

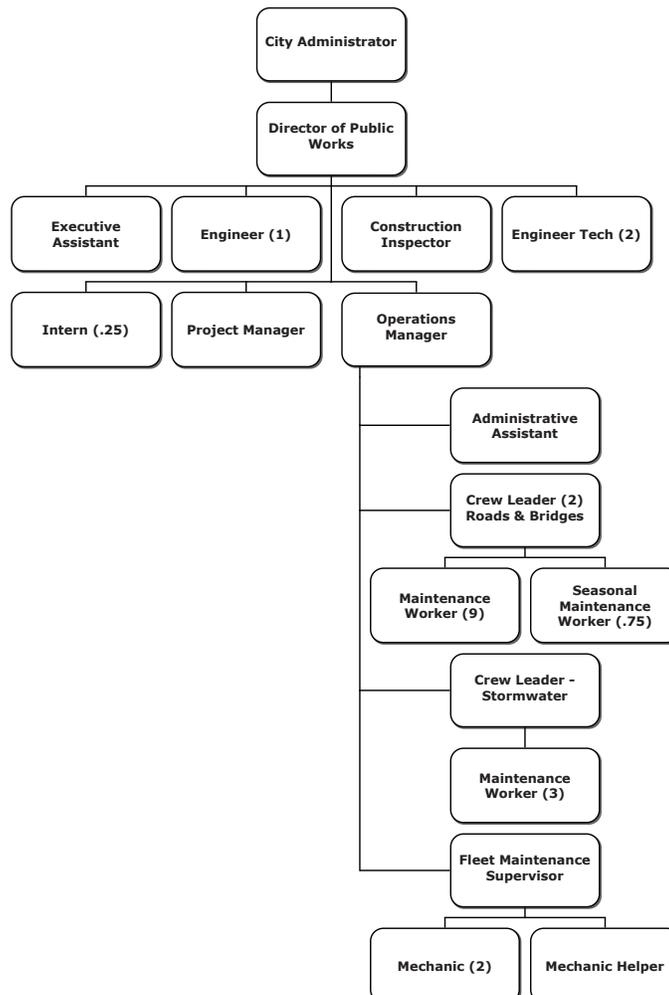


Public Works

Public Works

<u>Program</u>	<u>General Fund</u>	<u>Streetlight Fund</u>	<u>Capital Improvement Fund</u>	<u>Sewer Lateral Fund</u>	<u>Total</u>
Engineering & Administration	419,455				419,455
Roads & Bridges	2,191,487				2,191,487
Stormwater	656,369				656,369
Streetlighting		499,100			499,100
Solid Waste	1,923,300				1,923,300
Vehicle & Equip. Maintenance	585,885				585,885
Sewer Lateral Repairs				270,000	270,000
Capital Projects		7,000	3,970,000		3,977,000
Capital Projects Management			213,557		213,557
Total	\$5,776,496	\$506,100	\$4,183,557	\$270,000	\$10,736,153

Organization Chart



Engineering and Administration

Department	No.	Program	No.	Program Manager
Public Works	50	Engineering & Admin.	001	Director of Public Works

Program Activities

Department Administration

The Director of Public Works oversees the Roads and Bridges, Stormwater, Capital Projects, Streetlighting, Solid Waste, Vehicle Maintenance, Sewer Lateral programs, budget preparation and control, public service requests, personnel management, clerical and record-keeping functions, and the planning and evaluation of department programs.

Engineering

This activity involves engineering design and right-of-way acquisition for all city capital improvement projects. This activity is also responsible for plan review of all development proposals for public improvements, processing of special use permits, administration of the sanitary sewer lateral program, records maintenance and planning for future projects.

Strategic Goal(s) Activity for 2024

Goal 7: Creating Identity

Objective: Improve signage at significant entry points.

Activities and Steps

1. *Develop entry signage/ monuments.*
2. *Install way finding signs.*

2024 Programmatic Goals

Goals

- Submit 5-year capital improvement program update by end of September 2024.
- Begin all approved and funded capital improvement program projects by December 2024.
- Process 90% of right-of-way permits within three (3) working days.

2023 Programmatic Goals - Status

Goals	Status	Comments
Submit 5-year capital improvement program update by end of September 2023.	Goal met	
Begin all approved and funded capital improvement program projects by December 2023.	In progress	
Process 90% of right-of-way permits within three (3) working days.	Ongoing	

Performance Measures				
Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Right-of-way use permits	220	226	170	200
Right-of-way permits processed within three (3) working days.	100%	100%	100%	100%



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Engineering & Administration	001
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	251,044	350,420	395,715
CONTRACTUAL SERVICES	6,211	17,630	20,140
COMMODITIES	500	1,300	3,600
CAPITAL	0	40,000	0
TOTAL EXPENDITURES	257,755	409,350	419,455
Personnel Schedule			
Position	2022	2023	2024
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
PROJECT MANAGER	1.00	1.00	1.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	3.00	3.00	3.00



Annual Budget -2024

General Fund

DEPARTMENT		NUMBER	PROGRAM			NUMBER
Public Works		50	Engineering & Administration			001
Personnel Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
710.00	SALARIES	187,833	264,718	297,336	Supervisory	144,772
					Regular	147,182
					Overtime	500
					Longevity pay	4,882
711.00	BENEFITS	63,211	85,702	98,379	FICA	22,745
					Workers' compensation	1,551
					Health insurance	39,806
					Life & Disability insurance	2,018
					Dental insurance	1,041
					Pension	31,218
	TOTALS	251,044	350,420	395,715		



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Engineering & Administration			NUMBER 001
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
720.11	MISC. CONTRACTUAL	633	6,600	7,200	Smart phones (2)	1,200
					Equipment maintenance	500
					APWA Re-accreditation	5,500
720.12	PROFESSIONAL SERVICES	1,750	4,000	4,000	Surveys-minor	2,000
					Traffic studies-minor	2,000
720.25	DATA PROCESSING	0	0	1,800	Bluebeam maintenance	1,800
720.26	PRINTING & BINDING	213	500	500	Printing	500
720.51	PROFESSIONAL DEVELOPMENT	3,615	6,530	6,640	See professional development request	6,640
	TOTALS	6,211	17,630	20,140		



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Engineering & Administration	001
Professional Development Request			
Organization/Conference	Location	Amount	Detail
AMER TRAFFIC SAFETY SERVICES ASSOC		175	Membership dues (2)
AMERICAN PUBLIC WORKS ASSN		515	Annual membership (3)
APWA MISSOURI CHAPTER (FALL)	TBD	600	State conference
APWA MISSOURI CHAPTER (SPRING)	TBD	600	State conference
APWA PUBLIC WORKS EXPO (PWX)	Atlanta, GA	2,500	Annual conference
APWA ST LOUIS METRO BRANCH	Local	600	Membership dues & mtgs (3)
GATEWAY SECTION ITE		300	Annual dues and mtgs. (3)
INSTITUTE OF TRANSPORTATION ENGRS.		350	Membership dues
PROFESSIONAL DEVELOPMENT TRAINING	Local	1,000	Staff development
	TOTAL REQUEST	6,640	



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Engineering & Administration			NUMBER 001
Commodities		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
730.20	OPERATIONAL SUPPLIES	128	1,000	3,300	Publications/supplies	500
					Traffic counter supplies	500
					Traffic counters	2,300
730.25	UNIFORMS	372	300	300	Safety equipment/shirts/jackets	300
	TOTALS	500	1,300	3,600		

Roads and Bridges

Department	No.	Program	No.	Program Manager
Public Works	50	Roads and Bridges	002	Operations Manager

Program Activities

Roadway and Bridge Maintenance

This activity includes patching of potholes, sweeping streets, sealing of pavement cracks, and maintenance of all asphalt and concrete pavements, sidewalks, rights-of-way maintenance and bridge maintenance.

Traffic Control Devices

This activity installs and maintains all traffic control signs, pavement markings and traffic signals within the public rights-of-way on city-maintained streets.

Snow Removal

This activity is responsible for snow and ice control operations on city streets to maintain traffic flow.

Forestry

This activity involves the planting and trimming of trees and the removal of dead and diseased trees within all public rights-of-way in the City.

Vector Control

Larviciding services are provided by St. Louis County under contract.

Facility Operations & Maintenance

This activity is responsible for operation and maintenance of the city garage at Fee Fee and Midland Roads.

2024 Programmatic Goals
Goals
Continue honeysuckle removal within City right-of-way.
Maintain urban forest utilizing tree inventory.
Sidewalk repair and replacement utilizing transition plan.

2023 Programmatic Goals - Status

Goals	Status	Comments
Assist Parks maintenance crews with ballfield rehabilitation.	Goal met	
Continue honeysuckle removal within City right-of-way.	In progress	
Repair sidewalks utilizing transition plan.	In progress	

Performance Measures

Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Concrete pavement replacement (sq. yds.)	1,369	500	722	712
Concrete pavement replacement (each)	64	24	25	25
Concrete sidewalk replacement (sq. ft.)	6,914	12,020	12,000	10,000
Forestry (tree maintenance, each)	672	780	800	800
Right-of-way mowing (each)	10	10	10	10
Street sweeping (centerline lane miles)	507	145	400	400
Traffic control signs installed/replaced (each)	211	207	350	250
Plant new street trees	162	106	200	200
Asphalt pavement repair (tons)	53	53	50	50



Annual Budget -2024

General Fund

DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Roads & Bridges	002
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	1,132,434	1,262,964	1,342,971
CONTRACTUAL SERVICES	582,508	372,436	404,736
COMMODITIES	321,129	415,680	443,780
CAPITAL	0	16,000	0
TOTAL EXPENDITURES	2,036,071	2,067,080	2,191,487
Personnel Schedule			
Position	2022	2023	2024
OPERATIONS MANAGER	1.00	1.00	1.00
CREW LEADER	2.00	2.00	2.00
MAINTENANCE WORKER	9.00	9.00	9.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
SEASONAL MAINT. WORKER	0.75	0.75	0.75
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	13.75	13.75	13.75



Annual Budget -2024

General Fund

DEPARTMENT		NUMBER	PROGRAM			NUMBER
Public Works		50	Roads & Bridges			002
Personnel Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
710.00	SALARIES	755,472	848,639	910,772	Supervisory	91,106
					Regular	742,680
					Overtime	31,500
					On-call pay	3,500
					Part-time	26,364
					Longevity pay	15,622
711.00	BENEFITS	376,962	414,325	432,199	FICA	69,665
					Workers' compensation	95,907
					Health insurance	163,498
					Life & Disability insurance	5,762
					Dental insurance	4,511
					Pension	92,856
TOTALS		1,132,434	1,262,964	1,342,971		



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Roads & Bridges			NUMBER 002
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
720.11	MISC. CONTRACTUAL	195,581	222,600	248,000	Smart phones (4)	2,400
					Facility maintenance	7,500
					Landfill charges	30,000
					Vehicle location services (14)	5,100
					Mulch	11,500
					Pest control	1,500
					Radio maintenance/mounting	500
					Security monitoring	500
					Traffic signal maintenance	15,000
					Tree removal	50,000
					Weather forecast service	4,000
					Pavement striping	120,000
720.18	LEVEE DISTRICT ASSESSMENT	103,559	88,576	88,576	Levee district assessment	88,576
720.19	LARVICIDING SERVICES	2,172	3,000	3,000	County contract for larviciding	3,000
720.28	RENTAL - EQUIPMENT	0	3,500	3,500	Specialized equipment (as needed)	3,500
720.30	UTILITIES SERVICES	72,013	50,000	56,900	Electric - traffic signals	5,665
					Gas & electric	28,060
					Water (Dorsett/I-270)	4,635
					Water & sewer	18,540
720.51	PROFESSIONAL DEVELOPMENT	1,145	4,260	4,260	See professional development request	4,260
720.79	PROP. RESTORATION	208,038	500	500	Small claims	500
	TOTALS	582,508	372,436	404,736		



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Roads & Bridges	002
Professional Development Request			
Organization/Conference	Location	Amount	Detail
AMERICAN PUBLIC WORKS ASSN		185	Annual membership
APWA MEMBERSHIP STL METRO BRANCH	Local	300	Membership dues & mtgs
APWA MO CHAPTER SPRING CONFERENCE	TBD	500	Annual conference
APWA SNOW CONFERENCE	Kansas City, MO	1,800	Snow conference (3)
INT'L SOCIETY OF ARBORCULTURE		175	Membership dues
TRAINING/SKILL DEVELOPMENT	Local	1,300	Annual program (13)
	TOTAL REQUEST	4,260	

Stormwater

Department	No.	Program	No.	Program Manager
Public Works	50	Stormwater	003	Director of PW/Operations Manager

Program Activities

Stormwater System Maintenance

This activity addresses the problems of damaged storm sewers, erosion and flooding throughout the City and includes the maintenance of storm sewers and publicly-maintained open channels.

2024 Programmatic Goals
Goals
Present 2025 stormwater capital improvements recommendations by September 2024.
Respond to all service requests regarding stormwater within 48 hours.

2023 Programmatic Goals - Status		
Goals	Status	Comments
Present 2024 stormwater capital improvements recommendations by September 2023.	Goal met	
Respond to all service requests regarding stormwater within 48 hours.	Goal met	

Performance Measures				
	2021	2022	2023	2024
Metrics	Actual	Actual	Estimate	Projected
Linear feet of creeks cleaned	2,500	2,500	2,500	2,500
Inlet structures repaired	100	100	100	100
Inlet structures inspected	1,000	1,000	1,000	1,000



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Stormwater	003
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	609,639	634,226	646,184
CONTRACTUAL SERVICES	963	1,935	2,535
COMMODITIES	5,553	7,650	7,650
TOTAL EXPENDITURES	616,155	643,811	656,369
Personnel Schedule			
Position	2022	2023	2024
ENGINEER	1.00	1.00	1.00
CREW LEADER	1.00	1.00	1.00
ENGINEERING TECHNICIAN	1.00	1.00	1.00
MAINTENANCE WORKER	3.00	3.00	3.00
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	6.00	6.00	6.00



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Stormwater		NUMBER 003
Personnel Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail
Account Number	Account Description				
710.00	SALARIES	423,742	445,688	448,613	Regular 433,803 Overtime 1,000 Longevity pay 13,810
711.00	BENEFITS	185,897	188,538	197,571	FICA 34,315 Workers' compensation 30,852 Health insurance 80,223 Life & Disability insurance 2,998 Dental insurance 2,082 Pension 47,101
TOTALS		609,639	634,226	646,184	



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Stormwater			NUMBER 003
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
720.11	MISC. CONTRACTUAL	616	600	1,200	Smart phones (2)	1,200
720.51	PROFESSIONAL DEVELOPMENT	347	1,335	1,335	See professional development request	1,335
	TOTALS	963	1,935	2,535		



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Stormwater	003
Professional Development Request			
Organization/Conference	Location	Amount	Detail
APWA AGENCY MEMBERSHIP		185	Membership dues
APWA METRO BRANCH MEMBERSHIP	Local	250	Membership dues
TECHNICAL TRAINING	Local	500	
TRAINING/SKILL DEVELOPMENT	Local	400	Annual program (4)
	TOTAL REQUEST	1,335	



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Stormwater			NUMBER 003
Commodities		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
730.20	OPERATIONAL SUPPLIES	4,048	5,350	5,350	Brick and mortar	500
					Dye	300
					Hand tools	250
					Inlet lids/sills/risers	2,000
					Pipe	300
					Sod/seed/straw/mats	500
					Stone	500
					Topsoil	1,000
730.25	UNIFORMS	1,505	2,300	2,300	Uniform pants, shirts, jackets, t-shirts, hats, shorts, rubber boots	1,600
					Safety shoes (5)	700
	TOTALS	5,553	7,650	7,650		

Capital Projects - Stormwater

Department	No.	Program	No.	Program Manager
Public Works	50	Capital Projects Mgmt.	009	Director of Public Works

Program Activities

Capital Planning - Stormwater

Capital planning involves the investigation, analysis and recommendations for major stormwater and erosion control projects.

Capital Projects - Stormwater

Capital projects are major stormwater & erosion control projects with an estimated cost of more than \$100,000.

Stormwater Capital Improvement Projects - 2024					
Project No.	Project Name	Estimated project cost	Estimated expenditures through 2023	2024 budget (proposed)	Future cost
	2325 Wesford Drive	160,000	0	160,000	0
	2829 Briarcote Lane	215,000	0	95,000	120,000
240	Proj. Mon./Maint. of mitigation areas per usage	100,000	0	20,000	80,000
252	11814 Jonesdale Court (east of street, rear of property)	290,000	65,000	225,000	0
260	12102 Glenpark Drive (west of street, rear of property)	127,000	42,000	85,000	0
262	12059 Autumn Lakes Drive	285,000	70,000	215,000	0
263	2703 Wagner Place	1,264,000	164,000	1,100,000	0
264	Essex Avenue (north of street, east of property)	155,000	55,000	100,000	0
266	Rule Place Lane	360,000	100,000	0	260,000
267	Terry Avenue	655,000	100,000	140,000	415,000
TOTAL 2024				\$2,140,000	

Streetlighting

Department	No.	Program	No.	Program Manager
Public Works	50	Streetlighting	004	Director of Public Works

Program Activities

Streetlighting Operations

The City funds a streetlighting program to provide for vehicle and pedestrian safety. This activity includes the maintenance and energy charges from Ameren Missouri for the lighting of streets and other public properties. In addition, this program installs new streetlighting in conjunction with capital improvements of streets. These services are provided under contract with Ameren.

2024 Programmatic Goals
Goals
Continue to monitor Ameren Missouri maintenance effectiveness and upgrade lights as appropriate on roadway projects.
Conduct streetlight survey once per year.

2023 Programmatic Goals - Status		
Goals	Status	Comments
Conduct street light survey once per year	Ongoing	Tentatively scheduled for December 2023.
Continue to monitor Ameren Missouri maintenance effectiveness and upgrade lights as appropriate on roadway projects.	Ongoing	
Perform a comprehensive audit of streetlights on City's account and reconcile discrepancies with Ameren Missouri.	Goal met	26 lights removed from account

Performance Measures				
Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Street lights maintained*	1,955	1,979	1,955	1,954
*Includes:				
New street lights installed	2	9	0	0
Existing street lights removed	0	4	1	0
Street lights upgraded	0	0	0	0



DEPARTMENT Public Works	NUMBER 50	PROGRAM Streetlighting	NUMBER 004
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
CONTRACTUAL SERVICES	469,139	492,200	499,100
TOTAL EXPENDITURES	469,139	492,200	499,100
Personnel Schedule			
Position	2022	2023	2024
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	0.00	0.00	0.00



Annual Budget -2024

Streetlight Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Streetlighting		NUMBER 004
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail
Account Number	Account Description				
720.33	STREETLIGHTING	469,139	492,200	499,100	Ameren contract 485,000 Maintenance (interchange) 10,000 Street lighting electric (interchange) 4,100
	TOTALS	469,139	492,200	499,100	

Capital Projects - Streetlighting

Department	No.	Program	No.	Program Manager
Public Works	50	Capital Projects	009	Director of Public Works

Program Activities

Streetlighting improvements

This activity is responsible for funding the installation of new and upgraded street lighting.

Capital Improvement Projects - 2024					
Project No.	Project Name	Estimated project cost	Estimated expenditures through 2022	2023 budget (proposed)	Future cost
064	Streetlighting	114,000	0	7,000	107,000
TOTAL 2024				\$7,000	

Solid Waste

Department	No.	Program	No.	Program Manager
Public Works	50	Solid Waste	005	Director of Public Works

Program Activities

Solid Waste

The City provides weekly trash collection to all single-family households and condominiums.

Recycling

The City provides single-stream recycling collection to all single-family homes and condominiums that have curbside collection. Condominium units with dumpster service are not included.

Yard Waste

The City provides yard waste collection to all single family homes and condominiums that have curbside collection. Condominium units with dumpster service are not included.

The City provides through the contract with Republic Services a City-wide cleanup event twice a year through the placement of eight dumpsters.

The city contracts with Republic Services a/k/a Allied Waste for all the above services. The contract will expire at the end of 2024. These services are funded by the city’s General Fund.

2024 Programmatic Goals

Goals

Continue to do community education through one article quarterly in the newsletter and website to promote single stream recycling and work toward 50% diversion of waste to recycling.

2023 Programmatic Goals - Status

Goals

Continue to do community education through one article quarterly in the newsletter and website to promote single stream recycling and work toward 50% diversion of waste to recycling.

Ongoing

Comments

Performance Measures

Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Number of households served	8,168	8,168	8,174	8,187
Recycling quantity, tons annually	1,940	1,759	1,671	1,688
Municipal solid waste, tons annually	5,648	5,452	5,481	5,536
Yard waste, cubic yards annually	6,099	4,526	5,539	5,594



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Solid Waste	005
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
CONTRACTUAL SERVICES	1,809,505	1,874,000	1,923,300
TOTAL EXPENDITURES	1,809,505	1,874,000	1,923,300
Personnel Schedule			
Position	2022	2023	2024
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	0.00	0.00	0.00



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Solid Waste		NUMBER 005
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail
Account Number	Account Description				
720.11	MISC. CONTRACTUAL	1,809,505	1,874,000	1,923,300	Republic Services contract 1,923,300
	TOTALS	1,809,505	1,874,000	1,923,300	

Vehicle and Equipment Maintenance

Department	No.	Program	No.	Program Manager
Public Works	50	Vehicle & Equip. Maint.	006	Fleet Maintenance Supervisor

Program Activities

Fleet Management

This activity involves repairing and maintaining vehicles, motorcycles and other city-owned equipment for Public Works, Parks and Recreation, Community Development and Police to ensure they are operable when needed.

2024 Programmatic Goals

Goals

All vehicles will receive preventative maintenance at scheduled intervals.

All snow removal equipment will be inspected, calibrated and ready for service by November 2024.

Conduct parts inventory on the first working day of each month.

2023 Programmatic Goals - Status

Goals

Status

Comments

All vehicles will receive preventative maintenance at scheduled intervals.

Goal met

All snow removal equipment inspected and ready to go by November 2023.

Goal met

Conduct parts inventory on 1st working day of each month.

Goal met

Performance Measures

Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Repair work orders completed	746	798	800	800
Vehicles maintained	117	117	120	122
Equipment maintained	55	55	55	55



DEPARTMENT Public Works	NUMBER 50	PROGRAM Vehicle & Equip. Maintenance	NUMBER 006
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	327,876	366,444	380,125
CONTRACTUAL SERVICES	193,118	52,000	54,000
COMMODITIES	134,790	150,810	151,760
TOTAL EXPENDITURES	655,784	569,254	585,885
Personnel Schedule			
Position	2022	2023	2024
FLEET MAINTENANCE SUPERVISOR	1.00	1.00	1.00
MECHANIC	2.00	2.00	2.00
MECHANIC HELPER	1.00	1.00	1.00
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	4.00	4.00	4.00



DEPARTMENT		NUMBER	PROGRAM		NUMBER
Public Works		50	Vehicle & Equip. Maintenance		006
Personnel Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail
Account Number	Account Description				
710.00	SALARIES	232,278	257,624	270,448	Regular 264,783 Overtime 1,000 Longevity pay 4,665
711.00	BENEFITS	95,598	108,820	109,677	FICA 20,687 Workers' compensation 14,004 Health insurance 43,373 Life & Disability insurance 1,830 Dental insurance 1,388 Pension 28,395
TOTALS		327,876	366,444	380,125	



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Vehicle & Equip. Maintenance			NUMBER 006
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
720.11	MISC. CONTRACTUAL	193,118	45,350	47,350	Smart phones (1)	600
					Diagnostic service	1,500
					Grease trap maintenance	7,500
					Mechanical inspections	600
					Towing service	500
					Vehicle repair services	36,650
720.25	DATA PROCESSING	0	3,500	3,500	Equipment maintenance software license/support	3,500
720.51	PROFESSIONAL DEVELOPMENT	0	3,150	3,150	See professional development request	3,150
	TOTALS	193,118	52,000	54,000		



DEPARTMENT		NUMBER	PROGRAM	NUMBER
Public Works		50	Vehicle & Equip. Maintenance	006
Professional Development Request				
Organization/Conference	Location	Amount	Detail	
TRAINING/SKILL DEVELOPMENT	Local	3,150	Annual program (4)	
	TOTAL REQUEST	3,150		



Annual Budget -2024

General Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Vehicle & Equip. Maintenance			NUMBER 006
Commodities		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
730.14	TIRES, PARTS & EQUIPMENT	99,566	118,800	118,800	Tires & parts	118,800
730.20	OPERATIONAL SUPPLIES	33,687	30,250	31,200	Diag. computers/ upgrades	1,500
					Misc. shop supplies	21,600
					Tools & equipment	4,000
					Oil, grease and anti-freeze	4,100
730.25	UNIFORMS	1,537	1,760	1,760	Safety shoes (4)	560
					Uniform pants, shirts, jackets, t-shirts, coveralls, hats, shorts, rubber boots	1,200
	TOTALS	134,790	150,810	151,760		

Sewer Lateral Repairs

Department	No.	Program	No.	Program Manager
Public Works	50	Sewer Lateral Repairs	008	Director of Public Works

Program Activities

Sewer Lateral Repairs

This program addresses problems with defective sewer laterals serving all residential property located in the City containing six or fewer dwelling units. The program is funded by a \$50 annual tax assessment on single-family structures.

2024 Programmatic Goals

Goals

The contractor will complete 95% of sewer lateral investigations within 5 working days of receiving the notice to proceed from the City.

The contractor will complete 95% of sewer later repairs within 14 working days of receiving the notice to proceed from the City.

2023 Programmatic Goals - Status

Goals	Status	Comments
The contractor will complete 95% of sewer lateral investigations within 5 working days of receiving the notice to proceed from the City.	Goal met	
The contractor will complete 95% of sewer lateral repairs within 14 working days of receiving the notice to proceed from the City.	Goal met	

Performance Measures

Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Sewer lateral investigations	80	56	60	80
Sewer lateral repairs	70	43	50	70



DEPARTMENT Public Works	NUMBER 50	PROGRAM Sewer Lateral Repairs	NUMBER 008
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
CONTRACTUAL SERVICES	220,936	270,000	270,000
TOTAL EXPENDITURES	220,936	270,000	270,000
Personnel Schedule			
Position	2022	2023	2024
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	0.00	0.00	0.00



Annual Budget -2024

Sewer Lateral Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Sewer Lateral Repairs			NUMBER 008
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
720.11	MISC. CONTRACTUAL	220,936	270,000	270,000	Investigations & repairs	270,000
	TOTALS	220,936	270,000	270,000		

Capital Projects Management

Department	No.	Program	No.	Program Manager
Public Works	50	Capital Projects Mgmt.	009	Director of Public Works

Program Activities

Construction Management

This program provides contract administration and inspections for the City’s capital improvement projects.

2024 Programmatic Goals
Goals
City projects will be constructed on time and within budget.
Update Accela asset inventory (signs, trees).

2023 Programmatic Goals - Status		
Goals	Status	Comments
Projects will be constructed on time and under budget.	Goal met	
Update Accela asset inventory (signs, trees).	Ongoing	

Performance Measures				
Metrics	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Funding available (\$ in thousands)	1,965	1,445	5,500	5,500
Projects constructed	0	3	5	5



Annual Budget -2024

Capital Improvement Fund

DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Capital Projects Management	059
Program Budget			
Object of Expenditure	2022 Budget	2023 Budget	2024 Budget
PERSONNEL SERVICES	215,713	235,611	203,342
CONTRACTUAL SERVICES	7,718	9,835	9,235
COMMODITIES	309	980	980
TOTAL EXPENDITURES	223,740	246,426	213,557
Personnel Schedule			
Position	2022	2023	2024
ENGINEER	1.00	1.00	0.00
CONSTRUCTION INSPECTOR	1.00	1.00	1.00
ENGINEERING TECHNICIAN	0.00	0.00	1.00
INTERN	0.25	0.25	0.25
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	2.25	2.25	2.25



Capital Improvement Fund

DEPARTMENT		NUMBER	PROGRAM			NUMBER
Public Works		50	Capital Projects Management			059
Personnel Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
710.00	SALARIES	157,561	174,260	154,686	Regular	138,723
					Part-time	7,200
					Overtime	6,000
					Longevity pay	2,763
711.00	BENEFITS	58,152	61,351	48,656	FICA	11,832
					Workers' compensation	910
					Health insurance	18,776
					Life & Disability insurance	959
					Dental insurance	694
					Pension	15,485
TOTALS		215,713	235,611	203,342		



Annual Budget -2024

Capital Improvement Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Capital Projects Management		NUMBER 059
Contractual Services		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail
Account Number	Account Description				
720.11	MISC. CONTRACTUAL	973	1,200	600	Smart phones (1) 600
720.25	DATA PROCESSING	6,550	8,000	8,000	Paver 1,000 Project management software license 7,000
720.26	PRINTING & BINDING	0	635	0	
720.51	PROFESSIONAL DEVELOPMENT	195	0	635	See professional development request 635
TOTALS		7,718	9,835	9,235	



DEPARTMENT	NUMBER	PROGRAM	NUMBER
Public Works	50	Capital Projects Management	059
Professional Development Request			
Organization/Conference	Location	Amount	Detail
APWA AGENCY MEMBERSHIP		185	Membership dues
APWA METRO BRANCH MEMBERSHIP	Local	150	Membership dues & mtgs
TRAINING CONFERENCE	Local	300	Construction inspection and local seminars
	TOTAL REQUEST	635	



Capital Improvement Fund

DEPARTMENT Public Works		NUMBER 50	PROGRAM Capital Projects Management			NUMBER 059
Commodities		2022 Budget (Actual)	2023 Budget (Amended)	2024 Budget (Proposed)	Detail	
Account Number	Account Description					
730.20	OPERATIONAL SUPPLIES	309	400	400	Survey supplies	400
730.25	UNIFORMS	0	580	580	Safety shoes (2)	280
					Shirts, jackets, coveralls	300
	TOTALS	309	980	980		

Capital Projects

Department	No.	Program	No.	Program Manager
Public Works	50	Capital Projects	009	Director of Public Works

Program Activities

Capital Planning - Roads/Facilities

Capital planning involves the investigation, analysis and recommendations for major road, facility and other infrastructure projects.

Capital Projects - Roads/Facilities

Capital projects are major infrastructure and facility construction projects that typically have an estimated cost of more than \$100,000.

Capital Improvement Projects - 2024

Project No.	Project Name	Estimated project cost	Estimated expenditures through 2023	2024 Budget (proposed)	Future Cost
	Gill/Hedda/Broadview/Daley	5,433,000	0	375,000	5,058,000
004	Pavement maintenance: concrete, asphalt & micro-surfacing	1,000,000	0	1,000,000	0
079	Equipment replacement	130,000	0	130,000	0
126	Public r/w - property enhancements (trees, entry & wayfinding signage)	250,000	0	50,000	200,000
141	Sidewalk Construction	1,878,000	0	275,000	1,603,000
TOTAL 2024				\$1,830,000	