

AUGUST 5, 2021

UNAPPROVED

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda with the addition of MOTA Board appointment to New Business. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the July 15, 2021 Board Minutes as presented. W. Routley seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:**5.1 Planning Commission Board Vacancy**

No interest indicators were received.

SCHEDULED APPEARANCE:

Sheriff Brian Miller appeared before the Board to recognize several employees from the Sheriff Department for recent awards received. Deputy Darcy Mann and Sgt. Mohr received a Life Saving Award and Outstanding Service Award from Mecosta County Sheriff Department, and 6 Corrections Officers, including Sgt. Hahn, Dep. Grein and Dep. Darnell, received Life Saving Awards from the Michigan Sheriff's Association.

NEW BUSINESS:**6.1 CHILD CARE FUND BUDGET FY 21/22**

R. Steinke moved to adopt and authorize the Chair to sign the County Child Care Budget Summary between Michigan Department of Health and Human Services and Mecosta County for October 1, 2021 through September 30, 2022. J. Strong seconded; motion carried.

6.2 COOPERATIVE REIMBURSEMENT PROGRAM EXTENSION FY 2022/23

A. FRIEND OF THE COURT

B. PROSECUTING ATTORNEY OFFICE CONTRACT

J. Strong moved to approve extension of the Cooperative Reimbursement Program Agreements between the State of Michigan Dept of Health & Human Services and the County of Mecosta for Child Support/Friend of the Court and Child Support/Prosecuting Attorney's Office and authorize the Chair to sign both. L. Howard seconded; motion carried.

6.3 REVERTER CLAUSE ON GREEN TOWNSHIP PROPERTY – MECOSTA COUNTY RESOLUTION #2021-15

R. Steinke moved to adopt and place on file Mecosta County Resolution #2021-15 – Request for Release of Reverter Clause State of Michigan - for a parcel of land located in Green Charter Township. J. Strong seconded; roll call vote: 6 yeas, 1 nay [L. Howard]; motion carried.

6.4 SUPPORTING AMERICAN RESCUE PLAN STATE MATCH PROGRAMS – MECOSTA COUNTY RESOLUTION #2021-16

J. Strong moved to adopt and place on file Mecosta County Resolution #2021-16 – Supporting American Rescue Plan State Match Programs. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

This matter shall be referred to Finance Committee to discuss next steps.

6.5 MOTA BOARD APPOINTMENT

Upon examination of past minutes, Ray Steinke was reappointed to the MOTA Board for an additional 3-year term on 4/01/21; no further action necessary.

FINANCIAL MATTERS:

Budget Alteration/Drain Commission

R. Steinke moved to approve a budget alteration request from the Drain Commissioner. J. Strong seconded; motion carried.

MMRMA Net Asset Distribution – Administrator

R. Steinke moved that prorated shares of the MMRMA Net Asset Distribution refund be disbursed as follows: Building Department - \$342, EMS - \$2,941 and the balance of \$24,785 to the General Fund. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Financial Reports/May – Finance Officer

R. Steinke moved that the May Financial Reports be accepted and placed on file. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,090,245.65 and approve and pay non-approved vouchers in the amount of \$96,972.48. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

MIDC Contract – R. Steinke moved that the Chair be authorized to sign the 2021-22 MIDC Contract. W. Routley seconded; motion carried.

County Administrator's Conf. – R. Steinke moved to approve the Administrator's request to attend the Michigan Association of County Administrator's Conference September 1st thru the 3rd. J. Strong seconded; motion carried.

COMMITTEE REPORTS:

R. Steinke reported attending 2 MOTA Meetings, WCMCA Meeting, District 10 Meeting, Finance Committee, Millbrook Township Meeting and today's Commission Meeting.

T. O'Neil reported attending District 10 Meeting, WCMCA Meeting, District 10 Meeting, Sheriff & Jail Committee, Finance Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve a request from the Sheriff to pre-purchase 20 ballistic vests at \$795/vest in anticipation of receiving the OJP Grant. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

T. O'Neil moved to approve a request from Lt. Danielson to purchase a computer and monitors for the Security Checkpoint to allow the Officers to monitor the cameras in the County Building and give access to the Officer Software, with up to \$2,000 from the ICS Bonus. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Nystrom reported attending Park Board Meeting, DHHS Meeting, City of Big Rapids Meeting, Finance Committee, Big Rapids Township Meeting, Sheriff & Jail Committee, Michigan Works Meeting and today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Village of Mecosta Meeting, Park Board Meeting via Zoom, WCMCA Meeting and today's Commission Meeting.

J. Strong reported attending Finance Committee, Chippewa Township Meeting, Fork Township Meeting, Martiny Township Meeting, Road Commission Meeting, COA Meeting and today's Commission Meeting.

W. Routley reported attending COA Meeting, Area Agency on Aging West Michigan Meeting, Finance Committee, Sheriff & Jail Committee, Area Agency on Aging/Long Range Plan Meeting and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee, WCMCA Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Dist. Court Probation vacancy for ½ time Compliance Officer/Clerical position – requesting concurrence in filling. J. Strong so moved. R. Steinke seconded; motion carried.

- Circuit Court vacancy for casual part-time Collection's position – requesting concurrence in filling. W. Routley so moved. J. Strong seconded; motion carried.
- Building & Zoning Dept. will have a vacancy for Building Inspector – Michelle and Aaron will cover for the time being and come up with a proposal.
- Millbrook Township – received correspondence from the board re: property amendment. W. Routley addressed noting the township cannot request a review unless a clear error, must come from the property owner.

At 11:01 Jerri Strong left the meeting.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

Personnel Reclassification/New Personnel Requests for 2022 Budget:

W. Routley moved to approve a new job description/reclassification of 1 FOC Enforcement Officer to Assistant Friend of the Court, and the employee placed at the Non-Union Level 8 (2-year step), effective January 1, 2022, with advancement to the 3-year step on her anniversary date. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Routley moved to approve a request from the Community Corrections Director to increase one .75 FTE Placement Officer to 1 FTE in the 2022 budget, effective 1/1/2022. Further, that the .75 FTE (28 hours per week) Work Crew Supervisor be reduced to .6 FTE (21 hours per week) effective immediately. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Communications #1-5, Minutes & Reports #1-3 and Resolutions #1-2. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 11:09 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Marilynn Bradstrom, Chair
Mecosta County Board of Commissioners