH	RESTITUTION FROM PATRICIA TAYLOR	CASE#87-2242	10/06/21	10.00	257371
701-000-271.000	RESTITUTIONS PAYABLE	MICHAEL SWEENEY	RESTITUTION FROM JULIANA NEILSEN	CASE#14-8318	10/06/21	12.50	257372
701-000-271.000	RESTITUTIONS PAYABLE	TCF BANK	RESTITUTION FROM DANIEL HARRIS	CASE#11-7187	10/06/21	12.50	257373
701-000-271.000	RESTITUTIONS PAYABLE	WALTER TODD	RESTITUTION FROM DANIEL BURNS	CASE#11-7311	10/06/21	25.00	257374
701-000-271.000	RESTITUTIONS PAYABLE	US SPECIALTY INSURANCE	RESTITUTION FROM MARIA HAYWOOD	CASE#18-9415	10/06/21	25.00	257375
701-000-271.000	RESTITUTIONS PAYABLE	VFW DEPT OF MI POST 41	RESTITUTION FROM JULIE GILCHRIST	CASE#12-7583	10/06/21	25.00	257376
701-000-271.000	RESTITUTIONS PAYABLE	VFW DEPT OF MI POST 41	RESTITUTION FROM KENNETH GILCHRIST	CASE#12-7583	10/06/21	50.00	257377
701-000-271.000	RESTITUTIONS PAYABLE	VILLAGE OF BARRYTON	RESTITUTION FROM CHAD LINDSEY	CASE#18-9463	10/06/21	6.25	257378
701-000-271.000	RESTITUTIONS PAYABLE	VILLAGE OF MECOSTA	RESTITUTION FROM MARIA HAYWOOD	CASE#18-9415	10/06/21	25.00	257379
701-000-271.000	RESTITUTIONS PAYABLE	WALMART	RESTITUTION FROM MARK HARRISON	CASE#01-4641	10/06/21	5.00	257380
701-000-271.000	RESTITUTIONS PAYABLE	WALMART	RESTITUTION FROM JAMIE HESS	CASE#14-8106	10/06/21	25.00	257381
701-000-271.000	RESTITUTIONS PAYABLE	WEST MICHIGAN CREDIT U	RESTITUTION FROM TAMIKA GILES	CASE#06-5852	10/06/21	5.00	257382
701-000-271.000	RESTITUTIONS PAYABLE	SUSAN WOOLWORTH	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-9241	10/08/21	155.00	257529
701-000-271.000	RESTITUTIONS PAYABLE	ALDI	RESTITUTION FROM DEJANA RAMSEY	CASE#19-9788	10/13/21	100.00	257586
701-000-271.020	RESTITUTIONS PAYABLE (PROF	STEVE LOBERT	JUV RESTITUTION FROM DAKOTA JAMES B.	CASE#11-5768	10/06/21	50.00	257383
701-000-271.020	RESTITUTIONS PAYABLE (PROF	CITIZENS HANOVER INSUR	JUV RESTITUTION FROM DONALD DEVLIEG	CASE#10-4173	10/06/21	10.00	257384
701-000-275.000	OVERPAYMENTS OR REFUNDS	DAVID TRUE	RETURN LATE FEE PER JUDGE BOOHER	OCT01/2021	10/01/21	280.80	257303
701-000-275.000	OVERPAYMENTS OR REFUNDS	TINA WELLING	OVERPAYMENT ON 2020 TAXES	04-010-015-000	10/08/21	2.28	257528
701-000-285.010	TETHER DEPOSITS PAYABLE	JAMES HURST	TETHER DEPOSIT RETURN	SEPT27/2021	10/06/21	100.00	257329
701-000-285.010	TETHER DEPOSITS PAYABLE	THEODORE WILSON	TETHER DEPOSIT RETURN	OCT04/2021	10/06/21	25.00	257330
Total For Dept 000						3,567,479.47	
Total For Fund 701 TRUST & AGENCY FUND						3,567,479.47	

Fund 801 DRAIN FUND  
 Dept 000  
 801-000-813.000  
 801-000-813.000  
 801-000-813.000

PROF.&CONTRACT SVCS/NON-EM	FAHEY, SCHULTZ, BURZYC	DRAIN COMM/TONKIN DRAIN SRVCS THROU	60703	10/06/21	2,261.00	257311
PROF.&CONTRACT SVCS/NON-EM	FAHEY, SCHULTZ, BURZYC	DRAIN COMM/TONKIN DRAIN SRVCS THROU	60134	10/06/21	1,169.50	257311
PROF.&CONTRACT SVCS/NON-EM	FAHEY, SCHULTZ, BURZYC	DRAIN COMM/TONKIN DRAIN SRVCS THROU	61262	10/06/21	2,767.00	257311

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 801 DRAIN FUND							
Dept 000							
			Total For Dept 000			6,197.50	
			Total For Fund 801 DRAIN FUND			6,197.50	

10:56 AM  
132 of 149

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/01/2021 - 10/13/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 17/17

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL OPERATING FUND			251,492.59	
			Fund 210 EMERGENCY MEDICAL SERVICES			413,541.96	
			Fund 214 DISTRICT COURT CASEFLOW MANA			538.61	
			Fund 215 FRIEND OF THE COURT FUND			258.53	
			Fund 249 BUILDING DEPARTMENT			5,407.42	
			Fund 259 CONCEALED PISTOL LICENSING			49.82	
			Fund 260 MICHIGAN INDIGENT DEFENSE CO			45,094.13	
			Fund 262 CORRECTIONS OFFICER TRAINING			695.00	
			Fund 263 K-9 FUND			99.90	
			Fund 264 JAIL MAINTENANCE FUND			518.16	
			Fund 267 COMMUNITY CORRECTIONS PROGRA			5,663.45	
			Fund 269 LAW LIBRARY FUND			2,142.56	
			Fund 273 COMMISSION ON AGING MEALS			8,213.52	
			Fund 274 COMMISSION ON AGING FUND			3,591.46	
			Fund 292 CHILD CARE FUND			20,368.45	
			Fund 405 CAPITAL EQUIPMENT FUND			147.30	
			Fund 508 PARK/RECREATION FUND			29,114.33	
			Fund 516 DELIQUENT TAX REVOLVING			10,856.19	
			Fund 517 AUDIT OF PRINCIPAL RESIDENCE			3.18	
			Fund 646 EQUALIZATION REVOLVING FUND			5,083.81	
			Fund 653 MAILING DEPARTMENT FUND			2,000.00	
			Fund 701 TRUST & AGENCY FUND			3,567,479.47	
			Fund 801 DRAIN FUND			6,197.50	
			Total For All Funds:			4,378,557.34	

**COUNTY OF MECOSTA**

Invoices to be paid by Paper Check

**BOARD OF COMMISSION MEETING OCTOBER 21, 2021**

# of Invoices: 185	TOTALS:	95,398.64
# of Credit Memos: 0	TOTALS:	-----
185 INVOICES TOTALING:		95,398.64

**185 INVOICES TOTALING: \$95,398.64 ARE RECOMMENDED TO BE PAID**

## --- TOTALS BY FUND ---

101 - GENERAL OPERATING FUND	37,547.87
210 - EMERGENCY MEDICAL SERVICES	21,193.31
214 - DISTRICT COURT CASEFLOW MANAGEMENT	364.09
215 - FRIEND OF THE COURT FUND	208.50
249 - BUILDING DEPARTMENT	4,257.01
259 - CONCEALED PISTOL LICENSING	51.52
260 - MICHIGAN INDIGENT DEFENSE COMMISSION FUND	7,986.95
262 - CORRECTIONS OFFICER TRAINING FUND	875.00
263 - K-9 FUND	99.90
267 - COMMUNITY CORRECTIONS PROGRAM	47.83
273 - COMMISSION ON AGING MEALS	1,013.48
274 - COMMISSION ON AGING FUND	7,758.98
292 - CHILD CARE FUND	13,994.20

## --- TOTALS BY DEPT/ACTIVITY ---

000 -	57,850.77
101 - BOARD OF COMMISSIONERS	194.32
131 - 49TH CIRCUIT COURT	1,251.01
136 - 77TH DISTRICT COURT	1,386.07
148 - 18TH PROBATE COURT	1,211.81
149 - PROBATE COURT JUVENILE DIVISION	300.00
151 - CIRCUIT COURT PROBATION	128.89
153 - DISTRICT COURT PROBATION	1,426.75
235 - MIMEO & PHOTOCOPY	278.23
243 - ASSESSING EQUALIZATION	209.68
248 - CENTRAL SERVICES	3,319.00
265 - COURTHOUSE/BLDG/GROUNDS	2,163.55
268 - REGISTER OF DEEDS OFFICE	303.98
301 - SHERIFF'S DEPARTMENT	16,408.18
302 - LAW ENFORCEMENT/ROAD PATROL	5,284.67
331 - MARINE PATROL	507.59
648 - MEDICAL EXAMINER	1,229.24
681 - VETERANS' BURIAL SERVICES	900.00
721 - PLANNING COMMISSION	1,044.90

10/14/2021 08:49 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 1/8

CP 7-2b

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-810.000	TRAVEL/MILEAGE EXPENSE	JERRILYNN STRONG	REIMBURSE 127 MILES/MTG-CHIP,SHERIDAN,E	71.12	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	WENDY NYSTROM	REIMBURSE 60 MILES-MI WORKS MTG IDLEWII	33.60	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	REIMBURSE 160 MILES/ADVISORY BRD	89.60	
Total For Dept 101 BOARD OF COMMISSIONERS				194.32	
Dept 131 49TH CIRCUIT COURT					
101-131-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58162 CIRCUIT CRT/TONER,BATTERY,BINDERS	207.16	
101-131-773.000	SUPPLIES/MINOR EQUIPMENT	PRECISION DATA PRODUCTS	MECO001 CIRCUIT CRT/WEBCAMS	123.95	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	CHARLES B COVELLO	M KLEIN/9.4 HRS/ LGL SRVCS,POSTAGE&COPI	480.35	
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	T SCHARP/PLEA HRG-12 PGS/SENT-10PGS,SC-	89.30	
101-131-807.000	TRANSCRIPTS/LEGAL	SABRINA PECKHAM	T SCHARP/PV PLEA&SENT-15 PAGES	35.25	
101-131-808.000	MEMBERSHIP/DUES	JUDGE SCOTT HILL-KENNEDY	REIMBURSE MEMBRSHP DUES/BAR ASSOCIATION	315.00	
Total For Dept 131 49TH CIRCUIT COURT				1,251.01	
Dept 136 77TH DISTRICT COURT					
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58092 77TH DIST CRT/TONER	153.81	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58092 77TH DIST CRT/MASKS,WIPES	98.64	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58092 77TH DIST CRT/TONER	347.33	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58092 77TH DIST CRT/TONER	85.20	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58092 77TH DIST CRT/PENS,PPR, POST IT E	68.32	
101-136-802.000	VISITING JUDGES	MARCO S. MENEZES	77TH DIST CRT/VISITING JUDGE/PER DIEM&M	400.00	
101-136-802.000	VISITING JUDGES	MARCO S. MENEZES	77TH DIST CRT/VISITING JUDGE/PER DIEM&M	21.28	
101-136-830.000	BOOKS/PRINTED MATERIAL	WEST GROUP PAYMENT CENTER	1000688018 77TH DIST CRT/MONTHLY SUBSCF	211.49	
Total For Dept 136 77TH DISTRICT COURT				1,386.07	
Dept 148 18TH PROBATE COURT					
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	C BOOKER/EVIDENTIARY HEARING	125.00	
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	D CASSIDY/GUARDIANSHIP REVIEW	121.81	
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	T HERNDEN/EVIDENTIARY HEARING	200.00	
101-148-804.000	APPOINTED ATTORNEY	SAGINAW COUNTY PROBATE COURT	M ZEZULAK/DEFERRAL CONFERENCE	65.00	
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	C BRASSEUR/INTL HEARING, JRY TRIAL	700.00	
Total For Dept 148 18TH PROBATE COURT				1,211.81	
Dept 149 PROBATE COURT JUVENILE DIVISION					
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	R VANHAAREN/RESOLVED	300.00	
Total For Dept 149 PROBATE COURT JUVENILE DIVISION				300.00	
Dept 151 CIRCUIT COURT PROBATION					
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58081 PROBATION&PAROL/DISINFECTANT	17.32	
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58081 PROBATION&PAROL/DSNFCT WIPES,MNTF	18.69	
101-151-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOLUTIC	58081 PROBATION&PAROL/DSNFCT WIPES,MNTF	92.88	
Total For Dept 151 CIRCUIT COURT PROBATION				128.89	
Dept 153 DISTRICT COURT PROBATION					
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	59336 DIST CRT PROB/PENS	7.53	
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	59336	30.77	
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	59336 DIST CRT PROB/BINDER	11.87	
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	59336 DIST CRT PROB/SURGE,8 OUT ROTATE	39.18	
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	59336 DIST CRT PROB/CALENDAR DESK PAD	21.90	
101-153-773.000	SUPPLIES/MINOR EQUIPMENT	INTRINSIC INTERVENTIONS	77TH DIST CRT PROBATION/DRUG TESTING SU	1,220.50	
101-153-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEALTH	77TH DIST CRT/PRE EMPLY PHYSICAL/V BOTM	95.00	
Total For Dept 153 DISTRICT COURT PROBATION				1,426.75	

10/14/2021 08:49 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/8

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 235 Mimeo & PHOTOCOPY					
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58089 BRD OF COMSSNRS/PAPER	171.25	
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58287 ROD/PAPER AND PRINT CARTRDGS	106.98	
Total For Dept 235 Mimeo & PHOTOCOPY				278.23	
Dept 243 ASSESSING EQUALIZATION					
101-243-810.000	TRAVEL/MILEAGE EXPENSE	SHILA KIANDER	REIMBURSE 253 MILES-MAED,MCAA BRIDGE F	149.68	
101-243-811.000	TRAINING EXPENSES	MICH.ASSOC.OF EQUALIZATION	EQUALIZATION/CON ED/S KIANDER,C JAMIESC	60.00	
Total For Dept 243 ASSESSING EQUALIZATION				209.68	
Dept 248 CENTRAL SERVICES					
101-248-803.030	ADMINISTRATIVE SERVICES	GUIDEHOUSE INC	NEW052087 MECSTA CTY/SENIOR CONSULT,DIF	3,319.00	
Total For Dept 248 CENTRAL SERVICES				3,319.00	
Dept 265 COURTHOUSE/BLDG/GROUNDS					
101-265-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58069 BRD OF COMMSHNRS/TOWLS&TISSUES	293.85	
101-265-740.000	BUILDING MAINT.SUPPLIES	X-CEL CHEMICAL SPECIALTIES	MC MAINTENANCE/FLOOR CLEANER	198.00	
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	LOWES BUSINESS ACCOUNT	REFID795709 MAINT/10385 QUIKRETE 80# BF	48.20	
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	MEDLER ELECTRIC CO.	2907 COURTHOUSE/MORRIS BRONZE WATTAGE T	872.00	
101-265-870.000	BUILDING REPAIR/MAINT.	W.W.WILLIAMS COMPANY, LLC	947212 MC MAINT/GENERATOR SERVICE	626.50	
101-265-871.000	ELEVATOR/FIRE SYSTEM INSPECTION	ELEVATOR SERVICE LLC	OG-700 COURTHOUSE/PREV.MAINT/OCT-DEC	125.00	
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS				2,163.55	
Dept 268 REGISTER OF DEEDS OFFICE					
101-268-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58287 ROD/PAPER AND PRINT CARTRDGS	303.98	
Total For Dept 268 REGISTER OF DEEDS OFFICE				303.98	
Dept 301 SHERIFF'S DEPARTMENT					
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/SORTER, INCLINE, SMALL	12.02	
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/PAPER, TAPE	125.26	
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/PENS, MARKERS, PAPER	74.98	
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/DESKPAD, CLAENDAR, APPT BOOK	199.40	
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/DESKPAD, CLAENDAR, APPT BOOK	(23.84)	
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/PPR TWL, TP, TRSH BAGS, MOP	627.06	
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/SUPER LOOP WET MOP HEAD	33.98	
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/TP, TOWELS	470.79	
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 JAIL/TP, TOWELS, DEODORANT, BROOM	628.70	
101-301-750.000	UNIFORMS & SHOES	GENICE GREIN	STRYKE PANT, BADGE & WALLET REIMBRSMNT	217.38	
101-301-750.000	UNIFORMS & SHOES	NICOLE HAHN	BADGE WALLET ID CASE REIMBRSMNT	152.11	
101-301-808.000	MEMBERSHIP/DUES	AMERICAN JAIL ASSOCIATION	1775228 SHERIFF/MEMBERSHIP NOV21-NOV22	100.00	
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEALTH	SHERIFF/PRE-EMPLOY PHSYCIAL-J REAMS, A S	190.00	
101-301-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	CORRECTIONAL RECOVERY	JAIL/CLAIMS & FEES	4,664.15	
101-301-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	CORRECTIONAL RECOVERY	JAIL/CLAIMS & FEES	7,576.33	
101-301-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	MEDICAL DIAGNOSTIC SERVICE	JAIL/CHEST X RAY/K TUFFELMIRE	80.00	
101-301-826.000	DATA PROCESSING/MICROFILMING	EPS	1014846000 JAIL/ACCESS CONTROL SRVC NOV	980.85	
101-301-848.000	PLANT MAINTENANCE	CENTRAL HVAC SUPPLY	1098 SHERIFF/FAN MOTOR REPLACEMENT	99.30	
101-301-848.000	PLANT MAINTENANCE	MEDLER ELECTRIC CO.	2907 JAIL/LIGHT FIXTURE REPAIR	84.71	
101-301-854.000	VEHICLE MAINTENANCE	LEE'S RAPIDS WASH, INC.	SHERIFF/CAR WASHES X4	16.00	
101-301-854.000	VEHICLE MAINTENANCE	RISEN REAL ESTATE, LLC	SHERIFF/CAR WASH/SEPT02-SEPT24	99.00	
Total For Dept 301 SHERIFF'S DEPARTMENT				16,408.18	
Dept 302 LAW ENFORCEMENT/ROAD PATROL					
101-302-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58169 SHERIFF/PAPER	39.95	
101-302-728.000	OFFICE SUPPLIES	PRECISION DATA PRODUCTS	MECO0001 SEHRIF/DVD+R FOR FOIA	68.70	

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
 POST DATES 10/21/2021 - 10/21/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 302 LAW ENFORCEMENT/ROAD PATROL					
101-302-853.000	EQUIPMENT REPAIR	CHROUCH COMMUNICATIONS, INC	5078 SHERIFF/SERIVCE BLACK OUT SWITCH	426.00	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2019 DODGE CHARGR/OIL CHANGE	29.99	
101-302-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	SHERIFF/2018 CHRGR-5410/WATER PUMP REPI	641.84	
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	SHERIFF/2018 CHRGR-TOWING	124.00	
101-302-854.000	VEHICLE MAINTENANCE	M&M COLLISION	SHERIFF/2020 CHVY TAHOE/DOOR SHELL, RUNN	3,296.34	
101-302-854.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	3026592 SHERIFF/2018 CHRGR HEAD LIGHT F	148.00	
101-302-854.000	VEHICLE MAINTENANCE	SAFELITE AUTO GLASS	568658-201138/SHERIFF/2017 CHRGR WINDSF	366.95	
101-302-861.000	LAUNDRY	PETE'S CLEANERS	SHERIFF/DRY CLEANING UNIFORMS	254.35	
Total For Dept 302 LAW ENFORCEMENT/ROAD PATROL				5,284.67	
Dept 331 MARINE PATROL					
101-331-751.000	MARINE SUPPLIES	LAKESIDE MOTOR SPORTS, INC	SHERIFF-MARINE 3/SEAT REPLACEMNT COVERS	83.59	
101-331-751.000	MARINE SUPPLIES	LAKESIDE MOTOR SPORTS, INC	SHERIFF-MARINE 2/WINTERIZING	138.00	
101-331-751.000	MARINE SUPPLIES	LAKESIDE MOTOR SPORTS, INC	SHERIFF-MARINE 3/WINTERIZING,OIL FILTEF	148.00	
101-331-751.000	MARINE SUPPLIES	LAKESIDE MOTOR SPORTS, INC	SHERIFF-MARINE 1/WINTERIZING	138.00	
Total For Dept 331 MARINE PATROL				507.59	
Dept 648 MEDICAL EXAMINER					
101-648-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	ASHLEIGH BUTLER	ME INVEST/SHOE,MALANE,THORTON,JACQUES,I	976.60	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	JEFF HULL	ME INVESTIGATION/WITHERS,OBERT	252.64	
Total For Dept 648 MEDICAL EXAMINER				1,229.24	
Dept 681 VETERANS' BURIAL SERVICES					
101-681-833.000	VETERANS BURIALS	KAZUKO MACKIN	VET BURIAL/JOHN BERNARD MACKIN	300.00	
101-681-833.000	VETERANS BURIALS	NORMA JEAN BURGESS	VET BURIAL/WILLIAM EUGENE BURGESS	300.00	
101-681-833.000	VETERANS BURIALS	PEGGY B REMPALSKI	VET VURIAL/ALICE MAY DAVIS	300.00	
Total For Dept 681 VETERANS' BURIAL SERVICES				900.00	
Dept 721 PLANNING COMMISSION					
101-721-705.000	PER DIEMS	BRENDA LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/OCTOBEF	25.00	
101-721-705.000	PER DIEMS	ETHAN RAY	PLAN COMM/PER DIEM&MILEAGE	25.00	
101-721-705.000	PER DIEMS	GARY LAMBRIX	PLAN COMM/PER DIEM&MILEAGE/OCTOBER	25.00	
101-721-705.000	PER DIEMS	GLENN NORTON	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBER	25.00	
101-721-705.000	PER DIEMS	RANDY BLEEKER	BRD OF APPEALS/PER DIEM	25.00	
101-721-705.000	PER DIEMS	RANDY BLEEKER	BRD OF APPEALS/PER DIEM&MILEAGE/OCT	25.00	
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	PLAN COMM/PER DIEM & MILEAGE	25.00	
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	BRD OR APPEALS/PER DIEM & MILEAGE	25.00	
101-721-705.000	PER DIEMS	ROGER CARROLL	BRD APPEALS/PER DIEM&MILEAGE/OCTOBER	25.00	
101-721-705.000	PER DIEMS	RON BONGARD	BRD APPEALS/PER DIEM&MILEAGE/OCTOBER	25.00	
101-721-705.000	PER DIEMS	WILLIAM STANEK	PLAN COMM/PER DIEM&MILEAGE/OCTOBER	25.00	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	BRENDA LAMBRIX	BRD OF APPEALS/PER DIEM&MILEAGE/OCTOBEF	42.56	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	ETHAN RAY	PLAN COMM/PER DIEM&MILEAGE	70.00	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	GARY LAMBRIX	PLAN COMM/PER DIEM&MILEAGE/OCTOBER	56.56	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	GLENN NORTON	PLAN COMM/PER DIEM&MILEAGE/SEPTEMBER	39.20	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RANDY BLEEKER	BRD OF APPEALS/PER DIEM&MILEAGE/OCT	14.56	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RICHARD HATKOWSKI	PLAN COMM/PER DIEM & MILEAGE	28.89	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RICHARD HATKOWSKI	BRD OR APPEALS/PER DIEM & MILEAGE	2.02	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	ROGER CARROLL	BRD APPEALS/PER DIEM&MILEAGE/OCTOBER	34.16	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	RON BONGARD	BRD APPEALS/PER DIEM&MILEAGE/OCTOBER	25.20	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	PLAN COMM/MILEAGE	34.72	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM STANEK	PLAN COMM/PER DIEM&MILEAGE/OCTOBER	15.68	
101-721-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	A0101580 BLDG&ZON/PUB NOTICE SEPT MTGS	406.35	

10/14/2021 08:49 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 4/8

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 721 PLANNING COMMISSION					
Total For Dept 721 PLANNING COMMISSION				1,044.90	
Total For Fund 101 GENERAL OPERATING FUND				37,547.87	
Fund 210 EMERGENCY MEDICAL SERVICES					
Dept 000					
210-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	57396 EMS/MONITOR, BACKREST, USB	262.61	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	113819 EMS/AMBULANCE SUPPLIES	473.91	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	113819 EMS/AMBULANCE SUPPLIES	38.90	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	113819 EMS/AMBULANCE SUPPLIES	2,192.64	
210-000-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/GX GORTEX BOOT	134.50	
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/PRE EMPLY PHYSCL/HOLTROP	205.00	
210-000-854.000	VEHICLE MAINTENANCE	M&M COLLISION	EMS/2020 CHEVY EXPRESS GRILL/PARK LAMP,	739.90	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK REPAIR	EMS/026X201 2017 FORD/OIL CHNG, INSPCT, F	1,137.06	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK REPAIR	EMS/026X203 2020 CHEV/OIL CHNG, INSPCT, F	385.07	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK REPAIR	EMS/026X2042019 CHEV/OBD2 PORT Y ADAPTE	78.17	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK REPAIR	EMS/2019 CHVY EXPRSS/OIL CHNG, INSPCT, TI	1,290.38	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK REPAIR	2017 CHVY EXPRSS/INSPECTION	370.47	
210-000-855.000	SOFTWARE MAINTENANCE CONTRACT	VAIRKKO TECHNOLOGIES	398 EMS/EMPLOYEE TRACKING/SCHEDULING	321.85	
210-000-861.000	LAUNDRY	WEST MI SHARED HOSPITAL L	000810 EMS/AMBULANCE SUPPLIES	237.90	
210-000-970.000	CAPITAL IMPROVEMENTS	STRYKER SALES CORP.	EMS/LUCAS BATTERIES	12,967.50	
210-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCTS	MECO001 EMS/SCANNER	357.45	
Total For Dept 000				21,193.31	
Total For Fund 210 EMERGENCY MEDICAL SERVICES				21,193.31	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT					
Dept 000					
214-000-804.000	APPOINTED ATTORNEY	DENNIS L. DUVAL	SOBRIETY COURT/1.25 HOURS	125.00	
214-000-804.000	APPOINTED ATTORNEY	DENNIS L. DUVAL	SOBRIETY COURT/2 HOURS	200.00	
214-000-810.000	TRAVEL/MILEAGE EXPENSE	KYLEE MCDONALD	REIMBURSE 69.8 MILES-FIELD SOBRIETY COU	39.09	
Total For Dept 000				364.09	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT				364.09	
Fund 215 FRIEND OF THE COURT FUND					
Dept 000					
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58088 FOC/PERF.PPR, TAPE, BATTERY, PENS, PC	146.23	
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58088 FOC/PAPER	41.96	
215-000-917.000	BANK CHARGES	HUNTINGTON NATIONAL BANK	801153556688 FOC/BANK CHARGES	20.31	
Total For Dept 000				208.50	
Total For Fund 215 FRIEND OF THE COURT FUND				208.50	
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIC	58079 BLDG&ZON/RBBRBNDS, ENVLPS, CLNDRS, F	259.59	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	GERALD ANTOR	BLDG&ZON/35 CONTRACTED PLMB&MECH INSPEC	1,935.00	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	MICHAEL CALIFF	BLDG&ZON/37 CONTRACTED ELCT INSPECTIONS	1,845.10	
249-000-891.000	INDIRECT COST ALLOCATION	MIGHTY MUFFLER & BRAKE	BLDG&ZON/2015 CHEVY/OIL CHNGE, HTR CORE	217.32	
Total For Dept 000				4,257.01	
Total For Fund 249 BUILDING DEPARTMENT				4,257.01	

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 259 CONCEALED PISTOL LICENSING					
Dept 000					
259-000-810.000	TRAVEL/MILEAGE EXPENSE	MARCEE PURCELL	REIMBURSE 92 MILES/MI ASSC CLERKS QTRLY	51.52	
		Total For Dept 000		51.52	
		Total For Fund 259 CONCEALED PISTOL LICENSING		51.52	
Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION FUND					
Dept 000					
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		R CZUCKO/RSLVD,MLTPL CNTS,INTL INTRVW	379.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		I DAILEY/RSLVD,MLTPL CNTS,INTL INTRVW	379.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		D HEPLER/PROBATION VIOLATION	210.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		S STONER/PROBATION VIOLATION	140.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		D WELCH.RSLVD,2 HR MOTION,LGL ASST,PRE-	830.50	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		A ZAREMBA/PROBATION VIOLATION	70.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		D KACOS/PROBATION VIOLATION	140.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		W RIFE/PROBATION VIOLATION	140.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		J WHEATON/RSLVD,PREP,.5 HRS,LGL ASST,IN	449.50	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		J VELTING/RSLVD,LGL ASST,INITL INTRVW,C	343.75	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DENNIS L. DUVALL		J CARUSO/PRELIM,LGL ASST,PRE-SENT,MTLPI	690.25	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY DIANNE LONGORIA		L POWELL/RSLVD,PRE-SENT,INTL INTRVW	452.45	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ERIN CARRIER		N SMITH/RSLVD, INTL INTRVW	272.50	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		J ROYS/PROBATION VIOLATION,INTL INTRVW	120.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		J ROYS/PRE-SENT,PROBATION VIOLATION	170.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		T MILLER/RSLVD,MLTPL CNTS,INTL INTRVW	610.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		K HALL/RSLVD,PRE-SENT,INTL INTRVW	440.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		K HALL/RSLVD,PRE-SENT,INTL INTRVW	440.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		R TUBBS JR/PRE-SENT,PROBATION VIOLATION	205.00	
260-000-817.010	CIRCUIT COURT APPOINTED ATTORNEY ROBERT S HACKETT		N ZETTY/PROBATION VIOLATION,INTL INTRVW	155.00	
260-000-817.020	DISTRICT COURT APPOINTED ATTORNE DENNIS L. DUVALL		77THDC/INDIGENT DEFENSE ARRAIGNMENTS	1,350.00	
		Total For Dept 000		7,986.95	
		Total For Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION		7,986.95	
Fund 262 CORRECTIONS OFFICER TRAINING FUND					
Dept 000					
262-000-811.000	TRAINING EXPENSES	DEJUJUAN NELSON	JAIL/CORRECTIONS TASER TRAINING 7 STUDE	875.00	
		Total For Dept 000		875.00	
		Total For Fund 262 CORRECTIONS OFFICER TRAINING FUND		875.00	
Fund 263 K-9 FUND					
Dept 000					
263-000-773.000	SUPPLIES/MINOR EQUIPMENT	BIG RAPIDS FARM & GARDEN	SHERIFF/ZEKE DOG FOOD	99.90	
		Total For Dept 000		99.90	
		Total For Fund 263 K-9 FUND		99.90	
Fund 267 COMMUNITY CORRECTIONS PROGRAM					
Dept 000					
267-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOLUTIC	58139 COMM CORR/ENVELOPES	15.77	
267-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOLUTIC	58139 COMM CORR/FILE FASTNERS&WINDEX	32.06	
		Total For Dept 000		47.83	
		Total For Fund 267 COMMUNITY CORRECTIONS PROGRAM		47.83	

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 273 COMMISSION ON AGING MEALS					
Dept 000					
273-000-810.030	MILEAGE VOLUNTEER	BRITTANY HOPE NETW	REIMBURSE 54 VOLUNTEER MILES	30.24	
273-000-810.030	MILEAGE VOLUNTEER	CINDI COWELL	REIMBURSE 13 VOLUNTEER MILES	7.28	
273-000-810.030	MILEAGE VOLUNTEER	JAMES BLUE	REIMBURSE 340 VOLUNTEER MILES	190.40	
273-000-810.030	MILEAGE VOLUNTEER	MARK VANDERLIST	REIMBURSE 30 VOLUNTEER MILES	16.80	
273-000-810.030	MILEAGE VOLUNTEER	RANDALL FOSTER	REIMBURSE 470 VOLUNTEER MILES	263.20	
273-000-810.030	MILEAGE VOLUNTEER	ROBERT HERNDON	REIMBURSE 120 VOLUNTEER MILES	67.20	
273-000-810.030	MILEAGE VOLUNTEER	VIRGINIA BARAWSKAS	REIMBURSE 140VOLUNTEE MILES	78.40	
273-000-854.000	VEHICLE MAINTENANCE	GINGRICH TIRE CENTER INC.	COMM ON AGING/VAN 16 NEW TIRES	359.96	
Total For Dept 000				1,013.48	
Total For Fund 273 COMMISSION ON AGING MEALS				1,013.48	
Fund 274 COMMISSION ON AGING FUND					
Dept 000					
274-000-810.000	TRAVEL/MILEAGE EXPENSE	AMY PROSSER	REIMBURSE 54 STAFF MILES	30.24	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DOLLY SNYDER	REIMBURSE 1056 STAFF MILES	591.36	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	ELSA BOROWKA	REIMBURSE 275 STAFF MILES	154.00	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JENNIFER CLARK	REIMBURSE 214 STAFF MILES	119.84	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KATHLEEN PAYTON	REIMBURSE 231 STAFF MILES	129.36	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KELLIE JOHANSEN	REIMBURSE STAFF 715 MILES	400.40	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	LINDA STEWART	REIMBURSE 692 STAFF MILES	387.52	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	LORA SHERMAN	REIMBURSE 866.7 STAFF MILES	485.36	
274-000-810.030	MILEAGE VOLUNTEER	GALE DENSLOW	REIMBURSE 637 ESCORT MILES	356.72	
274-000-810.030	MILEAGE VOLUNTEER	GORDON ALLERS	REIMBURSE 204 ESCORT MILES	114.24	
274-000-810.030	MILEAGE VOLUNTEER	KATHLEEN BIGHAM	REIMBURSE 1550 ESCORT MILES	868.00	
274-000-810.030	MILEAGE VOLUNTEER	MIKE BAKER	REIMBURSE 1391 ESCORT MILES	778.96	
274-000-810.030	MILEAGE VOLUNTEER	RICHARD SEIBOLD	REIMBURSE 964 ESCORT MILES	539.84	
274-000-810.030	MILEAGE VOLUNTEER	RONALD DONMYER	REIMBURSE 997 ESCORT MILES	558.32	
274-000-810.030	MILEAGE VOLUNTEER	SHARON LINTEMUTH	REIMBURSE 1478 ESCORT MILES	827.68	
274-000-810.030	MILEAGE VOLUNTEER	THOMAS FOSTER	REIMBURSE 66 ESCORT MILES	36.96	
274-000-810.030	MILEAGE VOLUNTEER	TOM HUMPHREY	REIMBURSE 1247 ESCORT MILES	698.32	
274-000-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEALTH	COMM ON AGING/PRE-EMPLOY PHYSICALS	29.00	
274-000-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEALTH	COMM ON AGING/PRE-EMPLOY PHYSICALS	55.00	
274-000-813.000	PROF.&CONTRACT SVCS/NON-EMPLOYEE	APRIL HUMPHREY	COA/12 ENHANCED FITNESS CLASSES	300.00	
274-000-853.000	EQUIPMENT REPAIR	HUTSON INC	220855 COMM ON AGING/TIE RODS FOR LWNM	131.16	
274-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCTS	MECO001 COMM ON AGING/DVD DRIVES	91.50	
274-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCTS	MECO001 COMM ON AGING/CABLES FOR COMPUT	75.20	
Total For Dept 000				7,758.98	
Total For Fund 274 COMMISSION ON AGING FUND				7,758.98	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-810.000	TRAVEL/MILEAGE EXPENSE	DENISE E. NEWHALL	REIMBURSE 113.5 MILES-VISIT YOUTH	63.56	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM & BOARD	BAY COUNTY TREASURER	12548 PRBTE CRT/PLACMNT/N OSBURN/JUL26	1,560.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM & BOARD	OTTAWA COUNTY	1091961/E FRANKLIN/30 DAYS PLACMNT/SE	5,850.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM & BOARD	OTTAWA COUNTY	1091961/H FEYERABEND/30 DAYS PLACMNT/SE	5,250.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM & BOARD	OTTAWA COUNTY	1091961/T HOUSE/2 DAYS PLACMNT/SEPT01-S	350.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	BOULIS/HOME DETENTION/SEPT20-SEPT29	96.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	BOULIS/HOME DETENTION/SEPT20-SEPT29	134.40	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	EVANS/HOME DETENTION/SEPT20-SEPT29	96.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	EVANS/HOME DETENTION/SEPT20-SEPT29	98.56	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	NELSON/HOME DETENTION/SEPT 23-SEPT29	36.00	

10/14/2021 08:49 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	OSBORN/HOME DETENTION/SEPT20-SEPT30	108.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	OSBORN/HOME DETENTION/SEPT20-SEPT30	351.68	
				<hr/>	
		Total For Dept 000		13,994.20	
				<hr/>	
		Total For Fund 292 CHILD CARE FUND		13,994.20	
				<hr/>	

10/14/2021 08:49 AM  
User: astout  
DB: Mecosta

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/21/2021 - 10/21/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 8/8

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL OPERATI	37,547.87
Fund 210 EMERGENCY MEDIC	21,193.31
Fund 214 DISTRICT COURT	364.09
Fund 215 FRIEND OF THE C	208.50
Fund 249 BUILDING DEPAR	4,257.01
Fund 259 CONCEALED PISTC	51.52
Fund 260 MICHIGAN INDIGI	7,986.95
Fund 262 CORRECTIONS OFI	875.00
Fund 263 K-9 FUND	99.90
Fund 267 COMMUNITY CORRE	47.83
Fund 273 COMMISSION ON I	1,013.48
Fund 274 COMMISSION ON I	7,758.98
Fund 292 CHILD CARE FUNI	13,994.20
Total For All Funds:	95,398.64

## Fuel Depot 2021 3rd Quarter Report

<b>REVENUES</b>	<b>3rd Qtr ACTUAL</b>
<b>TOTAL REVENUES</b>	<b>\$3,441.71</b>
<b>EXPENDITURES</b>	
ELECTRICITY	\$0.00
TELEPHONE	\$0.00
INSURANCE	\$0.00
REIMBURSEMENT FROM CAPITAL PARTNERS	\$0.00
MAINTENANCE	\$95.60
REPAIRS/PARTS	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$95.60</b>
EXCESS OF REVENUES, OVER EXPENDITURES	<b>\$3,346.11</b>
FUND BALANCE - BEGINNING	\$19,705.76
FUND BALANCE - ENDING	<b>\$23,051.87</b>
<b>PER GALLON FUEL SURCHARGE (Original Capital Partners)</b>	<b>0.05</b>
<b>PER GALLON FUEL SURCHARGE (New Partners)</b>	<b>0.10</b>

\*Oscar Larson & Rohr Service Calls/Parts/Annual Testing \*Add'l Depot Repair Costs

**USERS:**

City of Big Rapids  
Mecosta County  
Road Commission  
MOTA  
Big Rapids Public Schools  
Big Rapids Township  
Village of Stanwood  
Colfax Township

3rd Qtr FUEL USAGE PER GALLON:	<u>DIESEL</u>	<u>GAS</u>	<u>TOTAL</u>
City of Big Rapids	18,456.70	16,660.24	35,116.94
Mecosta County	11.47	45,715.41	45,726.88
Road Commission	32,036.84	7,373.40	39,410.24
MOTA	18,107.15	7,857.21	25,964.36
Big Rapids Public Schools	7,217.87	1,557.38	8,775.25
Big Rapids Township	639.14	1,322.37	1,961.51
Colfax Township	427.61	0.00	427.61
Village of Stanwood	24.28	0.00	24.28
			157,407.07

Building and Grounds/MSU Extension Committee  
October 5, 2021  
10:00 AM Conf Rm F C/S Building

CALL TO ORDER: 10:00 AM

PRESENT: Linda Howard – Chair, Tom O’Neil, and Wendy Nystrom

OTHERS PRESENT: Bob Cassidy, Paul Bullock

PUBLIC COMMENT: NONE

OLD BUSINESS:

- Carpet/Painting/Ceiling Tile: Mr. Cassidy presented bids for the Accounting Office. **The Committee will recommend to the Board that the low bid from Carpet Gallery be approved at \$2,018.55, and \$500 in ceiling tile and paint also be approved from Fund 402 Building Improvements.**
- Sidewalk Replacement: Mr. Cassidy presented the one bid received for approximately 45 feet of sidewalk replacement on the west side of the CS Building north of the main entrance. The bid, in the amount of \$2,000 was from Olsson Concrete. **The Committee will recommend to the Board that bid be approved utilizing Fund 402 Building Improvements.**

NEW BUSINESS:

- Energy Audit: Mr. Cassidy advised that an FSU HVACR class will be conducting an energy audit on the County Services Building as part of their class work..

NEXT MEETING: November 2, 2021 at 10:00 AM in Conference Room F.

ADJOURNMENT: 10:14 AM

SHERIFF AND JAIL COMMITTEE MINUTES  
October 6, 2021 10:00 AM  
Conf Rm F & Virtual @ Zoom ID 608 971 9153

Call to Order: 10:00 AM

PUBLIC COMMENT: NONE

PRESENT: Tom O'Neil – Chair, Bill Routley, Wendy Nystrom, Sheriff Miller, Capt. Wood, and Paul Bullock.

SHERIFF'S REPORT:

- Activity: The Sheriff gave a short briefing on the activity in recent months.
- Personnel: One of the new Road Officers has resigned. **The Committee will recommend to the Board that the Sheriff be authorized to fill the resulting vacancy.**
- Marine Division Cookout: The Administration hosted a cookout for the staff. A cookout for general law enforcement will be held Friday.
- Detective Sgt.: The Sheriff will be conducting an oral board for the Detective Sgt. vacancy.
- Victims Advocate Volunteers: The Sheriff advised that he has 10 excellent volunteers for initial response to assist victims. The Michigan Sheriff's Association has offered \$1,000 for startup costs for such a program. **The Committee will recommend to the Board that the \$1,000 be accepted from the MSA for victims' resources for the program.**
- Stuff a Patrol Car: The Office will be participating in a charity "Stuff a Patrol Car" for the food pantry.
- Leadership Mecosta: The Undersheriff and Sgt. Hahn will be participating in this year's Leadership Mecosta program.
- Mental Health First Aid: The Sheriff will be providing a RAP Grant Proposal to the Administrator for submission to the BOC and MMRMA to assist in funding a train the trainer class.

UNDERSHERIFF'S REPORT: No Report

JAIL ADMINISTRATOR'S REPORT:

- Video Visitation: The system is up and running. Initial glitches have mostly been resolved. The system is very popular. The system will allow probation and parole agents to meet with inmates via video. Access will also be provided to defense attorneys for meeting with clients.
- In Car Video Server: The new dedicated server is in use.
- Personnel: A new Corrections Officer has resigned. Capt. Wood is still attempting to bring the jail back to full staffing.

MEMBER COMMENTS: NONE

ADJOURNMENT: 10:40 AM

NEXT MEETING: November 3, 2021 at 10:00 AM Location: Conf Rm F and Zoom 608 971 9153

**EQUALIZATION COMMITTEE MEETING  
2:30 P.M. ROOM F and Virtually via Zoom  
October 13, 2021**

**PRESENT:** Wendy Nystrom – Chair, Bill Routley (zoom Big Rapids MI), and Linda Howard.

**OTHERS PRESENT:** Paul Bullock, Shila Kiander, and Chris Jamieson.

**CALL TO ORDER:** 2:30 PM

**PUBLIC COMMENT:** NONE

**OLD BUSINESS:** NONE

**DIRECTOR’S REPORT:**

- Apportionment Report: The Committee reviewed the 2021 Apportionment Report. It will be submitted to the Board of Commissioners at the October 21<sup>st</sup> meeting. **The Committee will recommend to the Board that the report be approved and the millage rates certified.**

**NEXT MEETING:** Scheduled for April 13, 2022 at 2:30 PM.

**ADJOURNMENT:** 3:08 PM

**ADOPTED – SEPTEMBER 28, 2021  
AGENDA ITEM NO. 49**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION SUPPORTING CURRENT EMERGENCY ORDERS AS DETERMINED BY INGHAM  
COUNTY HEALTH OFFICER PURSUANT TO STATE OF MICHIGAN PUBLIC HEALTH CODE,  
PUBLIC ACT 368 OF 1978, SECTION 2453**

**RESOLUTION #21 – 479**

WHEREAS, the state Constitution of Michigan of 1963, Article IV, section 51 declares that the public health and general welfare of the people of the state are hereby declared to be matters of primary public concern and the legislature shall pass suitable laws for the protection and promotion of the public health; and

WHEREAS, the State of Michigan Public Health Code, Public Act 368 of 1978 Section 2453 reads: If a local health officer determines that control of an epidemic is necessary to protect the public health, the local health officer may issue an emergency order to prohibit the gathering of people for any purpose and may establish procedures to be followed by persons, including a local governmental entity, during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code; and

WHEREAS, local health officials are appointed by the elected bodies of local government, and the credentials of these health officials are verified by the State of Michigan; and

WHEREAS, local health officials are experts in public health and have been empowered by state statute to make decisions to protect the public health.

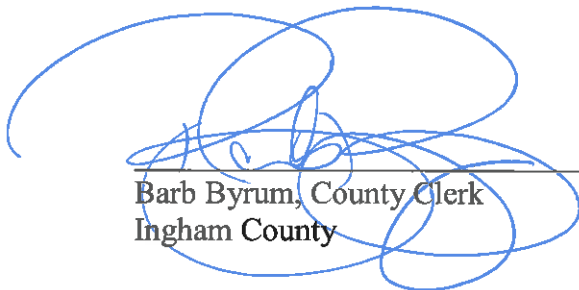
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports all emergency orders currently in place as determined by the Ingham County Health Officer pursuant to the State of Michigan Public Health Code, Public Act 368 of 1978, Section 2453.

BE IT FURTHER RESOLVED, that copies of this Resolution be transmitted by the Ingham County Clerk to each county board of commissioners in Michigan, the Michigan Association of Counties, the Speaker and Minority leaders of the State House of Representatives, the Majority and Minority leaders of the State Senate, the members of the Ingham County State House and Senate delegation, and the Governor of Michigan.

STATE OF MICHIGAN    )  
                                  ) SS  
COUNTY OF INGHAM    )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on September 28, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 1<sup>st</sup> day of October, 2021.



---

Barb Byrum, County Clerk  
Ingham County

GRATIOT COUNTY RESOLUTION 21-275  
RESOLUTION SUPPORTING ENACTMENT OF HB 5026

WHEREAS the Emergency 9-1-1 Service Enabling Act, Michigan Public Act 21 of 1986, MCL §484.1101 et seq., as amended ("Act"), sunsets on December 31, 2021; and

WHEREAS without an extension of the Act, Gratiot County has no authority to provide 9-1-1 service or to determine the technical, operational, managerial, or fiscal aspects of 9-1-1 service within the Gratiot County 9-1-1 Service District; and

WHEREAS the cost of the 9-1-1 Emergency Service IP Network has been historically funded by user fees on communication devices; and

WHEREAS user fee revenue has fallen short of expectations, which will result in a deficit in the State fund that pays for 9-1-1 IP Network costs by 2023; and

WHEREAS HB 5026 increases the State prepaid device user fee from 5% of the sale to 6% of the sale; and

WHEREAS this small increase in the prepaid user fee, along with a \$16 million appropriation in SB 82, will provide only the amount necessary to fund the Emergency Services IP Network; and

NOW THEREFORE BE IT RESOLVED that the Gratiot County Board of Commissioners supports enactment of HB 5026 to ensure continued operation and funding of 9-1-1 service.

BE IT FURTHER RESOLVED copies of this resolution will be forwarded to all members of the Michigan legislature representing Gratiot County.

STATE OF MICHIGAN     )  
                                      ) SS  
COUNTY OF GRATIOT    )

I, Angie Thompson, Clerk of the Gratiot County Board of Commissioners, do hereby certify that the above resolution was passed by the Gratiot County Board of Commissioners at a regular meeting held on October 5, 2021



  
\_\_\_\_\_  
Angie Thompson, Gratiot County Clerk