

June 9th, 2021

The Martin County Board of Commissioners met in a Regular Session on Wednesday, June 9, 2021, 7:02 p.m. in the Commissioners Boardroom at the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Present in the Boardroom: Chairman Ronnie Smith, Vice Chairman Dempsey Bond Jr., Commissioner Joe. R. Ayers, Commissioner Emily Biggs, and Commissioner David “Skip” Gurganus, County Manager James Bennett, Clerk to the Board Julia Rease, Deputy Clerk to the Board Marion Thompson.

Present via Cisco WebEx: Mayor of Bear Grass Charlotte Griffin, Martin County Attorney Nate James, MTW Health Department Director Wes Gray, Intern and Martin County Lead for North Carolina Fellow Elizabeth Mitchell, and Mrs. Susan Manning,

Chairman Ronnie Smith called the meeting to order at 7:02 p.m. Commissioner Joe R. Ayers led the Pledge of Allegiance, and Pastor Ronell Rodgers, Liberty Christian Center, provided the invocation.

Chairman Smith extended a welcome to all in the boardroom, watching via webex, and those watching in the lobby.

AGENDA Approval

Commissioner Biggs MOTIONED to approve the agenda with a SECOND from Vice Chair Bond Jr. Motion CARRIED unanimously (5-0).

PUBLIC COMMENTS

PRE-65 Insurance

Ms. Susan Manning inquired about the difference of the gold and bronze insurance plans and if the insurance plans can be recorded as the official insurance plan in writing. Ms. Manning was thanked for her public comments and questions were answered by County Manager U. James Bennett.

Mr. David Draper stated that he was not a county employee, but he has spoken in front and he was informed about the Pre-65 Insurance plans and he asked that the commissioners take care of the county employees. Mr. Draper was thanked for his public comment.

Chairman Smith introduced and showed appreciation for Ms. Elizabeth Mitchell whom has been an intern for the county as the Lead for NC fellow.

Mr. Elizabeth Mitchell, Lead for NC Fellow Martin County Bike Plan- Ms. Mitchell announced a public meeting on Wednesday, June 16th, 2021 from 5:30pm- 7:00pm in the

Commissioners Board Room with an option of WEBEX viewing. Ms. Mitchell shared that the meeting will discuss the draft Bike Plan for Martin County. The project is in partnership with North Carolina Department of Transportation and planning firm, AECOM. Ms. Elizabeth Mitchell invited everyone to the meeting as it is open for the public.

The Board thanked and expressed appreciation to Ms. Elizabeth Mitchell for her efforts and contributions to the citizens of Martin County. Ms. Mitchell’s last day working with the county is June 30th, 2021.

CONSENT AGENDA

Commissioner Biggs made a MOTION to approve consent agenda with a SECOND by Vice Chair Bond. Motion CARRIED unanimously with no further comments or discussion.

- 1. Financial Report – May 2021**
- 2. Tax Assessor – Tax Refund Request – May 2021**
- 3. Tax Assessor – Tax Relief Orders – May 2021**

Year Levy	Lname	Fname	Reason	Value	Total
2019	Briley	Michael Vincent	Double List	540	5.20
2020	Briley	Michael Vincent	Double List	518	4.99
2017	Brock	Henley Pruden Jr.	Sold Vehicle	3,891	35.53
2018	Brock	Henley Pruden Jr.	Sold Vehicle	3,735	34.10
2019	Brock	Henley Pruden Jr.	Sold Vehicle	3,586	33.53
2020	Brock	Henley Pruden Jr.	Sold Vehicle	3,443	32.20
2018	Newkirk	Christine Nooney	Correction	48,000	666.96
		<i>Total Real & Personal Releases</i>			\$ 812.51
2020	Dunning	William Talmadge	Over Assessment	11.22	12.12
2020	Klapec	Shelby Renee	Situs Error	188.59	125.35
2020	Little	Linwood, Earl	Situs Error	31.06	59.66
2020	Pridgen	Wesley, Alton Jr.	Adjustment	33.64	36.34
2020	Sledge	Warren, Lewis	Situs Error	8.19	35.43
2020	Waddell	Jamal, Frederick	Situs Error	121.04	142.20
2020	Warren	Hope, Ann	Situs Error	56.69	84.14
2019	Wynn	William, Ashley	Over Assessment	13.77	14.45
		<i>Total Vehicle Tax System Refunds</i>			\$509.69
			<i>Total Tax Relief Orders</i>		\$1,322.20

4. Tax Collector's Report – May 2021

	Category	21-May	May-21 Y-T-D
Real Property	20	\$80,549.38	\$9,603,741.69
Personal Property	25	\$27,236.89	\$5,248,103.84
Total		\$107,786.27	\$14,851,845.53
Motor Vehicle	30	\$132.59	\$1,550.63
Total MV		\$132.59	\$1,550.63
All Total		\$107,918.86	\$14,853,396.16

5. Board Appointments/Reappointments

Juvenile Crime Prevention Council

The Juvenile Crime Prevention Board recommended that the Board of Commissioners appoint the following members for two (2) year terms each, which would expire December 31, 2023.

- Ms. Julia Rease – Designee for County Manager James Bennett (Ex officio)
- Mr. Desmond Miller – Nonprofit (Ex officio)
- Mr. D Omar Pearsall – Business Community (Ex officio)

The board approved the following board appointment as written.

Tourism Development Authority Board Appointment

The Tourism Development Authority Board need of an individual to fill an at large position on the board, a vacancy due to the resignation of Ms. Libby Jenkins. Ms. Jenkins's unexpired term ran through June 30, 2023. The Board of Commissioner is asked to appoint Mr. Anthony Howell to the TDA Board to complete Ms. Jenkins' unexpired term.

The board approved the following board appointment as written.

6. Resolution Adopting and Acquiring a New Voting System & Awarding a Contract for the Purchase of the Voting System for Use by the Martin County Board of Elections

***Resolution Adopting and Acquiring a New Voting System
And Awarding a Contract for the Purchase of the Voting System
For Use by the Martin County Board of Elections***

WHEREAS, on May 12, 2021, the Martin County Board of Elections made a preliminary recommendation to the Martin County Board of Commissioners regarding the acquisition of certified voting equipment from Election Systems & Software (ES&S) pursuant to N.C.G.S. 163-165.9(a)(1);

WHEREAS, the Martin County Board of Elections recommends trading in 20 Model 100 Scanners with ballot boxes and 5 AutoMARKS, with the trade-in value being applied towards the purchase of the new voting system;

WHEREAS, Election Systems & Software has offered to sell to Martin County a new voting system consisting of 14 Model DS200 Scanners with ballot boxes, software, supplies, etc., in the amount of \$78,288.00 (which includes a trade-in allowance of \$11,000);

WHEREAS, the Martin County Board of Elections will apply HAVA grant funds in the amount of \$55,609 towards the purchase, and has requested the remainder come from the departmental budget of the Board of Elections and other County funds;

WHEREAS, it is the recommendation of the Martin County Board of Elections that the ES&S voting system be adopted and that a contract for the purchase of the new voting system and for the trade-in of the current voting equipment be awarded to ES&S in an amount of \$78,288.00;

NOW, THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners hereby adopts the ES&S voting system set forth herein and awards a contract for the purchase of a new voting system and for the trade-in of the current voting equipment to ES&S in an amount of \$78,288.00.

Adopted the 9th of June, 2021.

Ronnie Smith, Chairman

Attest:

Julia S. Rease, Clerk to the Board

7. **Clerk Report**- included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE(S) – NONE

PRESENTATION (S)

COVID-19 Update – Wes Gray

MTW District Health Director Wes Gray made an initial COVID-19 Coronavirus presentation to the Board of Commissioners on March 11, 2020. He has provided COVID-19 email updates since mid-March and provided an update at the May through September Board of Commissioners meetings, as well.

Mr. Gray gave the following updated for COVID-19 as of June 9, 2021.

- 10 new cases and 1 new COVID-19 related death in Martin County
- 1 new case in Tyrrell County
- 2 new cases in Washington County

Mr. Gray announced the percentages of Martin County COVID 19 vaccinations and only 39% of Martin County residents were vaccinated as of June 9, 2021.

Adult & Aging Service – A&AD Director Lisa Edmonds

Adult and Aging Services Director Lisa Edmonds, prepared a presentation of highlights including the mission of the department, differences between Martin County Adult and Aging Services and the Martin County Council on Aging Inc., and programs and services provided. The mission of the Martin County Adult & Aging Services Department is to respond to older adults' needs and interests by providing resources and programs that enhance independence, personal growth, health and self-esteem. The vision of the Martin County Adult & Aging Services Department is to be the leading resource agency in our community that provides older adults and seniors with access to wellness activities, health education, volunteerism, and service opportunities.

Martin County Adult & Aging Services “MCAAS”

County Agency
Local Funding
Home & Community Care
Block Grant
Consumer Contributions

Martin County Council on Aging, Inc. “MCCOA”

Nonprofit Organization
Fundraising
Donations
Bargain Shoppe

Programs and Services

Ms. Lisa Edmonds discussed programs provided by the Adult and Aging Services Department. Ms. Edmonds informed the Commissioners about Congregate & Home Delivered Meals. Congregate & Home Delivered Meals are served by the Adult and Aging Congregate Meals include mid-day programs, activities and hot, nutritious meals provided 4 days a week in a group setting at all four nutrition sites throughout Martin County. Home Delivered Meals Program provides mid-day meals and they are delivered to home bound older adults 5 days a week by volunteers. The Congregate Site Locations are:

- Williamston -201 Lee Street Williamston, NC 27892
- Robersonville- 203 Green Street Robersonville, NC 27871
- Oak City- 415 W Commerce Street Oak City, NC 27857

- Jamesville- 1601 Roanoke Court Jamesville, NC 27846

Adult and Aging Services Director Lisa Edmonds, discussed services such as general transportation and medical transportation. Adult and Aging Services Director Lisa Edmonds explained that general transportation is to provide transportation to the nutrition site, to buy groceries, pay bills, shop, and similar needs. Clients must schedule transportation with Martin County Adult & Aging Services receptionist with a least a 24 hour notice. Medical Transportation provides transportation to scheduled doctor's appointments provided by Martin County Transit. Clients must schedule transportation with Martin County Adult & Aging Services receptionist with a least a 48 hour notice. In-Home Aides are provided by the Adult and Aging department to provide assistance and relief for caregivers. In-Home aides are certified nurse's assistants and the services are provided in the home to take care of a family member for at least 4 hours per week. The Sitters List is a program that gives families a list of private pay sitters provided upon request. Our Care System, also known as the Emergency Response System enables seniors to live independently and confidently knowing there is help at the push of a button. Help is available 24 hours a day, 7 days a week by Landline and Mobile Units. These units are available to meet the needs of anyone in the home or on-the-go to call for help. The Housing & Home Improvement program is geared to assist Martin County seniors ages 60 and above with minor home repairs.

Requirements for the Housing and Home Improvement:

- Local contractor
- Maximum \$1,500
- Can reapply after 3 years of services rendered
- Contributions requested

Next, Adult and Aging Director Edmonds stated that the Health & Wellness Exercise Program and Multipurpose exercise program are designed to meet individual fitness needs. Director Edmonds stated that the program provided Aerobic activities, dance classes, and access to a weight room. A Personal History Form and a doctor's note were stated as required.

Then, Director Edmonds discussed the Bargain Shoppe and the proceeds benefiting the seniors of Martin County from sold and or donated merchandise including clothes, shoes, books, dishes, knick knacks. Director Edmonds welcomed volunteers and donations. Director Edmonds announced that there would be a raffle with quilts provided by the Martin County Quilters to assist with productions such as the County Wide Senior Christmas Party, Caregiver Celebration, Volunteer Appreciation Celebration, and Pull Up for Pull.

Director Edmonds informed everyone about the SHIIP program that is sponsored by the NC Department of Insurance and co-coordinated in Martin County by the Adult & Aging Services Department. Director Edmonds stated that trained volunteers provide counseling for Medicare beneficiaries and in 2020, Martin County Adult & Aging Services counseled 644 clients with a total savings of \$1,550,572. Director Edmonds stated Open Enrollment for Medicare Part D (October 15 – December 7) is a subject that adults can receive assist on completing.

Co-op Extension Family Services/Food Resiliency – Lisa Smith

Food Resiliency/ Co-op Extension Family Services Agent Ms. Lisa Smith, provided information about services provided by the Co-op Extension Family Services and Food Resiliency program. Family Services Agent Ms. Lisa Smith explained that the Family and Consumer Sciences (FCS) program in Martin County teaches participants skills and strategies to feed their family nutritious meals to improve their overall health. The skills taught, help families learn how to change behaviors that place them at risk for being overweight and the diseases associated with being overweight (e.g. Heart disease and diabetes). Family Services Agent Smith discussed SNAP-Ed and EFNEP, which are components of the FCS program and offer free nutrition classes to help low-income families and youth cook healthy meals at home, be more active, reduce food costs, and handle food safely. FCS programs also address important community issues related to housing parenting, family resource management, and human development and aging.

Extensive Family Services Agent Lisa Smith was thanked for her presentation and programs provided by the Co-op Extension Family Services.

Cloudwyze Broadband Presentation-Business Development Manager, Chris Utesch

Cloudwyze Business Development Manager, Chris Utesch thanked the Board of Commissioners and gave an update on the Cloudwyze project. Development Manager Utesch, stated that CloudWyze worked closely to determine if there was a broadband need in Martin County and, if so, where the broadband gaps existed. In doing so, an initial network design was generated utilizing the internet interest survey results compared with the GREAT Grant eligible census blocks, which was limited to areas that lacked access to internet service speeds over 10x1Mbps. Development Manager explained the census blocks that are eligible for funding as part of the 2020 NC GREAT Grant. Development Manager Utesch expressed that this was important to note because additional locations outside these census blocks were areas of service, GREAT Grant funds to pay for installs outside those census blocks may not be able to be used, which is the purpose of additional financial support to provide these citizens and businesses with quality internet.

SERVICE

Development Manager Utesch stated that CloudWyze uses a hybrid broadband deployment consisting of Fixed LTE (wireless) and Fiber (wireline). The fixed LTE product will bring internet speeds over 50Mbps with rates as low as \$39.9 a month to households and businesses. Development Manager Utesch stated that dedicated business offerings range from 10Mbps to over 1Gbps backed by a strong service level agreement (SLA). As the network evolves, Mr. Utesch explained that there were intentions to integrate more fiber access through other grant programs and direct funding, which will allow increases in speed and capacity to levels that rival that of most major cities.

HOUSEHOLDS SERVED

Cloudwyze Development Director reported the proposed network design is estimated to reach over 4,300 households representing 9,100 citizens, based from experience. The GREAT grant will assist in building the network as well as bringing service to 742 households in eligible census blocks.

Development Manager Utesch, reported CloudWyze will share household data quarterly and the goal is that the initial network to be self-sustaining within 5 years.

PROJECT FUNDING

Development Manager Utesch reported the funding of the Cloudwyze project and stated to simplify the funding requirements to move this project forward, the company has broken the project into a few parts. The initial proposed project for Martin County will cost an estimated \$3.5 million to build, maintain and grow. GREAT Grant funds will supply up to \$1.1 Million leaving a gap of \$2.4 million. Due to the changes in the GREAT grant program and the proposed RDOF awards, CloudWyze will require the county to support the local network operations throughout the maintenance period to allow time for CloudWyze to develop a customer base. Cloudwyze Development Director Utesch reported the request is for \$1.2 million to be released over an initial agreed upon timeline in order to build the network (12-18 months). As towers are brought online, Cloudwyze will invoice \$3,500 per tower per month for the next 5 years. This will cover maintenance, marketing, installations and overhead to ensure service gets to as many underserved households as possible, even those outside of the award areas.

DEPLOYMENT OUTLINE

Cloudwyze Development Director reported upon securing the necessary project funding, the Cloudwyze Company anticipates kicking off this project in Quarter 4 of 2021. Quarter 4 of 2021 and Quarter 1 of 2022 will consist of network planning and design work, followed by procurement and site work at the primary tower locations in Quarter 2 of 2022. CloudWyze also anticipates tower deployments to occur in Quarter 3 of 2022 followed by individual home and business installations as soon as Quarter 4 of 2022. The Cloudwyze network design is not dependent on any other adjacent communities, meaning it can be deployed on its own. Since this is a hybrid plan, Cloudwyze is able to extend fiber from any point on their network to bring increased speeds to areas where it is more feasible. During the maintenance period, CloudWyze will work with Martin County on as many projects as possible to bring quality service to any / all community facilities including, but not limited to, industrial parks, senior centers, county structures, pump stations, surveillance, incubators, high-speed centers, etc. Cloudwyze will also work with the county to seek additional grant funding for broadband, digital inclusion and other broadband related projects.

EXPANSION OPPORTUNITIES

Development Director Utesch explained Fixed Wireless and Fiber Access in his presentation and included maps to show how a complete county fixed wireless buildout may look. Development Director Utesch stated that there are two possible primary tower sites and six repeater sites to provide cost effective internet coverage in Eastern Martin County and these tower sites are not existing commercial towers and will have to be new construction. The repeater site locations will vary depending on existing vertical assets and eligible site locations. These locations are not included in the existing GREAT Grant award but can be added on with county funds or other funding sources as the network grows. As the primary towers come online, any areas that will require repeater sites will be identified for future deployment. The Cloudwyze overarching plan is to use their design to lower the cost of middle mile access in order to make way for fiber buildouts from our towers subscribers around the towers. Development Director Utesch would be recommending that applications be based on fiber buildouts from \$1-4 million as most of the grant programs are designed for fiber access.

Cloudwyze Development Director Utesch, was thanked for his presentation and the Cloudwyze Company.

PUBLIC HEARING – FY 2021-2022 BUDGET

MOTION to enter Public Hearing – FY 2021-2022 Budget by Commissioner Ayers and SECONDED by Vice Chair Bond Jr. Motion was CARRIED unanimously (5-0).

Presentations to the Board of Commissioners on these requests were made on February 24th, 2021 and February 25th, 2021 at the Planning and Budget Retreat. Department Head / Office Holders made presentations to the Board of Commissioners on March 17th. Outside agencies made their presentations on March 24th, 2021 via Webex, due to the Coronavirus (COVID-19) pandemic. On April 28, 2021, the Board of Commissioners held a joint meeting with the Board of Education via web-conference.

North Carolina General Statute § 159-11(b) requires the County Manager to submit a proposed budget and budget message to the governing body by June 1st of each year. On the same day that the budget is presented to the governing body, the budget officer shall file a copy of it in the office of the clerk for public inspection and schedule a public hearing.

The governing body must adopt the annual budget ordinance by July 1st [North Carolina General Statute 159-13(a)]. However, North Carolina General Statute § 159-16 directs that if the budget ordinance is not adopted by July 1st, the governing body must adopt “interim appropriations for the purpose of paying salaries, debt service payments, and the usual ordinary expenses” of the county until the ordinance is adopted. North Carolina General Statute § 159-13 specifies that not earlier than 10 days after the budget is presented to the governing body and not later than July 1st, the governing body shall adopt a budget ordinance. Otherwise, the Board of Commissioners may adopt an interim budget ordinance to be effective from July 1st to August 1st. County Manager Bennett gave a summary of the budget as follows:

County Manager Bennett explained that the FY 2021-22 Budget totals \$32,826,348 for all County General Fund operations, capital improvements and debt service. Additional highlights include:

REVENUES

- Tax Collection at \$13,922,120
- Sales Tax Collection at 5,092,490
- Motor Vehicle Collection at \$1,700,000
- DSS Reimbursement at \$4,000,000
- Solid Waste at \$2,104,885

INCREASES

- Tap Fees on 3/4 from \$550 to \$600
- MORTAC Building rental for \$300 to \$400 plus deposit of \$100
- Barnes Building Rental of \$125 plus deposit of \$50
- Garbage Availability Fee from \$172 to \$182
- 401-K increase from 3% to 4%
- TAX RATE: The budget is based on maintenance of the current tax rate of \$0.81 per \$100 evaluation, plus the applicable fire district tax.
- WATER RATE: The water rate will stay at the current base rate of \$50 per month.
- RAISES: The budget includes a 2% cost-of-living adjustment for employees.
- STAFFING: The budget includes funding for two new positions – Information Technology and Apprentice in Code/Inspection.
- BOARD OF EDUCATION: The Martin County Board of Education requested \$6,500,000 in Current Expenses, which is an increase of \$500,000 over the amount the county budgeted in FY 2020-2021; \$6,000,000 is included in this budget. The Board of Education requested \$800,000 in Capital Outlay FY 2021-2022. Funding Capital Outlay at \$500,000 is included in the FY 2021-2022 budget. The Martin County Board of Education during the COVID pandemic had applied for ERISA funding that could total over \$15,000,000, which may be used in some of its request in this proposed budget for FY 2021-2022.
- MARTIN COMMUNITY COLLEGE: MCC requested \$1,026,250 in Current Expenses and \$60,000 in Capital Outlay (total \$1,086,250). Last year, Martin County funded \$1,029,054 for Current Expenses and \$60,000 for Capital Outlay (total of \$1,089,054) for MCC. The FY 2021-2022 budget maintains the FY 2020-2021 level of funding for MCC – a total of \$1,086,250.
- JAIL: BMR Jail (\$1,376,486) will be maintained in FY 2021-2022.
- YOUTH DETENTION: Budgeted at \$30,000.
- DRUG RECOVERY COURT: \$10,000 is included in the 2021-22 budget for the Drug Recovery Court initiative.
- HEALTH DEPARTMENT: Martin-Tyrrell-Washington District Health requested a 10% increase which is not reflected in the current funding of \$378,733.
- MENTAL HEALTH: The budget includes maintenance of the current funding of \$48,462 for Trillium.

- LIBRARY: The Beaufort-Hyde-Martin (BHM) Regional Library requested budget includes requested funding of \$104,904. This represents a \$1,710 increase from the previous budget.
- USE OF SAVINGS: The budget includes a Fund Balance appropriation of \$1,370,149. None was appropriated from the Hospital Fund.

Discussion: Chairman Smith asked and gave time for the Board to state any comments regarding the budget for the minutes.

Commissioner Gurganus stated that he did not agree with the commissioners raise or the changes made to the Pre-65 Health Insurance, therefore he could not vote to pass the Fiscal Year 21-22 Budget.

Commissioner Ayers stated that his main objections were the Commissioner Pay Raise, changes of the Pre 65 Retiree Health Insurance, Compensatory Time changes, and the funding of certain outside agencies.

There were no further comments or discussion.

MOTION to exit Public Hearing Budget by Commissioner Ayers and a SECOND by Commissioner Biggs. Motion CARRIED unanimously (5-0).

MOTION to approve adopt the Annual Budget Ordinance and Budget for Fiscal Year 21-22 by Vice Chair Bonds Jr. and Commissioner Biggs. Motion CARRIED (3-2).

For: Chairman Smith, Vice Chair Bond Jr, and Commissioner Emily Biggs.
Against: Commissioner Gurganus and Commissioner Ayers.

PUBLIC HEARING TRANSIT

MOTION to enter Public Hearing Transit by Vice Chair Bond Jr. with a SECOND by Commissioner Gurganus. Motion CARRIED unanimously (5-0).

Approve Change in the Contract Rate Formula for Area Agencies

Transit Administrator Officer Frank Halsey discussed the current contract formula and the need for changes. Transit Administrator Officer Halsey also stated that one of the main goals of Martin County Transit is to provide quality transportation for a low contract price for agencies and organizations that help people and improve their quality of life. Under the ROAP grant guidelines, Martin County Transit is allowed to charge an RGP, EMPLOYMENT, or EDTAP low fare to residents in order to offer the continuing services to all of the general public. One of the main goals of Martin County Transit is to provide quality transportation for a low fare throughout all the towns and county side to help people and improve their quality of life. To clarify for the public, the proposed changes to the Fee Schedule also include the towns of Robersonville, Hamilton, Jamesville, Bear Grass, Parmele, Hassell, Everetts, and Oak City.

The cost per Revenue Mile to operate our transit bus.	\$2.30 per mile	The rate with Program and Capital Reserve. Rate determined by the Fully Allocated Cost Model (FACM) tool completed on December 8, 2020.
Martin County Adult and Aging Services Department For approved trips	\$2.30 per Shared Mile	A shared mile means that the cost is shared with other AASD riders on the bus. AASD as a county run agency uses the county run transit system to transport its clients and the general public on the same buses to approved field trips and outings.
Martin County Department of Social Services Individual riders Medicaid Transportation Work First Transportation General Assistance Transportation	\$2.30 per Direct Mile	As is the trend with the NEMT providers and the Medicaid Transportation transit providers across the State this payment is based upon the Direct Mile from the rider's point of pick up to the rider's point of drop off. This formula is the same for all DSS programs.
Road 2 Recovery Individual riders	\$2.30 per Direct Mile	
Trillium Health Resources Individual riders	\$2.30 per Direct Mile	
Other Agencies and Organizations wishing transportation services for individual riders.	\$2.30 per Direct Mile	An option is open to provide transportation for the agency/organization sponsored field trips and outings at \$2.30 per shared mile for filled buses if that need arises.

If this MCT Contract Rate Formula is approved it shall be effective July 1, 2021 for the contracts with Agencies and Organizations

IMPORTANT THINGS TO KNOW:

- There has been not been a Contract Rate increase for Martin County Transit since July 1, 2014 at \$1.79 mile.
- The above Contract Rate Formula is based upon Martin County Transit operational costs determine by the Fully Allocated Cost Model (FACM) tool completed on December 8, 2020.
- Call (252) 789-4390 to reserve a ride. This is Public Transportation. Anyone can ride.
- Rides have to be reserved at least by 12:00 noon the business day before the appointment.
- For the dates on routes to the farthest cities, call Martin County Transit at the number above. Long distance trips to the farthest cities can be booked up to a year in advance of the appointment.

Approve Revised Fee Schedule

Next, Transit Administrator Officer Frank Halsey explained the Roap program and the need of approval for the fee schedule. North Carolina refers to the network of coordinated public transportation programs as the Community Transportation Program (CTP). These entities, including Martin County Transit, provide public transportation to the general public. Martin County Transit receives ROAP funding through a grant each year to assist in covering the cost of transporting elderly and disabled riders, trips to employment opportunities, employment related

programs, and the rural general public transportation needs of individuals. These residents do not have a human service agency to help them in their transportation costs. The ROAP program also assists these individuals in getting to medical appointments, mental health appointments, shopping, and various other trip needs.

Under the ROAP grant guidelines, Martin County Transit is allowed to charge an RGP, EMPLOYMENT, or EDTAP low fare to individuals in order to offer the continuing services to all the general public. These fares are kept low to help as many residents as possible on the program. These residents must complete an Employment Transportation assistance application or an EDTAP application for the Elderly and Disabled Transportation assistance program. Applicants are notified of the fares when he/she is approved for this transportation assistance.

MROAP funded trips

Trips within Martin County:

In Town - Williamston	\$2.00 one way or \$4.00 round trip	Monday - Friday
Outside of Williamston Town Limits (two miles)	\$3.00 one way or \$6.00 round trip	Monday - Friday
In Town - Robersonville, Hamilton, Jamesville, Bear Grass, Parmele, Hassell, Everetts, or Oak City	\$2.00 one way or \$4.00 round trip	Monday - Friday
Outside of Town Limits - (two miles) Robersonville, Hamilton, Jamesville, Bear Grass, Parmele, Hassell, Everetts, or Oak City	\$3.00 one way or \$6.00 round trip	Monday - Friday
Anywhere else in Martin County	\$5.00 one way or \$10.00 round trip	Monday - Friday

Round Trips from Martin County to:

Ahoskie	\$40.00	One day per month
Bethel	\$25.00	Two days per month
Raleigh, Durham, Chapel Hill	\$75.00	As needed basis
Edenton	\$40.00	As needed basis
Greenville	\$25.00	Monday - Friday
Lewiston-Woodville	\$10.00	Monday - Friday
Plymouth	\$20.00	Two days per week
Rocky Mount	\$50.00	As needed basis
Tarboro	\$25.00	As needed basis
Halifax County	\$13.00	Monday - Friday
Washington	\$25.00	Monday - Friday
Wilson	\$40.00	As needed basis
Windsor	\$20.00	Monday - Friday

IMPORTANT THINGS TO KNOW:

- Call (252) 789-4390 to reserve a ride. This is Public Transportation. Anyone can ride.
- Approved EDTAP riders do not pay any fare for medical or mental health related trips. Application required.
- Rides have to be reserved at least by 12:00 noon the business day before your appointment.
- For the dates on routes to the farthest cities call Martin County Transit at the number above. Long distance trips to the farthest cities can be booked up to a year in advance of the appointment.
- The above ROAP funded rates are for individuals who are not currently receiving any transportation assistance from any human service agencies.

MOTION to exit Public Hearing Transit by Vice Chair Bond Jr. and SECONDED by Commissioner Biggs. Motion CARRIED unanimously (5-0).

MOTION to Approve Change in the Contract Rate Formula for Area Agencies and Approve Revised Fee Schedule by Vice Chair Bond Jr. and SECONDED by Commissioner Gurganus. Motion CARRIED unanimously (5-0).

Transit Administration Officer Frank Halsey was thanked for his time and the services provided by the Transit staff.

OLD BUSINESS – NONE

NEW BUSINESS

Resolution Recognizing Sallie Surface & Declaring August 22, 2021 Sallie Surface Day

County Manager Bennett introduced the resolution and gave information about Mrs. Sallie Surface. Choanoke Area Development Board Executive Director, Sallie Surface, has served and provided services for five counties over 38 years. The Choanoke Area Development Board of Directors asked the Board of Commissioners for a resolution asking that August 22, 2021 be declared as Sallie P. Surface Day.

In Recognition of Extraordinary Service and Leadership The Martin County Board of Commissioners Declares August 22, 2021 Mrs. Sallie Surface Day

Whereas, in 1991, given her extraordinary service as Choanoke Area Development Association, of NC. Inc., (CADA) Manager of Community Services since 1983, Mrs. Surface was promoted to Executive Director, assuming even greater leadership responsibilities while continuing her role supporting the important work of the Governing Board; and

Whereas, Mrs. Surface has worked tirelessly in her leadership role to encourage partnerships within the communities to seek resources and programs that foster the agency’s mission of assisting families and communities to build assets and a better quality of life; and

Whereas, under the leadership of Mrs. Surface, CADA has expanded its economic development role to include single and multi-family housing developments and disaster recovery; and

Whereas, throughout her career, Mrs. Surface, as presenter/facilitator earned the utmost respect of local, state, and national leaders; and

Whereas, Mrs. Surface commitment to public service extends to various organizations such as a Senate appointee to the North Carolina Housing Partnership Board, the NC Weatherization Assistance Program Advisory Council, and the PNC Eastern North Carolina Advisor Council; and

Whereas, Mrs. Surface’s contributions as an intelligent, thoughtful, hard-working, kind, detail-oriented, dedicated, and generous person are unparalleled and will be greatly missed by Governing Board members and the CADA staff;

Therefore, be it resolved that Martin County Board of Commissioners expresses its deepest appreciation for the outstanding contributions by declaring August 22, 2021 “Mrs. Sallie Surface Day”; and extends its best wishes as she approaches her well-earned retirement; and

Be it further resolved that a copy of this resolution be entered permanently into the minutes of the Martin County Governing Board.

Adopted on this 9th day of June, 2021.

Ronnie Smith, Chairman

Attest:

Julia S. Rease, Clerk to the Board

Chairman Smith spoke about Mrs. Sallie Surface, her achievements, and expressed his appreciation.

MOTIONED to Approve the Resolution and the Declaration of August 22, 2021 as Mrs. Sallie Surface Day by Vice Chair Bond and SECONDED by Commissioner Gurganus. Motion CARRIED unanimously (5-0).

Approval for Contract for Professional Services - Martin County Airport/W.K. Dickson

W K Dickson had been Martin County’s Airport consultant for a number of years.

As part of a 5-year cycle requirement by the NC Division of Aviation and the Federal Aviation Administration (FAA), Martin County sought statements of qualifications by engineering firms for the airport. The last Request for Qualifications Engineering/Planning Services was in the

spring of 2016. Martin County placed advertisement notifications for RFQ's on the NC Airport Association web site and the County website. Submissions were due by April 16, 2021.

The following two (2) firms submitted responses to the Request for Qualifications:

- W.K. Dickson & Co., Inc.
- LMHT Associates

A virtual meeting was held on May 11th, 2021 and of the two (2) firms who submitted RFQ's, the Airport Commission Board and County Staff recommended that Martin County continue to utilize the services of W.K. Dickson & Co. for airport consulting services, effective May 12th, 2021.

Project Manager Jason Elliott attended the teleconferencing meeting as representative for W. K. Dickson. Several of W. K. Dickson staff worked previously for Michael Baker Engineering (previous Martin County Airport consult) and would continue to bring a wealth of knowledge to the table.

MOTION to Approve Contract for Professional Services with W.K. Dickson by Commissioner Ayers and SECONDED by Commissioner Gurganus. Motion CARRIED unanimously.

Approval to Submit Application for Viable Utility Reserve Study Grants

Martin County Manger Bennett explained the Viable Reserve Study Grants and the need for approval to submit the application for the grant. Viable Utility Reserve Study Grants offered by the Department of Environmental Quality (Department) Division of Water Infrastructure can only be made available after State Water Infrastructure Authority and Local Government Commission (LGC) have designated a local government water and /or sewer utility system as "distressed". Martin County Government planned to submit an application with potentially partnering with the Towns of Robersonville, Parmele, Everett, Bear Grass, Jamesville, Hamilton and Williamston. Each of these towns were asked to submit a grant application as well. The grant would allow for an Asset Inventory Assessment, Merger Regionalization Feasibility and Rate Study. Some performance measures that could be included but not limited to operation and maintenance, capital improvement, planning measures for utilities that do not merge with a current viable utility (distress). Applications are due on or before the middle of June 2021.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, Session Law 2020-79 was signed on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government; the Viability Reserve was established in the Water Infrastructure Fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options; the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed units, and

WHEREAS, Martin County has been designated as a distressed unit and intends to conduct an Asset Assessment Study, Rate Study and/or Merger/Regionalization Feasibility evaluation, and

WHEREAS, Martin County has need for state grant assistance for the project.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF MARTIN COUNTY:

That Martin County, the **Applicant**, will complete the viable utility requirements in §159G-45(b) by:

- (1) Conduct an asset assessment and rate study. (Recently completed asset assessment or rate studies may be sufficient to meet this requirement.)
- (2) Participate in a training and educational program.
- (3) Develop a short-term and long-term action plan considering all of the following:
 - a. Infrastructure repair, maintenance, and management.
 - b. Continuing education of the governing board and system operating staff.
 - c. Long-term financial management plan.

That the Applicant will work with other units of government in conducting the asset assessment and rate studies including the Towns of Robersonville, Parmele, Everett, Bear Grass, Jamesville, Hamilton and Williamston and must list a distressed unit(s) whose finances are under Local Government Commission control.

That the **Applicant** will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.

That U. James Bennett, Martin County Manager the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a (grant) to aid in the completion of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate state agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Adopted this the 9th day of June, 2021 at Martin County, North Carolina.

Ronnie Smith

Chairman of the Martin County Board of Commissioners

(Title)

Commissioner Gurganus asked if any county money would be used for the Viability Study. County Manager Bennett stated that there were no county funds being used in this study and the grant will pay for the study.

MOTION to Approve the Submittal of the Viable Utility Reserve Study Grant and Approve the Required Resolution by Commissioner Biggs and SECONDED by Commissioner Gurganus. Motion CARRIED unanimously (5-0).

Proposed Martin County Personnel Policy Changes

Worker Compensation Policy

County Manager Bennett discussed the current and the amended Worker's Compensation Policy. The current Martin County Worker's Compensation Policy grants employees who have been injured and are receiving worker's compensation benefits full pay. The County keeps the employee on full active status and the employee turns in their worker's compensation benefits to the County. Worker's compensation benefits are 2/3 of the employee's average weekly earnings not to exceed the maximum weekly benefit. Since these benefits are not taxable, generally an employee is receiving close to the same pay. Since, worker's compensation benefits do not begin until after the employee has been absent for 7 days from work, the employee would be able to use sick or vacation time during this time. Regular pay would begin again when the employee returns to work for the County. County Manager Bennett asked to amend Article XXIII-Section 1 of the Martin County Personnel Policy to read as attached.

ARTICLE XXIII

WORKERS' COMPENSATION LEAVE

Section 1: Probationary and Permanent Employees

Current Version:

A permanent or probationary employee absent from duty because of sickness or disability (as certified by a doctor or other authorized health care provider) covered by the North Carolina Workers' Compensation Act may receive Workers' Compensation benefits. However, for the period of absence for which temporary disability benefits are received which is 2/3 of the employee's average weekly earnings not to exceed the maximum weekly benefit established an

employee will turn in each signed benefit check to the Finance Department; such an employee will continue to receive his regular paycheck. The employee's Department Head will advise the Finance Department that such an employee is receiving Workers' Compensation benefits and will ensure that the signed checks are turned in to the Finance Office. For an absence covered by the Workers' Compensation Act but of such a limited duration that temporary disability benefits are not awarded by the North Carolina Industrial Commission, sick leave or annual leave, earned compensatory time, or leave without pay will be utilized.

Amended version:

A permanent or probationary employee absent from duty because of sickness or disability (as certified by a doctor or other authorized health care provider) covered by the North Carolina Workers' Compensation Act may receive Workers' Compensation benefits. In accordance to NC G. S. §97, for the period of absence for temporary disability benefits awarded by the North Carolina Industrial Commission, the worker will receive 2/3 of the employee's average weekly earnings not to exceed the maximum weekly benefit established by the NCIC. The employee's Department Head shall work closely with the Finance Department on the status of an employee receiving Workers' Compensation benefits.

Workers' Compensation benefits are payable after a waiting period of 7 days of absences from work. During the first 7 days of absences, employees can choose to use accrued sick or vacation leave or can go on leave without pay. After the waiting period, the affected employee will be put on Workers' Compensation Leave and Workers' Compensation benefits will be paid to the employee at a rate as provided by law. Once an employee begins drawing Workers' Compensation pay, the employee will not be allowed to receive pay for sick leave or vacation leave in addition to the Workers' Compensation payments. Regular pay from Martin County will begin again when the employee returns to work for the County.

Workers' Compensation leave will run concurrently with FMLA leave which provides an employee up to 12 weeks of unpaid leave per year for qualified individuals with a "serious health condition." The North Carolina Workers' Compensation Act does not specifically address benefits, however, under the FMLA, health insurance coverage must be continued just as if the employee was still working. The County must cover the portion of insurance cost that it normally covers for the employee and the employee must pay the share of the cost that they normally pay. The employee portion of insurance must be paid to the Finance Office by the 1st of each month to avoid coverage from being terminated. Under the FMLA, employees must be reinstated to the same job or job equivalent with the same benefits when they return to work.

While on Workers' Compensation Leave, an employee does not have any retirement contributions made and does not receive any retirement credit. As a member of the Retirement System, the employee may purchase credits for the period of time on an approved leave of absence. Upon request by the employee, the Retirement System provides a statement of the cost and a date by which purchase must be made.

During a period of Workers' Compensation leave, all contributions to the NC 401K Plan, employee and employer, are stopped. Contributions resume when the employee returns to work.

Any voluntary benefits that are normally deducted from the employee's paycheck must be paid directly by the employee and are due to the Finance Office by the 1st of each month to ensure continued coverage.

County Manager Bennett stated that the current policy allowed some exempt employees to keep their comp time for a month and others did not. County Manager Bennett stated that the amended policy would create consistency.

MOTION to amend Article XXIII-Section 1 of the Martin County Personnel Policy by Commissioner Gurganus and SECONDED by Comm. Ayers to approve the amended policy. Motion CARRIED unanimously.

Exempt/Salaries Employees Comp. Time

County Manager Bennett also discussed the current and possible amended versions of the Exempt/Salaries Employee Comp Time Policy. Exempt employees, while covered by The Fair Labor Standard Act (FLSA), were exempt from the minimum wage and overtime provisions of the act. Exempt employees do not earn compensatory time, effective July 1, 2021.

ARTICLE IV

CONDITIONS OF EMPLOYMENT

Section 2: Overtime Work, Overtime Pay, Compensatory Time & Holiday Pay

Current Version:

In keeping with the provisions of the Fair Labor Standards Act, each Department Head shall have the responsibility of controlling overtime in each department. Overtime is neither desired nor expected on a regular basis. However, during peak periods when overtime becomes necessary, it should be distributed as equally as possible among qualified employees in the same classification and department in compliance with Article III of this policy.

A- Overtime work for non-exempt employees other than law enforcement shall be for work which exceeds 40 hours in a seven day work week.

Overtime work for non-exempt law enforcement employees shall be that work which exceeds 171 hours in a 28 day work period.

B- Department Heads shall arrange the work schedules of their employees so as to accomplish the required work within the standard work day.

Amended Version:

In keeping with the provisions of the Fair Labor Standards Act, each Department Head shall have the responsibility of controlling overtime in each department. Overtime is neither desired

nor expected on a regular basis. However, during peak periods when overtime becomes necessary, it should be distributed as equally as possible among qualified employees in the same classification and department in compliance with Article III of this policy.

A- Overtime work for non-exempt employees other than law enforcement shall be for work which exceeds 40 hours in a seven day work week.

Overtime work for non-exempt law enforcement employees shall be that work which exceeds 171 hours in a 28 day work period.

B- Department Heads shall arrange the work schedules of their employees so as to accomplish the required work within the standard work day.

C- Exempt employees, while covered by The Fair Labor Standard Act (FLSA), are exempt from the minimum wage and overtime provisions of the act. Exempt employees DO NOT Earn Compensatory Time.

MOTION to approve the Amended Workers Compensation Policy made by Commissioner Bond Jr. with a SECOND by Commissioner Ayers. Motion CARRIED unanimously (5-0).

MOTION to approve Amended Exempt/Salaries Employees Compensation Time as attached by Chairman Smith and SECONDED by Vice Chairman Bond Jr.

Commissioner Gurganus stated that he didn't fully understand and there were some concerns form employees about the matter.

Chairman Smith asked County Manager Bennett if he discuss the policy change with the department heads.

County Manager Bennett responded that he spoke with the department heads for their opinion on the matter of Exempt/Salaries Employees Compensation, and the department heads agreed. Commissioner Gurganus stated that there were concerns and inquired if the subject of Exempt Compensatory Time could be tabled until there was further discussion on the matter.

Chairman Smith withdrew his motion to approve Amended Exempt/Salaries Employees Compensation Time and MOTIONED to table the matter to allow each commissioners time to speak with department heads with a SECOND by Commissioner Gurganus. Motion CARRIED unanimously (5-0).

Approve Medicaid Managed Care Provider Agreement – One Call/Modivcare Solutions, LLC/Martin County Transit

In 2015, the NC General Assembly enacted Session Law 2015-245, which directed the Department of Health and Human Services (DHHS) to transition Medicaid and NC Health Choice from fee-for-service to managed care. With managed care, North Carolina will contract directly with insurance companies called "Prepaid Health Plans", or PHPs. This model is known as NC Medicaid Managed Care. Beneficiaries will be able to choose their health plan and primary care

provider (PCP) and have new support systems available to help them make that choice. The Primary Health Providers (PHP) available statewide are:

- AmeriHealth Caritas North Carolina, Inc.
- Blue Cross and Blue Shield of North Carolina
- United Healthcare of North Carolina, Inc.
- Wellcare of North Carolina, Inc.

As a result of Medicaid transformation, Non-Emergency Medical Transportation (NEMT) will change how we serve customers through Martin County Transit (MCT). Beneficiaries under the NC Medicaid Managed Care program will have to request medical transportation through the transportation broker that represents their PHP. There are two transportation brokers that represent the prepaid health plans:

- ***One Call*** represents Wellcare of North Carolina
- ***Modivcare*** (formerly *Logisticare*) represents Blue Cross and Blue Shield of NC, AmeriHealth Caritas of North Carolina, United Healthcare and Carolina Complete Health. (Carolina Complete Health does not provide services statewide – it provides services in two of the six regions of the state.)

One Call

MOTION to approve Medicaid Managed Care Provider Agreement made by Commissioner Biggs and SECONDED by Vice Chair Bonds. Motion CARRIED unanimously (5-0).

Modivcare Solutions

County Manager Bennett stated that there were some discrepancies with the contract and after speaking with Transit Administrator Officer Frank Halsey and DSS Director Angela Ellis, whom agreed to table the matter. County Manager also stated that when speaking with DSS Director Ellis, the state gave Martin County the exception of the deadline for Modivcare.

Chairman Smith made a MOTION to table the matter of Modivcare Solutions until the July 14th, 2021 Regular Meeting and SECONDED by Vice Chair Bonds. Motion CARRIED unanimously (5-0).

Designation of Voting Delegate to NACo's Annual Conference and Exposition, July 2021-

Annually, each county is given the opportunity to participate in the National Association of Counties' election of officers and policy adoption. The National Association of Counties (NACo) annual conference will be held in Baltimore, Maryland, July 16-19, 2021.

In order to participate in the NACo elections, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws. The Board is being asked to authorize a Designated County Voting Credentials Delegate and a County Alternate Delegate for the 2020 Annual Business Meeting. The Board is also being asked to authorize Chairman

Smith to execute the NACo Credential (Voting) form. The state association (the NC Association of County Commissioners) is authorized to receive or cast any unclaimed ballots.

MOTION to designate Commissioner Emily Biggs as the Voting Delegate to NACo's Annual Conference and Exposition by Chairman Smith and SECOND by Commissioner Biggs. Motion CARRIED unanimously (5-0).

MOTION to designate Chairman Smith as the Alternate Voting Delegate to NACo's Annual Conference and Exposition by Chairman Smith and SECOND by Vice Chair Bonds. Motion CARRIED unanimously (5-0).

Approve Revised Moratoc Park Buildings Policies, Rental Rate Change & Renovated Barnes House for Rent

Martin County owns and operates Moratoc Park, an 18-acre, county-owned park on the Roanoke River in Williamston. The park was renovated in 2011-13 with funding from Martin County / Martin County citizens, as well as grants from the NC Parks & Recreation Trust Fund, NC Recreation Trails Program and NC Division of Water Resources.

At the heart of the park is the main Moratoc building, which is a beautiful, rustic conference building overlooking the Roanoke River. The building is rented for private receptions, weddings, meetings and special events.

Recently, the Barnes House, located a short distance from the main Moratoc Park building, was beautifully renovated and is now available for rent for small parties of up to 15 participants.

County Manager James Bennett recommended in FY 2021-2022 budget to increase the rental fee from \$300 (+ 100 deposit) to \$400 (+ \$100 deposit). Also, beginning July 1, 2021, County Manager Bennett recommended renting the newly renovated Barnes House for \$125 (+\$50 deposit). Rather than creating a separate policy, the County's rental use policy has been updated to include use of the Barnes House, as some renters for an example, have requested such a facilities for the bride and her court to prepare for the wedding before arriving at the main building. There have been requests for a facility for small meeting as well. Some of the wording has been changed to accommodate both facilities.

RENTAL USE POLICIES

Moratoc Park offers a service to the citizens of Martin County through governmental agencies, civic organizations, family gatherings and church functions. It was designated to serve the people of the county with activities that provide educational experiences, build better relationships, and make the county a better community in which to live.

The Martin County Manager's office will schedule the facilities for all groups.

Usage must be for an acceptable or worthwhile purpose. This building is to be used only for governmental and civic organizations, and for family and church functions, unless expressly

authorized by the Martin County Manager or the Martin County Board of Commissioners. This building will not be used for any profitable organizations.

No entrance or other fees are to be levied by user of building unless negotiated.

Facility	Total Due to Rent/Use	Usage Fee	Deposit	Max. Building capacity
Moratoc Park Main Building	*\$500/day; \$300 each additional day	**\$400	***\$100	****250
Barnes House	*\$175/day	**\$125	***\$50	****15
* Must be paid before the usage date can be held for renter. This fee covers usage of the building from 6 a.m. to 1 a.m. (This included time for clean-up) **The purpose of a usage fee is for building maintenance and upkeep, not for cleaning. ***Refundable, if rental policy conditions are met. ****Fire Code Regulations				

Responsibilities of users:

- a. Turn off all lights and heating and /or air conditioning.
- b. Do not open windows.
- c. Lock all doors before leaving; use exit beside kitchen.
- d. Secure fireplace.
- e. Tables and chairs cannot leave the building and must be put back in original location.
- f. Building must be left in the same condition as it was found. Tables and Chairs must be washed off; floor must be swept clean; kitchen must be left clean, including stove, refrigerator, sinks, countertops, and floor. Restrooms must be left clean, including sinks, toilets and floor. All trash must be emptied and placed into dumpster in plastic garbage bags. Incomplete clean-up or any other damage to building or grounds may result in part or all of security deposit being returned. Additional damage charges will be assessed to the Renter, if the conditions warrant.

RENTAL USE POLICIES

All decorations must be attached to walls with tape **only**, no nails, tacks, or staples. Do not remove any decorations that belong to the park.

Extreme Caution must be exercised to prevent a possible fire. There will be no open fires on Moratoc Park premises. **Absolutely no smoking is permitted inside of the building.** Candles must be in some type of holder. Familiarize yourself with location of fire extinguishers.

Alcoholic beverages may **not** be sold in the Moratoc Park main building, Barnes House or on the premises; however, they may be served as part of the refreshments for the event.

Music may be used as long as it is not in violation of local noise ordinances.

Tents and play structures are permitted in designated areas only, due to electrical, water and sewer lines running underground. Any inflatable or amusement device must comply with NC Department of Labor rules.

There will be no overnight camping unless approved by the Martin County Manager.

Martin County assumes no liability for personal injury. The County of Martin will not assume any responsibility for the behavior or the safety of groups using these facilities. This responsibility must be assumed by the organization or group using the building (s). Martin County will not be responsible for items lost or damaged during or following the use of the building(s) or any damage to any property in the parking lot or any other area of the Moratoc Park grounds.

If law enforcement is needed for security and/or traffic control, it will be the responsibility of the applicant to assure that this will be provided.

Groups for which user fees have been waived, such as governmental organizations and school functions, will be responsible for set-up and are required to follow the same rules and procedures as set out in this guide (i.e., clean-up, taking out trash, etc). A signed application is required.

The Martin County Manager's office will request a check to reimburse deposit, after premises are inspected and everything is found to be clean, there are no damages and the key is returned.

RENTAL USE POLICIES

When requesting reservations for use of the Moratoc Park building(s), the Agreement / Application for Use of Moratoc Park building(s) AND usage fee and deposit for the Moratoc Park main building (\$500) and/or Barnes House (\$175) MUST be paid within 30 days. Failure to complete the Agreement/Application and payment MAY result in forfeiting of the requested date.

Reservations cancelled at least thirty (30) days prior to the reservation date will receive a full refund. If you cancel with less than 30 days to the reservation date, you will receive a refund of the deposit amount only. This applies to the Moratoc Park main building (\$100) and the Barnes House (\$50).

Any user of the building(s) not complying with the above policies forfeits future use of the building (s).

Martin County reserves the right to deny use of the facilities for any event, based upon just cause.

These guidelines will remain in effective until amended by the Martin County Board of Commissioners.

Adopted the 13th day of August, 1997
Amended the 26th day of June, 2015 – Section 3
Amended the 4th day of November, 2015
Amended the 8th day of May, 2019
Amended the 9th day of June 2021

MOTION to approve revised Moratoc Park Buildings Policies, Rental Rate, Change, and Renovated Barnes House for Rent by Commissioner Ayers with a SECOND by Commissioner Biggs. Motion CARRIED unanimously (5-0).

2021-2022 Ambulance Franchise Renewal

Martin County has an Ambulance Service Franchise Ordinance (Chapter 10, Article 2 of the Code of Ordinances) that governs non-emergency ambulance service. This ordinance is online at https://library.municode.com/nc/martin_county/codes/code_of_ordinances. The Board of Commissioners approves all ambulance service franchises in the county after receiving a recommendation from the Ambulance Services Advisory Council. In 2012, the Board of Commissioners capped the number of non-emergency ambulance service companies allowed to operate in Martin County at five (5). The Martin County Ambulance Services Advisory Council recommends the renewal of non-emergency ambulance transport franchises for the following companies:

- Coastal Medical Transport
- Innerbanks Medical Transport
- Midway Medical Transport
- Roanoke Medical Transport

MOTION to approve the renewal of non-emergency ambulance transport franchises for Coastal Medical Transport, Innerbanks Medical Transport, Midway Medical Transport, and Roanoke Medical Transport by Commissioner Gurganus SECONDED by Commissioner Biggs. Motion CARRIED unanimously (5-0).

Approval Martin County FY2021-2022 Budget Ordinance

The governing body must adopt the annual budget ordinance by July 1st [North Carolina General Statute 159-13(a)]. However, North Carolina General Statute § 159-16 directs that if the budget ordinance is not adopted by July 1st, the governing body must adopt “interim appropriations for the purpose of paying salaries, debt service payments, and the usual ordinary expenses” of the county until the ordinance is adopted. North Carolina General Statute § 159-13 specifies that no earlier than 10 days after the budget is presented to the governing body and not later than July 1st, the governing body shall adopt a budget ordinance. Otherwise, the Board of Commissioners may adopt an interim budget ordinance to be effective from July 1st to August 1st.

MARTIN COUNTY

2021-2022 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

General Government

County Commissioners	\$ 199,464
County Manager	266,490
Finance Office	456,038
Tax Assessor	390,878
Tax Collector	370,227
Legal	16,116
Court Facilities	79,780
Board of Elections	194,102
Register of Deeds	263,610
DMV License Plate Agency	119,018
Data Processing	366,197
Public Building	<u>987,627</u>
Total General Government	\$3,709,547

Public Safety

Sheriff	\$3,962,419
Jail (includes youth detention)	1,376,486
Communications	646,877
Emergency Management	134,548
Building Inspector	151,568
Medical Examiner	40,000
Rescue Squads	<u>430,475</u>
Total Public Safety	\$6,742,373

Transportation

Airport	\$217,781
Martin County Transit	<u>1,091,331</u>

Total Transportation	\$1,309,112
Environmental Protection	
Forest Fire Control	\$ 96,714
Sanitation	<u>2,664,126</u>
Total Environmental Protection	\$2,760,840
<u>Economic & Physical Development</u>	
Martin County Chamber of Commerce	22,500
Economic Development	638,665
Travel & Tourism Authority	275,000
Cooperative Extension Service	232,198
Soil Conservation Service	<u>141,614</u>
Total Economic & Physical Development	\$ 1,309,977
<u>Human Services</u>	
M-T-W Health Department	378,733
Mental Health	48,462
Vocational Rehab. - Martin Enterprises	42,890
Department of Social Services	
Administration	4,314,838
Assistance Programs	<u>1,361,438</u>
Total Department of Social Services	\$5,676,276
Office of Aging	\$674,673
Other Human Services	
Veteran's Service	72,222
Office of Juvenile Justice	160,976
Choanoke Area Development	25,000
County Projects	<u>43,000</u>
Total Other Human Services	\$301,198

Total Human Services \$7,122,232

Education

Martin County Board of Education	
Current Expenses	6,000,000
Capital Outlay	500,000
Interest Payment	763,432
Fines & Forfeitures	<u>255,000</u>
Public School Bldg Capital Fund	
Total Board of Education	\$7,518,432
Martin Community College	
Current Expense	1,026,250
Capital Outlay	<u>60,000</u>
Total Community College	\$1,086,250
Total Education	\$8,604,682

Cultural and Recreation

Arts Council	8,500
County Library	105,904
County-Wide Recreation	35,170
Martin Community Players	8,500
Roanoke River Project	<u>2,000</u>
Total Cultural and Recreation	\$160,074

Water/Sewer

Water/Sewer-Non Enterprise Activity	<u>120,209</u>
Total Water/Sewer NEA	\$120,209

Transfers to Other Funds

Transfer to Debt Service Fund	937,302
Transfer to CDBG	5,000
Transfer to Revaluation	35,000
Transfer to Business Park Fund	<u>10,000</u>
Total Transfers to Other Funds	\$987,302

<u>Contingency</u>	-
TOTAL APPROPRIATIONS	<u>\$32,826,348</u>

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Taxes

Ad Valorem	
Real & Personal Property - Current Year	13,922,120
Motor Vehicles - Current Year	1,701,618
Prior Year AV & MV	475,500
Interest, Fees, & Commissions	240,000
Refunds AV & MV, Escrow	(58,000)
Sales Tax	5,092,490
All Other Taxes	<u>396,300</u>
Total Taxes	\$21,770,028

Permits & Fees \$279,000

Intergovernmental Revenues

Unrestricted	71,000
Restricted	<u>\$6,490,406</u>
Total	\$6,561,406

Sales & Services \$2,510,465

Miscellaneous \$309,300

Other Financing Sources

Sale of Fixed Assets	\$20,000
Installment Purchase Proceeds	-

Transfers

Hospital Fund	-
Transfer from Capital Reserve	-
Transfer from Room Occupancy	6,000
Fund Balance Appropriation	<u>1,370,149</u>
Total	1,376,149

TOTAL ESTIMATED REVENUES \$32,826,348

Section 3: The following amount is hereby appropriated in the 4-H Fund for the operation of the 4-H Adventure Program for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Economic & Physical Development \$73,155

Section 4: It is estimated that the following revenue will be available in the 4-H Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Miscellaneous 73,155
Total Estimated Revenues \$73,155

Section 5: The following amount is hereby appropriated in the Revaluation Fund for the revaluation of property in Martin County during the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the county.

General Government \$35,000

Section 6: It is estimated that the following revenue will be available in the Revaluation Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Transfers from Other Funds

Transfer from General Fund 35,000
Fund Balance Appropriation =

Total Estimated Revenues \$35,000

Section 7: The following amounts are hereby appropriated in the Emergency Telephone System Fund for the operation of the E-911 emergency telephone system for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Public Safety Emergency 911 - Communications 156,924

Total Appropriations \$ 156,924

Section 8: It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Taxes 911 Access Charges 156,924

Total Estimated Revenues \$ 156,924

Section 9: The following amounts are hereby appropriated in the Controlled Substance Tax Fund for law enforcement purposes for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

<u>Controlled Substance</u>	<u>38,600</u>
Total Appropriations	\$38,600

Section 10: It is estimated that the following revenues will be available in the Controlled Substance Tax Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

<u>Controlled Substance Fund Balance Appropriation</u>	<u>38,600</u>
Total Estimated Revenues	\$38,600

Section 11: The following amounts are hereby appropriated in the County Water Fund for debt service payment for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts heretofore established for this county.

County Water

Debt Service Principal	375,000
Debt Service Interest	<u>471,582</u>
Total Appropriations	\$ 846,582

Section 12: It is estimated that the following revenues will be available in the County Water Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

County Water

Water District #1 Contribution	115,000
Water District #2 Contribution	260,000
Interest Earnings	<u>471,582</u>
Total Estimated Revenues	\$846,582

Section 13: The following amounts are hereby appropriated in the Debt Service Fund the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Debt Service

Reserve For Future Years	<u>937,302</u>
Total Appropriations	\$ 937,302

Section 14: It is estimated that the following revenues will be available in the Debt Service Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Debt Service

Transfer From General Fund	<u>937,302</u>
Total Estimated Revenues	\$ 937,302

Section 15: The following amounts are hereby appropriated in the Hospital Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Hospital Fund

Transfer to General Fund	-
Transfer to Reserves	566,667
Transfer to OPEB Fund	
Total Appropriations	566,667

Section 16: It is estimated that the following revenues will be available in the Hospital Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Hospital Fund

Investment Earnings	-
Proceeds From Lease	566,667
Fund Balance Appropriation	-
Total Estimated Revenues	\$566,667

Section 17: The following amounts are hereby appropriated in the Representative Payee Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Representative Payee Fund

Fund Expenditures	257,200
Total Appropriations	257,200

Section 18: It is estimated that the following revenues will be available in the Representative Payee Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Representative Payee Fund

Fund Revenues	257,200
Total Estimated Revenues	\$257,200

Section 19: The following amounts are hereby appropriated in the Fire District Funds for the operation of fire protection services for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county.

Public Safety

Jamesville Fire	207,850
Roanoke Fire	105,000
Williamston Fire	284,000
Goose Nest Fire	84,500
Griffins Fire	83,000
Bear Grass Fire	168,000
Hamilton Fire	110,500
Total Appropriations	\$1,042,850

Section 20: It is estimated that the following revenues will be available in the Fire District Funds for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Taxes

AV Real & Personal Current Year	656,000
Motor Vehicles - Current Year	99,250
Prior Year AV & MV	33,600
Interest/Discounts	6,000
Sales Tax	<u>248,000</u>
Total Estimated Revenues	\$1,042,850

Section 21: The base water rate for Water and Sewer Districts 1 & 2 residential customers will be fifty dollars (\$50) dollars per month per connection. The base rate includes usage of the first one thousand (1,000) gallons of water. The rate for additional water usage above the base rate will remain eight dollars and fifty cents (\$8.50) for each additional one thousand (1,000) gallons. The industrial water rate for Water Districts 1 & 2 customers will remain as follows: up to 25,000 gallons - \$8.50 per 1,000 gallons and over 25,000 gallons - \$6.00 per 1,000 gallons.

Section 22: The following amounts are hereby appropriated in the Water and Sewer District No. 1 Fund for the operation of the District's water system for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this District.

Water and Sewer District No. 1

Administration	200,652
Water Operations	344,328
Water Capital Outlay & Debt	239,432
Reserve for Future Expenditures	-
Total Appropriations	\$784,412

Section 23: It is estimated that the following revenues will be available in the Water and Sewer District No. 1 Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Water and Sewer District No. 1

Unrestricted Intergovernmental	94,153
Sales and Service	<u>690,259</u>
Total Estimated Revenue	\$784,412

Section 24: The following amounts are hereby appropriated in the Water and Sewer District No. 2 Fund for the operation of the District's water system for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this District.

Water and Sewer District No. 2

Administration	202,515
Water Operations	302,399
Water Capital Outlay & Debt	634,650
Reserve for Future Expenditures	
Total Appropriations	\$1,139,564

Section 25: It is estimated that the following revenues will be available in the Water and Sewer District No. 2 Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Water and Sewer District No. 2

Unrestricted Intergovernmental	304,615
Sales and Service	<u>834,949</u>

Total Estimated Revenues

\$1,139,564

Section 26: There is hereby levied a tax at the rate of eighty-one (\$.81) per one hundred dollars (\$100) valuation of real and personal property listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as “Ad Valorem Taxes – Real & Personal - Current Year” in the General Fund in Section 2 of this Ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,828,489,623 and an estimated collection rate of 94%. No discounts are allowed.

Section 27: There is hereby levied a tax at the rate of eighty-one cents (\$.81) per one hundred dollars (\$100) valuation of motor vehicles registered with the NC Department of Motor Vehicles for the purpose of raising the revenue listed as “Ad Valorem Taxes – Motor Vehicles – Current Year” in the General Fund in Section 2 of this Ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$212,198,270 and an estimated collection rate of 99%. No discounts are allowed. As of July 1, 2013, Motor Vehicle tax collections are collected by the State of North Carolina.

Section 28: There is hereby levied a \$182 fee for 96-gallon containers to offset sanitation expenses of providing door to door pickup, transportation costs, and tipping fee costs at the regional landfill in Bertie County. Construction & Demolition fee is set at \$40 per ton.

Section 29: There are hereby levied taxes at the rates indicated below per one hundred dollars (\$100) valuation of property within the special fire districts listed for taxes as of January 1, 2021 for the purpose of raising revenue listed as “Ad Valorem Taxes – Real & Personal - Current Year” in Section 10 of this Ordinance for said special fire district. The rate of tax is based on an estimated total valuation of property for the purpose of taxation as listed below for each special fire district and an estimated collection rate of 94%.

<u>Fire District</u>	<u>Tax Rate</u>	<u>Valuation</u>
Jamesville Fire District	0.07	\$ 195,373,524
Roanoke Fire District	0.04	168,726,182
Williamston Fire District	0.08	210,925,340
Goose Nest Fire District	0.06	88,698,913
Griffins Fire District	0.04	118,002,847
Bear Grass Fire District	0.065	148,232,747
Hamilton Fire District	0.07	<u>94,251,019</u>
Total		\$1,024,210,572

Section 30: There are hereby levied taxes at the rates indicated above per one hundred dollars (\$100) valuation of motor vehicles registered with the NC Department of Motor Vehicles within the special fire districts listed for the purpose of raising revenue listed as “Ad Valorem Taxes – Motor Vehicles – Current Year” in Section 10 of this Ordinance for said special fire district. As of July 1, 2013, Motor Vehicle tax collections are collected by the State of North Carolina. Martin County has contracted with the Town of Robersonville and the Town of Williamston to process the gap motor vehicle taxes on their behalf.

<u>Fire District</u>	<u>Tax Rate</u>	<u>Valuation</u>
Jamesville Fire District	0.07	\$ 29,256,926
Roanoke Fire District	0.04	19,399,270
Williamston Fire District	0.08	35,920,567
Goose Nest Fire District	0.06	9,374,951
Griffins Fire District	0.04	22,699,779
Bear Grass Fire District	0.065	31,946,357
Hamilton Fire District	0.07	<u>12,745,785</u>
Total		\$161,343,635

Section 31: Property taxes will be collected for the following towns: Hamilton, Bear Grass, Everetts, Parmele, Hassell, Jamesville, Oak City, and Robersonville.

Section 32: Receipts collected by county officers and employees must be deposited daily with the County Finance Officer regardless of the amount or type of revenue except for the Airport, Cooperative Extension, Animal Control, Landfill and Adult and Aging Services Department who shall make deposits weekly or when money on hand amounts to \$250, whichever comes first.

Section 33: The County Manager is designated as the Budget Officer of the County. He is authorized to approve transfers within a department without the approval of the Board of Commissioners.

Section 34: Provisions have been made to pay the individual cost of hospitalization through the NC State Health Plan (SHP) 80/20 plan or 70/30 plan, less the required employee contribution. Effective January 1, 2017, the premiums employees pay to the local government unit for their own coverage shall conform to the premiums in the structure set by the NC State Health Plan, as per NC G. S. 135-48.47(b)(3a). Employees who did not participate in wellness screenings will pay fifty dollars (\$50.00) monthly for health insurance, in addition to State Health Plan costs due to non-compliance of the wellness activities stipulation. Provisions have been made to pay the individual cost of dental insurance for all eligible county employees, as well.

The county will provide fifteen thousand dollars (\$15,000) of term life insurance for eligible county employees. Longevity pay is provided for eligible employees who complete five years or more of continuous service with the county.

Employees' contributions to the NC Local Governmental Employees Retirement System will continue to be tax sheltered. Permanent employees will have an opportunity to participate in the cafeteria plan (IRC 125), the deferred compensation plan (IRC 457) and State 401K & 457 plan.

On behalf of eligible employees, in this budget, the county increased the contribution from three percent (3%) to four percent (4%) of their annual salary to the NC 401K plan; for law enforcement officers, the county contributes five percent (5%) of their annual salary to the NC 401k plan.

Section 35: There is a 2% cost of living increase in salaries in this budget for employees.

Section 36: Funding is included in this budget for one full-time position for the Data Processing Department to replace dependence on contracted support and one full-time position in the Inspections Office to begin training an apprentice in preparation for the future.

Section 37: Moratoc Park Main Building Rental Rate: Increase the rental fee at Moratoc Park from \$300 per day (+ \$100 deposit) to \$400 per day (+ \$100 deposit). Effective July 1, 2021, the Barnes House at Moratoc Park will be available for rent at a fee of \$125 per day (+\$50 deposit)

Section 38: Water District #1 & #2 Tap Fees: Increase tap Fees on 3/4 from \$550 to \$600.

Section 39: In accordance with NC General Statute §163-32 the following compensation rates have been approved for the Board of Elections members.

<u>Election Day</u> (Including Counting & Transfer of Ballots)	<u>Regular Meetings</u>
\$200 Chairman	\$ 60 Chairman
\$200 Member	\$ 50 Member

Section 40: Dual signatures are required for each check that is drawn on county funds. The signatures of the Chairman of the Board of County Commissioners and the Finance Officer, Assistant Finance Officer or Deputy Finance Officer shall be the authorized signatures of the County. The use of facsimile signatures is permitted.

Section 41: Changes in this budget will be by amendment only.

Adopted this 9th day of June, 2021.

Martin County Board of Commissioners

Ronnie Smith, Chairman of the Board

Julia S. Rease
Clerk to the Board

MOTION to Adopt the Martin County FY2021-2022 Budget Ordinance by Commissioner Gurganus with a SECOND by Commissioner Biggs. Motion CARRIED unanimously.

Budget Amendment(s)

Budget Amendment 43

In March 2017, Martin County received a \$150,000 allocation of 2017 Essentials Single Family Rehabilitation Loan Pool-Disaster Recovery (ESFRLP-DR) funding from the NC Housing Finance Agency (NCHFA) to assist homeowners who received a minimum of \$50,000 of damage from Hurricane Matthew, Tropical Storm Julie, and/or Tropical Storm Hermine.

The initial application was to serve at least 3 homeowners. Currently the County has approval for 53 homeowners for a total allocation of \$2,595,752.

BUDGET ORDINANCE AMENDMENT-43

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the CDBG Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Administration	\$ 110,000	
Rehabilitation	\$ 410,752	

This will result in an increase of \$520,752 in the expenditures of the CDBG Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

2017 NCHFA ESFRLP-DR	\$520,752
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Gurganus and SECOND by Vice Chair Bond to adopt the above budget ordinance amendment this 9th day of June 2021. Motion CARRIED unanimously (5-0).

Budget Amendment 44

Session Law 2020-17 designated \$9,616,929 in nonrecurring funds to county boards of elections and entitled each county a minimum of \$10,000 and no more than \$250,000. The General Assembly further stipulated that in reimbursement of the funds, the counties must certify that HAVA funds will not be used to supplant county funds. Use of the funds must adhere to the categories and permissible purposes established by the U.S. Elections Assistance Commission and the federal standards set by the Congressional grant authorization.

The North Carolina State Board of Elections calculated each county's award based upon economic tiers defined by the NC Department of Commerce and the number of registered voters. Martin County was awarded \$ 55,609.

The voting equipment needed by the Board of Elections is estimated to be \$82,182, which is \$26,573 over the grant award. The Board of Elections budget for the current year has unused travel funds of \$15,300 since the Board and staff were unable to travel this year. Staff is requesting the additional \$11,300 from fund balance. The HAVA Grant funds are required to be used by June 30, 2021.

BUDGET ORDINANCE AMENDMENT-44

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
Elections	\$ 11,300	

This will result in an increase of \$11,300 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Revenue	\$ 11,300
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chair Bond and SECONDED by Commissioner Gurganus to adopt the above budget ordinance amendment this 9th day of June 2021. Motion CARRIED unanimously.

Budget Amendment 45

Budget Amendment #45 is to adjust the fire district funds to account for additional tax revenue collected

BUDGET ORDINANCE AMENDMENT-45

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the Fire District Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Jamesville Fire	\$ 8,000	
Bear Grass Fire	\$ 5,000	

This will result in an increase of \$13,000 in the expenditures of the Fire District Fund. To provide an increase in revenue for the above, the following revenues will be changed.

Tax	
Sales Tax	\$ 13,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Gurganus and SECONDED by Commissioner Ayers to adopt the above budget ordinance amendment this 9th day of June, 2021. Motion CARRIED unanimously (5-0).

Budget Amendment 46

Budget amendment #46 covers the following:

DMV – increase wildlife fees to account for additional revenue.

Mental Health– Increase bottle tax to account for additional revenue.

Medical Examiner – Increase medical examiner for increased autopsies.

Room Occupancy tax – increase for additional tax collected.

BUDGET ORDINANCE AMENDMENT-46

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
DMV	\$ 5,000	
Human Resources		
Mental Health	\$ 3,000	
Medical Examiner	\$10,000	
Economic and Physical Development		
Room Occupancy	\$50,000	

This will result in an increase of \$68,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Intergovernmental	\$ 3,000
Permits and Fees	\$ 5,000
Fund Balance Appropriation	\$10,000
Taxes	\$50,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chair Bond and SECONDED by Commissioner Gurganus to adopt the above budget ordinance amendment this 9th day of June, 2021. Motion CARRIED unanimously (5-0).

Budget Amendment 47

Budget amendment #47 covers the following:

- County Manager's office*– increase for additional personnel costs
- Finance*– increase budget for additional bank fees and arbitrage services
- Legal* – increase for fees above retainer
- Communications* - increase for additional personnel costs.
- Aging* – adjust grant amounts to actual

BUDGET ORDINANCE AMENDMENT-47

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
County Manager	\$ 49,000	
Finance	\$ 15,000	
Legal	\$ 10,000	
Public Safety		
Communications	\$ 23,000	
Human Services		
Aging		\$3,206

This will result in an increase of \$93,794 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation	\$ 97,000	
Restricted Intergovernmental		\$3,206

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Biggs and SECONDED by Commissioner Gurganus to adopt the above budget ordinance amendment this 9th day of June, 2021. Motion CARRIED unanimously (5-0).

Budget Amendment 48

The North Carolina Department of Transportation awarded an additional \$17,087 to Martin County for the design of the parallel taxiway at the Martin County Airport. There is no match required for these funds.

BUDGET ORDINANCE AMENDMENT-48

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the Airport Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transportation		
Engineering fees	\$17,087	

This will result in an increase of \$17,087 in the expenditures of the Airport Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Intergovernmental Revenue	\$17,087
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Ayers by SECOND Commissioner Biggs and seconded by to adopt the above budget ordinance amendment this 9th day of June 2021. Motion CARRIED unanimously (5-0).

BOARD REPORTS/COMMISSIONERS' COMMENTS

Commissioner Gurganus asked about open meetings for the public. Chairman Smith stated that there is a 39% vaccination rate and there is a safety issue. Chairman Smith stated that mask are supposed to be worn in the court house. Chairman Smith asked if the board for a motion to vote on this matter. AYERS COMMENTED seconded that we also put this on the

MOTION to add Open Commissioner Meetings and COVID restrictions by Chairman Smith with a SECOND by Commissioner Ayers. Motion CARRIED unanimously.

ADJOURNMENT

Commissioner Gurganus MOTIONED to adjourn the meeting at 10:32pm and it was SECONDED by Commissioner Biggs. Motion CARRIED unanimously (5-0).

Ronnie Smith, Chairman, Board of Commissioners

Julia S. Rease, Clerk to the Board