

December 3, 2018

The Martin County Board of Commissioners met in Regular Session on Wednesday, December 3rd, 2018 at 9:00 a.m. in the Martin County Governmental Center, Commissioners' Boardroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Elmo "Butch" Lilley, Vice Chairman Tommy Bowen, Commissioner Ronnie Smith, Commissioner Dempsey Bond, Jr., Commissioner Joe R. Ayers, County Manager David Bone, Finance Director/Deputy Clerk Cindy Ange, and Clerk to the Board Jessica Godard.

Chairman Lilley called the meeting to order at 9:00 a.m. Commissioner Ayers led the Pledge of Allegiance. Commissioner Smith provided the invocation.

Chairman Lilley extended a welcome to everyone and thanked those attending for their interest and participation in County issues. Chairman Lilley recognized the following elected officials in attendance: Sheriff Tim Manning and Honorable Chief District Court Judge Regina Parker. Chairman Lilley also recognized Dr. Paul Hutchins, Martin Community College President.

AGENDA APPROVAL

Vice Chairman Bowen made a MOTION to approve the agenda as presented, with a SECOND by Commissioner Bond. The Board APPROVED the motion unanimously.

SWEARING-IN CEREMONY

Honorable Chief District Court Judge Regina Parker administered the oath of office to Incumbent Commissioner Ronnie Smith and Incumbent Commissioner Joe R. Ayers. Each Commissioner would serve a four-year term.

RECESS

A brief recess was taken after the swearing in ceremony so the newly reelected Commissioners could share the joyous occasion with family and friends.

BOARD REORGANIZATION

Election of Chairman

Chairman Lilley turned the meeting over to County Manager Bone, who in turn, called for nominations for Chairman. Commissioner Smith made a MOTION to appoint Commissioner Bowen as the Chairman of the Board, with a SECOND from Commissioner Ayers. With no other names suggested, the motion was APPROVED unanimously.

Presentation of Plaque

The first duty as Chairman was for Chairman Bowen to present a plaque to outgoing Chairman Lilley. Chairman Bowen commended Commissioner Lilley for his great work during his tenure as Chairman. Commissioner Lilley stated he enjoyed the position of Chairman, commended the Board and the staff for the team efforts, and said he enjoyed being a part of the group. Commissioner Lilley stated he was beginning his twenty-third year as a County Commissioner for Martin County.

Election of Vice Chairman

Commissioner Smith made a MOTION to appoint Commissioner Bond as the Vice Chairman of the Board, with a SECOND from Commissioner Ayers. With no other names suggested, the motion was APPROVED unanimously.

Appointment of County Attorney

Commissioner Smith made a MOTION to appoint Richard James and the Peel & James Law Firm as County Attorney, with a SECOND from Commissioner Lilley. The motion was APPROVED unanimously.

Appointment of Clerk to the Board

Vice Chairman Bond made a MOTION to appoint Ms. Jessica Godard as Clerk to the Board, with a SECOND from Commissioner Lilley. The motion was APPROVED unanimously.

Approval of 2019 Meeting Schedule

Commissioner Lilley made the MOTION to approve the 2019 Martin County Commissioners' meeting schedule as shown below, with a SECOND from Commissioner Smith. The motion was APPROVED unanimously.

MARTIN COUNTY BOARD OF COMMISSIONERS'			
2019 Meeting Schedule			
Date of Meeting	Time	Type Meeting	Date Backup Needed Due by 12:00 Noon
January 9, 2019	7 p.m.	Regular Meeting	January 2, 2019
February 13, 2019	7p.m.	Regular Meeting	February 6, 2019
March 13, 2019	7p.m.	Regular Meeting	March 6, 2019
March 20, 2019	7p.m.	Departmental Budget Presentations	
March 21, 2019	7p.m.	Departmental Budget Presentations (if needed)	
March 27, 2019	7 p.m.	Agency Budget Presentations/Budget Workshop	March 15, 2019
April 10, 2019	7p.m.	Regular Meeting	April 3, 2019
April 24, 2019 (Tentative)		Joint Budget Meeting with Board of Education	
May 8, 2019	7p.m.	Regular Meeting	May 1, 2019
To Be Announced		Budget Workshop (s) (After Receipt of Bd of Ed Budget)	
June 12, 2019	7p.m.	Budget Public Hearing	
June 12, 2019	7p.m.	Regular Meeting	June 5, 2019
June 12, 2019	7p.m.	Adopt Budget	

June 26, 2019	7p.m.	Year End Budget Ordinance Amendments	If Needed
July 10, 2019	7p.m.	Regular Meeting	July 3, 2019
August 14, 2019	7p.m.	Regular Meeting	August 7, 2019
September 11, 2019	7p.m.	Regular Meeting	September 4, 2019
October 9, 2019	7p.m.	Regular Meeting	October 2, 2019
November 13, 2019	7p.m.	Regular Meeting	November 6, 2019
December 11, 2019	7p.m.	Regular Meeting	December 4, 2019

PUBLIC COMMENTS

DSS Director Letecia Loadholt of Martin County Department of Social Services introduced two YoungWilliams associates to the Board, providing an opportunity for the Board to ask any questions they may have had regarding the organization. The two YoungWilliams associates introduced to the Board were Ms. Tammy Pearson, Operations Manager for North Carolina Projects for YoungWilliams and Ms. Preslee Liedecker, Project Manager for YoungWilliams.

Operations Manager Pearson stated YoungWilliams would now be serving 15 counties in North Carolina after Martin County came on board. Mr. Pearson stated she had 10 years of work experience with YoungWilliams, and 20 years working in the child support program in North Carolina. Ms. Pearson explained YoungWilliams planned to bring performance measures and new technologies to help produce great performance in Martin County child support services.

Project Manager Presley Liedecker's position with YoungWilliams was to oversee Beaufort and Hyde counties, and she would be overseeing Martin County, as well. Ms. Liedecker reported two years of experience with the 4D program (child support collection services) in North Carolina and almost seven years with YoungWilliams. Ms. Liedecker was responsible for the day to day operations in Beaufort and Hyde counties and was looking forward to taking on Martin County, as well as the continued partnership with Martin County and DSS Director Loadholt.

Commissioner Smith stated he appreciated the information from Ms. Pearson and Ms. Liedecker and looked forward to the partnership.

Ms. Pearson explained YoungWilliams was in the process of completing a new building for Child Support Collection Services, and the goal was to have the space complete by February 2019. YoungWilliams had secured a location near Food Lion in Williamston and would renovate the entire building, providing a new space and all new equipment for employees and clients. Vice Chairman Bowen stated the location was great, as it was easy to find and had adequate parking.

CONSENT AGENDA

Commissioner Bond made the MOTION to approve the Consent Agenda as presented, with a SECOND by Vice Chairman Bowen. The Board APPROVED the motion unanimously.

1. Minutes for November 14, 2108 Regular and Closed Session

2. **Financial Report** for October 2018 included for informational purposes.
3. **Approval of Bond of Sheriff Tim Manning**

NC General Statute 162-8 requires the Sheriff to have a bond in an amount not to exceed \$25,000. Sheriff Manning was bonded in September 2017 when he was appointed to the office. The term on the bond was 4 years and was in the amount of \$25,000.

NC General Statute 162-9 requires the Board of County Commissioners to take and approve the bond on the first Monday of December next after the election.

The Martin County Board of Commissioners approved the bond of Sheriff Tim Manning, as a part of the consent agenda.

4. **Board Appointments/Reappointments**

- a. **Robersonville Board of Adjustments / Planning & Zoning Board**

The Board of Commissioners was asked to appoint/reappoint the following persons to Robersonville Board of Adjustments & Planning and Zoning Board for three (3) year terms each, which would expire December 31, 2021.

Board of Adjustments

Ms. Mary Raynard
Mr. Taylor Grimes

Planning and Zoning Board

Ms. Tammy Brown
Ms. Mary Peele

The Martin County Board of Commissioners approved the reappointments to the Robersonville Board of Adjustments / Planning & Zoning Board, as a part of the consent agenda.

- b. **Ambulance Advisory Council**

The Martin County Code of Ordinances states that the Ambulance Advisory Council shall have the responsibility and duty of advising the administrator of emergency medical services on matters relating to the enforcement, and shall develop and recommend to the administrator of emergency medical services for approval by the Board of Commissioners such standards of care, policies, procedures, and actions which will maintain and improve the quality of emergency medical services for the residents of the county.

The Code of Ordinances also states the membership shall be appointed by the Martin County Board of Commissioners. Terms were all ex officio except Board Appointee, who shall serve a three-year term according to official policy.

The Board was asked to appoint/reappoint the following individuals for three year terms, which would end January 31, 2022 as part of the Consent Agenda:

The Martin County Board of Commissioners approved the reappointment to the Ambulance Advisory Council, as a part of the consent agenda.

Jonathan Dail	Captain, Robersonville Rescue & EMS	Ex officio
Dr. Bryan B. Kitch	Medical Director	Ex officio
Stephan Swearingen	Captain, Hamilton Rescue & EMS	Ex officio
Timmie Modlin, Captain	Captain, Jamesville Rescue & EMS	Ex officio
Michael Peaks, Chief	Chief, Williamston Fire & Rescue	Ex officio
Laura Price, RN	MGH Nurse Manager or Designee	Ex officio
Kevin Turner, Captain	Captain, Oak City Rescue Squad	Ex officio
Betty Dare Modlin	EMS Educator/Instructor (Selected by BOC)	Ex officio
Jody Griffin	EMS Director	Ex officio

5. Clerk Report (included for informational purposes)

INTRODUCTION OF NEW EMPLOYEE (S) --None

OLD BUSINESS – None

NEW BUSINESS

Modification Agreement to the Memorandum of Understanding (FY18-19) Between the North Carolina Department of Health and Human Services and Martin County

DSS Director Letecia Loadholt recalled coming before the Board previously regarding the new Memorandum of Understanding between the Department of Health and Human Services and individual counties.

DSS Director Loadholt explained House Bill 630 – Rylan’s Law (Session Law 2017-41) required each county to sign an agreement or Memorandum of Understanding (MOU) that enumerated certain performance standards that shall be met by every DSS department in the state, with a goal of improving quality and consistency in the delivery of social services across the state and promoting better health, safety, productivity and well-being for North Carolinians.

DSS Director Loadholt further explained that the consequences for not meeting the performance measures could be for the department to be placed on a corrective action plan. If a department remained in a corrective action plan for 5 months out of 12 month calendar year, or if the department failed the performance measures for three consecutive months, DHHS could cut

funding, or could come in and take over operations in that particular department. DSS Director Loadholt stated if funds were to get cut, DSS would be mandated to still run their programs but would have to operate on county dollars.

The new law required these MOUs be signed by the county no later than July 1, 2018. During the six-month period from July 1, 2018 through December 31, 2018, NC DHHS would provide performance results; however, no actions would be taken against counties not meeting the prescribed levels until January 1, 2019.

There had been numerous work groups and extensive communication between NC DHHS, County Officials, and DSS Directors on language and metrics for performance measures for each county, as each county has different dynamics. NC DHHS had modified the MOU and performance measures to a total of 17 growth measures; five (5) of the measures had been updated to align with federal benchmarks, and one (1) had been removed. DHHS was in the process of creating reports that would allow counties to pull data for their county's performance on all measures. A data validation process was also being created to verify the performance data. With the new modifications in place, DHHS was requiring each county to sign the modified agreement no later than December 17, 2018.

Commissioner Smith referred to a study performed by the North Carolina Association of County Commissioners (NCACC) and highlighted a pilot program of several counties. Looking at those counties, the penalties that would have been imposed were around \$6 million to \$7 million dollars. Commissioner Smith further stated that there may be more modifications in the future as the program continued to evolve.

The Board of Commissioners was asked to approve and authorize County Manager Bone to sign the agreement between North Carolina Department of Health and Human Services and Martin County (titled "Modification Agreement to the Memorandum of Understanding (Fiscal Year 2018-2019) Between the North Carolina Department of Health and Human Services and Martin County").

Commissioner Smith made a MOTION to approve and authorize County Manager Bone to sign the agreement between North Carolina Department of Health and Human Services and Martin County [titled "Modification Agreement to the Memorandum of Understanding (Fiscal Year 2018-2019) Between the North Carolina Department of Health and Human Services and Martin County"], with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

Revised Memorandum of Understanding Mid-East Rural Planning Organization (RPO)

County Manager Bone recalled on February 6, 2006, Beaufort, Martin and Pitt Counties entered into a Memorandum of Understanding (MOU), which created the Mid-East Rural Planning Organization (or RPO).

The RPO provides rural areas the opportunity to work in partnership with NCDOT toward the development of sound, short and long-range transportation planning for the rural areas of our region.

The RPO has two committees – the Technical Coordinating Committee (TCC), which is made-up mostly of professional staff from the various municipal and county jurisdictions within the RPO, and the Technical Advisory Committee (TAC), which consists of one county elected official and one municipal elected official per county (up to six individuals, in total).

The TCC makes recommendations to the TAC. The TAC is the official decision-making body of the RPO.

The TCC and TAC had been working on updating the Memorandum of Understanding (MOU) that governs the RPO during the previous few months.

The revised MOU was recommended by the RPO TAC for approval by the three member counties. Most of the recommended changes in the revised MOU provided clarity about the membership of the TCC and TAC.

Once the MOU was approved by all three counties, it would go to the State Department of Transportation Board.

The Board of Commissioners was asked to approve the revised MOU for the Mid-East RPO.

Commissioner Lilley made a MOTION to approve the Revised Memorandum of Understanding Mid-East Rural Planning Organization (RPO), with a SECOND from Commissioner Smith. Commissioner Smith wanted to recognize Vice Chairman Bond for his expertise and efforts in the transportation system in our county and state. The motion was APPROVED unanimously.

Inter-local Agreement between Bertie, Martin, and Chowan Counties Concerning Feasibility Study about Expansion of Bertie-Martin Regional Jail Partnership and Facility

County Manager Bone recalled Bertie and Martin counties partnered on a regional jail, one of only three regional jails in North Carolina. Chowan County had recognized the benefits of the partnership and asked to join the partnership.

On October 3, 2018, Chowan County Manager Kevin Howard sent a letter asking Bertie and Martin Counties if the counties were willing to consider the feasibility of Chowan County joining the Bertie-Martin Regional Jail. The managers of the three counties met on October 5, 2018 to discuss the matter. Additionally, the Bertie-Martin Regional Jail (BMRJ) Board met on October 23, 2018 and expressed a desire to consider the expansion of BMRJ to include Chowan County. An Inter-Local Agreement had been drafted to document the desire of the Boards of Commissioners of Bertie, Martin and Chowan Counties to proceed with a study to evaluate this matter.

A Request for Qualifications document had also been drafted as a means to advertise the counties' desire to procure the services of a consultant to conduct a Planning, Design and Engineering Study to consider expansion of the BMRJ facility to accommodate the addition of Chowan County Jail inmates and operations at the current BMRJ facility in Windsor, NC to include, but not limited to:

- Operations planning;

- Space needs analysis;
- Personnel needs analysis;
- Analysis of the capital needs of the existing jail facility and potential renovation costs;
- Construction of needed additions to the existing jail facilities;
- Integration of existing staffs;
- Financial analysis of the value of Bertie County and Martin County investments in BMRJ and reserve funds and an appropriate “buy-in” investment to be made by Chowan County if all parties agree for Chowan County to join the BMRJ partnership;
- Actuarial study of the retirement liabilities of the current staffs of BMRJ and Chowan County Jail; and
- Potential timetable for the construction and renovation, as well as integration of staff and operations.

The cost of the study would be negotiated by the three County Managers after a qualifications-based selection process and approved by the Boards of Commissioners of Bertie County, Martin County and Chowan County before the contract was awarded.

County Manager Bone stated having the feasibility study done would not require Bertie-Martin Regional Jail to move forward with a merger, but the study would provide options to consider opportunities to accommodate bringing in a third county into a partnership.

A Request for Proposals (RFP) for a study had already been drafted and distributed. An informational meeting for prospective firms would be held on December 12, 2018 at 2:00 p.m. Proposals were due January 15, 2019 at 3:00 p.m.

Commissioner Smith expressed his firm belief in consolidations and regional projects, and said bringing Chowan county into this project would be a great move towards consolidation. Vice Chairman Bond agreed with Commissioner Smith, stating expansion of the jail would help each county financially, and he felt bringing Chowan County on board would be beneficial.

The Board of Commissioners was asked to approve the Inter-Local Agreement.

Commissioner Smith made a MOTION to approve the Inter-local Agreement between Bertie, Martin, and Chowan Counties Concerning Feasibility Study about Expansion of Bertie-Martin Regional Jail Partnership and Facility, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

Approval of Bid – Soil & Water Conservation District Storm Maintenance / Stream Debris Removal

The Martin County Soil & Water Conservation District had received several grants from the NC Department of Agriculture and Consumer Sciences to conduct vegetative debris removal work in various streams in Martin County. These grants were provided, in part, due to the effects of Hurricane Matthew.

Clearing and Snagging is a methodology used to remove debris from the clogged drainage-ways in a manner that is environmentally sound, while allowing streams to remove water from areas

and roadways. It also promotes use by canoe enthusiasts, campers, fishermen, and people who want to get out and enjoy nature.

In Phase I of this project, at its November 8, 2017 meeting, the Board of Commissioners approved the recommendation of the Soil and Water Conservation Board to award the contract to Carolina Lawn and Environmental in the amount of \$96,013.20 for clearing and snagging work on Sweetwater Creek, Ready Branch, Back Swamp, and Hardison Mill Creek (equaling 94,200 linear feet).

For Phase II of this project, at its December 13, 2017 meeting, the Board of Commissioners approved the recommendation of the Soil and Water Conservation Board to award a second contract to Blackwater Forestry in the amount of \$122,460.00. This contract included clearing and snagging work to be performed on Ready Branch (approx. 41,000 linear ft.), Gardner Creek / Cooper Swamp (approx. 12,500 linear ft.) and Deep Run (approx. 19,000 linear ft.) equaling approximately 72,500 total linear ft.

For Phase III of this project, at its January 10, 2018 meeting, the Board of Commissioners approved the recommendation of the Soil and Water Conservation Board to award the contract to Carolina Lawn and Environmental in the amount of \$87,750.

(NOTE: Inland fishery regulations prevent this type of work from being done between February 15th and June 31st.)

Martin County Soil & Water Conservation Technician Lynn Whitehurst stated the Martin County Soil & Water Conservation District recently received notification of a grant allocation of \$247,331 to conduct vegetative debris removal work in several streams in Martin County as part of Phase IV of this grant program. The scope of work in the grant application included sections of Conoho Creek, Flat Swap, Transters Creek, Ross Swamp Collie Swamp, Turkey Swamp and Sweetwater Creek.

Martin County Soil & Water Conservation Technician Lynn Whitehurst stated he was currently working on getting areas in the upper end of the county done, due to other areas having high water levels at the time.

This grant was from the NC Department of Agriculture and Consumer Sciences.

The current allocation was in addition to the \$306,845 previously allocated to the District in Phases I, II and III, bringing the District's total allocation to date to \$554,176.

On November 28, 2018, the Soil and Water Conservation Board met to review bids for the fourth scope of work. The bids were as follows:

- David Layne (Carolina Lawn Care) \$137,499
- J & J Environmental \$89,449
- David Company \$163,620

- Blackwater Forestry \$57,950

The Soil and Water Conservation Board recommended award of the contract to Blackwater Forestry. Martin County Soil & Water Conservation Technician Lynn Whitehurst stated Blackwater Forestry had done work for the County previously, and the company performed a satisfactory job.

Martin County Soil & Water Conservation Technician Lynn Whitehurst thanked the Board for being so instrumental with their assistance since Hurricane Floyd. Mr. Whitehurst further stated during previous storms (Hermine and Matthew), Martin County did not have problems with water across major roadways, and he felt this was due to keeping creeks and streams cleared of debris.

The Board of Commissioners was asked to approve the bids and award the service contract to Blackwater Forestry in the amount of \$57,950.

Commissioner Lilley made a MOTION to approve the bid and award the service contract to Blackwater Forestry in the amount of \$57,950, with a SECOND from Commissioner Ayers. The Board APPROVED the motion unanimously.

Consideration of Sealed Bids for the Sale of County-Owned Surplus Real Property

County and municipal governments generally dispose of property in accordance with the procedures set forth in NC General Statute, Chapter 160A, Article 12 (G.S. 160A-265 through 160A-279).

NC General Statute, Chapter 160A, Article 12 sets out three competitive methods of sale, each of which is appropriate in any circumstance:

- Sealed bid,
- Negotiated offer and upset bid, and
- Public Auction.

Martin County currently holds titles to two parcels of land (Parcel # 09-00641 and Parcel # 07-01929) that were foreclosed on for delinquent taxes. The Board of Commissioners declared said parcels as surplus on December 6, 2010. On October 10, 2018, the Board of Commissioners authorized the sale of the properties by accepting sealed bids.

The tracts are being offered for sale “AS IS, WHERE IS”. Additionally, the following provisions were set forth to determine eligibility of said bids:

1. The tract of land is to be sold as a separate parcel with a separate bid price given for the tract of land.
2. The County will accept sealed bids for the property until 12:00 Noon, on Monday, November 19, 2018. Bids shall be delivered to the office of the County Manager, Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

3. At 12:00 Noon, Monday, November 19, 2018, all bids received shall be opened in public in the Commissioner's Meeting Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina, and the amount of each bid recorded. The record of bids shall be reported to the Board of Commissioners at their regular meeting on Monday, December 3, 2018.
4. The Board of Commissioners will determine the highest responsible bidder for the tract and will award or reject the bids at its regular meeting on December 3, 2018. Bids will remain open and subject to acceptance until the Board of Commissioners awards the bids.
5. To be responsible, a bid must be accompanied by a bid deposit of Five Percent (5%) of the amount of the bid. A bid deposit may take the form of cash, a cashier's check, a certified check, or a surety bond. The deposit of the bidder to whom the award is made will be held until sale of the property is closed; if that bidder refuses at any time to close the sale, the deposit will be forfeited to the County. The deposits of other bidders will be returned at the time the Board of Commissioners awards the property to the highest responsible bidder.

In addition, to be responsible, a bidder must be current on payment of all property taxes owed to the County.

The following bids were received:

Parcel # 09-00641

- Bid: \$250.00
Bidder: James Daryl Williams, 3957 Lloyd Corey Rd., Robersonville, NC 27871
- Bid: \$100.00
Bidder: Wayne Langston (Coast2Coast Group), P.O. Box 561, Winterville, NC 28590

Parcel # 07-01929

- Bid: \$2,000.00
Bidder: James Daryl Williams, 3957 Lloyd Corey Rd., Robersonville, NC 27871
- Bid: \$500.00
Bidder: Wayne Langston (Coast2Coast Group), P.O. Box 561, Winterville, NC 28590

The bidders met all the requirements set forth in the advertisement.

The Board of Commissioners was asked to approve the highest bids for Parcel # 09-000641 and Parcel # 07-01929 and approve the sale of the properties to the bidder. (Mr. James Daryl Williams is the apparent high bidder for both tracts.)

Vice Chairman Bowen made a MOTION to approve the highest bids and approve the sale of the properties to the highest bidder, Mr. James Daryl Williams, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

Designation of NCACC Voting Delegate – 2019 Legislative Goals Conference

The NC Association of County Commissioners was in the process of developing goals for the 2019-20 Legislative Session. Before each biennial session of the General Assembly, counties submit their proposals to the Association, and then commissioners from all across the state review, debate and ultimately approve a comprehensive goals package. The 2019 Legislative Goals Conference would be held January 10-11, 2019 in Raleigh.

Each Board of County Commissioners was asked to designate a commissioner or other official as a voting delegate for the 2019 Legislative Goals Conference.

Commissioners Bond and Smith planned to attend. County Manager Bone also planned to attend the conference.

The Board of Commissioners was asked to select a primary and alternate voting delegate.

Commissioner Smith made a MOTION to designate Vice Chairman Bond as voting delegate and Commissioner Smith the alternate, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

FY 2019-24 Airport Transportation Improvement Plan (TIP)

Each year, Martin County submitted project information and priorities to the North Carolina Department of Transportation for inclusion in the Transportation Improvement Plan (TIP) for Martin County Airport.

On November 13, 2018, the Division of Aviation sent notice that it opened its annual project submittal and funding prioritization cycle. This year, things were a little different. While the Division of Aviation settled into its new annual schedule call for projects, this year's process would ultimately result in a multi-year program of projects. What this meant was that the Division of Aviation planned to select projects that would be scheduled out over the next four years of its anticipated budgets, so providing the Division with the County's project priorities was critical.

The Division of Aviation would make its first awards from this prioritization to selected projects in the spring of 2019. The Division's goals in creating this multi-year program of projects were to improve cash flow and achieve greater transparency in its annual prioritization process. Project updates were due to the Division of Aviation by December 28, 2018.

Each Commissioner was given a copy of the draft FY 2019-24 TIP for Martin County Airport. For comparative purposes, the 2017-22 TIP for Martin County Airport was also presented. The changes from the FY 2017-22 TIP to the draft FY 2019-24 TIP include:

- Removed the Parallel Taxiway Preliminary Design, AWOS Clearing and Site Preparation, and Beacon Replacement projects (already funded)
- Grouped several projects together
- Adjusted the priority rankings
- Added a project – “Corporate Area Clearing”
- Cost estimate updates for all projects

The proposed project TIP changes were discussed by the Airport Commission on November 20, 2018. The Airport Commission recommended these changes.

The Board of Commissioners was asked to approve the project requests for the 2019-24 TIP.

Commissioner Ayers made a MOTION to approve the project requests for the 2019-24 TIP, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

Amendment to Audit Contract

County Manager Bone stated this item was placed on the agenda in case it was needed. The audit needed to be completed and approved by December 1, 2018, and it was. No action was needed on this item.

BOARD REPORTS / COMMISSIONERS’ COMMENTS

Commissioner Smith stated the reason for designating Vice Chairman Bond as the voting delegate for the NCACC Legislative Goals Conference was because of Commissioner Smith’s position on the Executive Board for the NCACC.

Commissioner Lilley wished everyone a safe and enjoyable Christmas season.

Chairman Bowen thanked the other board members in advance for their assistance as he transitions to the Chairman position.

ADJOURNMENT

With no further business to discuss, Vice Chairman Bond made the MOTION to adjourn at 9:54 a.m., with a SECOND by Commissioner Smith. The Board APPROVED the motion unanimously.

The Martin County Board of Commissioners’ next regular meeting would be Wednesday, January 9, 2019 at 7:00 p.m. in the Commissioners’ Board Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

Tommy Bowen, Chairman

Jessica Godard
Clerk to the Board