

June 28, 2022
Special Call Meeting

The Martin County Board of Commissioners and the Town of Jamesville Board of Commissioners met in Special Session on Tuesday, June 28, 2022 at 6:00 p.m. in the Superior Courtroom of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Chairman Ronnie Smith, Vice Chairman Dempsey Bond Jr., Commissioner Emily Biggs, and Commissioner David “Skip” Gurganus were present. County Manager U. James Bennett and County Clerk Julia S. Rease were in attendance.

Commissioner Ayers was not in attendance.

Town of Jamesville Mayor Craig Tucker, Mayor Pro Tem Willis Williams, and Town Clerk/ Jamesville Board Commissioner Kimberley Cockrell were in attendance.

CALL TO ORDER:

Chairman Smith called the meeting to order at 6:02 p.m. Jamesville Mayor Pro Tem Willis Williams offered the Invocation following the Pledge of Allegiance which was led by Commissioner Gurganus.

Commissioner and Town Clerk Cockrell stated some board members were told intentionally not to attend the meeting due to the need to post a timely agenda. Chairman Smith agreed and stated Martin County had budget amendments that needed to be approved, therefore an agenda was made to conduct business from the Martin County Board of Commissioners. It was agreed that another meeting would need to be made to have an informal meeting between the boards regarding effective communication on August 3, 2022 at 6:30pm in the Superior Courtroom.

AGENDA APPROVAL

Commissioner Gurganus made a **Motion**, with a **Second** by Vice Chairman Bond Jr. to approve the Agenda as presented. The Motion was **Carried** unanimously.

NEW BUSINESS

Budget Amendments

Budget Amendments 37 & 38

Finance Officer Cindy Ange explained the Jay Group planned to update a facility in Martin County and create 22 jobs. The North Carolina Infrastructure Authority approved

a \$130,000 Building Reuse grant in conjunction with this project. Budget amendment #37 is the capital projects ordinance for this grant. The County entered into a contract with Mid-East for the administration of this grant in the amount of \$15,000.

**MARTIN COUNTY FY 21/22 COMMUNITY DEVELOPMENT PROGRAM
THE JAY GROUP. BUILDING REUSE PROGRAM
GRANT PROJECT ORDINANCE**

BUDGET ORDINANCE AMENDMENT - 37

Be it ordained by the Martin County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the Community Development Project described in the work statement contained in Grant Number 2021-056-3201-2587 between the County and the North Carolina Department of Commerce. This project is known as the Jay Group Building Reuse Project.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Commerce and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

NC Department of Commerce	\$130,000
Transfer from General Fund	15,000
Total	\$145,000

Section 4. The following amounts are appropriated for the project:

Construction/Rehab of Industrial Building	\$130,000
Administration	15,000
Total	\$145,000

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the Grant Agreement and Federal and State regulations.

Section 6. Funds will be requisitioned from the State after submission of documentation to the County. The County upon actual receipt of funds will make disbursement of funds from the State. Compliance with all federal and state procurement regulations is required.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to the County Council.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this ____ day of _____ 2022.

Ronnie Smith, Chairman

ATTEST:

Julia Rease, Clerk to the Board

Motion by Commissioner Gurganus and **Seconded** by Vice Chairman Bond Jr. to adopt the above budget ordinance amendment this 28th day of June 2022. Motion was **Carried** unanimously

BUDGET ORDINANCE AMENDMENT-38

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transfers		
Program Grant Fund	\$15,000	

This will result in an increase of \$15,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation	\$15,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Motion by Commissioner Gurganus and **Seconded** by Vice Chairman Bond Jr. to adopt the above budget ordinance amendment this 28th day of June 2022. Motion was **Carried** unanimously.

Budget Amendment #39

Finance Officer Ange reported that GASB 87, which is required to be implemented this fiscal year, required the County to account for leases of equipment such as copiers in much the same manner as purchasing the equipment. In the fiscal year the equipment is leased an entry to record the asset is made at the value of the asset as of the time the lease was entered into. This was a non-cash transaction, however, budget is required for the transaction. The County entered into 3 leases this year for copiers

BUDGET ORDINANCE AMENDMENT-39

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
Collections	\$ 6,500	
Assessor	\$ 7,500	
Public Safety		
Sheriff	\$ 6,000	

This will result in an increase of \$20,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Lease Liability Issued	\$ 20,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Motion by Vice Chairman Bond Jr. and **Seconded** by Commissioner Gurganus to adopt the above budget ordinance amendment this 28th day of June 2022. Motion was **Carried** unanimously.

Budget Amendment #40

Finance Officer Ange reported Occupancy tax rebounded from the pandemic to almost pre-pandemic levels. This amendment increased the revenue and expenditure lines for occupancy tax, so that the funds can be remitted to the Martin County TDA as collected. Also, there was an increase in travel to take advantage of low fares.

BUDGET ORDINANCE AMENDMENT-40

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
Commissioners	\$8,000	
County Manager	\$2,000	
Economic and Physical Development		
Room Occupancy	\$10,000	

This will result in an increase of \$20,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Taxes	\$10,000
Fund Balance Appropriation	\$10,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Motion by Commissioner Gurganus and **Seconded** by Vice Chairman Bond Jr. to adopt the above budget ordinance amendment this 28th day of June 2022. Motion was **Carried** unanimously.

ADJOURNMENT

At 6:13pm, Commissioner Gurganus made a **Motion**, with a **Second** by Vice Chairman Bond Jr., to adjourn the meeting. The Motion was **Carried** unanimously.

Ronnie Smith, Chairman
Martin County Board of Commissioners

Julia S. Rease
Clerk to the Board