

Martin County Building Permit Application *All Information Must Be Complete*

Phone (252) 789-4310 Fax (252) 789-4314

Review Hours 8:00am-10:00am

Property Owner or Project Name

Primary Contact Name & Number

Structure Address (See checklist below regarding address assignments)

Tax Parcel #

Owner Mailing Address if different than above

Phone #

Building Contractor and Address

License #

Phone #

Type of Construction

Heated Sq. Ft.

Unheated Sq. Ft.

Roof (Shingle/Metal)

Of Stories

of Bed Rooms

of Baths

City Limits (Y/N)

Zoning/Septic #

Flood Zone #

Job Cost

Pest Control Contractor and Address

\$

Electrical Contractor and Address

License #

Phone #

Service Size

Temp. Power Needed

Utility Provider

Overhead or Underground Service

Amps

/

Y

N

Plumbing Contractor and Address

License #

Phone #

Tubs

Showers

Toilets

Lavatories

Urinals

Kit. Sinks

Other Fixtures

Mechanical Contractor and Address

License #

Phone #

A/C Tons

Heat BTU

Unit Type (Gas, Elec., HP, Geo)

of Units

Split Systems

or

Y

N

If addressing is found to be incorrect due to not following these procedures, a \$50 fine will be given. Applicant is responsible for the following:

Structure Address must be assigned by the County Tax Assessors Office (252-789-4350)

Address must be verified by the County 911 Addressing Coordinator (252-789-4559)

Address must be posted prior to request for power. Numbers are to be 3" in height, reflective in nature, visible from both directions on the roadway.

Applicant Name: _____ Date Submitted: _____