



7210 Keystone Road, Richmond, IL, 60071
815.338.6223 | mchenryconservation.org

MCHENRY COUNTY CONSERVATION FOUNDATION
BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 20, 2023
6:30 P.M.
LOST VALLEY VISITOR CENTER

THE PUBLIC MEETING AGENDA WILL BE POSTED TO THE FOUNDATION'S WEBSITE AT
<http://www.mchenryconservation.org>

Dial 1-312-626-6799; Meeting ID: 840 6263 8362; Passcode: 389882
VIDEO CONFERENCE
<https://zoom.us>
Meeting ID: 840 6263 8362; Passcode: 389882

- 1.0 CALL TO ORDER
- 2.0 INTRODUCTORY ROLL CALL
 - 2.1 Roll Call
- 3.0 PUBLIC COMMENTS
- 4.0 PRESENTATIONS
 - 4.1 Nancy Gonsiorek, CPA, LLC: Fiscal Year 2023 Financial Compilation
- 5.0 OFFICERS' REPORTS
 - 5.1 President's Report
 - 5.1a Strategic Planning Recap
 - 5.2 Treasurer's Report
 - 5.2a Financial Review
 - 5.2b Current Account Activity
 - 5.2c Fiscal Year 2024 Quarter 1 Review
 - 5.2d Fiscal Year 2024 Quarter 1 Expenses over \$1,000 Review
- 6.0 BOARD BUSINESS - CONSENT AGENDA
 - 6.1 Motion to accept the Minutes of September 12, 2023 - Regular Meeting Minutes.
 - 6.2 Motion to accept the Minutes of the November 6, 2023 - Special Call Meeting Minutes.
 - 6.3 Motion to accept the September 2023 and October 2023 Financial Statements, as presented.
 - 6.4 Motion to accept the FY 2023 Unaudited Financial Compilation as prepared and presented by Nancy Gonisorek, CPA, LLC.

- 6.5 Motion to enter into a grant agreement with Illinois Clean Energy Community Foundation for an amount of \$197,904 in support of the Camp Lakota Pothole Wetlands Project Addition (+/- 40 acres).
- 6.6 Approval to forward Foundation Board of Directors appointment recommendation for Kevin Ivers to the Conservation District Board of Trustees.
- 6.7 Approval to forward Foundation Board of Directors appointment recommendation for Jim Haisler to the Conservation District Board of Trustees.
- 6.8 Authorization to transfer funds restricted to the Big Woods to the Conservation District in an amount not to exceed \$12,381.

7.0 BOARD BUSINESS

- 7.1 Consideration to authorize filing with the Internal Revenue Service to change the 501c3 Tax Status of the McHenry County Conservation Foundation from a 501c3 Type 1 supporting organization to a 501c3 public charity.
- 7.2 Authorization to place a restrictive covenant on the property at 2050 Deep Cut Rd, Woodstock, IL, 60014, fulfilling a requirement of the City Forest Credits carbon sequestration project.
- 7.3 Consideration to set the 2024 Meeting Schedule to the Second Tuesday of Every Month, with the exception of the November meeting which will take place on the 2nd Thursday (January 9 - Annual Meeting, Feb 13, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 14, December 10 at 6:30 p.m.).
- 7.4 Authorization to forward Foundation Board of Directors appointment recommendation for Wendy Lauen to the Conservation District Board of Trustees for consideration.
- 7.5 Authorization to forward Foundation Board of Directors appointment recommendation for Jack Kaskel to the Conservation District Board of Trustees for consideration.
- 7.6 Consideration to grant the Illinois Department of Natural Resources access to 2050 Deep Cut Rd, Woodstock, IL 60014 as part of the statewide Chronic Wasting Disease surveillance and management program on the follow dates: January 8 to 11, January 15 to 18, January 22 to March 27, and March 28.
- 7.7 Authorization to purchase Quickbooks Online Plus for an annual cost of \$75.
- 7.8 Authorization to purchase Techsoup Quickbooks Data Migration Support in an amount not to exceed \$345.
- 7.9 Authorization to purchase Quickbooks Online Made Easy for Nonprofits—The Essentials in an amount not to exceed \$109.

8.0 BOARD DISCUSSION

- 8.1 Board Development Committee Board Development
- 8.2 Strategic Planning Session
- 8.3 McHenry County Conservation District FY2025 Project List

9.0 DIRECTOR & BOARD LIAISON REPORTS

- 9.1 McHenry County Conservation District Report: District Liaison Everard

10.0 EXECUTIVE DIRECTOR'S REPORT

- 10.1 Trust for Public Lands Technical Assistance Update
- 10.2 End of Year Fundraising Efforts
 - 10.2a Sponsorship Letters
 - 10.2b End of Year Appeal Letters
 - 10.2c Holiday Mailing
 - 10.2d Giving Tuesday
- 10.3 Community Engagement Opportunities
- 10.4 McHenry County Conservation District Project Updates
- 10.5 Grant Updates

11.0 ADJOURNMENT
(Motion to adjourn).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other McHenry County Conservation Foundation Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.