

August 16, 2017 (Instead of August 9, 2017)

The Martin County Board of Commissioners met in Regular Session on Wednesday, August 16, 2017 (Instead of August 9, 2017) at 7:00 p.m. in the Martin County Governmental Center, District Courtroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Elmo “Butch” Lilley, Vice Chairman Tommy Bowen, Commissioner Ronnie Smith, Commissioner Dempsey Bond, Jr., Commissioner Joe R. Ayers, County Manager David Bone, County Attorney J. Melvin Bowen, Clerk to the Board Marion B. Thompson and Finance Officer/Deputy Clerk Cindy Ange.

Chairman Lilley called the meeting to order at 7:00 p.m. Commissioner Ayers led the pledge of allegiance. Commissioner Smith provided the invocation.

Chairman Lilley welcomed everyone, and added it was a privilege to have everyone and the see the support from the community. Chairman Lilley recognized the following appointed/elected officials: Williamston Town Administrator David Jaynes, Williamston Mayor Joyce Whichard-Brown, Bear Grass Mayor Charlotte Griffin, Parmele Mayor Jerry McCrary, Martin County Schools Board Chairman Kenneth Harrell, Martin County Schools Board Vice Chairman Barbara Council, Martin County Schools Superintendent Chris Mansfield, and Martin County Sheriff Dan Gibbs.

AGENDA APPROVAL

The Board was asked to make the following revisions to the:

Consent agenda:

- Remove Airport Commission Appointment

New Business:

- Add 2017-18 Rural Operating Assistance Program (ROAP) Grant Application
- Add Amended Agreement Between Martin Community College and Martin County Sheriff’s Office for Addition of Part-time School Resource Officer
- Add NC Foundation for Soil and Water Conservation Grant Application

Vice Chairman Bowen made the MOTION to approve the agenda as revised, with a SECOND by Commissioner Smith. The motion was APPROVED unanimously.

PUBLIC COMMENTS

Mr. Henry Wilson, Parmele, NC, a Commissioner appointed Martin County Headstart Representative for Economic Improvement Council (EIC), Inc., wanted to inform the Board of Commissioners of the financial status of the Headstart program for Martin County. Mr. Wilson resides on the EIC, Inc. Finance Committee.

From knowledge gained being an EIC Finance Committee member, Mr. Wilson revealed the Headstart Center in Everetts has been finding it very difficult to meet the monthly rental payment as well as capital improvements needs, i.e. building repairs, central heat and the HVAC system. Mr. Wilson stated several hundred children from Martin and Beaufort Counties attend the Center He informed the Board the \$3,000 monthly rental lease fee to Martin County Board of Education has become a burden for the Headstart. Hopefully, communications with Martin County Board of Education will result in the payment being lowered to a manageable level.

CONSENT AGENDA

Along with the removal of the Airport Commission appointment, Chairman Lilley suggested the removal from the Clerk's Report a resolution adopted by Chowan County entitled "Resolution Supporting Allowing Over-Width Farm Equipment on Controlled Access Highway I-87" for consideration at the September 13, 2017 Board of Commissioners' meeting.

Commissioner Bond made the MOTION to approve the Consent Agenda, as revised, with a SECOND by Commissioner Smith. The Board unanimously APPROVED the motion.

1. **Minutes** for July 5, 2017 Regular Session.
2. **Financial Report** for June 2017 included for informational purposes.
3. **Tax Refund Requests** – July 2017
 - a. **On behalf of Marcellus Brown Heirs, Account # 7770**, Ms. Diane Roundtree requested a refund for two solid waste availability fees for year 2016. As per Martin County Ordinance, a property owner's account may be refunded/adjusted up to two (2) years for incorrect billing of solid waste availability fees. The Tax Assessor's Office verified one (1) uninhabitable/unoccupied dwelling exists on this parcel, but two (2) solid waste availability fees were listed on the account. Ms. Roundtree requested a refund for both of these solid waste fees for year 2016. The refund amount would be \$344.00, plus any additional fees or interest, if applicable. Ms. Roundtree asked the County to apply the refund to her outstanding 2017 tax bill.
 - b. **Ms. Brenda Rogers, Account # 35108**, requested a refund for year 2016 for a solid waste availability fee. As per Martin County Ordinance, a property owner's account may be refunded/adjusted up to two (2) years for incorrect billing of solid waste availability fees. The Tax Assessor's Office verified there is one (1) occupied dwelling on this parcel. Ms. Rogers was charged with two (2) solid waste availability fees. One of which, she did not actually possess. The refund amount would be \$172.00, plus any additional fees or interest, if applicable.
 - c. **Ms. Doris Turner, Account # 37774**, requested a refund for year 2016 for a solid waste availability fee. As per Martin County Ordinance, a property owner's account may be refunded/adjusted up to two (2) years for incorrect billing of solid waste availability fees. The Tax Assessor's Office verified the lot was vacant and there was not a dwelling on

the parcel. The refund amount would be \$172.00, plus any additional fees or interest. Ms. Turner requested the refund be applied to her outstanding tax bill for 2017.

d. On behalf of Godard Trucking, Mr. Tony Godard requested a refund for a 2005 Pitt Trailer for the years of 2012-2016. After extensive research, the Tax Assessor's Office discovered the permanent tag for the 2005 Pitt Trailer was turned into the Department of Motor Vehicles, on December 1, 2008. As per NC G. S. §105-381 (a) (1), Martin County is authorized to refund the current year plus five (5) additional years, due to an error from within the Tax Assessor's Office. The refund amount would be \$256.19, plus any interest due for years 2012-2016. Mr. Godard requested, on behalf of the company, the refund be applied to any current outstanding taxes due, and the remainder to be mailed to them.

4. Tax Relief Orders – June & July 2017

<u>Year</u> <u>Levy</u>	<u>Lname</u>	<u>Fname</u>	<u>Reason</u>	<u>Value</u>	<u>Total</u>
2014	Blandford	Alfreda F.	Sold Mobile Homes	7,700	67.76
2015	Blandford	Alfreda F.	Sold Mobile Home	7,360	65.99
2016	Blandford	Alfredia F.	Sold Mobile Home	6,870	61.59
2012	Blandford	Alfreda F.	Error in Value	4,526	33.94
2013	Blandford	Alfreda F.	Error in Value	4,430	35.44
2009	Blanks	Caldwell Sr.	Out of County		80.85
2010	Blanks	Caldwell Sr.	Out of County		42.10
2011	Blanks	Caldwell Sr.	Out of County		37.89
2010	Blanks	Caldwell Sr.	Out of County		34.58
2013	Blanks	Caldwell Sr.	Out of County		33.67
2014	Blanks	Caldwell Sr.	Out of County		30.30
2015	Blanks	Caldwell Sr.	Out of County		27.80
2016	Blanks	Caldwell Sr.	Out of County		25.02
2016	Hall	Brandon Lloyd	Error in Listing		467.62
2015	Hillard	Evonne Grimes	Surrendered Tags		195.62
2016	Hillard	Evonne Grimes	Surrendered Tags		193.65
2015	Nash	Brandy Nichole	Error in Listing		8.59
2016	Nash	Brandy Nichole	Error in Listing		8.59
	Coburn	Christina Cox	Error in Listing	51,690	277.70
	Chesson	Larry W.	Error in Listing	369,128	3,211.41
2017	Brown	Marcellus Heirs	Error in Landfill Fee		344.00
2017	Bullock	Larry Ray	Error in Listing	1,220	11.21
2017	Capital	America LLC	Error in Listing		97.23
2017	Capital	America LLC	Error in Listing		126.62
2017	Capital	America LLC	Clerk Error		874.10
2017	Coburn	Christina Cox	Error in Listing		2.61
2017	Cooper Peel	Properties LLC	Error in Landfill Fee		344.00
2017	Cullipher	Calvin R. Jr.	Error in Listing	2,593	21.65
2017	Ditech	Financial LLC	Error in Value	3,070	25.63
2017	Everett	Devona Kay	Error in Landfill Fee		172.00
2016	Everett	Devona Kay	Error in Landfill Fee		172.00

2017	Goddard	Douglas Leverne	Double List	9,590	142.89
2017	Goddard	Douglas Leverne	Sold Vehicle	300	4.47
2017	Gurganus	Neoma Coker	Error in Landfill Fee		172.00
2016	Gurganus	Neoma Coker	Error in Landfill Fee		172.00
2017	Hardy	Boyd Peanut Inc.	Double List	2,025	16.81
2017	Hassell Pent	Freewill Baptist	Clerk Error		79.35
2017	Horn	Carla B.	Error in Listing	5,920	51.51
2017	Jones	Carolyn Godard	Senior Citizens Ex.		33.54
2017	Keel	Calvin Ray	Error in Listing	603	5.00
2017	Leathers	James E. Jr. Etals	Error in Landfill Fee		172.00
2017	Leggett	Gurganus Peanut Co.	Error in Landfill Fee		172.00
2017	Mobley	Leslie Paul	Error in Listing	300	2.51
2017	Muzak LLC		Error in Listing		.87
2017	Muzak LLC		Error in Value	1,035	8.18
2017	Muzak LLC		Error in Value	3,048	24.08
2017	Perry	Linda T.	Error in Value	8,510	73.19
2017	Primo	Water Corporation	Error in Listing		1.26
2017	Radcliffe	Jennie Rochell	Error in Listing		2.74
2017	Rogers	Henry Felton Jr.	Error in Landfill Fee		172.00
2017	Sexton	Herbert C.	Error in Value	36,680	546.53
2017	Sexton	Herbert C.	Error in Value	7,680	66.05
2017	Taylor	Elizabeth A.	Error in Listing		172.00
2017	Torrence	Donald G. Jr.	Error in Value	460	3.63
2017	Turner	Preston E. Jr.	Error in Landfill Fee		172.00
2017	Winslow	H B Heirs	Error in Listing	1,228	10.56
2017	Young	Tammy Faye	Double Billed	59,120	490.70
				Total	9,899.03

5. Tax Collector's Report – June & July 2017

Category	June	June Y-T-D	July	July Y-T-D
20	\$100,689.09	\$8,837,828.81	\$517,440.65	\$517,440.65
25	<u>11,545.93</u>	<u>3,987,044.27</u>	<u>27,020.72</u>	<u>27,020.72</u>
	\$112,235.02	\$12,824,873.08	\$544,461.37	\$544,461.37
30	<u>12,490.10</u>	<u>17,519.59</u>	<u>1,535.13</u>	<u>1,535.13</u>
	\$12,490.10	\$17,519.59	\$1,535.13	\$1,535.13
	\$124,725.12	\$12,842,392.67	\$545,996.50	\$545,996.50

6. Tax Collector – 2016-17 Annual Tax Settlement Report

Tax Collector Christy Blevins submitted the following Tax Settlement Report for 2016-17:

State of North Carolina		

County of Martin		
Annual Settlement of Taxes for Fiscal Year Ending June 30, 2017		
	Taxes Receivable July 1, 2016	\$2,541,308.83
	Fees Added (Returned Check, Advertising, Garnishment)	22,842.00
	Net Beginning Balance, July 1, 2017	\$2,564,150.83
	Tax Levy for 2016-2017	\$15,931,922.71
	Total Taxes Charged to Tax Collector, Including years 2006-2016	\$18,496,073.54
	Collection of Principal	-\$15,631,890.23
	Write-off 2006 Delinquents to Conform to Audit Report	-\$29,558.07
	General Write-off 2006-2017 (Over/Under Payments)	-\$55.01
	Releases	-\$182,518.41
	Adjustments	\$898.11
	Refunds	\$45,295.94
	Discounts	-\$908.48
	Total Credits and Adjustments	-\$15,798,736.15
	Total Receivable as of June 30, 2017	\$2,697,337.39
	Cash Collections Summary	
	Principal amount of taxes	\$15,631,890.23
	Interest	\$204,063.74
	Over/Short Net Balance	\$100.00
	Total Cash Deposit (Automated)	\$15,836,053.97

7. Capital Improvement Plan Corrected Total

On July 5, 2017, the Board of Commissioners approved the 2018-22 Capital Improvement Plan (CIP), reflecting an estimated total cost to the County of \$2.68 million over the next five years. After the meeting, it was discovered that the spreadsheet formulas did not include some items in the total for the suggested improvements.

The corrected CIP included General Fund improvements/large capital outlay (over \$25,000), with a total estimated cost to the County of over \$3.57 million over the next five years. The 2018-22 CIP reflected the current assessment of capital needs of Martin County, as well as the 2017-18 Adopted Budget.

The adoption of the CIP does not constitute a commitment to appropriate the funds. Rather its adoption would signify the board's goal to fund capital at the indicated level during the annual budget process. Ideally, the preparation/update of a capital improvements plan would be performed on an annual basis.

The Board of Commissioners adopted the Capital Improvement Plan (CIP) for fiscal years 2018-22, as presented below as part of the Consent Agenda.

GENERAL FUND	TOTALS					
Department		2017-18	2018-19	2019-20	2020-21	2021-22
Buildings & Grounds	\$785,000	\$430,000	\$105,000	\$110,000	\$40,000	\$100,000
Elections	\$175,000	\$0	\$175,000	\$0	\$0	\$0
Emergency Management	\$97,500	\$37,500	\$0	\$30,000	\$0	\$30,000
Information Tech./Commun.	\$300,000	\$30,000	\$180,000	\$30,000	\$30,000	\$30,000
Landfill	\$325,000	\$0	\$180,000	\$105,000	\$40,000	\$0
Sheriff's Office	\$845,000	\$160,000	\$165,000	\$170,000	\$175,000	\$175,000
Social Services	\$137,433	\$27,500	\$30,000	\$30,000	\$30,000	\$30,000
Tax Assessor	\$250,000	\$0	\$250,000	\$0	\$0	\$0
Transit	\$426,404	\$207,404	\$39,000	\$60,000	\$60,000	\$60,000
Finance	\$230,000	\$150,000	\$80,000	\$0	\$0	\$0
General Fund Total	\$3,571,337	\$1,042,404	\$1,204,000	\$535,000	\$375,000	\$425,000

8. Declaring Badge and Service Side Arm Surplus

Sheriff Dan Gibbs will be retiring from the Sheriff's Office with thirty-four years of service with Martin County, on August 31, 2017. In recognition of that service, the Board of Commissioners declared his badge and service side arm surplus, in accordance with NC G. S. § 20-187.2, for presentation upon his retirement.

9. ABC Board Requests Approval to Adopt Martin County's Travel Policy

NC General Statute states that travel on official business by the members and employees of the local ABC boards shall be reimbursed pursuant to G.S. 138-6 unless the local ABC board adopts a travel policy that conforms to the travel policy of the appointing authority and such policy is approved by the appointing authority..." [NC General Statute 18-B-700 (g)(2)].

Statute requires annual approval by the appointing authority, if the local ABC Board chooses to adopt the appointing authority's travel policy.

The Martin County ABC Board requested approval and the Martin County Board of Commissioners granted its request as part of the Consent agenda, to adopt the Martin County Travel Policy as its own for fiscal year 2017-18.

10. Board Appointments/Reappointments/Resignations

a. Airport Commission

The Board of Commissioners granted the request to remove the Airport Commission recommendation for appointment from the Consent agenda. This appointee would fulfill the unexpired term of Mr. John Gurganus, who resigned for personal reasons effective May

of this year. The Airport Commission will make a recommendation for appointment later on.

b. Martin Community College Board of Trustees

Mr. Tom Winslow, a County Commissioner appointee for the Martin Community College Board of Trustees, submitted a letter of resignation, effective August 1, 2017. The term Mr. Winslow was serving would have expired June 20, 2019.

c. Tourism Development Authority Board Appointment

The Board of Commissioners appointed Ms. Elizabeth (Libby) Jenkins to the Martin County Tourism Development Authority Board of Directors, as recommended by the Tourism Development Authority Board. This would be a three year term, which would expire June 30, 2020.

11. Martin County Southern Albemarle Association Annual Meeting Delegates

Each year, the Southern Albemarle Association submits a suggested list of delegates for the annual meeting for consideration by the Board of Commissioners. The 2017 meeting has been scheduled for October 19, 2017.

The approval of the Consent Agenda with the inclusion of the list of the following Martin County delegates constituted approval.

Ms. Charlotte Bowen	Mr. Walter Willet
Mrs. Lula Council	Ms. Doris Jackson
Dr. Ken Boham	Mr. Vann Rogerson
Ms. Libby Jenkins	Mr. John Chaffee
Mr. & Mrs. Gene Powell	Mr. Greg Shepherd
Mr. Junious J. Horton	Mr. David Whitley
Mr. & Mrs. Jerry Harrell	Mr. Jason Semple
Mr. & Mrs. George Matthews	Mr. Brent Kanipe
Mr. J. Elmo Lilley, Jr.	Mr. Al Chesson
Mr. James Batchelor	Ms. Lucia Peele
Ms. Beulah Bennett	Ms. Carol Shields
Mr. & Ms. Don Grady	Ms. Kim Griffin
Mr. & Mrs. Dempsey Bond, Jr.	Dr. Chris Mansfield
Mr. Dan Gibbs	Mr. Jerry McCleary
Ms. Tonya C. Leggett	Ms. Joyce Whichard-Brown
Mr. Tommy Bowen	Mr. Ben Jones
Mr. Ronnie Smith	Mr. Gil Matthews
Mr. David Bone	Ms. Jane Wolfe
Mr. Ray Deans	Mr. David Jaynes
Mr. Milton Bennett, Jr.	Mr. Cameron Braddy
Mr. William Stalls	Mr. Jerry Jennings
Mr. Brad Davis	Ms. Gretchen Byrum

Ms. Addie Lou Leggett	Rep. Shelly Willingham
Ms. Jane Williams	Sen. Erica Smith-Ingram
Mr. Joe Ayers	Ms. Betty Jo Shepherd
Ms. Jamie Heath	Mr. Reginald Speight

12. Special Called Meeting (August 31, 2017) to Appoint New Sheriff

The Board of Commissioners held a Special Called Meeting on the day (August 31, 2006) of former Sheriff Keith Roach’s retirement and appointed the new Sheriff. Effective August 31, 2017 at 5 p.m., current Sheriff Dan Gibbs will retire.

The Board approved a Special Called Meeting, August 31, 2017 at 5 p.m. to appoint the new Sheriff, as part of the Consent Agenda.

13. Clerk Report included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE (S) – None

PRESENTATIONS

On behalf of the Board, Chairman Lilley congratulated and thanked all of the teams, families, and the community on a job well done. Chairman Lilley commended the teams for continuing the legacy of promoting physical, emotional, as well as intellectual wellness, as was demonstrated during these events. Adding, the accomplishments and the resolutions will become a permanent part of history.

Each child was recognized and acknowledge with pride. Several of the Commissioners had a child or grandchild on the winning teams.

The Bear Grass 16U Statewide Athletes Committee (SWAC) Girls Softball State Championship Runner-ups respectfully declined the invitation, due to multiple scheduling conflicts.

Vice Chairman Bowen made the MOTION to approve the resolutions for the following teams, for presentation, with a SECOND by Commissioner Ayers. The Board unanimously APPROVED the motion.

- Williamston 8U Statewide Athletics Committee (SWAC) Girls Softball State Champions
- Williamston 12U Statewide Athletics Committee (SWAC) Girls Softball State Champions
- Williamston 14U Statewide Athletics Committee (SWAC) Girls Softball State Champions
- Williamston 16U Statewide Athletics Committee (SWAC) Girls Softball State Champions
- Williamston 8U Little Tarheel Leagues State Baseball Champions
- Williamston 15U Tarheel Leagues State Baseball Champions
- Jamesville 15U Tarheel Leagues State Baseball Championship Runner-ups

*RESOLUTION OF CONGRATULATIONS
2017 STATEWIDE ATHLETICS COMMITTEE (SWAC) 8U CHAMPIONS
THE WILLIAMSTON 8U ALL-STAR GIRLS SOFTBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Statewide Athletics Committee Softball 8U Championship Team on this accomplishment; and

WHEREAS, The 2017 Williamston 8U All-Star Girls Softball Team progressed in the SWAC State Tournament with victories against formidable opponents Nash County (11-10); Lee County (18-3), and Bear Grass (14-10), which put them in contention for the title game; and

WHEREAS, The 2017 Williamston 8U All-Star Softball Team proceeded to overcome Nash County (15-9) in the final game, winning the 2017 SWAC Softball 8U Championship; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin Coppage Park on July 14-July 16, 2017, at the 2017 Statewide Athletes Committee tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners publicly commends the 2017 Statewide Athletics Committee 8U Champions - the Williamston 8U All-Star Girls Softball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Amber Biggs, Riley Cowan, Abby Gardner, Do’Knyahvaan Howell,
Rylan Leggett, Aubrey Maye, Kinsey Peel, Jill Powell,
Ri’yanna Taylor, I’nasha Ward, Raven Wiggins, and Isabelle Williams
Coaches: Brad Leggett (HC), Josh Cowan, Joe Peel, and Kelli Peel

Adopted this 16th day of August 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 STATE WIDE ATHLETICS COMMITTEE (SWAC) 12U CHAMPIONS
THE WILLIAMSTON 12U GIRLS ALL-STAR SOFTBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Statewide Athletics Committee Softball 12U Championship Team on this accomplishment; and

WHEREAS, the 2017 Williamston 12U Girls All-Star Softball Team, began the journey to the finals, defeating teams such as Onslow County (12-10) and Goldston (10-0); and

WHEREAS, even after losing to Bladen County (8-12), and Onslow County (4-7), the 2017 Williamston 12U Girls All-Star Softball Team pressed on to win against Onslow County (9-6), becoming the 2017 SWAC 12U Girls Softball Champions; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin Coppage Park on July 14-July 16, 2017, at the 2017 Statewide Athletes Committee tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners publicly commends the 2017 Statewide Athletics Committee 12U Champions - the Williamston 12U All-Star Girls Softball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Camryn Beach, Lanie Beecham, Melaina Blount, Emily Camacho,
Ella Gray Corey, Meredith Eure, Mckenzie Gallinato,
Caroline Gibbs, Madison Hall, Kaitlyn Hayes, Bailey Hughes, and Nyla Rodgers
Coaches: Tammy Hall (HC), Kasey Hall and Wes Hughes

Adopted this 16th day of August 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 STATEWIDE ATHLETICS COMMITTEE (SWAC) 14U CHAMPIONS
THE WILLIAMSTON 14U ALL-STAR GIRLS SOFTBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Statewide Athletics Committee Softball 14U Championship Team on this accomplishment; and

WHEREAS, the 2017 Williamston 14U Girls All-Star Softball Team, began the journey to the finals, defeating teams such as Wake Forest (6-3) and Goldston (16-1) and Onslow County (11-1); and

WHEREAS, in the final game, the 2017 Williamston 14U All-Star Softball Team, again, faced Onslow County, who had advanced by defeating Wake Forest (11-1);

WHEREAS, The 2017 Williamston 14U All-Star Girls Softball Team forged on to overcome Onslow County (6-1) to win the 2017 SWAC Softball Championship; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin-Coppage Park on July 14-July 16, 2017, at the 2017 Statewide Athletes Committee tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners commends the 2017 Statewide Athletics Committee 14U Champions - the Williamston 14U All-Star Girls Softball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Logan Ayers, Katie Beach, Makenzie Beecham, Abby Cargile,
Lakelyn Cooke, Makayla Cooke, Trinity Fisher, Mary Lindsey Harris,
Amya Raby, Charity Ross, Ji’Miyah Speller, and Perry Stohlman
Coaches: Glen Cargile (HC), Joe Ayers and Amy Pierce

Adopted this 16th day of August 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 STATEWIDE ATHLETICS COMMITTEE (SWAC) 16U CHAMPIONS
THE WILLIAMSTON 16U ALL-STAR GIRLS SOFTBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Statewide Athletics Committee Softball 16U Championship Team on this accomplishment; and

WHEREAS, the 2017 Williamston 16U All-Star Softball Team strived diligently, defeating Bear Grass (4-2) and Onslow County (10-0) to advance to the next level; and

WHEREAS, the 2017 Williamston 16U All-Star Softball Team met Bear Grass, again, in the final game and was victorious (7-0), capturing the 2017 Statewide Athletes Committee 16U Championship; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin Coppage Park on July 14-July 16, 2017, at the 2017 Statewide Athletes Committee tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners commends the 2017 Statewide Athletics Committee 16U Champions - the Williamston 16U All-Star Girls Softball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Madison Barber, Emmalee Bowen, Madison Johnson, Tess Keel,
Madison Manning, Sierra Perry, Madison Russell, Emily Shepherd,
Megan Teboe, JoGray Thomas, and Mackenzi Wolff
Coaches: Tim Manning (HC), Roger Barber, Greg Shepherd and Stephen Johnson

Adopted this 16th day of August 2017.

Elmo "Butch" Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 LITTLE TARHEEL LEAGUES STATE 8U CHAMPIONS
THE WILLIAMSTON 8U ALL-STAR BASEBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Little Tarheel Leagues State 8U Championship Team on this accomplishment; and

WHEREAS, the 2017 Williamston 8U All-Star Baseball Team climbed the ranks by defeating Sandhills (16-0); Princeton (8-5); Wendell Blue (10-4); and Four Oaks (5-3), paving the way for the opportunity to play for the state championship; and

WHEREAS, in the final game, the 2017 Williamston 8U All-Star Baseball Team beat Four Oaks (10-4), made history and became the 2017 Little Tarheel Leagues State 8U Champions; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Kehukee Park and Godwin Coppage Park on July 27-July 30, 2017, at the 2017 Little Tarheel Leagues State Baseball Tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners publicly commends the 2017 Little Tarheel Leagues State Baseball 8U Champions - the Williamston 8U All-Star Baseball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Bryson Banks, Beau Brown, Macon Harrell, J. R. Price,
Chase Rodriguez, Logan Rogers, Eason Taylor, Jackson Ward,
Easton Warren, Brody Whitaker, Hayden Willoughby, and Slate Wilson
Coaches: Vince Taylor (HC), Jason Brown, Cameron Price, Trey Warren

Adopted this 16th day of August, 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 TARHEEL LEAGUES STATE 15U CHAMPIONS
THE WILLIAMSTON 15U ALL-STAR BASEBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Tarheel Leagues State 15U Championship Team on this accomplishment; and

WHEREAS, the 2017 Williamston 15U All-Star Baseball Team strived diligently, defeating Hickory (11-7); Sanford (11-1) and Jamesville (14-5) to advance to the championship game; and

WHEREAS, the 2017 Williamston 15U All-Star Baseball Team faced Jamesville once again in the final game, during the process obtained a tournament high of four home runs in a championship game, and beat Jamesville (17-5), capturing the 2017 Tarheel Leagues State 15U Championship; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin Coppage Park and Jamesville Little League Field on July 27-July 30, 2017, at the 2017 Tarheel Leagues State Baseball Tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners publicly commends the 2017 Tarheel Leagues State Baseball 15U Champions - the Williamston 15U All-Star Baseball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Ben Beach, Brandon Beach, Reese Bullock, Matt Davis,
Mason Hardison, Turner Griffin, Jordan Rogers, Jake Raynor,
Austin Scott, Cody Stalls, and Cameron Stevens
Coaches: Travis Scott (HC), Mark Raynor, Moosty Speller, and Kenneth Stevens

Adopted this 16th day of August, 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

*RESOLUTION OF CONGRATULATIONS
2017 TARHEEL LEAGUES STATE 15U CHAMPIONSHIP RUNNER-UPS
THE JAMESVILLE 15U ALL-STAR BASEBALL TEAM*

WHEREAS, the Martin County Board of Commissioners acknowledges and congratulates the 2017 Tarheel Leagues State 15U Championship Runner-up Team on this accomplishment; and

WHEREAS, the 2017 Jamesville 15U All-Star Baseball Team strived diligently, defeating Wilkes County (14-2) and Shelby (12-6), losing to Williamston (5-14) and forging their way back, overcoming Broadway (7-6); and

WHEREAS, the 2017 Jamesville 15U All-Star Baseball Team faced Williamston, once again, in the final game, where Williamston was victorious (17-5); nevertheless, the Jamesville team can be proud to have earned the title of 2017 Tarheel Leagues State 15U Championship Runner-ups; and

WHEREAS, the youth of Martin County are a blessing and the foundation on which future successes are built; and

WHEREAS, families and communities play vital roles in helping youth develop a positive self-image, sense of belonging and a sense of competence; and

WHEREAS, the legacy of promoting physical, emotional, as well as intellectual wellness, continued to be demonstrated at Godwin Coppage Park and Jamesville Little League Field on July 27-July 30, 2017, at the 2017 Tarheel Leagues State Baseball Tournament.

NOW, THEREFORE, BE IT RESOLVED THAT the Martin County Board of Commissioners publicly commends the 2017 Tarheel Leagues State Baseball 15U Championship Runner-ups – the Jamesville 15U All-Star Baseball Team for their accomplishment and says “thank you” for setting such a fine example for the youth in our community.

Players: Caleb Barber, Logan Coltrain, Cody Gardner, Jordan Futrell,
Trey Gregory, Logan Hale, Jameson Perry, Rustin Reason,
Luke Taylor, Shawn Wells, and Jason Wynn
Coaches: Ashley Futrell (HC), David Coltrain, and Terry Perry

Adopted this 16th day of August, 2017.

Elmo “Butch” Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board

RECESS – After the presentation, Chairman Lilley called for a brief recess so family and friends could spend time-sharing and enjoying the achievements.

NC Sheriff's Education & Training Standards Commission Advance Service Award Recognition

Sheriff Gibbs has been in the position of sheriff since August 31, 2006. Sheriff Dan Gibbs began his career in law enforcement with Martin County in August of 1984. Sheriff Gibbs had been employed with the Hyde County Sheriff Department (1982-1984).

In recognition of his years of dedicated service, the North Carolina Sheriff's Education and Training Standards Commission awarded Sheriff Gibbs the Advanced Service Award.

The Board presented the Advanced Service Award to Sheriff Dan Gibbs in recognition of his commitment, dedication, and service in the law enforcement field, as well as his impending retirement, effective August 31, 2017, 5 p.m.

County Manager David Bone and each Commissioner thanked and congratulated Sheriff Gibbs, while reminiscing about experiences during his tenure, professional as well as personal, and the positive effect his administration has been in the community.

Sheriff Gibbs thanked everyone who supported him for the last eleven (11) years as Sheriff. Adding, he ran to be elected Sheriff three (3) different times. Sheriff Gibbs commented that an individual could not do the job (working for the public as Sheriff) by oneself. Adding, his successor will need the same support from everyone. Sheriff Gibbs expressed his appreciation to the Commissioners for working with the Sheriff's Office and for their support.

Sheriff Gibbs's wife, Amy and daughters, Caroline and Kate were on hand for the presentation.

August NCACC Video Update

Honoring the request by the NC Association of County Commissioners, the Board of Commissioners included a placeholder for the video update in the monthly board meeting agenda. Apparently, the NCACC did not produce an August video update.

PUBLIC HEARING

Public Hearing – Amendment to Ambulance Franchise Ordinance

During the July 5, 2017 meeting, a public hearing concerning amending the Ambulance Franchise Ordinance was opened for comments. The Board voted to extend the hearing until the August 16, 2017 meeting, to allow concerned parties more time to review the proposed changes.

Commissioner Smith made a MOTION to re-enter the public hearing on amending the Ambulance Franchise Ordinance, with a SECOND by Vice Chairman Bowen. The Board unanimously APPROVED the motion.

County Manager Bone stated Martin County has an Ambulance Service Franchise Ordinance that governs non-emergency ambulance service. The Board of Commissioners approves all ambulance service franchises in the county after receiving a positive recommendation from the

Ambulance Services Advisory Council. Currently, five non-emergency ambulance service companies have franchises and provide services in Martin County. Martin County charges an application/renewal fee of \$500 and an annual fee of \$2,500 per year for an ambulance service franchise.

Any decision to amend the ambulance franchise ordinance must be done in pursuant of NC G. S. § 153A-46, Franchises which states:

“No ordinance making a grant, renewal, extension, or amendment of any franchise may be finally adopted until it has been passed at two regular meetings of the board of commissioners. No such grant, renewal, extension, or amendment may be made except by ordinance.”

The Ambulance Services Advisory Council drafted some recommendations for adjustment to the Non-Emergency Franchise Ordinance.

At the July 5, 2017, Chairman Lilley suggested before the Board made a decision, all of the ones affected (five approved franchises) should get a copy of the draft amended Ambulance Franchise Ordinance. Commissioner Smith suggested several revisions to the proposed revised ambulance franchise ordinance, as well.

Public Comments

Emergency Management Director Jody Griffin stated most revisions were to clean up the ordinance, provide clarity on some issues and to bring in compliance with general statute. Adding, the amended ordinance was very similar to other counties across the state.

Commissioner Smith asked E/M Director Griffin did all the non-emergency ambulance franchise providers received a copy of the draft amended franchise ordinance. Director Griffin's reply was “no” because proper public notice was given and providers had an opportunity to request a copy.

Mr. Tim Bazemore, of Coastal Medical Transport (a non-emergency provider in Martin County) commented on some of his concerns with the proposed revisions to the ordinance. Mr. Bazemore attributed paperwork to be the number one reason for failure or the demise of companies in the business of medical transport.

Mr. Bazemore questioned the section in the ordinance, which addressed the non-use of a siren and light and suggested clarity in handling a life-threatening situation should one arise in transit.

Mr. Bazemore stated although EMS and non-emergency transport resemble one another, each entity is very different. While highlighting the importance of a balance of power on the Advisory Council, Mr. Bazemore suggested the inclusion of a Council of Aging Representative and/or a Nursing Home Representative on the Advisory Council.

Mr. Bazemore suggested Section 10:25(d) – Penalties, as amended, would take some authority from the Board of Commissioners. He also suggested leaving Section 10:25(d)(3) & (d)(4) in its current state.

Mr. Bazemore commented Section 10:31 – drug requirement, Section 10:33 – rather restrictive and Section 10:37 – time restraint for records and reports would put an unreasonable burden on the providers.

Dr. Steven Manning, Martin County EMS Medical Director, thanked Mr. Bazemore for his input. Dr. Manning stated his job as EMS Director was to ensure patient care – the best care possible. Dr. Manning said the draft amended franchise ordinance was similar to Pitt County. That he believed it was clear and acceptable for Martin County. Dr. Manning was concerned with including non-EMS individuals on the Advisory Council because of potential HIPAA violations.

Commissioner Smith suggested a diverse group of professionals would work best on the Advisory Council and ask Dr. Manning and the Council to look at people in the community for potential non-emergency ambulance franchise Advisory Board members.

Dr. Manning stated non-emergency transport falls under emergency medical services, agreed community input could be valuable; however, when asked, stated the Council had drafted an amended ordinance, considered the suggested changes, and decided further changes were not needed.

Vice Chairman Bowen stated the Advisory Council had thoroughly reviewed the ordinance and he agreed with its recommendation.

Commissioner Ayers added everyone has had a month to review the revisions and suggested changes. A lot of time had gone into this process. Commissioner Ayers stated the Advisory Council's determination was further changes were not necessary, and that he trusted the judgement of the Advisory Council.

Commissioner Smith added he could not vote for the amended ordinance in its present state. Commissioner Smith asked the Council to evaluate the input received. Commissioner Smith voiced his respect for those on the Ambulance Franchise Advisory Council and commended them for all they do for the citizens of Martin County.

Commissioner Ayers made the MOTION to end the public hearing for the Amendment to the Ambulance Franchise Ordinance, with a SECOND by Vice Chairman Bowen. The Board unanimously APPROVED the motion.

Commissioner Ayers made the MOTION to approve the amended Ambulance Franchise Ordinance as presented, with a SECOND by Vice Chairman Bowen. Commissioners Lilley, Bowen and Ayers voted FOR the motion. Commissioners Smith and Bond voted AGAINST the motion.

The first vote on the amended Ambulance Franchise Ordinance PASSED by 3 to 2. A second vote will come before the Board of Commissioner at the September 13, 2017 Regular meeting.

OLD BUSINESS - None

NEW BUSINESS

ACT Work Ready Communities Initiative

Ms. Missy Griffin, Career Development Coordinator with Martin County Schools, presented the ACT Work Ready Communities Initiative to the Board of Commissioners. Mr. Billie Barber, of Martin Community College and Mr. David Jenkins, of Martin County School accompanied Ms. Griffin.

Ms. Griffin explained the ACT Work Ready Communities Initiative empowers states, regions and counties with *data, process and tools* that drive economic growth. Participants are leveraging the ACT WorkKeys National Career Readiness Certificate (NCRC™) to measure and close the skills gap – and building common frameworks that link, align and match their workforce development efforts.

By participating in the ACT WRC initiative, counties can both identify skill gaps and quantify the skill level of their available workforce. This will help educators build career pathways aligned to the needs of business and industry-- and it will help a community stand out and be recognized for its workforce development efforts. A strong workforce will lead to a tremendous economic development advantage.

Ms. Griffin added that individuals in our county have organized a cross agency team of government officials, educators, workforce, economic developers and business/chamber leaders. The group is committed to developing and launching a local ACT WRC program.

The Board of Commissioners was asked to choose a County Commissioner to actively participate in the ACT Work Ready Communities Task Force, adopt a resolution of support and sign a letter of support.

Commissioner Smith volunteered to service on the ACT Work Ready Communities Task Force.

Commissioner Bond made a MOTION to approve the following Resolution of Support of the ACT Work Ready Communities Initiative, with a SECOND by Commissioner Smith. The Board unanimously APPROVED the motion.

RESOLUTION IN SUPPORT OF PARTICIPATION IN THE ACT WORK READY COMMUNITIES INITIATIVE

WHEREAS, Martin County desires to position itself to attract business and industry to our area, and especially to Martin County; and

WHEREAS, for leaders across the State have identified the need to address the skill and educational needs of business and industry; and

WHEREAS, the ACT Work Ready Community Initiative is designed to help communities identify skill gaps and to quantify the skill level of their workforce in order to assist educators in building career pathways aligned to the needs of business and industry; and

WHEREAS, the ACT Work Ready Community Initiative assists communities in organizing a cross agency team of government, educators, workforce, economic developers and business leaders to address the local workforce needs; and

WHEREAS, Martin County staff along with staff from the Martin County Public Schools are interested in further the initiative in Martin County; and

WHEREAS, participating in the ACT Work Ready Communities Initiative also helps communities stand out and be recognized for their workforce development efforts.

NOW, THEREFORE, BE IT RESOLVED that the Martin County Board of Commissioners supports the ACT Work Ready Communities Initiative and encourages staff and community participation in this effort.

Adopted the 16th day of August 2017.

Elmo “Butch” Lilley, Chairman,
Martin County Board of Commissioners

Marion Thompson, Clerk to the Board

Commissioner Bond made a MOTION to approve the Letter of Support of the ACT Work Ready Communities Initiative, with a SECOND by Commissioner Smith. The Board unanimously APPROVED the motion.

West Martin Community Center Septic Issues

The West Martin Community Center (formerly the West Martin High School) is located in Oak City, NC. The building is owned by the Martin County Board of Education, who has been leasing it to the West Martin Alumni Association. The goal of the West Martin Alumni, volunteers and others (who donate time, expertise, and funds) is to improve the quality of life of the citizens in the community and surrounding areas. Information provided to the Board of Commissioners gave a detail of time and money invested and demonstrated the commitment and strong ties to the Center of several hundred individuals.

Mr. Alvin Hyman, Alumni and President of the West Martin Alumni Association for the Community Center, states the Center is the focus for events in the western part of the county, has been and continues to be the place to hold all kinds of monumental events. The Center benefits not only the Oak City area, but also the Hassell and Hamilton areas.

After meeting with the School Board on August 7, 2017, Mr. Hyman stated the Association needed clarity on the issue, and was bothered with the start of the termination of the lease. Adding he was looking for help with the solution on a permitting issue that arose in the last few months in regards to a septic permit for the property. Mr. Hyman stated the Alumni was afraid to invest in fixing the septic issue and then, the lease might be canceled.

County Manager Bone stated due to the number of people who typically utilize a school facility, a septic system for a school has different regulations, standards, permitting and monitoring standards. This higher standard for monitoring was not being maintained because the property had not been used as a school since 2007. However, it recently became known that this higher standard must be maintained, as long as the Board of Education owns the building. The Board of Education was evaluating its options in regards to this property. The School Board was also in consultation with the Martin-Tyrrell-Washington District Health Department regarding options.

A rough estimate for the work that needs to be completed is \$12,000, but more work may be needed. The Board of Education has been pursuing a more definitive cost estimate for the work. The Board of Education planned to discuss this matter at its September meeting.

Martin County Attorney Melvin Bowen stated it was his understanding before the lease could be terminated, the current agreement required either parties to give a 90-day notice. Additionally, by statute (NC G. S. § 115C-518), the property may be transferred to the County; then, the County may sale the building to the Alumni at a negotiated price. Attorney Bowen consulted the School of Government regarding the legalities of the matter, as well.

The Board spoke in favor of working with the West Martin Alumni, the School Board and Town of Oak City, while considering the different ideas, and different directions. The Commissioners thanked the Alumni and volunteers for their contribution to the community.

Some of those benefiting from the West Martin Community Center attended the meeting in large numbers and thanked the Commissioners for their continued support.

One NC Fund Local Government Grant Agreement & Company Performance Agreement between Martin County/Weitron, Inc.

County Manager Bone explained on April 19, 2017, Governor Roy Cooper announced that Weitron, Inc., a packager and distributor of refrigerant gases, selected Martin County for a new production facility. The company plans to invest at least Twelve Million Eight Hundred Thousand Dollars (\$12,800,000) over the next three years in a plant in the Martin County Regional Business Park in Everetts. Weitron has agreed to create thirty-one (31) new full-time jobs, nineteen (19) of which would be reserved for persons of prior low and moderate-income status (60%), at the new manufacturing facility.

Martin County pursued multiple funding sources to assist with a rail extension project because Weitron would need rail access for this facility. Creative Rail Solutions was selected as the design engineer for this project and has been working in the extension design.

The One North Carolina Fund (OneNC) is a discretionary cash-grant program that allows the Governor to respond quickly to competitive job-creation projects. The North Carolina Department of Commerce administers OneNC on behalf of the Governor. Awards are based on the number of jobs created, level of investment, location of the project, economic impact of the project and the importance of the project to the state and region.

A letter was received from the NC Commerce Department concerning the award of the OneNC grant in an amount up to \$90,000, as well as an explanation of the terms of the grant and the grant agreement. The Board of Commissioners was asked to approve the OneNC Grant Agreement.

Commissioner Smith made a MOTION to approve the OneNC Grant Agreement (*entered in these minutes by title reference: "One NC Fund Grant – Project No. 2016-18743 County of Martin/Weitron, Inc."*), as presented, with a SECOND by Commissioner Bond. The Board APPROVED the motion unanimously.

NC DOT Rail Industrial Access Grant Agreement

County Manager Bone stated Martin County received a letter of support for Project AC/Weitron in March 2017. On April 3, 2017, Martin County submitted a full application to the North Carolina Department of Transportation's Rail Industrial Access Program (RIAP).

At its regular meeting in May 2017, the NC DOT Board approved the application in the amount up to \$200,000 in support of the rail infrastructure needed to serve Weitron and the rest of the Industrial Park. County staff constructed the RIAP grant agreement that contains the terms and conditions of the grant after revisions, and NC DOT staff accepted it as presented.

Martin County Attorney Bowen and staff reviewed the document for accurately. Both confirm it reflects the original understanding of the use of grant funds. Under the current project budget, plans would be to utilize NC DOT funds for the actual rail lines and related equipment and materials. The Board of Commissioners was asked to approve the NC DOT Rail Industrial Access Grant Agreement.

Commissioner Smith made a MOTION to approve the NC DOT Rail Industrial Access Grant Agreement (*entered in these minutes by title reference: "North Carolina Department of Transportation /County of Martin, Rail Industrial Access Agreement WBS: 80000.3.1.13 [FRRCSI]"*), as presented, with a SECOND by Vice Chairman Bowen. The Board APPROVED the motion unanimously.

NC Railroad Investment Grant Program Agreement

County Manager Bone stated the North Carolina Railroad Company (NCR) is a private business corporation with one hundred percent (100%) of the stock owned by the state of North Carolina. NCR was chartered in 1849 for the purpose of economic development, and it continues to invest in rail infrastructure and increased freight rail capacity to recruit new and expanding industry to our state.

NCRR owns and manages the 317-mile rail corridor that stretches from Charlotte to the Port Terminal in Morehead City. Its rail corridor is a vital route for freight moving east to west, and north to south. It connects to routes carrying freight and people throughout the eastern United States. NCRR does not *operate trains, but its partners do.*

The North Carolina Railroad committed \$467,000 from its newly created NCRR Invests Grant Program in support of Project AC/Weitron locating to the Martin County Regional Business Park, as per the commitment letter dated February 9, 2017.

The North Carolina Railroad Invests program grant agreement contains the terms and conditions of the grant program, and stipulates that the funds must be used for path creation as outlined in the original letter of support included as part of the incentives package from the State for Weitron.

County Attorney Bowen and staff reviewed the document for accuracy. Both confirm it accurately reflects the original understanding between NCRR, the County and Weitron. The Board of Commissioners was asked to approve the NCRR grant agreement.

Commissioner Smith made a MOTION to approve the NC Railroad Investment Grant Program Agreement (*entered in these minutes by title reference: "North Carolina Railroad Company/Martin County, North Carolina, Definitive Project Investment Agreement"*), as presented, with a SECOND by Commissioner Bond. The Board APPROVED the motion unanimously.

Exercise of Option by Weitron to Acquire Additional Real Property

County Manager Bone recalled on May 10, 2017, the Board of Commissioners held a public hearing concerning a proposal to provide certain economic development incentives to Weitron, Inc., in pursuant of NC G.S. § 158-7. The County agreed to sell the shell building located in the Industrial Park located in Everetts, NC for the sum of One Million Nine Hundred Thousand Dollars (\$1,900,000.00), and the land attached, which had been valued One Hundred Fifty-Five Thousand Nine Hundred Twenty-Five Dollars (\$155,925.00), would be a gift.

The County also agreed to grant Weitron, Inc. an Option for an additional 8.79-acre tract of land immediately to the North of the shell building property. This Option was for a period of five (5) years, and the value of said land was set at \$133,327.00. Should the Company elect to exercise this Option, because it would be necessary for business expansion, the Board agreed there shall be no purchase price, the land shall be gifted to the Company by the County, said conveyance would stimulate and stabilize the local economy, promote business in Martin County, and would result in the creation of a significant number of jobs in the Martin County.

County Manager Bone added in a letter (dated August 9, 2017), Weitron V-P Ryan Carpenter requested the execution of the option on the 8.79 acre tract of land. Weitron has decided to move forward with an immediate 66,000 square foot expansion of the existing shell building for warehousing and production space and requested approval by the Board of Commissioners to execute the option now rather than later.

Commissioner Smith made the MOTION to approve the request from Weitron to exercise the option to acquire the additional 8.79-acre tract of real property, with a SECOND by Commissioner Ayers. The Board unanimously APPROVED the motion.

2017-18 Rural Operating Assistance Program (ROAP) Grant Application

Social Services/Transit Director Susan Davenport presented the 2017-18 Rural Operating Assistance Program (ROAP) Grant Application for approval by the Board of Commissioners. A public hearing is no longer required for submittal of this application, as per the NCDOT-PTD policy.

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation grant program administered by the N.C. Department of Transportation-Public Transportation Division (NCDOT-PTD). ROAP consolidates the Elderly and Disabled Transportation Assistance Program (EDTAP), the Employment Transportation Program (EMPL) and the Rural General Public (RGP) Transportation Program into a single application package.

The ROAP funds are to be used for the operating costs of trips, but not for administrative or capital costs. The funds are allocated to each county by formula. The 2017-18 amount for Martin County would be the same as 2016-17.

The Board of Commissioners was asked to approve submittal of the ROAP application and the certification statement of the County's commitment to the rules and regulations connected to the ROAP program.

Commissioner Smith made the MOTION to approve submittal of the ROAP application (*entered into these minutes by reference*) and the certification statement (below) for the 2017-18 ROAP grant, with a SECOND by Vice Chairman Bowen. The Board unanimously APPROVED the motion.

CERTIFIED STATEMENT
FY2018
RURAL OPERATING ASSISTANCE PROGRAM
County of Martin

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2017 to June 30, 2018 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Martin, North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2018 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in quarterly milestone reports to NCDOT – Public Transportation Division or its designee. Back-up documentation may be requested to support the quarterly reports or at an MDS site visit.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual

independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.

- The county is applying for the following amounts of FY2018 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$57,492	\$57,492
Employment Transportation Assistance Program (EMPL)	\$8,183	\$8,183
Rural General Public Program (RGP)	\$59,488	\$59,488
TOTAL	\$125,163	\$125,163

Amended Agreement Between Martin Community College and Martin County Sheriff's Office for School Resource Officers

Chief Deputy Tim Manning stated the Sheriff's Office was asking the Board to consider approving an amended agreement between the Martin County Sheriff's Office and Martin Community College for School Resource Officers (SRO).

As Chief Deputy Manning explained, the revised agreement would provide for a full-time SRO and would allow current Deputies to volunteer to work as a part-time SRO. Currently, there is only one full-time SRO at MCC. This would not be an additional position.

Vice Chairman Bowen made the MOTION to approve the Amended Agreement between Martin Community College and Martin County Sheriff's Office for School Resource Officers (*entered into these minutes by title reference "School Resource Officer Contract, approved August 16, 2017"*) , with a SECOND by Commissioner Bond. The Board unanimously APPROVED the motion.

NC Foundation for Soil and Water Conservation Grant Application

County Manager Bone stated the Golden LEAF Foundation awarded the NC Foundation for Soil and Water Conservation (Foundation) a \$200,000 grant for the purchase of pasture management equipment. The Foundation is accepting equipment applications from NC Soil and Water Conservation Districts until August 18, 2017.

The Martin County Soil and Water Conservation Board approved applying for the grant Monday August 14, 2017, and requested the District use part of the current year's County appropriation as the match. The maximum grant award per district would be \$20,000, and a match of at least 5% would be required.

Martin County Soil and Water District Director Lynn Whitehurst stated he was seeking to purchase a No Till Drill for \$21,818. The District would use \$20,000 in grant funds, and \$1,818 from the District's current budget, contingent upon grant approval.

The equipment would be leased to Martin County residents at a per acre rate. The proceeds would be used to fund the grant required long-term maintenance plan, which would include funding a deposit for a trade in after five years, or retiring the equipment after 10 years.

The Board was asked to approve submittal of the grant and the use of 2017-18 allocated funds (\$1,818), for the County required match, upon approval of the grant.

Commissioner Smith made the MOTION to approve submittal of the NC Foundation for Soil and Water Conservation grant and the use of 2017-18 allocated funds (\$1,818), for the County required match, with a SECOND by Commissioner Ayers. The Board unanimously APPROVED the motion.

Budget Amendment(s)

Budget Amendment #2

Finance Director Cindy Ange stated in early July 2017, Martin County Economic Development Corporation sold the shell building to Weitron, Inc. for \$1.9 million. The shell building was constructed in 2014 with contributions from Martin County, Golden Leaf and US CAIP (Community Adjustment and Investment Program, US Small Business Administration).

Agreements with Golden Leaf regarding the proceeds of the sale of the building were as follows:

1. The Golden Leaf and US CAIP pro rata share of the proceeds would go to a restricted fund within Martin County Economic Development Corporation, for use as a revolving fund for future shell buildings.
2. The Martin County pro rata share of the proceeds would be returned to the County's Hospital Fund as committed funds for future shell building projects.
3. The County contributed all of the land to the building project and would get full reimbursement for the value of the land.

Following this agreement, Martin County received \$1,062,692.80 from the proceeds of the shell building. These funds would be returned to the Hospital fund. Martin County EDC would retain \$837,307.20.

BUDGET ORDINANCE AMENDMENT-2

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

Increase

Decrease

Transfers	
Hospital Fund	\$ 1,062,693

This will result in an increase of \$ 1,062,693 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Intergovernmental	\$ 1,062,693
------------------------------	--------------

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Smith and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 16th day of August 2017. The Board unanimously APPROVED the motion.

Budget Amendment #3

Finance Director Ange stated in May 2015, the NC Department of Health and Human Services awarded Martin County Department of Social Services \$14,400 from the Adoption Promotion Program Fund. Legislation regarding these funds requires the funds to be used to enhance adoption services promotion. Some of the funds were not expended in prior fiscal years, and therefore, need to be re-appropriated to be used in fiscal year 2018.

BUDGET ORDINANCE AMENDMENT-3

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Human Services		
Social Services	\$ 3,894	

This will result in an increase of \$3,894 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation	\$ 3,894
----------------------------	----------

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chairman Bowen and SECONDED by Commissioner Bond to adopt the above budget ordinance amendment this 16th day of August 2017. The Board unanimously APPROVED the motion.

Budget Amendment #4

Finance Director Ange stated Vidant Bertie Hospital Development Council awarded three grants to the Martin County Cooperative Extension Office. The first grant (\$3,250) was to help fund the Farmers Market Manager. The second grant (\$2,500) was to help fund the Expanded Food and Nutrition Program for Martin County. The third grant (\$3,250) was funding for the “Eat Smart, Move More” Program in Martin County. All of these grants were funded for one year through the Community Benefit & Health Initiatives Grants Program.

BUDGET ORDINANCE AMENDMENT-4

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Economic & Physical Development		
Cooperative Extension	\$9,000	

This will result in an increase of \$9,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Revenue	\$9,000
--------------------	---------

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Smith and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 16th day of August 2017. The Board unanimously APPROVED the motion.

BOARD REPORTS / COMMISSIONERS' COMMENTS

Commissioner Bond reported attending the retirement luncheon for BMR Jail Director Craig Friedman, who will be retiring effective August 31, 2017.

Commissioner Smith commented on the 2017 NCACC Annual Conference attended by Commissioner Bond, County Manager Bone, County Clerk Marion Thompson and himself. Commissioner Smith stated Ms. Alexandra Veverka represented Martin County well at the NCACC 4-H Youth Summit. Adding, there was a session on the opioid epidemic facing the country, as well as dynamic speakers for the two general sessions.

Chairman Lilley acknowledged and commended Commissioner Smith for being elected NC Association of Commissioners' 2017-18 2nd Vice President. Commissioner Smith received

congratulations for the prestigious accomplishment and for continuing to represent Martin County well at the state level.

Chairman Lilley stated the Tourism Development Authority was working on a new website, which should be very interactive and user friendly.

CLOSED SESSION – NC G.S. §143-318.11(a)(6) Personnel

Around 10:05 p.m., Vice Chairman Bowen made the MOTION to enter Closed Session in pursuant of NC G.S. §143-318.11(a)(6) Personnel, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

Around 10:10 p.m., Vice Chairman Bowen made the MOTION to end Closed Session in pursuant of NC G.S. §143-318.11(a)(6) Personnel, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

OPEN SESSION

No action was taken in open session regarding the Closed Session.

ADJOURNMENT

With no further business to discuss, Commissioner Smith made the MOTION to adjourn at 10:13 p.m., with a SECOND by Vice Chairman Bowen. The motion was unanimously APPROVED.

The Martin County Board of Commissioners' next regular meeting has been scheduled for Wednesday, September 13, 2017 at 7:00 p.m. in the Commissioners' Board Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

Elmo "Butch" Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board