



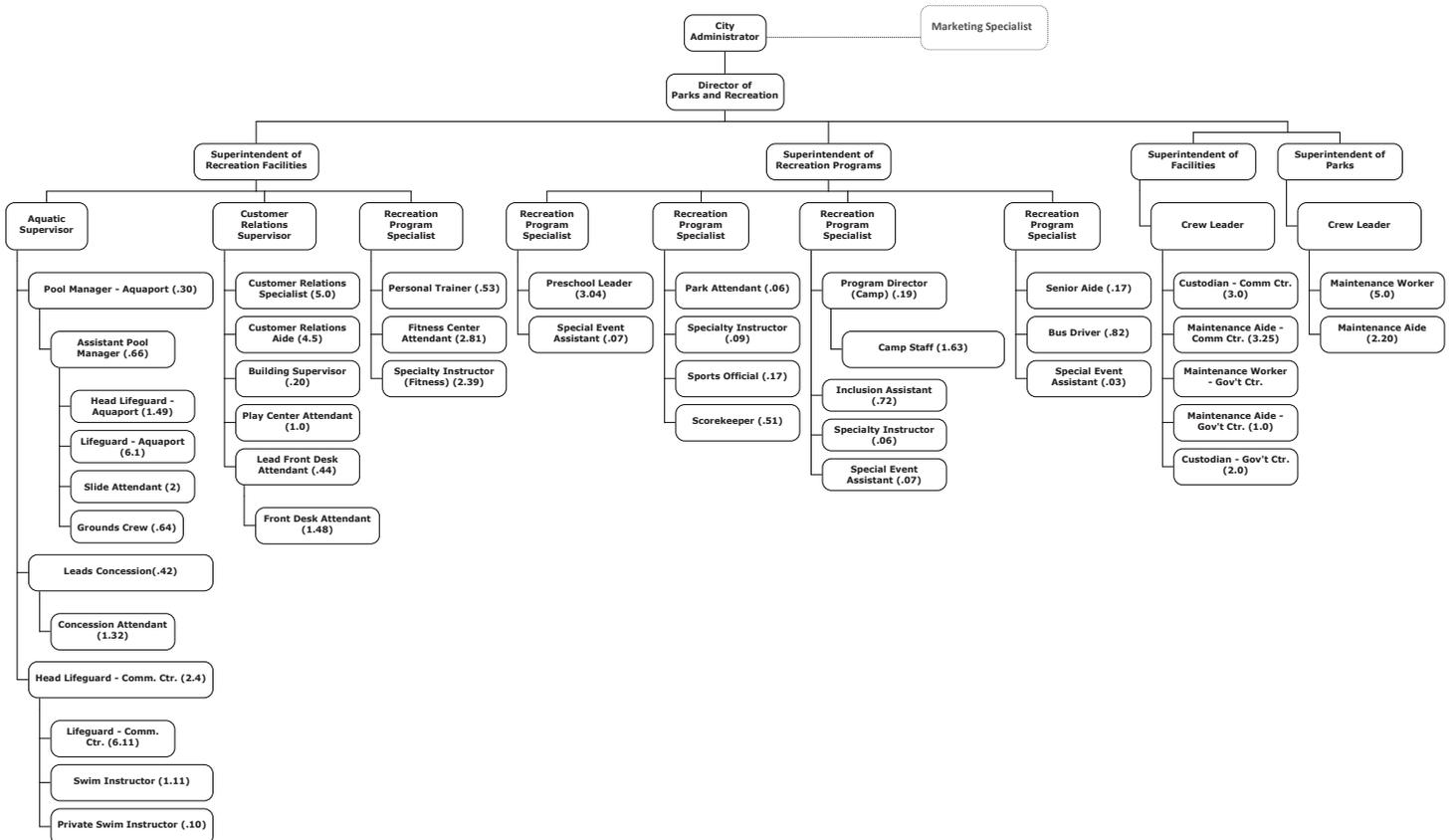
Parks and Recreation

Parks and Recreation

Department Summary

| <u>Program</u> | <u>General Fund</u> | <u>Parks Fund</u> | <u>Beautification Fund</u> | <u>Total</u> |
|---------------------------|---------------------|--------------------|----------------------------|------------------|
| Parks & Recreation Admin. | | 164,624 | | 164,624 |
| Recreation Services | | 2,519,789 | | 2,519,789 |
| Community Center Maint. | | 1,055,098 | | 1,055,098 |
| Government Center Maint. | 577,924 | | | 577,924 |
| Aquaport | | 741,456 | | 741,456 |
| Parks Maintenance | | 1,002,031 | | 1,002,031 |
| Capital Improvements | | 286,000 | | 286,000 |
| Beautification | | | 16,000 | 16,000 |
| Total | \$577,924 | \$5,768,998 | \$16,000 | 6,362,922 |

Organization Chart



Parks and Recreation Administration

| | | | | |
|----------------------|------------|---------------------------|------------|----------------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks and Recreation | 80 | Parks & Recreation Admin. | 001 | Director of Parks and Recreation |

Program Activities

Department Administration

The Director oversees the administration of the Parks and Recreation Department, which includes the Recreation Services, Community Center Maintenance, Government Center Maintenance, Aquaport, Parks Maintenance and Human Services programs; budget preparation and control, personnel management, clerical and record-keeping functions and departmental planning and evaluation.

Strategic Goal(s) Activity for 2023

Goal 2: Building Community

Objective: Establish, encourage or support events designed to bring Maryland Heights residents together and attract area visitors.

Activities and Steps

1. Collaborate with non-governmental organizations, Chamber of Commerce, area hospitals, St. Louis County, Great Rivers Greenway, Westport Plaza, Convention and Visitors Bureau, and Hollywood Casino.

Objective: Link residents through multi-modal transportation.

1. Expand trails in Maryland Heights.

2023 Programmatic Goals

Goals

Continue developing plans for the Fee Fee Baseballs field usage.

Update policies and procedures throughout the department.

Challenge staff to seek more efficient ways of doing things. This includes payroll, preparing agendas and meeting minutes, keeping up with building and park maintenance.

Complete customer relations and safety trainings for the department on a quarterly basis.

2022 Programmatic Goals - Status

| Goals | Status | Comments |
|-------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------|
| Develop plans for usage of the Fee Fee Baseball Fields in phases, beginning in 2020 and finalizing by 2022. | In progress | |
| Apply for municipal grant for playground equipment at Parkwood and Vago Park. | Goal met | Municipal grant was applied for funds for the Sustainability Center project. Playground equipment for parks was pushed to 2023. |

| Performance Measures | | | | |
|------------------------------------|------------------------|------------------------|--------------------------|---------------------------|
| Metrics | 2020 Actual | 2021 Actual | 2022 Estimate | 2023 Projected |
| Group Exercise Memberships Sold | 64 | 82 | 85 | 85 |
| Silver Sneakers Pass Registrations | 135 | 593 | 625 | 625 |
| Silver Sneakers Visits | 18,717 | 18,493 | 24,000 | 28,000 |
| Community Center Membership Swipes | 71,732 | 58,256 | 89,400 | 95,000 |

** The 2020 COVID-19 pandemic significantly altered program and service offerings due to social distancing and gathering size restrictions, thereby impacting performance measures.*



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Parks & Recreation Admin. | NUMBER 001 |
|---------------------------------------------|----------------------------|-------------------------------------------------|------------------------------|
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 0 | 139,431 | 134,784 |
| CONTRACTUAL SERVICES | 21,530 | 24,540 | 29,340 |
| COMMODITIES | 314 | 500 | 500 |
| TOTAL EXPENDITURES | 21,844 | 164,471 | 164,624 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| DIRECTOR OF PARKS & RECREATION | 1.00 | 1.00 | 1.00 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 1.00 | 1.00 | 1.00 |



Annual Budget -2023

Parks Fund

| DEPARTMENT | | NUMBER | PROGRAM | | | NUMBER |
|-------------------------------|---------------------|-----------------|--------------------------------------|-------------------|-----------------------------|------------|
| Parks & Recreation | | 80 | Parks & Recreation Admin. | | | 001 |
| Personnel Services | | 2021 | 2022 | 2023 | Detail | |
| Account Number | Account Description | Budget (Actual) | Budget (Amended) | Budget (Proposed) | | |
| 710.00 | SALARIES | 0 | 100,000 | 105,000 | Supervisory | 105,000 |
| 711.00 | BENEFITS | 0 | 39,431 | 29,784 | FICA | 8,032 |
| | | | | | Workers' compensation | 315 |
| | | | | | Health insurance | 9,028 |
| | | | | | Life & Disability insurance | 1,050 |
| | | | | | Dental insurance | 334 |
| | | | | | Pension | 11,025 |
| | TOTALS | 0 | 139,431 | 134,784 | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Parks & Recreation Admin. | | | NUMBER 001 |
|---------------------------------------------|----------------------------|-------------------------------------|-------------------------------------------------|---------------------------------------|-----------------------------------------|----------------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 20,346 | 12,600 | 17,600 | Smart phones (1) | 600 |
| | | | | | Inclusion agreement | 15,000 |
| | | | | | Music license | 1,600 |
| | | | | | Liquor license | 400 |
| 720.51 | PROFESSIONAL DEVELOPMENT | 1,184 | 5,440 | 5,240 | See professional development request | 5,240 |
| 720.80 | VEHICLE REIMBURSEMENT | 0 | 6,500 | 6,500 | Mileage reimbursement | 500 |
| | | | | | Car allowance | 6,000 |
| | TOTALS | 21,530 | 24,540 | 29,340 | | |



| DEPARTMENT | | NUMBER | PROGRAM | NUMBER |
|-----------------------------------------|------------------------|--------|-----------------------------------------------------------|--------|
| Parks & Recreation | | 80 | Parks & Recreation Admin. | 001 |
| Professional Development Request | | | | |
| Organization/Conference | Location | Amount | Detail | |
| METRO MEETINGS | Local | 40 | St. Louis area P&R professionals | |
| MPRA CONFERENCE | Lake of the Ozarks, MO | 1,000 | | |
| NAT'L REC & PARK ASSOCIATION | | 1,150 | Membership dues | |
| NRPA CONFERENCE | Dallas, TX | 2,400 | | |
| PROFESSIONAL TRAINING | Local | 500 | Special seminars in customer service and/or computers (2) | |
| SERVICE ORGANIZATION | | 150 | Membership dues | |
| | TOTAL REQUEST | 5,240 | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Parks & Recreation Admin. | | | NUMBER 001 |
|---------------------------------------------|----------------------|----------------------------|-------------------------------------------------|------------------------------|---------------------------------------------|----------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 730.20 | OPERATIONAL SUPPLIES | 314 | 500 | 500 | Misc. expenses | 300 |
| | | | | | Reference publications and subscriptions | 200 |
| | TOTALS | 314 | 500 | 500 | | |

Recreation Services

| Department | No. | Program | No. | Program Manager |
|----------------------|-----|---------------------|-----|------------------------------|
| Parks and Recreation | 80 | Recreation Services | 002 | Superintendent of Recreation |

Program Activities

Recreation Program Services

This activity is responsible for the implementation of leisure activities including instructional classes, wellness programs, sports, drop-in activities, camps, trips and joint programming with other agencies.

Cultural Arts Programs

This activity is responsible for implementation of programs of visual and performing arts and programs that enhance the community’s understanding and appreciation of cultural diversity and the arts.

Inclusion Services

The City, in partnership with three other cities, provides services to individuals with disabilities through programs and facilities.

Facility Reservations

This activity is responsible for the rental and reservations of Community Center rooms, picnic pavilions and other park facilities.

Aquatic Program Services

This activity is responsible for the implementation, management, and coordination of the swim lessons program; group and private, aquatics special events/programs, special pool related rentals and after hour lock-ins for the Maryland Heights Community Center indoor pool.

Strategic Goal(s) Activity for 2023

Goal 2: Building Community

Objective: Establish, encourage or support events designed to bring Maryland Heights residents together and attract area visitors.

Activities and Steps

1. Consider healthy lifestyle focus in events and facilities.
2. Provide additional recreation programs for all age groups.

| 2023 Programmatic Goals |
|---------------------------------------------------------------------------------------|
| Goals |
| Increase participation in preschool by 10%. |
| Increase participation in Learn to Skate program by 10%. |
| Complete 450 camp registration for the 2023 summer season. |
| Investigate additional food and beverage options for Summer Concert Series. |
| Evaluate fitness programs for participation and program structure with a full report. |
| Investigate new membership structure for Community Center. |
| Add at least two new enhancements for customer relations/retention. |

| 2022 Programmatic Goals - Status | | |
|----------------------------------------------------------------------------------------------|---------------|-----------------|
| Goals | Status | Comments |
| Increase vendors by five at Pop-Up Market at Community Center for 2022. May through October. | Goal met | |
| Host two new programs/special events at Centene Community Ice Center in 2022. | Not met | |
| Complete 400 camp registrations for 2022 summer season. | Goal met | |
| Host two new programs/special events in the Indoor Pool in 2022. | Not met | |
| Register 100 vendors at craft/vendor fair. | Ongoing | |
| Investigate new membership structure for Community Center. | Ongoing | |
| Investigate a Sponsorship program for special events. | Withdrawn | |

| Performance Measures | | | | |
|-----------------------------------------|--------------------|--------------------|----------------------|-----------------------|
| Metrics | 2019 Actual | 2020 Actual | 2021 Estimate | 2022 Projected |
| Children with disabilities served | 0 | 5 | 6 | 6 |
| Recreation Program Registrations | 2,067 | 3,092 | 4,000 | 4,200 |
| Senior Luncheon Attendance | 205 | 213 | 1,200 | 1,200 |
| Recreation Programs offered | 178 | 238 | 200 | 250 |
| Transportation provided (one-way trips) | 5,546 | 8,107 | 8,000 | 8,000 |

**The City's new community center opened for public use in May 2017. The increased capacity and different rental opportunities of this facility, as well as program changes during construction, have created new performance measures, changed how measures are tracked and/or impacted measure totals. The 2020 COVID-19 pandemic significantly altered program and service offerings due to social distancing and gathering size restrictions, thereby impacting performance measures.*



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Recreation Services | NUMBER 002 |
|---------------------------------------------|----------------------------|---------------------------------------|------------------------------|
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 1,643,778 | 2,242,349 | 2,088,439 |
| CONTRACTUAL SERVICES | 134,330 | 228,645 | 293,040 |
| COMMODITIES | 66,679 | 119,000 | 138,310 |
| TOTAL EXPENDITURES | 1,844,787 | 2,589,994 | 2,519,789 |



| DEPARTMENT | NUMBER | PROGRAM | NUMBER |
|-----------------------------------------|-----------|----------------------------|------------|
| Parks & Recreation | 80 | Recreation Services | 002 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| SUPERINTENDENT OF REC PROGRAMS | 1.00 | 1.00 | 1.00 |
| SUPERINTENDENT REC FACILITIES | 1.00 | 1.00 | 1.00 |
| MARKETING SPECIALIST | 1.00 | 1.00 | 1.00 |
| REC PROGRAM SPECIALIST | 5.00 | 5.00 | 5.00 |
| CUSTOMER RELATIONS SUPERVISOR | 1.00 | 1.00 | 1.00 |
| CUSTOMER RELATIONS SPECIALIST | 4.00 | 5.00 | 5.00 |
| CUSTOMER RELATIONS AIDE | 5.00 | 5.00 | 4.50 |
| AQUATIC SUPERVISOR | 1.00 | 1.00 | 1.00 |
| HEAD LIFEGUARD | 2.51 | 2.40 | 2.40 |
| LIFEGUARD | 6.75 | 6.11 | 6.11 |
| PRIVATE SWIM INSTRUCTOR | 0.00 | 0.10 | 0.10 |
| SWIM INSTRUCTOR | 1.11 | 1.11 | 1.11 |
| BUILDING SUPERVISOR | 0.00 | 0.20 | 0.20 |
| PLAY CENTER ATTENDANT | 2.00 | 2.00 | 1.00 |
| PERSONAL TRAINER | 0.00 | 0.53 | 0.53 |
| FITNESS CENTER ATTENDANT | 3.00 | 3.50 | 2.81 |
| SPECIALTY INSTRUCTORS | 0.00 | 1.98 | 2.54 |
| SPECIAL EVENT ASSISTANT | 0.00 | 0.05 | 0.17 |
| PROGRAM DIRECTOR | 0.00 | 0.90 | 0.19 |
| PRESCHOOL LEADER | 2.50 | 1.94 | 3.04 |
| PARK ATTENDANT | 0.06 | 0.06 | 0.06 |
| SPORTS OFFICIAL | 0.06 | 0.03 | 0.17 |
| SCOREKEEPER | 0.00 | 0.00 | 0.51 |
| CAMP STAFF | 3.50 | 1.37 | 1.63 |
| INCLUSION ASSISTANT | 0.00 | 0.70 | 0.72 |
| BUS DRIVER | 0.78 | 0.87 | 0.82 |
| SENIOR AIDE | 0.36 | 0.32 | 0.17 |
| RECREATION ASSISTANT | 2.00 | 2.00 | 0.00 |
| DANCE INSTRUCTOR | 0.30 | 0.00 | 0.00 |
| PROGRAM INSTRUCTOR | 1.60 | 0.00 | 0.00 |
| MARKET MANAGER | 0.17 | 0.00 | 0.00 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 45.70 | 46.17 | 43.78 |



Annual Budget -2023

Parks Fund

| DEPARTMENT | | NUMBER | PROGRAM | | | NUMBER |
|-------------------------------|---------------------|----------------------|----------------------------|------------------------|-----------------------------|------------|
| Parks & Recreation | | 80 | Recreation Services | | | 002 |
| Personnel Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 710.00 | SALARIES | 1,251,448 | 1,747,660 | 1,675,341 | Supervisory | 157,087 |
| | | | | | Regular | 651,327 |
| | | | | | Part-time | 859,280 |
| | | | | | Overtime | 4,000 |
| | | | | | Longevity pay | 3,647 |
| 711.00 | BENEFITS | 392,330 | 494,689 | 413,098 | FICA | 128,145 |
| | | | | | Workers' compensation | 40,070 |
| | | | | | Health insurance | 146,118 |
| | | | | | Life & Disability insurance | 8,077 |
| | | | | | Dental insurance | 5,010 |
| | | | | | Pension | 85,678 |
| TOTALS | | 1,643,778 | 2,242,349 | 2,088,439 | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Recreation Services | | | NUMBER 002 |
|---------------------------------------------|-----------------------------|-------------------------------------|---------------------------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 16,615 | 30,810 | 73,460 | Contractual sportmonster 40,000 Bus for camp 1,650 Movie license 1,000 Monthly speakers-senior program 3,250 Lunch caterers-senior program 14,400 CDMA fees 160 Smart phones (5) 3,000 Program instructors 10,000 | |
| 720.15 | CULTURAL ACTIVITIES | 18,159 | 23,000 | 25,000 | Concerts/Visual Arts 10,650 Worldfest 13,650 One day cultural event 700 | |
| 720.25 | DATA PROCESSING | 17,868 | 21,355 | 21,455 | RecWebTrac software support 8,200 E-Newsletter fees-constant contact 1,400 REACH exterior signs/ and interior digital signage fees 5,755 Mind Body processing 2,600 Digiquatics Scheduling program 2,000 Kid Check 1,500 | |
| 720.26 | PRINTING & BINDING | 18,761 | 24,300 | 24,300 | Brochures printing & mailing 15,000 PEACH JAR 800 Facility/membership brochures 2,500 Senior newsletter 6,000 | |
| 720.34 | CREDIT CARD PROCESSING FEES | 27,195 | 30,000 | 30,000 | Credit card processing fees 30,000 | |
| 720.35 | ICE CENTER | 23,013 | 50,000 | 50,000 | Various ice programs/facility fees 50,000 | |
| 720.51 | PROFESSIONAL DEVELOPMENT | 4,147 | 13,030 | 22,175 | See professional development request 22,175 | |
| 720.58 | RECREATION TRIPS | 8,572 | 29,500 | 40,000 | Bus rentals for trips- all ages 40,000 | |
| 720.64 | M&R MOTOR VEHICLE | 0 | 6,400 | 6,400 | Bus Vango maintenance 6,400 | |
| 720.80 | VEHICLE REIMBURSEMENT | 0 | 250 | 250 | Mileage reimbursement 250 | |
| TOTALS | | 134,330 | 228,645 | 293,040 | | |



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Recreation Services | NUMBER 002 |
|---------------------------------------------|------------------------|---------------------------------------|----------------------------------------------------|
| Professional Development Request | | | |
| Organization/Conference | Location | Amount | Detail |
| AMERICA FOR THE ARTS MEMBERSHIP | | 150 | |
| IRPA CONFERENCE (4) | Chicago, IL | 4,500 | |
| LIFEGUARD CERT, TRAINING & AUDITS | Local | 5,625 | Lifeguard certification, training and audits |
| LOCAL WORKSHOPS AND SEMINARS | | 500 | |
| MISSOURI ARTS COUNCIL MEMBERSHIP | | 500 | |
| MPRA CONFERENCE (4) | Lake of the Ozarks, MO | 2,000 | |
| MPRA MEMBERSHIPS | | 4,500 | Missouri Park and Recreation association dues (10) |
| NRPA CONFERENCE (1) | Phoenix, AZ | 2,400 | |
| PART-TIME STAFF TRAINING | | 2,000 | |
| | TOTAL REQUEST | 22,175 | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Recreation Services | | NUMBER 002 |
|----------------------------------|-------------------------|----------------------------|--------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail |
| Account Number | Account Description | | | | |
| 730.20 | OPERATIONAL SUPPLIES | 60,694 | 105,000 | 126,310 | Program supplies 105,310 Fitness Supplies/Events 2,500 Birthday party supplies 2,000 Marketing and promotion supplies 10,000 Indoor pool supplies/teaching aids 750 Play center supplies 750 Laptops for superintendents (2) 5,000 |
| 730.21 | MOTOR FUEL & LUBRICANTS | 4,763 | 4,000 | 4,000 | Fuel for bus 4,000 |
| 730.25 | UNIFORMS | 1,222 | 10,000 | 8,000 | Program staff and participant shirts 3,000 Community Center facility staff - fulltime and part-time 5,000 |
| TOTALS | | 66,679 | 119,000 | 138,310 | |

Community Center Maintenance

| | | | | |
|----------------------|------------|-------------------------|------------|------------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks and Recreation | 80 | Community Center Maint. | 003 | Superintendent of Facilities |

Program Activities

Maryland Heights Community Center

This activity is responsible for the operations and maintenance of the City's central indoor recreation facility.

2023 Programmatic Goals

Goals

Certify at least one member of the maintenance department as a Certified Pool Operator (CPO) or Aquatic Facility Operator (AFO).

Research Maintenance Ticketing Software for the department use.

Create a SOP for aquatic pump rooms and identify valves, pumps and motors with the Superintendent of Recreation Facilities.

Continue facility inspections and reports on a monthly basis.

2022 Programmatic Goals - Status

Goals

Status

Complete annual fire drill and tornado drill for all employees.

In progress

Complete monthly inspections identifying, documenting and correcting deficiencies found in the building on a monthly basis.

In progress

Provide on-going training for all part time staff, including where all the locations of the emergency shut off for our utilities and equipment. Develop a test to ensure that all staff understand.

In progress

Develop a standard operating procedure for inspection for elevators.

Goal met

Performance Measures

| Metrics | 2020 Actual | 2021 Actual | 2022 Estimate | 2023 Projected |
|-----------------------------------|-------------|-------------|---------------|----------------|
| Room Setups Completed | 542 | 1,056 | 1,266 | 1,500 |
| Maintenance work orders completed | 452 | 537 | 550 | 600 |

The 2020 COVID-19 pandemic significantly altered program and service offerings due to social distancing and gathering size restrictions, thereby impacting performance measures.



| DEPARTMENT | NUMBER | PROGRAM | NUMBER |
|-----------------------------------------|----------------------------|--------------------------------|------------------------------|
| Parks & Recreation | 80 | Community Center Maint. | 003 |
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 469,660 | 510,394 | 556,623 |
| CONTRACTUAL SERVICES | 331,584 | 364,475 | 363,475 |
| COMMODITIES | 98,084 | 103,000 | 90,000 |
| CAPITAL | 0 | 47,737 | 45,000 |
| TOTAL EXPENDITURES | 899,328 | 1,025,606 | 1,055,098 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| SUPERINTENDENT OF FACILITIES | 1.00 | 1.00 | 1.00 |
| CREW LEADER | 1.00 | 1.00 | 1.00 |
| CUSTODIAN | 3.00 | 3.00 | 3.00 |
| MAINTENANCE AIDE | 3.25 | 3.25 | 3.25 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 8.25 | 8.25 | 8.25 |



| DEPARTMENT | | NUMBER | PROGRAM | | NUMBER |
|--------------------|---------------------|----------------------|-------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parks & Recreation | | 80 | Community Center Maint. | | 003 |
| Personnel Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail |
| Account Number | Account Description | | | | |
| 710.00 | SALARIES | 336,103 | 366,816 | 407,083 | Regular 285,660 Part-time 113,230 Overtime 4,000 Longevity pay 4,193 |
| 711.00 | BENEFITS | 133,557 | 143,578 | 149,540 | FICA 31,140 Workers' compensation 28,722 Health insurance 54,303 Life & Disability insurance 2,853 Dental insurance 1,670 Pension 30,852 |
| TOTALS | | 469,660 | 510,394 | 556,623 | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Community Center Maint. | | | NUMBER 003 |
|----------------------------------|--------------------------|----------------------------|------------------------------------|------------------------------|-------------------------------------------------------------|---------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 74,798 | 67,975 | 66,975 | Extermination | 1,000 |
| | | | | | Emergency repairs/inspections | 5,000 |
| | | | | | Window cleaning | 10,000 |
| | | | | | Smart phones (2) | 1,200 |
| | | | | | Carpet cleaning | 2,000 |
| | | | | | Chiller maintenance contract | 15,000 |
| | | | | | Various building repairs | 5,000 |
| | | | | | Generator service agreement | 3,000 |
| | | | | | Elevators service 2 units | 8,500 |
| | | | | | Backflow 4 units | 1,500 |
| | | | | | Boiler service three units | 3,500 |
| | | | | | Bluetooth receiver replacement | 775 |
| | | | | | 3" ACV Control Valve, Pressure Reducer for Community Center | 10,500 |
| 720.25 | DATA PROCESSING | 400 | 0 | 0 | | |
| 720.28 | RENTAL - EQUIPMENT | 0 | 4,000 | 4,000 | Community Center rental equipment | 4,000 |
| 720.30 | UTILITIES SERVICES | 248,933 | 280,000 | 280,000 | Gas & electric | 240,000 |
| | | | | | Water & sewer | 40,000 |
| 720.51 | PROFESSIONAL DEVELOPMENT | 49 | 500 | 500 | See professional development request | 500 |
| 720.61 | M&R EQUIPMENT | 7,404 | 12,000 | 12,000 | Security and fire monitoring equipment | 2,000 |
| | | | | | Annual maintenance contract fitness equipment | 10,000 |
| | TOTALS | 331,584 | 364,475 | 363,475 | | |



| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Community Center Maint. | NUMBER 003 |
|---------------------------------------------|---------------|---------------------|----------------------------------------------|----------------------|
| Professional Development Request | | | | |
| Organization/Conference | Location | Amount | Detail | |
| IFMA MEMBERSHIP | | 500 | International Facility Manager's Association | |
| | TOTAL REQUEST | 500 | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Community Center Maint. | | | NUMBER 003 |
|---------------------------------------------|----------------------|----------------------------|-------------------------------------------|------------------------------|--------------------------------------------------------|----------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 730.20 | OPERATIONAL SUPPLIES | 89,440 | 94,000 | 81,000 | Custodial supplies, small tools, paper products | 27,500 |
| | | | | | Key FOB Community Center | 5,200 |
| | | | | | First aid supplies | 3,500 |
| | | | | | Gym wipes | 13,000 |
| | | | | | Tool cart and misc. small tools | 2,000 |
| | | | | | Indoor pool chemicals | 16,000 |
| | | | | | UV lights 2X's year maintenance/replacement | 6,000 |
| | | | | | Dogport supplies and tags | 300 |
| | | | | | HVAC air filters | 5,500 |
| | | | | | Rubber Parking Bumpers (20) | 2,000 |
| 730.25 | UNIFORMS | 8,644 | 9,000 | 9,000 | Department/facility staff shirts full and part time | 9,000 |
| | TOTALS | 98,084 | 103,000 | 90,000 | | |



| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Community Center Maint. | | NUMBER 003 |
|---------------------------------------------|-------------------------|---------------------|-------------------------------------------|-------------------|-----------------------------------------|
| Capital Request | | | | | |
| Capital Item | Number Requested | Replace/ Add | Unit Cost | Total Cost | Description |
| FITNESS EQUIPMENT (7 PIECES) | 1 | R | 45,000 | 45,000 | Replacing 7 pieces of fitness equipment |
| TOTAL REQUEST | | | | 45,000 | |

Government Center Maintenance

| | | | | |
|--------------------|------------|--------------------------|------------|------------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks & Recreation | 80 | Government Center Maint. | 004 | Superintendent of Facilities |

Program Activities

Government Center Maintenance

This activity is responsible for maintenance and repair of the Government Center.

| |
|-------------------------------------------------------------------------------------------------------------|
| 2023 Programmatic Goals |
| Goals |
| Identify and label all electrical panels and emergency shut-offs for maintenance room at Government Center. |
| Research Maintenance Ticketing Software for the department use. |
| Continue facility inspections and reports on a monthly basis. |

| | | |
|-----------------------------------------------------------------------------------------------------------|---------------|-----------------|
| 2022 Programmatic Goals - Status | | |
| Goals | Status | Comments |
| Complete annual Fire Drill and Tornado drill for the facility. | In progress | |
| Complete monthly inspections identifying, documenting and correcting deficiency. | In progress | |
| Develop a standard operating procedure for elevator inspections. | Goal met | |
| Provide on-going training for all part time staff, where emergency shut off locations are for water, etc. | In progress | |

| | | | | |
|-----------------------------------|--------------------|--------------------|----------------------|-----------------------|
| Performance Measures | | | | |
| Metrics | 2020 Actual | 2021 Actual | 2022 Estimate | 2023 Projected |
| Maintenance work orders completed | 467 | 587 | 550 | 550 |
| Room setups completed | 271 | 241 | 295 | 325 |
| | | | | |



| DEPARTMENT | NUMBER | PROGRAM | NUMBER |
|-----------------------------------------|----------------------------|---------------------------------|------------------------------|
| Parks & Recreation | 80 | Government Center Maint. | 004 |
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 237,952 | 259,946 | 263,449 |
| CONTRACTUAL SERVICES | 254,645 | 258,175 | 266,175 |
| COMMODITIES | 46,567 | 48,300 | 48,300 |
| CAPITAL | 139,463 | 0 | 0 |
| TOTAL EXPENDITURES | 678,627 | 566,421 | 577,924 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 |
| CUSTODIAN | 2.00 | 2.00 | 2.00 |
| MAINTENANCE AIDE | 1.00 | 1.00 | 1.00 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 4.00 | 4.00 | 4.00 |



Annual Budget -2023

General Fund

| DEPARTMENT | | NUMBER | PROGRAM | | | NUMBER |
|-------------------------------|---------------------|-----------------|---------------------------------|-------------------|-----------------------------|------------|
| Parks & Recreation | | 80 | Government Center Maint. | | | 004 |
| Personnel Services | | 2021 | 2022 | 2023 | | |
| Account Number | Account Description | Budget (Actual) | Budget (Amended) | Budget (Proposed) | Detail | |
| 710.00 | SALARIES | 168,047 | 185,410 | 189,809 | Regular | 148,632 |
| | | | | | Part-time | 35,153 |
| | | | | | Overtime | 3,000 |
| | | | | | Longevity pay | 3,024 |
| 711.00 | BENEFITS | 69,905 | 74,536 | 73,640 | FICA | 14,518 |
| | | | | | Workers' compensation | 13,315 |
| | | | | | Health insurance | 27,084 |
| | | | | | Life & Disability Insurance | 1,484 |
| | | | | | Dental insurance | 1,002 |
| | | | | | Pension | 16,237 |
| | TOTALS | 237,952 | 259,946 | 263,449 | | |



Annual Budget -2023

General Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Government Center Maint. | | | NUMBER 004 |
|---------------------------------------------|----------------------------|-------------------------------------|--------------------------------------------|---------------------------------------|-----------------------------------------------------|----------------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 98,329 | 97,575 | 105,575 | Pest control | 1,000 |
| | | | | | Generator service agreement | 4,600 |
| | | | | | Various building repairs including dispatch HVAC | 31,450 |
| | | | | | Fire protection sprinkler maintenance | 4,100 |
| | | | | | Fire extinguisher maintenance | 2,550 |
| | | | | | Smart phones (2) | 1,200 |
| | | | | | Fountain repairs | 2,000 |
| | | | | | Elevator maintenance, includes service contract | 8,000 |
| | | | | | Window cleaning | 5,000 |
| | | | | | Floor mats and carpet cleaning | 2,500 |
| | | | | | Building modifications | 10,000 |
| | | | | | HVAC maintenance contract | 10,500 |
| | | | | | Boiler repairs and main | 6,000 |
| | | | | | Contract for fitness equipment | 2,175 |
| | | | | | Building Life Cycle assessment | 14,500 |
| 720.30 | UTILITIES SERVICES | 156,267 | 160,200 | 160,200 | Water & sewer | 20,500 |
| | | | | | Electric | 108,100 |
| | | | | | Gas | 31,600 |
| 720.51 | PROFESSIONAL DEVELOPMENT | 49 | 400 | 400 | See professional development request | 400 |
| | TOTALS | 254,645 | 258,175 | 266,175 | | |



| DEPARTMENT | | NUMBER | PROGRAM | NUMBER |
|-----------------------------------------|---------------|-----------|---------------------------------|------------|
| Parks & Recreation | | 80 | Government Center Maint. | 004 |
| Professional Development Request | | | | |
| Organization/Conference | Location | Amount | Detail | |
| VARIOUS | Local | 400 | Staff training | |
| | TOTAL REQUEST | 400 | | |



| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Government Center Maint. | | | NUMBER 004 |
|---------------------------------------------|----------------------|----------------------------|--------------------------------------------|------------------------------|--------------------------------------------------|----------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 730.20 | OPERATIONAL SUPPLIES | 45,633 | 45,800 | 45,800 | Janitorial supplies and small tools | 40,450 |
| | | | | | HVAC air filters | 5,350 |
| 730.25 | UNIFORMS | 934 | 2,500 | 2,500 | Maintenance uniforms full and part-time staff | 2,500 |
| | TOTALS | 46,567 | 48,300 | 48,300 | | |

Aquaport

| | | | | |
|----------------------|------------|----------------|------------|------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks and Recreation | 80 | Aquaport | 007 | Aquatics Supervisor |

Program Activities

Aquaport Family Aquatic Center

This Activity is responsible for the operation of the city’s outdoor aquatic facility. The city is taking the operation of aquatic programs, lifeguards operations, after hour rentals, and pool operations/maintenance in house as of 2019. Major renovations completed prior to the operational season in 2021 will offer significant changes in operations and accessibility. Aquaport is open Memorial Day in May through mid-August, with an additional weekends reflecting amended hours from mid-August to Labor Day in September. The additional feature, the FlowRider will provide potential operations prior to the start of the season and potential after Labor Day.

2023 Programmatic Goals

Goals

Develop, implement, and maintain pool operations for new equipment both in filter room and in concessions. Write down protocols in working manual.

Implement new Learn to Surf lesson utilizing the Flow Rider.

Increase program opportunities for River Walking and Little Splashers.

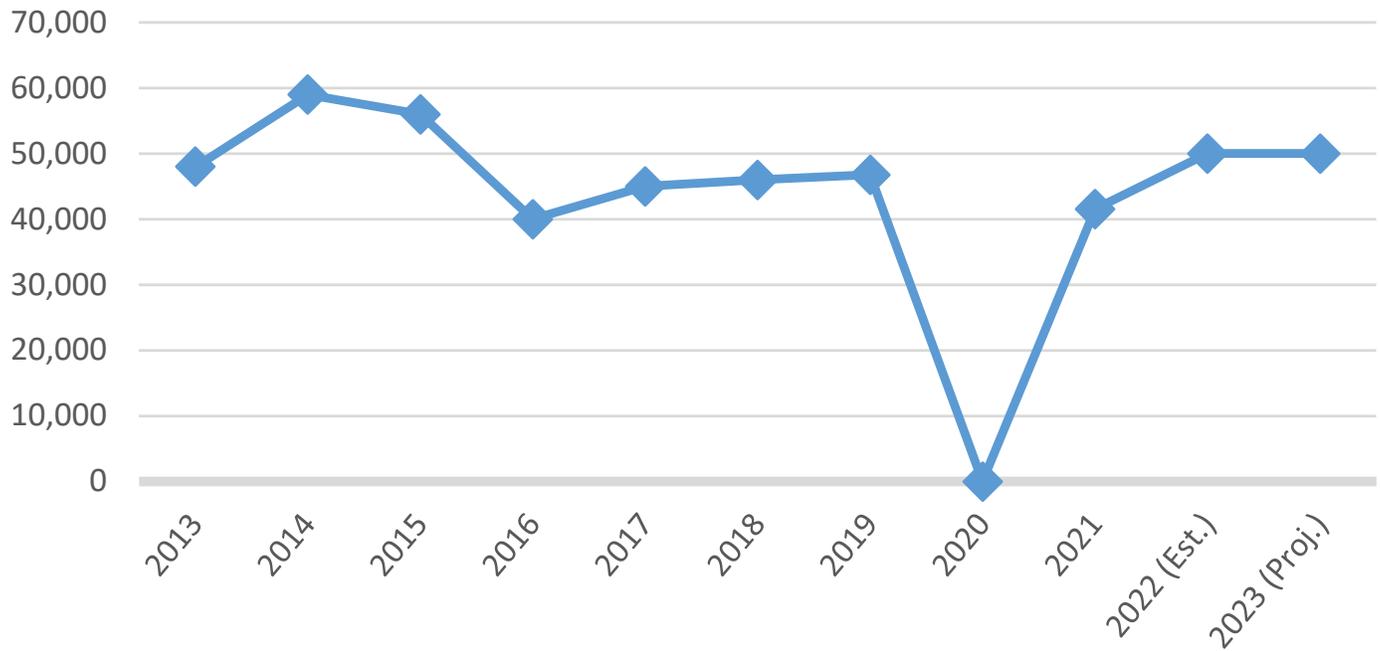
Increase FlowRider rentals by 10% from 2022 season.

2022 Programmatic Goals - Status

| Goals | Status | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------|
| Increase FlowRider rentals by 10% from 2021 | Not met | |
| Implement new Learn to Surf lesson utilizing the Flow Rider. | Not met | |
| Increase program opportunities for River Walking and Little Splashers. | Not met | |
| Develop, implement, and maintain pool operations for new equipment both in filter room and concessions. Write down protocols in working manual. | Ongoing | |

Performance Measures

Total Seasonal Attendance at Aquaport



| Metrics | 2020 Actual | 2021 Actual | 2022 Estimate | 2023 Projected |
|-----------------------------|-------------|-------------|-----------------|-----------------|
| Total attendance | 0 | 41,564 | 50,000 | 50,000 |
| Flow Rider Wristbands Sold* | N/A | 3,404 | 5,000 | 5,000 |
| Creve Coeur Usage | 0 | 412 | 400 | 400 |
| Bridgeton Usage | 0 | 350 | 300 | 300 |
| Groupons redeemed | 0 | 4,536 | No Longer Offer | No Longer Offer |
| Special Events | 0 | 4 | 10 | 10 |

Aquaport remained closed throughout the 2020 season due to remodeling construction.

** New performance measure introduced as the new Flow Rider feature will begin operation in the 2021 season.*



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Aquaport | NUMBER 007 |
|---------------------------------------------|----------------------------|-----------------------------|------------------------------|
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 284,985 | 482,003 | 460,651 |
| CONTRACTUAL SERVICES | 156,326 | 135,030 | 138,455 |
| COMMODITIES | 160,189 | 135,850 | 142,350 |
| TOTAL EXPENDITURES | 601,500 | 752,883 | 741,456 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| AQUAPORT POOL MANAGER | 0.00 | 0.30 | 0.30 |
| AQUAPORT ASST. POOL MANAGER | 0.00 | 0.66 | 0.66 |
| LIFEGUARD MANAGER | 0.87 | 0.00 | 0.00 |
| HEAD LIFEGUARD | 1.38 | 1.49 | 1.49 |
| LIFEGUARD | 6.97 | 6.81 | 6.10 |
| SLIDE ATTENDANT | 2.49 | 2.61 | 2.00 |
| LEAD CONCESSIONS | 0.42 | 0.42 | 0.42 |
| CONCESSION ATTENDANT | 1.32 | 1.32 | 1.35 |
| LEAD FRONT DESK ATTENDANT | 0.44 | 0.44 | 0.44 |
| FRONT DESK ATTENDANT | 1.48 | 1.48 | 1.48 |
| AQUAPORT GROUNDS CREW | 0.64 | 0.64 | 0.64 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 16.01 | 16.17 | 14.88 |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Aquaport | | NUMBER 007 |
|---------------------------------------------|---------------------|----------------------------|-----------------------------|------------------------------|---------------------------------------------|
| Personnel Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail |
| Account Number | Account Description | | | | |
| 710.00 | SALARIES | 265,920 | 419,542 | 401,341 | Part-time 401,341 |
| 711.00 | BENEFITS | 19,065 | 62,461 | 59,310 | FICA 30,698 Workers' compensation 28,612 |
| | TOTALS | 284,985 | 482,003 | 460,651 | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Aquaport | | | NUMBER 007 |
|---------------------------------------------|-----------------------------|-------------------------------------|--------------------------------------|---------------------------------------|-----------------------------------------|----------------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 18,307 | 20,200 | 23,200 | Emergency repairs | 5,000 |
| | | | | | Replace bulbs on stadium lights | 2,000 |
| | | | | | Towel service | 1,300 |
| | | | | | Pest Control | 300 |
| | | | | | Waiver sign system | 650 |
| | | | | | UV maintenance | 5,600 |
| | | | | | Opening/winterization - pools | 7,000 |
| | | | | | Back Flow prevention cert | 250 |
| | | | | | First aid supplies | 650 |
| | | | | | Winterization - icemakers | 450 |
| 720.26 | PRINTING & BINDING | 180 | 2,000 | 1,000 | Aquaport brochures and free passes | 1,000 |
| 720.30 | UTILITIES SERVICES | 128,466 | 96,250 | 96,250 | Electric | 39,250 |
| | | | | | Water & sewer | 57,000 |
| 720.34 | CREDIT CARD PROCESSING FEES | 5,903 | 8,000 | 8,000 | Concession stand/admissions | 8,000 |
| 720.51 | PROFESSIONAL DEVELOPMENT | 2,408 | 3,580 | 6,505 | See professional development request | 6,505 |
| 720.84 | ADVERTISING | 1,062 | 5,000 | 3,500 | Advertising - hiring, banners, postings | 3,500 |
| | TOTALS | 156,326 | 135,030 | 138,455 | | |



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Aquaport | NUMBER 007 |
|---------------------------------------------|---------------------|----------------------------|-----------------------------------------------|
| Professional Development Request | | | |
| Organization/Conference | Location | Amount | Detail |
| BASIC SANITATION (CONCESSION STAFF) | Local | 300 | Concession certification for all managers (3) |
| FOOD SAFE TRAINING | Local | 580 | |
| STARGUARD CERTS, TRAINING & AUDITS | Local | 5,625 | |
| | TOTAL REQUEST | 6,505 | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Aquaport | | | NUMBER 007 |
|---------------------------------------------|----------------------|----------------------------|-----------------------------|------------------------------|----------------------------------------------------------------------|----------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 730.13 | MISC. SUPPLIES | 62,963 | 75,000 | 85,000 | Concession goods | 85,000 |
| 730.20 | OPERATIONAL SUPPLIES | 92,493 | 51,400 | 48,100 | Janitorial supplies | 5,000 |
| | | | | | Tubes | 2,000 |
| | | | | | Concession and office supplies | 1,000 |
| | | | | | Wristbands | 2,500 |
| | | | | | Signage-per county regs | 500 |
| | | | | | Funbrella repair parts | 1,500 |
| | | | | | Concession umbrellas, small tools and equipment | 3,000 |
| | | | | | Staff chairs and stools, replacement umbrellas for stands etc. | 3,000 |
| | | | | | Chemicals for aquatic center | 22,000 |
| | | | | | Vacuum (2nd) | 1,500 |
| | | | | | Training AED, training doll | 1,500 |
| | | | | | Digiquatics Scheduling program | 1,200 |
| | | | | | Air Compressor | 400 |
| | | | | | Fanny Packs, Seal Easy Masks | 500 |
| | | | | | Mannequins, trauma bag supplies | 2,500 |
| 730.25 | UNIFORMS | 4,733 | 9,450 | 9,250 | Staff & lifeguard shirts | 2,000 |
| | | | | | Lifeguard suits and gear | 6,250 |
| | | | | | Whistles, lanyards, visors/hats | 1,000 |
| | TOTALS | 160,189 | 135,850 | 142,350 | | |

Parks Maintenance

| | | | | |
|--------------------|------------|-------------------|------------|-------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks & Recreation | 80 | Parks Maintenance | 008 | Superintendent of Parks |

Program Activities

Parks Maintenance

This activity provides grounds maintenance and beautification five public parks (Vago, Eise, Quiet Hollow, Parkwood, and McKelvey Woods), Community Center grounds, Government Center grounds, Aquaport; Dogport, Fee Fee Greenway, walking paths, and other public facilities.

2023 Programmatic Goals

Goals

Rebuild flood areas in the parks system from the 2022 flood.

Coordinate project management in the park system that include solar panel canopy structure, Vago small play-ground structure and Parkwood Trail fitness stations.

Attend Supervisor training for all current and new supervisors.

2022 Programmatic Goals - Status

| Goals | Status | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
| Develop a plan for removal of honeysuckle within the City parks and facilities in conjunction with Public Works and the AmeriCorps. | Ongoing | |
| Implement placing work order forms in LaserFische. | Ongoing | |
| Develop on-going safety training schedule for Parks and Facility staff. | Goal met | |
| Develop a standard Facility/Park Inspection form to establish guidelines for identifying, documenting and correcting deficiencies found in the building on a monthly basis. | Goal met | |

| Performance Measures | 2020 Actual | 2021 Actual | 2022 Estimate | 2023 Projected |
|-------------------------------|-------------|-------------|---------------|----------------|
| Pavilion reservations | 59 | 245 | 250 | 250 |
| Work orders completed | 113 | 178 | 250 | 250 |
| Trees planted on city grounds | 4 | 50 | 126 | 50 |
| Assist with Special Events | 52 | 58 | 50 | 60 |
| Parks Inspections | 40 | 48 | 48 | 48 |

The 2020 COVID-19 pandemic significantly altered program and service offerings due to social distancing and gathering size restrictions, thereby impacting performance measures.



| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Parks Maintenance | NUMBER 008 |
|---------------------------------------------|----------------------------|-------------------------------------|------------------------------|
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| PERSONNEL SERVICES | 554,473 | 586,977 | 705,181 |
| CONTRACTUAL SERVICES | 180,946 | 193,875 | 180,875 |
| COMMODITIES | 48,456 | 80,225 | 93,675 |
| CAPITAL | 6,045 | 0 | 22,300 |
| TOTAL EXPENDITURES | 789,920 | 861,077 | 1,002,031 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| SUPERINTENDENT OF PARKS | 1.00 | 1.00 | 1.00 |
| CREW LEADER | 1.00 | 1.00 | 1.00 |
| MAINTENANCE WORKER | 4.00 | 5.00 | 5.00 |
| MAINTENANCE AIDE (PART-TIME) | 2.20 | 2.20 | 2.20 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 8.20 | 9.20 | 9.20 |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Parks Maintenance | | | NUMBER 008 |
|---------------------------------------------|---------------------|----------------------------|-------------------------------------|------------------------------|-----------------------------|----------------------|
| Personnel Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 710.00 | SALARIES | 391,980 | 418,563 | 511,356 | Regular | 423,010 |
| | | | | | Part-time | 76,648 |
| | | | | | Overtime | 6,000 |
| | | | | | Longevity pay | 5,698 |
| 711.00 | BENEFITS | 162,493 | 168,414 | 193,825 | FICA | 39,114 |
| | | | | | Workers' compensation | 31,095 |
| | | | | | Health insurance | 71,411 |
| | | | | | Life & Disability insurance | 4,226 |
| | | | | | Dental insurance | 2,338 |
| | | | | | Pension | 45,641 |
| | TOTALS | 554,473 | 586,977 | 705,181 | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Parks Maintenance | | | NUMBER 008 |
|----------------------------------|---------------------------|----------------------------|------------------------------|------------------------------|--------------------------------------------------------------------------------------------|---------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 41,657 | 75,100 | 39,100 | Alarm system monitoring: maintenance building | 600 |
| | | | | | Hazard tree removal - increase hazard trees identified by tree inventory | 10,000 |
| | | | | | Landfill charges | 3,100 |
| | | | | | Emergency repairs - plumbing, HVAC, electrical, etc.- includes required annual inspections | 5,000 |
| | | | | | Smart phones (3) | 1,800 |
| | | | | | Honeysuckle removal & AmeriCorps Contract | 15,000 |
| | | | | | Water heater and door replacement | 3,000 |
| | | | | | Irrigation Controller Fees | 600 |
| 720.18 | LEVEE DISTRICT ASSESSMENT | 88,662 | 67,000 | 88,000 | Sportport | 88,000 |
| 720.28 | RENTAL - EQUIPMENT | 2,977 | 5,000 | 6,000 | Rental of misc. yard equipment - for cleaning up lots and maintenance of trail | 6,000 |
| 720.30 | UTILITIES SERVICES | 46,460 | 42,875 | 42,875 | Water & sewer | 32,125 |
| | | | | | Gas & electric | 10,750 |
| 720.51 | PROFESSIONAL DEVELOPMENT | 1,190 | 3,900 | 4,900 | See professional development request | 4,900 |
| | TOTALS | 180,946 | 193,875 | 180,875 | | |



| DEPARTMENT | | NUMBER | PROGRAM | NUMBER |
|------------------------------------|---------------|--------------|---------------------------------------------|------------|
| Parks & Recreation | | 80 | Parks Maintenance | 008 |
| Professional Development Request | | | | |
| Organization/Conference | Location | Amount | Detail | |
| CERTIFICATIONS | St. Louis, MO | 2,000 | Renewal of chemicals license, arborist CEUs | |
| CPSI (2) | | 2,000 | | |
| MISSOURI TURF & ORNAMENTAL COUNCIL | | 200 | Membership dues | |
| TRAINING/SKILL DEVELOPMENT | Local | 700 | Maintenance training program (7) | |
| | TOTAL REQUEST | <u>4,900</u> | | |



Annual Budget -2023

Parks Fund

| DEPARTMENT | | NUMBER | PROGRAM | | | NUMBER |
|-------------------------------|-------------------------|-----------------|--------------------------|-------------------|---------------------------------------------------------------------------------|------------|
| Parks & Recreation | | 80 | Parks Maintenance | | | 008 |
| Commodities | | 2021 | 2022 | 2023 | | |
| Account Number | Account Description | Budget (Actual) | Budget (Amended) | Budget (Proposed) | Detail | |
| 730.20 | OPERATIONAL SUPPLIES | 38,945 | 67,950 | 81,400 | Janitorial supplies | 15,900 |
| | | | | | Fixtures, flags and misc. repair parts | 5,000 |
| | | | | | Sand, gravel and concrete | 8,150 |
| | | | | | Flowers, shrubs, seed and fertilizer - includes Aquap.,Gov. Center, Com. Center | 12,500 |
| | | | | | Small tools | 2,800 |
| | | | | | Gas powered tools: weed eaters, chainsaws, push mower | 5,000 |
| | | | | | Tables and benches | 5,000 |
| | | | | | Paint, stain, and sealer | 2,550 |
| | | | | | Mulch | 3,500 |
| | | | | | New trees | 7,000 |
| | | | | | Water bottle filling station - Eise park and front of Vago | 2,000 |
| | | | | | New landscape on patio of Community Center | 2,500 |
| | | | | | Large pots for Aquaport/Community Center | 2,500 |
| | | | | | Painting of Splash Pad features | 2,000 |
| | | | | | Dogport KeyFob | 5,000 |
| 730.21 | MOTOR FUEL & LUBRICANTS | 8,863 | 8,150 | 8,150 | Diesel fuel, gasoline | 8,150 |
| 730.25 | UNIFORMS | 648 | 4,125 | 4,125 | Uniforms & clothing for park maintenance | 4,125 |
| | TOTALS | 48,456 | 80,225 | 93,675 | | |



| DEPARTMENT | | NUMBER | PROGRAM | | NUMBER |
|--------------------|------------------|--------------|-------------------|------------|-------------|
| Parks & Recreation | | 80 | Parks Maintenance | | 008 |
| Capital Request | | | | | |
| Capital Item | Number Requested | Replace/ Add | Unit Cost | Total Cost | Description |
| ZERO TURN MOWER | 1 | A | 12,800 | 12,800 | |
| WALK BEHND MOWER | 1 | A | 9,500 | 9,500 | |
| TOTAL REQUEST | | | | 22,300 | |

Capital Projects

| | | | | |
|--------------------|------------|------------------|------------|--------------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks & Recreation | 50 | Capital Projects | 009 | Director of Parks & Recreation |

Program Activities

Capital Projects

Capital projects are major infrastructure and facility construction projects that typically have an estimated cost of more than \$100,000.

| Capital Improvement Projects - 2023 | | | | | |
|--------------------------------------------|----------------------------------------|-------------------------------|--------------------------------------------|-------------------------------|--------------------|
| Project No. | Project Name | Estimated project cost | Estimated expenditures through 2022 | 2023 Budget (proposed) | Future Cost |
| | Vago Park Small Playground and Surface | 161,000 | 0 | 161,000 | 0 |
| | Parkwood Park Fitness Equipment | 125,000 | 0 | 125,000 | 0 |
| TOTAL 2023 | | | | \$286,000 | |

Beautification

| | | | | |
|--------------------|------------|----------------|------------|----------------------------------|
| Department | No. | Program | No. | Program Manager |
| Parks & Recreation | 80 | Beautification | 010 | Director of Parks and Recreation |

Program Activities

City-wide Beautification

This program is funded by a business license tax on outdoor advertising structures (billboards). The goal of the program is to improve the appearance of publicly-owned rights-of-way and other public properties within the City.

Beautification Programs

The Beautification Commission promotes awareness of the city’s scenic and natural resources, encourages enhancement of private property and works to improve the city’s visual character.

2023 Programmatic Goals

Goals

Work to select an artist and receive approval from St. Louis County for the mural on the wall on Dorsett Rd. close to Fee Fee Rd.

Continue work with Creative Cities Alliance (CCA) to select two new sculptures each year, as part of the rotation with the program. Four total sculptures are part of this program.

2022 Programmatic Goals - Status

| Goals | Status | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Commission has established a five year plan, implement goal one, establish planting at median on Dorsett near Lindbergh Blvd. | Withdrawn | Safety of volunteers and staff working in this area has brought concern to the Commission and Staff. This project is no longer being considered. |
| Continue to explore with St. Louis County the desire to paint murals on the retaining walls at Dorsett Rd. and Fee Fee Rd., as well as Dorsett Rd. just west of I270. | Ongoing | The Commission will concentrate on completing mural on the wall closest to Fee Fee for 2022. |
| Continue work with Creative Cities Alliance (CCA) to select another Sculpture location and piece for 2021 install. | Goal met | |



Annual Budget -2023
Beautification Fund

| DEPARTMENT Parks & Recreation | NUMBER 80 | PROGRAM Beautification | NUMBER 010 |
|---------------------------------------------|----------------------------|----------------------------------|------------------------------|
| Program Budget | | | |
| Object of Expenditure | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) |
| CONTRACTUAL SERVICES | 3,675 | 16,000 | 14,000 |
| COMMODITIES | 65 | 2,100 | 2,000 |
| TOTAL EXPENDITURES | 3,740 | 18,100 | 16,000 |
| Personnel Schedule | | | |
| Position | 2021 | 2022 | 2023 |
| EMPLOYEES - FULL TIME EQUIVALENTS (FTE) | 0.00 | 0.00 | 0.00 |



Annual Budget -2023

Beautification Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Beautification | | | NUMBER 010 |
|---------------------------------------------|----------------------------|-------------------------------------|--------------------------------------|---------------------------------------|-----------------------------------------------------------------------------------------|----------------------|
| Contractual Services | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 720.11 | MISC. CONTRACTUAL | 3,675 | 16,000 | 14,000 | Annual Art (CCA) | 4,000 |
| | | | | | Art location prep | 2,000 |
| | | | | | Paint murals on retaining walls, Dorsett locations, working with St. Louis county | 8,000 |
| | TOTALS | 3,675 | 16,000 | 14,000 | | |



Annual Budget -2023
Beautification Fund

| DEPARTMENT Parks & Recreation | | NUMBER 80 | PROGRAM Beautification | | | NUMBER 010 |
|---------------------------------------------|----------------------|----------------------------|----------------------------------|------------------------------|--------------------------------------------------------------------------------------|----------------------|
| Commodities | | 2021 Budget (Actual) | 2022 Budget (Amended) | 2023 Budget (Proposed) | Detail | |
| Account Number | Account Description | | | | | |
| 730.20 | OPERATIONAL SUPPLIES | 65 | 2,100 | 2,000 | Marketing and promotion for murals, yard of the month, artist promotions for banners | 1,500 |
| | | | | | Supplies for special meetings and workshops | 500 |
| | TOTALS | 65 | 2,100 | 2,000 | | |