



User's Guide

A guide to reading the departmental budgets.

User's Guide

Department Budgets

Public Works
Department Summary

Program	General Fund	Streetlight Fund	Capital Improvement Fund	Senior/Lateral Fund	Total
Engineering & Administration	419,455				419,455
Roads & Bridges	2,195,487				2,195,487
Stormwater	656,369				656,369
Streetlighting		499,100			499,100
Solid Waste	1,923,200				1,923,200
Vehicle & Equip. Maintenance	581,881				585,885
Senior Lateral Repairs				270,000	270,000
Capital Projects		7,000	3,970,000		3,977,000
Capital Projects Management			213,557		213,557
Total	\$5,776,496	\$506,100	\$4,183,557	\$270,000	\$10,736,153

Organization Chart

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Each department budget includes a summary page that shows the programs within the department, funding sources and an organizational chart.

Program Budgets

Each program budget includes pages describing the activities, funding sources and amounts (by type) of expenditure.

Program Budgets

Public Works Department Summary

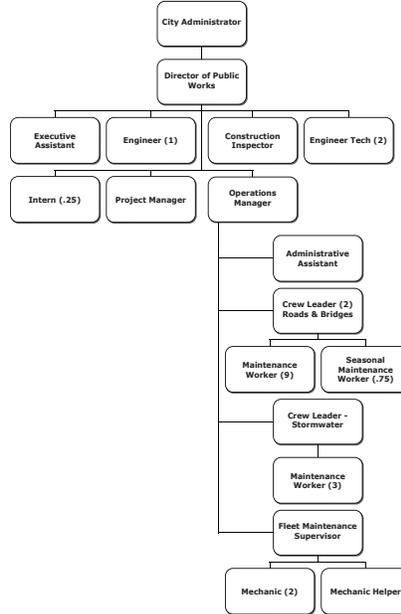
Program	General Fund	Streetlight Fund	Capital Improvement Fund	Sewer Lateral Fund	Total
Engineering & Administration	419,455				419,455
Roads & Bridges	2,191,487				2,191,487
Stormwater	656,369				656,369
Streetlighting		499,100			499,100
Solid Waste	1,923,300				1,923,300
Vehicle & Equip. Maintenance	585,885				585,885
Sewer Lateral Repairs				270,000	270,000
Capital Projects		7,000	3,970,000		3,977,000
Capital Projects Management			213,557		213,557
Total	\$5,776,496	\$506,100	\$4,183,557	\$270,000	\$10,736,153

Departmental programs

Funding sources

Total department budget

Organization Chart



Organization of positions within department

Program Budgets

General Fund				
Roads and Bridges				
Department	No.	Program	No.	Program Manager
Public Works	50	Roads and Bridges	002	Operations Manager
Program Activities				
<i>Roadway and Bridge Maintenance</i>				
This activity includes patching of potholes, sweeping streets, sealing of pavement cracks, and maintenance of all asphalt and concrete pavements, sidewalks, rights-of-way maintenance and bridge maintenance.				
<i>Traffic Control Devices</i>				
This activity installs and maintains all traffic control signs, pavement markings and traffic signals within the public rights-of-way on city-maintained streets.				
<i>Snow Removal</i>				
This activity is responsible for snow and ice control operations on city streets to maintain traffic flow.				
<i>Forestry</i>				
This activity involves the planting and trimming of trees and the removal of dead and diseased trees within all public rights-of-way in the City.				
<i>Vector Control</i>				
Larviciding services are provided by St. Louis County under contract.				
<i>Facility Operations & Maintenance</i>				
This activity is responsible for operation and maintenance of the city garage at Fee Fee and Midland Roads.				
2024 Programmatic Goals				
Goals				
Continue honeysuckle removal within City right-of-way.				
Maintain urban forest utilizing tree inventory.				
Sidewalk repair and replacement utilizing transition plan.				

Listing and description of major activities within the program

Position responsible for managing program

Strategic goals and objectives relevant to the program, as well as programmatic goals for the budget year.

Program Budgets

Program goals, status, and comments (see glossary for status definitions)

2023 Programmatic Goals - Status		
Goals	Status	Comments
Assist Parks maintenance crews with ballfield rehabilitation.	Goal met	
Continue honeysuckle removal within City right-of-way.	In progress	
Repair sidewalks utilizing transition plan.	In progress	

Performance Measures				
Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Concrete pavement replacement (sq. yds.)	1,369	500	722	712
Concrete pavement replacement (each)	64	24	25	25
Concrete sidewalk replacement (sq. ft.)	6,914	12,020	12,000	10,000
Forestry (tree maintenance, each)	672	780	800	800
Right-of-way mowing (each)	10	10	10	10
Street sweeping (centerline lane miles)	507	145	400	400
Traffic control signs installed/replaced (each)	211	207	350	250
Plant new street trees	162	106	200	200
Asphalt pavement repair (tons)	53	53	50	50

Benchmarks, efficiency measures and timetables of the program

Program Budgets



Annual Budget -2024
General Fund

DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Roads & Bridges	002
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	1,132,434	1,262,964	1,342,971
CONTRACTUAL SERVICES	582,508	372,436	404,736
COMMODITIES	321,129	415,680	443,780
CAPITAL	0	16,000	0
TOTAL EXPENDITURES	2,036,071	2,067,080	2,191,487
Personnel Schedule			
Position	2022	2023	2024
OPERATIONS MANAGER	1.00	1.00	1.00
CREW LEADER	2.00	2.00	2.00
MAINTENANCE WORKER	9.00	9.00	9.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
SEASONAL MAINT. WORKER	0.75	0.75	0.75
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	13.75	13.75	13.75

Compares expenditures over three fiscal years

All positions within the program

Number of employees (full-time equivalents) per position across three years

Program Budgets



Annual Budget -2024

General Fund

DEPARTMENT		NUMBER	PROGRAM			NUMBER
Public Works		50	Roads & Bridges			002
Contractual Services		2022	2023	2024		
Account Number	Account Description	Budget (Actual)	Budget (Amended)	Budget (Proposed)	Detail	
720.11	MISC. CONTRACTUAL	195,581	222,600	248,000	Smart phones (4)	2,400
					Facility maintenance	7,500
					Landfill charges	30,000
					Vehicle location services (14)	5,100
					Mulch	11,500
					Pest control	1,500
					Radio maintenance/mounting	500
					Security monitoring	500
					Traffic signal maintenance	15,000
					Tree removal	50,000
					Weather forecast service	4,000
					Pavement striping	120,000
720.18	LEVEE DISTRICT ASSESSMENT	103,559	88,576	88,576	Levee district assessment	88,576
720.19	LARVICIDING SERVICES	2,172	3,000	3,000	County contract for larviciding	3,000
720.28	RENTAL - EQUIPMENT	0	3,500	3,500	Specialized equipment (as needed)	3,500
720.30	UTILITIES SERVICES	72,013	50,000	56,900	Electric - traffic signals	5,665
					Gas & electric	28,060
					Water (Dorsett/I-270)	4,635
					Water & sewer	18,540
720.51	PROFESSIONAL DEVELOPMENT	1,145	4,260	4,260	See professional development request	4,260
720.79	PROP. RESTORATION	208,038	500	500	Small claims	500
	TOTALS	582,508	372,436	404,736		

*Object of expenditure:
Personnel Services,
Contractual,
Commodities, or
Capital*

Budget source

Specific planned expenditures within line item

*Line Item
Account Numbers*

Program Budgets



Annual Budget -2024
General Fund

DEPARTMENT Public Works	NUMBER 50	PROGRAM Roads & Bridges	NUMBER 002
Professional Development Request			
Organization/Conference	Location	Amount	Detail
AMERICAN PUBLIC WORKS ASSN		185	Annual membership
APWA MEMBERSHIP STL METRO BRANCH	Local	300	Membership dues & mtgs
APWA MO CHAPTER SPRING CONFERENCE	TBD	500	Annual conference
APWA SNOW CONFERENCE	Kansas City, MO	1,800	Snow conference (3)
INT'L SOCIETY OF ARBORCULTURE		175	Membership dues
TRAINING/SKILL DEVELOPMENT	Local	1,300	Annual program (13)
	TOTAL REQUEST	4,260	

Specific conference, organization or training activity and the location where the activity will be held

Description of course, organization or seminar and estimated total cost

This total will match line item 720.51 on the page immediately preceding this page of each program

Program Budgets

 Annual Budget -2023 General Fund					
DEPARTMENT Public Works		NUMBER 50	PROGRAM Roads & Bridges		NUMBER 002
Capital Request					
Capital Item	Number Requested	Replace/ Add	Unit Cost	Total Cost	Description
UTILITY VEHICLE	1	A	16,000	16,000	Improve efficiency with Right of Way crew.
TOTAL REQUEST				16,000	

Listing of Capital Asset Items to be purchased

Quantity, replacement or addition, unit cost, total cost and description

strategic plan

In program budgets

Within each goal of the strategic plan, the City Council has identified objectives and the activities required to accomplish those objectives. When an objective and activity applies to a specific program, the first page of that program will include that information. To distinguish between each of the seven strategic goals, a color-coding system is used, as shown below.

Goal 1: Quality Housing
Goal 2: Building Community
Goal 3: City Services
Goal 4: Financial Stability
Goal 5: Safety
Goal 6: Economic Development
Goal 7: Creating Identity