

June 14, 2017

The Martin County Board of Commissioners met in Regular Session on Wednesday, June 14, 2017 at 7:00 p.m. in the Martin County Governmental Center, Commissioners' Boardroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Elmo "Butch" Lilley, Vice Chairman Tommy Bowen, Commissioner Ronnie Smith, Commissioner Dempsey Bond, Jr., Commissioner Joe R. Ayers, County Manager David Bone, County Attorney J. Melvin Bowen, Clerk to the Board Marion B. Thompson and Finance Officer/Deputy Clerk Cindy Ange.

Chairman Lilley called the meeting to order at 7:00 p.m. Commissioner Ayers led the pledge of allegiance. Commissioner Smith provided the invocation.

Chairman Lilley welcomed everyone. Elected officials, Town of Williamston Mayor Joyce Whichard-Brown, Town of Williamston Commissioner Ronell Rodgers, Bear Grass Mayor Charlotte Griffin, and Martin County Sheriff Dan Gibbs were recognized. Town of Parmele Mayor Jerry McCrary arrived later.

AGENDA APPROVAL

Finance Officer Cindy Ange requested the addition of Budget Amendment #35 – 911 PSAP Backup Center Telephone System to the agenda, while County Attorney Melvin Bowen asked that Closed Session, NC G. S. § 143-318.11(a)(3) – Attorney Client Privilege be added.

Vice Chairman Bowen made the MOTION to approve the revised agenda, with the addition of the two items, with a SECOND by Commissioner Smith. The motion was APPROVED unanimously.

PUBLIC COMMENTS

Ms. Solliah Bryant, Cedar Hill Drive, commented in favor of the Board of Commissioners providing funding for Metropolitan/ Agape Health Center. Ms. Bryant stated during visit (s) to the facility, staff displayed professionalism and treated patients with dignity and respect. Ms. Bryant added the community needs Agape, because many in the community don't have the resources for medical and dental care. Ms. Bryant asked the Board to add funding in the budget for Metropolitan/ Agape Health Center.

CONSENT AGENDA

Commissioner Bond made the MOTION to approve the Consent Agenda, as presented, with a SECOND by Vice Chairman Bowen. The motion was unanimously APPROVED.

- 1. Minutes** for May 3, 2017 Special Called Session; May 10, 2017 Regular & Closed Sessions; and May 17, 2017 Special Called & Closed Sessions.

2. **Financial Report** for April 2017 included for informational purposes.
3. **Tax Collector's Report – May 2017**

Category	May	May Y-T-D
20	\$119,599.21	\$8,737,139.72
25	<u>5,619.91</u>	<u>3,975,498.34</u>
	\$125,219.12	\$12,712,638.06
30	<u>689.26</u>	<u>5,029.49</u>
	\$689.26	\$5,029.49
	\$125,908.38	\$12,717,667.55

4. **Trillium Health Resources Quarter Ending March 31, 2017 Fiscal Monitoring Report** included for informational purposes.
5. **Clerk Report** included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE (S)

The following new full-time employee was introduced: Tax Collector Christie Blevins introduced Tax/DMV Clerk Bridget Rice.

On behalf of the Board, Chairman Lilley welcomed Tax/DMV Clerk Rice to the Martin County Employee family.

PRESENTATION

June NCACC Video Update

The North Carolina Association of County Commissioners (NCACC) produced a video update for presentation at the June board meetings of County Commissioners. The Association reported over two hundred (200) state and local officials attended County Assembly Day on May 10, 2017. North Carolina Governor Roy Cooper and NC Representative John Bell (District 10) were among the speakers at the event. In June, the NCACC planned to distribute opioid materials to county offices throughout the state. It was also noted that the 110th NCACC Annual Conference would take place on August 10-13, 2017 in Durham, North Carolina.

PUBLIC HEARINGS

Public Hearing – Northeastern NC Regional Hazard Mitigation Plan

Commissioner Smith made the MOTION to enter the Public Hearing on the Northeastern NC Regional Hazard Mitigation Plan, with a SECOND by Vice Chairman Bowen. The motion was APPROVED unanimously.

County Manager Bone began by stating Hurricane Matthew stressed the importance of the plan. He explained Hazard mitigation involves the use of specific measures to reduce the impact of hazards on people and the built environment. Measures may include both structural and non-structural techniques, such as protecting buildings and infrastructure from the forces of nature or wise floodplain management practices. Actions may be taken to protect both existing and/or future development. It is widely accepted that the most effective mitigation measures are implemented before an event at the local government level, where decisions on the regulation and control of development are ultimately made. The Hazard Mitigation Plan's primary objective is to develop mitigation strategies that will minimize human casualties and property damage.

The federal Disaster Mitigation Act of 2000 (DMA2K) and the North Carolina Emergency Management Act of 2001 (Senate Bill 300) requires that every county and municipality develop, adopt, and implement a Hazard Mitigation Plan in order to be eligible for post-disaster public assistance funds following a future natural hazard event. Public assistance funds help communities recover from disasters by paying for a significant portion of the cost of clean-up and restoration of public services.

County Manager Bone went on to say in 2011-12, Martin County participated in a regional hazard mitigation plan that included Martin, Tyrrell and Washington Counties. All of the counties and towns in the 3-county region adopted the plan. The "Regional" Hazard Mitigation Plan was a new concept in NC. The MTW region was targeted for this effort due to the area's rural nature and ongoing cooperation regarding emergency service provision. The current plan was passed by the Martin County Board of Commissioners on March 14, 2012.

Regulations require such plans to be reviewed and updated periodically. The process of updating the plan for FY 2011-12 started in 2016. A major change from the 2011 planning process would be the addition of Bertie County into the plan. All counties and towns in the region will need to eventually adopt the revised plan. The updated plan is available online at <http://www.rapregionalhmp.org/participate.html>.

Public Comments

No written or verbal comments were received from the public.

Commissioner Smith stated the Hazard Mitigation Plan was an important vehicle to the recovery process, during a disaster. Without the plan being in place, the County would not be a part of the state of emergency proclamation.

Chairman Lilley added the Plan must be in place to get assistance and reimbursement for major disasters.

Commissioner Bond commented on attending a Public Officials conference in Plymouth at the Vernon James Center on June 8, 2017. The purpose of the meeting was to provide information to public officials about the emergency preparedness, mitigation, recovery, and resiliency efforts in our region. Commissioner Bond, as well as others at the conference, commended Martin County Emergency Management Director Jody Griffin for his knowledge of the issues and for staying on top of things.

With no further comments, Commissioner Ayers made the MOTION to end the Public Hearing on the Northeastern NC Regional Hazard Mitigation Plan, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

Vice Chairman Bowen made the MOTION to approve the Resolution Adopting the Northeastern NC Regional Hazard Mitigation Plan as shown below, with a SECOND by Commissioner Smith. The motion was APPROVED unanimously.

MARTIN COUNTY

RESOLUTION ADOPTING THE NORTHEASTERN NC REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Martin County are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, high winds, droughts/heat waves, and severe winter weather; and

WHEREAS, Martin County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3 and 4 of Article 18 of Chapter 153A; and Article 6 of Chapter 153A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6 of Article 1A of Chapter 166A of the North Carolina General Statutes, stated in Item 19.41(b)(2): “For a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act;” and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Martin County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Martin County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the county.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Martin County hereby:

1. Adopts the Northeastern NC Regional Hazard Mitigation Plan; and
2. Vests the Emergency Management Director with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Emergency Management Director to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Martin County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2017 Northeastern NC Regional Hazard Mitigation Plan.

Adopted this _____ day of _____, 2017.

Chairman, Martin County Board of Commissioners

ATTEST:

Clerk to the Board (SEAL)

Public Hearing FY 2017-18 Martin County Budget

Commissioner Smith made the MOTION to enter the FY 2017-18 Martin County Budget Public Hearing, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

County Manager Davie Bone stated Departments and County Agencies submitted their budget requests to the County Manager by February 24, 2017. Presentations on these requests were made to the Board of Commissioners on March 15, 2017. Outside agencies presented their budget requests on March 29, 2017. The Board of Commissioners held a joint meeting with the Board of Education about its budget needs on May 3, 2017. The Board of Commissioners held a budget workshop on the draft budget on May 17, 2017. The proposed budget was delivered to the Board of Commissioners on June 1, 2017, as well as posted on the Martin County website.

North Carolina General Statute § 159-11(b) requires the County Manager to submit a proposed budget and budget message to the governing body by June 1st of each year. On the same day that the budget is presented to the governing body, the budget officer shall file a copy of it in the office of the clerk for public inspection and schedule a public hearing. This public hearing has been scheduled for tonight's meeting.

The governing body must adopt the annual budget ordinance by July 1st [North Carolina General Statute 159-13(a)]. However, North Carolina General Statute § 159-16 directs that if the budget ordinance is not adopted by July 1st, the governing body must adopt "interim appropriations for the purpose of paying salaries, debt service payments, and the usual ordinary expenses" of the county until the ordinance is adopted. North Carolina General Statute § 159-13 specifies that not earlier than 10 days after the budget is presented to the governing body and not later than July 1st, the governing body shall adopt a budget ordinance. Otherwise, the Board of Commissioners may adopt an interim budget ordinance to be effective from July 1st to August 1st.

County Manager Bone stated "the proposed budget is based on a tax rate increase of 5.5 cents, which would take Martin County to a tax rate of \$0.79 per \$100 valuation, plus the applicable fire district tax. This budget addresses a number of needs. While a tax increase is never desirable or popular, a tax increase is sometimes needed for the good of the community and organization. The 5.5-cent increase is based on the following:

- 1 ½ cents - First Phase of Pay Study for County personnel
- ½ cent - Up to 2% merit raise, to be granted after employee performance review, eligible on employee's anniversary date
- 1 cent - Martin Community College (Operating Expenses and Capital)
- ½ cent - Martin County Board of Education (Operating Expenses)
- ½ cent - Bertie-Martin Regional Jail
- 1 ½ cents - New Finance Software; 1 additional position in Tax Assessor's Office; Various Needs across depts.

5 ½ cents - Proposed Tax Rate Increase for 2017-18

Additionally, this year is a "revaluation year". North Carolina General Statute § 105-274 states all real and personal property located within its jurisdiction shall be subject to taxation unless it is otherwise exempted or excluded from taxation by law. North Carolina General Statute § 105-286 requires each county to conduct a General Reappraisal of all real property at least once every eight years. Martin County's revaluation was concluded as of Jan. 1, 2017. The prior revaluation was completed by January 1, 2009. The primary purpose of any revaluation program is to provide equalization among all property owners, as well as among all classes of property.

Since property taxes are based on value, it is important to have all property valued periodically on a uniform basis, using a modern system of valuation. Property values change with time. Some values go up, some go down, and others remain static. Appraisals must be updated, or inequities in tax distribution will result. For instance, property valued at \$150,000 in 2009 might now be worth \$172,000, or it could have declined in value to \$135,000. In either case, the 2009 appraised value of the property is obsolete and will result in the property owners either paying too much or too little of his or her share of the tax for the operation of Martin County.

Reappraisals cover all residential and commercial land and structures, which includes homes, apartments, condominiums, office buildings, stores and warehouses. Reappraisals do not include what is classified as individual personal property, such as vehicles, boats, airplanes, and business equipment. These property types are valued annually.

North Carolina General Statute § 105-283 requires appraisals to be made of each property's "true value in money" or "fair market value", which is the most probable price a property would bring in a competitive and open market. Property values for a reappraisal are determined by comparing what similar properties are selling for, what it would cost to replace one's property, the potential income or highest and best use of one's property, as well as many other factors that may affect value.

During the revaluation, professional appraisers analyze data by reviewing of properties and establish the estimated fair market value (i.e., the price a willing seller would receive from a willing buyer).

In years of property reappraisal (such as this year), North Carolina General Statute § 159-11 (e) requires counties to provide a statement of the revenue-neutral property tax rate for comparison purposes. With the current revaluation, the value of real property decreased a bit; however, personal property value increased. The total tax value increased slightly from \$1.7389 billion to \$1.7398 billion. The 2016-17 tax rate is \$0.7350 per \$100, plus the applicable fire district tax. For 2017-18, the revenue-neutral tax rate is \$0.7321 per \$100, plus the applicable fire district tax.

FY 2017-18 Proposed Budget Snapshot:

TAX RATE: The budget is based on 5.5-cent increase in the property tax rate (from \$0.735 per \$100 valuation to \$0.79 per \$100 valuation, plus the applicable fire district tax).

TAX VALUATION: While the value of real property decreased a bit, due to revaluation, personal property value increased. The total tax value increased slightly from \$1.7389 billion to \$1.7398 billion.

WATER RATE: A \$2 increase in the current base rate of \$40 is proposed.

RAISES: The budget includes approximately \$240,000 for the implementation of the first phase of a pay study proposal, as well as approximately \$78,500 for the implementation of a merit rate increase (up to 2% merit raise, to be granted after employee performance review, eligible on employee's anniversary date).

STAFFING: The budget includes funding for one new position in the Tax Assessor's Department.

FUND BALANCE APPROPRIATION: A \$1,000,000 transfer from the Fund Balance is included.

USE OF HOSPITAL FUND: A \$1,566,667 transfer from the Hospital Fund is included (\$1,000,000 of the transfer from the Hospital Fund to help cover costs for a Career Technical Center).

BOARD OF EDUCATION: The Board of Education's request for \$136,158 in increased funding for Current Expenses is included in the budget; the Capital Outlay is decreased slightly – from \$1,596,888 in 2016-17 to \$1,539,872 (\$1,599,872 was requested).

MARTIN COMMUNITY COLLEGE: Funding for the full request for \$1,051,454 in Current Expenses is included – an increase of \$132,019 from 2016-17; Funding for Capital Outlay increases from \$100,000 to \$132,981 (\$254,478 was requested).

JAIL: \$75,117 in additional funding to Bertie-Martin Regional Jail is in the budget, mostly for the institution of a pay increase for jail staff. The increases are needed to raise the pay levels closer to the level of pay for staff of nearby jails. This is needed for staff retainage and recruiting.

YOUTH DETENTION: This budget decreases the line item for youth detention from \$120,000 to \$90,000 (historically, this has been \$20,000; this line item was substantially increased in 2016-17).

HEALTH DEPARTMENT: Funding for Martin-Tyrrell-Washington Health Department increased from \$368,471 to \$380,545.

MENTAL HEALTH: The budget includes maintenance of the current funding of \$48,462.

LIBRARY: Maintenance of the current level of funding of \$99,232 is included (an increase of \$3,768 was requested).

ECONOMIC DEVELOPMENT: A decrease in funding for Martin County Economic Development Commission by \$25,000 (from \$269,447 to \$244,447) is included, due to the sale of real property and related maintenance cost savings.

RESCUE SQUADS: Martin County provides each rescue squad with a flat funding level of \$25,000. Additionally, the County provides \$45 per call for rescue calls, as well as an additional \$5 per call increase for squads providing an Advanced Life Support (ALS) level of service, rather than Basic service. This was implemented an incentive for squads to provide an Advanced Life Support (ALS) level of service. Robersonville, Jamesville and Williamston provide ALS service. The proposed budget maintains the current funding formula for rescue squads.

NEW AGENCY PROPOSED FOR FUNDING: Choanoke Area Development Agency (CADA) is the Community Action Agency and Community Services Block Grant (CSBG) administrator now serving Martin County. Its mission is to assist low income citizens achieve self-sufficiency. \$36,145 was requested. \$25,000 is included in the proposed budget.

CAPITAL OUTLAY: Major Capital Outlay expenses include upgrades in financial software, the replacement of 8 vehicles in the Sheriff's Office, 1 vehicle for Social Services, 1 vehicle for the Water Department, 1 vehicle for Emergency Management and 1 off-road utility vehicle (to be split between the Maintenance and Landfill Departments).

BUILDING MAINTENANCE: Building maintenance projects planned include renovation of the Ray Street property for Transit, replacement of concrete in the courtyard of the Governmental Center, replacement of the fire alarm system in the Governmental Center, replacement of air conditioner units at Kehukee Park, demolition of old storage buildings at Moratoc Park,

continued renovations in the Annex Building (bathrooms, painting, cosmetic work), continued renovation in the Health Department / Department of Aging, improving the meeting area in the Old Ag Building, Airport Terminal renovations, and rekeying some locks.

DEBT SERVICE: No new debt service is scheduled in the FY 2017-18 Budget.

A Special Called Meeting was scheduled for June 28, 2017 for additional year-end budget amendments and other matters, as needed. The Board of Commissioners may wish to consider adoption of the 2017-18 Budget tonight, on June 28, 2017 or at another special called meeting.”

Public Comments

Ms. Carol Taylor, of Metropolitan/Agape Health Center, requested inclusion of the Center in the Martin County FY 2017-18 Budget for funding. Ms. Taylor stated from January 2017 to June 13, 2017, the Williamston Dental Clinic served 1,915 citizens. The dentist works the facility between 19 to 23 hours per week. Of the total served at the Dental Clinic, the following were from the towns in Martin County: Parmele 91; Oak City 57; Robersonville 178; and Jamesville 112. Ms. Taylor stated most dentists are not willing to work for \$125.00/hour coming straight out of college with \$300,000 worth of debt. Ms. Taylor stated she has cut dental services. Medical had not been cut.

Commissioner Smith added Metropolitan/Agape Health Center is non-profit using federal money, which are decreasing. There are those who do not have the financial means to go to the dentist. Some have never been to a dentist. Commissioner Smith stated Martin County is blessed to have a facility such as the Metropolitan/Agape Health Center. Adding, people need help with medical and dental expenses. Commissioner Smith commented he would hate for Metropolitan/Agape Health Center to leave Martin County. North Carolina was not part of Medicaid expansion. People are going to Metropolitan/Agape Health Center for medical and dental assistance. Commissioner Smith suggested the County needed to dig deep and help this organization. Metropolitan/Agape Health Center does not turn anyone away. Our citizens are being helped.

Ms. Rhonda Seaton, 4172 Fort Branch Rd, stated she had spent the last five (5) days going to patient homes. Ms. Seaton presented a petition with approximately one hundred (100) signatures in support of Metropolitan/Agape Health Center. Ms. Seaton stated the residents are asking for healthcare.

Ms. Jackie Brown, an unemployed Martin County resident, asked the Commissioners to consider adding Metropolitan/Agape Health Center to the FY 2017-18 Budget. Ms. Brown stated without the service provided by the Center, she would not be here today. Metropolitan/Agape Health Center serves so many in the Hamilton and Oak City areas. Ms. Brown added she was concerned about the loss of her job. Ms. Brown stated it was very disturbing to hear of the possibility of the Center’s door closing. Ms. Brown humbly commented it was not just about the money but about representing the people.

The Board wanted the citizens to know that what was said was not being taken likely. That it was important not to duplicate services. The Board was also concerned about monies being allocated

to MTW District Health Department versus the citizens reporting those services not being provided.

One caveat is dental clinics managed by MTW District Health Department are located in Washington and Tyrrell Counties, but not Martin County. Medicaid will only pay if the patient is served by the closest facility that can provide the service. The fact that patients do not have the resources to travel to those counties for the service was stated as another reason.

Commissioner Smith asked Ms. Taylor to provide a conservative request to the board. Stating there was no way Martin County could fund the amounts Metropolitan/Agape Health Center had asked for the Medical and Dental clinics. Ms. Taylor requested \$150,000 for a full-time dentist for the dental clinic.

County Manager Bone was instructed to ask for compatible information from MTW District Health Department, especially the Dental Clinic. Commissioner Smith suggested County Manager Bone look at the budget and see what can be adjusted to supply support to Metropolitan/Agape Health Center.

With no further comments, Vice Chairman Bowen made the MOTION to end the FY 2017-18 Martin County Budget Public Hearing, with a SECOND by Commissioner Ayers. The motion was APPROVED unanimously.

Special Called Meeting – Budget Work Session

Commissioner Smith made the MOTION for the Board of Commissioners to meet on June 21, 2017 for a Budget Work Session, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

CLOSED SESSION – NC G.S. §143-318.11(a)(3) Attorney-Client

Around 8:48 p.m., Vice Chairman Bowen made the MOTION to enter Closed Session in pursuant of NC G.S. §143-318.11(a)(3) Attorney-Client, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

Around 9:35 p.m., Commissioner Ayers made the MOTION to end Closed Session in pursuant of NC G.S. §143-318.11(a)(3) Attorney-Client, with a SECOND by Vice Chairman Bowen. The motion was APPROVED unanimously.

OLD BUSINESS

Board Appointments/Reappointments

a. Home Care Block Grant Lead Agency & Board Appointments/Reappointments

Included on the May 10, 2017 meeting agenda was a request from Department of Aging Director Charmaine Hardison that the Adult & Aging Services Department be reappointed as Lead Agency for fiscal year July 1, 2017-June 30, 2018, and for the Board to approve the board

member appointments/ reappointments. All appointments/reappointments were removed from May 10, 2017 agenda.

Section V-A.1 of the Development of the County Funding Plan for the Home & Community Care Block Grant states that it is the responsibility of the County Board of Commissioners to annually designate an agency or office within the county with the lead responsibility for planning and coordination of the County funding Plan.

The Martin County Adult & Aging Services Department has done a great job serving as the lead agency for many years.

Section V-A.2 lists the appointment of a committee to serve as a Block Grant Advisory Committee to the lead agency for planning and coordination in the development of the County Funding Plan as a responsibility of the County Commissioners.

Vice Chairman Bowen made the Motion to approve the Martin County Adult & Aging Services Department as the lead agency for the Home & Community Care Block Grant and to appoint/reappoint the committee members below, with a SECOND by Commissioner Ayers. The motion was APPROVED unanimously.

Charmaine Hardison	Elmo “Butch” Lilley
Marian Davis	Gloria Jones
Lisa Edmonds	Eddie Peele
Sheila Godard	John Quellette
Carolyn Harrell	

b. Jury Commission

Included on the May 10, 2017 meeting agenda was a request from Clerk of Court Tonya Leggett that the Board of Commissioners reappoint Ms. Ontra Reddick for a two year term, which would expire June 30, 2019. All appointments/reappointments were removed from May 10, 2017 agenda.

Vice Chairman Bowen made the MOTION to reappoint Ms. Ontra Reddick to the Jury Commission, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

c. Martin Community College Commissioner’s Representative

Included on the May 10, 2017 meeting agenda was the Martin Community College Commissioner’s Representative appointment/reappointment. All appointments/reappointments were removed from May 10, 2017 agenda.

In 2013, Commissioner Dempsey Bond, Jr. was appointed as a Commissioner’s Representative to complete the unexpired term on the Martin Community College Board of Trustees which became vacant when former Commissioner Bob Hyman chose not to run for reelection. The

unexpired term ended June 30, 2017. The appointment/reappointment would be a four-year term, which would expire June 30, 2021.

Commissioner Smith made the MOTION to reappoint Commissioner Dempsey Bond, Jr. to the Martin Community College Board of Trustees, with a SECOND by Commissioner Bond. Commissioners Smith and Bond voted FOR the motion. Commissioners Lilley, Bowen and Ayers voted AGAINST the motion. The motion FAILED 2 to 3.

Commissioner Smith stated he had been on the Board for 15 years, and of that time, there had been a standing gentlemen's agreement that a Commissioner served on a board or committee until he no longer wanted to or was unable to serve. Commissioner Smith added precedence has been set.

Commissioner Ayers made the MOTION to appoint Commissioner Tommy Bowen to the Martin Community College Board of Trustees, with a SECOND by Chairman Lilley.

Before a vote was taken, Commissioner Smith requested a substitute MOTION to not appoint anyone to the Martin Community College Board of Trustees until there had been further discussion, with a SECOND by Commissioner Bond. Commissioners Smith and Bond voted FOR the motion. Commissioners Lilley, Bowen and Ayers voted AGAINST the motion. The motion FAILED 2 to 3.

The voting tally on the motion to appoint Commissioner Tommy Bowen was: Commissioners Lilley, Bowen and Ayers voted FOR the motion. Commissioners Smith and Bond voted AGAINST the motion. The motion PASSED 3 to 2.

d. Social Services Board Commissioner's Representative

Included on the May 10, 2017 meeting agenda was the Social Service Board Commissioner's Representative appointment/reappointment. All appointments/reappointments were removed from May 10, 2017 agenda.

On behalf of the Martin County Social Service Board, DSS Director Susan Davenport recommended that the Board of Commissioners reappoint Mr. Tommy Bowen for another three year term, which would expire June 30, 2020.

Commissioner Bowen can serve as the appointee to the board, as long as he is a County Commissioner.

The DSS Board and the entire agency expressed gratitude to Commissioner Bowen for his many years of dedicated service.

Commissioner Bowen stated he would like to give up his position on the Social Services Board. No other Commissioner volunteered to serve. Chairman Lilley suggested reappointment.

Commissioner Ayers made the MOTION to reappoint Commissioner Bowen as the Commissioner Representative for the Department of Social services Board, with a SECOND by Commissioner Smith. The motion was APPROVED unanimously.

NEW BUSINESS

Martin County Chamber of Commerce Funding Request

On behalf of the Martin County Chamber of Commerce, Executive Director David Whitley asked to be on the Board of Commissioners meeting agenda in June. The Chamber of Commerce asked for a review of its annual appropriation from the County. Additionally, the Chamber of Commerce requested its funding level be restored to the level the County funded prior to 2013.

Due to budget constraints in 2013-14, the County appropriation to the Chamber was reduced from \$20,900 to \$15,675 (25% reduction). The Chamber contribution had remained at the \$15,675 level since that time.

County staff received and reviewed some financial information from the Chamber. Finance Officer Cindy Ange provided the following key points:

- As of May 24, Cash balance of about \$3,500, while current liabilities were about \$9,400 excluding the rent payment for June
- County Contribution of \$15,675 was 18.5% of total revenue in 2016
- Net income from fundraising events in 2016 was \$7,334
- Payroll accounts for the largest expense
- Rent and accounting services, are the two largest operating expenses
- Membership dues are billed in October, membership dues accounted for 56% of revenue in 2016

Chamber Director David Whitley started by thanking the Board of Commissioners for its continued support. Director Whitley acknowledged that finding a solution to this financial situation was his responsibility.

Director Whitley recalled in 1996, IRS offered the Chamber of Commerce a settlement of \$105,000 for taxes due. The Chamber Board at that time did not settle but set up a payment schedule of \$500 per month for 15 to 18 years. Director Whitley commented the repayment schedule continuing for several years after the Chamber Board hired him in 2010.

Director Whitley mentioned the County's reduction in funding of 25% in fiscal year 2013-14. In 2015, the Board instructed Director Whitley to settle with IRS. The settlement amount was \$15,000 plus \$2,000 for an attorney and other fees. The consequences of a drawdown of this magnitude have been devastating on such a small entity.

Chamber Director listed a number of potential solutions to ease the financial burden. Chamber Director Whitley stated the secretarial hours had been reduced by fifty percent (50%) to 12 hours per week instead of 24 hours. Director Whitley stated a request for increased funding had been or would be made to the Town Board of Commissioners, as well. A membership drive had been planned for the fall of 2017. An additional fundraiser had been planned for the spring of 2018.

County Manager Bone reminded the Board two (2) options were available. Due to the fact FY 2016-17 had not ended and budget amendments could still be done, funding could be restored in this fiscal year, as well as FY 2017-18.

Commissioner Smith made the MOTION to approve restoring the Martin County Chamber of Commerce funding from \$15,675 to \$20,900 for FY 2016-17 and 2017-18, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

Small Farmers' Meeting

Around 10:05 p.m., Commissioner Smith excused himself so he could return to Greensboro, NC to serve as a representative for small farmers on the NC Cooperative Extension Strategic Planning Counselor at NC Agriculture and State University.

Approval of CDBG NC Commerce Grant Agreement for Weitron Building Reuse Project

County Manager Bone stated Martin County was awarded a CDBG economic development grant of \$620,000 to loan to Weitron to renovate a building in the Martin County Regional Business Park in Everetts. (The Board of Commissioners held a public hearing concerning the application at the May 10, 2017 meeting. Afterwards, the Board approved submittal of the application.)

Weitron, Inc., is a packager and distributor of refrigerant gases. The company committed invest at least Twelve Million Eight Hundred Thousand Dollars (\$12,800,000) over the next three years in a plant in the Martin County Regional Business Park in Everetts. Weitron agreed to create 31 new full-time jobs, 19 of which were to be reserved for persons of prior low and moderate-income status (60%), at the new manufacturing facility.

The agreement supporting the grant award was received for this project and needed the Board of Commissioners' approval to proceed.

Vice Chairman Bowen made the MOTION to approve the CDBG NC Commerce Grant Agreement for Weitron Building Reuse Project (*Entered into these minutes by reference "Weitron Building Reuse Project #16-E-2907"*), with a SECOND by Commissioner Bond. The motion PASSED 4 to 0.

Approval of Martin County Transit 2017-18 Success Plan

Deputy DSS/Transit Director Frank Halsey stated North Carolina refers to the network of coordinated public transportation programs as the Community Transportation Program (CTP). These entities, including Martin County Transit, provide public transportation to the general public and to clients of human services agencies.

To be eligible to receive Section 5311 funds and ROAP funds, community transportation providers must fulfill several minimum CTP requirements, one being the annual adoption of the "Martin County Transit Success Plan". This plan was created among the staff of Martin County Transit (MCT) and reviewed by the Transportation Advisory Board (TAB) during its recent meeting. Having reviewed this plan, the TAB membership wanted to present the plan to the Commissioners for adoption.

This plan serves as MCT's guide for quality assurance, and improvements as MCT collectively fulfills the mission of Martin County Transit "...to provide safe, reliable, and efficient transportation to the citizens of Martin County, to improve their quality of life". The plan contains MCT's mission statement, vision statement, core values and annual goals. Once adopted, this plan shall become a part of the Martin County Transit Operational Handbook that each Martin County Transit employees will use as a guide.

The administration of Martin County Transit is required by the North Carolina Department of Transportation – Public Transportation Division to report quarterly on the progress of this agency in meeting the goals listed within this plan. One of the core values of both the division and MCT is "accountability", and these reports will reflect that emphasis.

Commissioner Bond made the MOTION to adopt the Martin County Transit Success Plan 2017-2018(*entered into these minutes by reference*), with a SECOND by Vice Chairman Bowen. The motion PASSED 4 to 0.

FY 2017-22 Airport Transportation Improvement Plan (TIP)

County Manger Bone stated each year, Martin County submits project information and priorities to the North Carolina Department of Transportation for inclusion in the Transportation Improvement Plan (TIP) for the Martin County Airport.

For comparative purposes, the draft FY 2017-22 TIP for Martin County Airport was given to the Board, along with the 2016-21 TIP for Martin County Airport. The changes included:

- 1) Removal of the Water Line and Land Acquisition projects (already funded)
- 2) Addition of the Parallel Taxiway Preliminary Design as the next project
- 3) Addition of the Beacon Replacement project after the Parallel Taxiway final design & construction
- 4) Addition of the New Terminal project to the end of the project list
- 5) Moving the Perimeter Fencing project up, after the ALP Update

The proposed project TIP changes were discussed and recommended by the Airport Commission, during its May 16, 2017 meeting. Martin County must submit changes to the TIP on or before July 28, 2017.

Commissioner Ayers made the MOTION to approve the project requests as outlined on the spreadsheet for the 2017-22 TIP (*entered into these minutes by reference*), with a SECOND by Commissioner Bond. The motion PASSED 4 to 0.

Construction Contract Award for Martin County Transit/Ray Street Parking Lot Improvements

County Manager Bone explained in Martin County's CTP/Section 5311 grant application for 2016-17, Martin County included a funding request in the Capital Budget for the development and paving of a parking lot for MCT vehicles next to the County-owned building on Ray Street. This would be a secured parking lot for twenty public transit vehicles, as well as the employee parking. The parking lot would be a locked, fenced-in development with security cameras and lighting. This would make MCT vehicles and employees more secure against thief, vandalism, or terrorist threats.

In Martin County's CTP/Section 5311 grant application for 2017-18, Martin County also applied for funds to renovate the Ray Street building.

In February 2017, Martin County awarded the engineering services contract for this project to The Wooten Company.

The Wooten Company accepted bids on behalf of Martin County for a parking lot improvement project for the Transit Department at the County's Ray Street Building (former Health Department). Two bids were received – one from B. E. Singleton & Sons, Inc. and another from Lakeside Utilities, Inc. The Wooten Company recommended awarding the contract to the lowest responsible bidder, B.E. Singleton & Sons, Inc.

Vice Chairman Bowen made the MOTION to accept the engineer's recommendation of accepting the low bid of \$48,575 and awarding the contract to B. E. Singleton & Sons, with a SECOND by Commissioner Bond. The motion PASSED 4 to 0.

Approval of RFQ Construction Manager At Risk for Williamston Senior Center Renovation/Addition

County Manager Bone stated in January 2017, the Martin County Council on Aging Board affirmed a budget of \$125,000 to build an approximate 1,202 square ft. addition onto the existing exercise facility located at the Adult & Aging Services building. The building extension would allow the department to accommodate its rapidly growing senior clientele. The extension will be used as a multi-purpose room for exercise and education classes, meetings, movies, and more.

The Martin County Council on Aging Board expressed a desire to proceed under the "Construction Manager at Risk" (or CMAR) method of building construction. A Construction Manager is chosen based on qualifications. The CMAR becomes part of the design team and provides Value Engineering input and estimates based on progress drawings. The CMAR provides the owner with a Guaranteed Maximum Price (GMP).

The County expected that the design and project development work prior to construction would benefit greatly from the continual and collaborative involvement of the CMR with the County during the Pre-Construction Phase as the CMR provided constructability reviews, cost estimates, schedule summaries, and value engineering recommendations.

The County acknowledged the CMR contract would include a Preconstruction Services Fee, CMR Fee, Overhead, and General Conditions. The County planned to negotiate fees with the most qualified firm. Initial negotiations would be for a lump sum fee for preconstruction services. Percentages would also be negotiated for the CMR fee, overhead, and general conditions. These percentages would be established as lump sum figures and would be part of the GMP if approved.

A Request for Qualifications (RFQ) was duly advertised. Statements of Qualifications were due by 4:00 PM on Friday June 9, 2017. Martin County received only one submittal – from A. R. Chesson Co. County Manager Bone recommended A. R. Chesson Construction Co. for this project.

Vice Chairman Bowen made the MOTION to approve the selection of A. R. Chesson Construction Co. as the Construction Manager At Risk for this project, contingent on a contract being negotiated between A. R. Chesson Construction Co. and the County Manager, approved by the County Attorney, with a negotiated fee approved by the County Manager and Council on Aging, with a SECOND by Commissioner Ayers. The motion PASSED 4 to 0.

Approval of Audit Contract – Carr, Riggs, & Ingram, LLC

Carr, Riggs & Ingram, LLC submitted a proposed contract to audit Martin County's accounts for the year ending June 30, 2017. This contract would be for \$34,200, which would be \$1,200 more than last year's amount. This firm continues to do a tremendous job and is available on an as needed basis. After the audit completion process, the firm will make a presentation of the audit to the Board of Commissioners, as it has done annually for many years.

If approved, Carr, Riggs & Ingram, LLC planned to start its audit of Martin County on September 11, 2017.

Staff recommended approval of the contract. If approved, it would then be forwarded to the Local Government Commission for its approval.

Commissioner Ayers made the MOTION to approve the audit contract with Carr, Riggs & Ingram, and LLC, as presented for the proposed amount, with a SECOND by Commissioner Bond. The motion PASSED 4 to 0.

Board Appointments/Reappointments

a. Tourism Development Authority/ Commissioner's Representative

The term for Commissioner Elmo "Butch" Lilley was scheduled to expire June 30, 2017 on the Tourism Development Authority (TDA) Board. According to statute/by-laws, a Commissioner's Representative appointment to the TDA Board must be done on an annual basis.

Additionally, the Martin County Tourism Development Authority Board of Directors request that Ms. Rebecca Edwards (Economic Development Corporation representative) and Ms. Jane Gray Benson (Historical Society representative) be reappointed.

Both agencies, Economic Development Corporation and the Historical Society, had been contacted and expressed support of the reappointments.

Commissioner Ayers made the MOTION to reappoint the individuals as stated above, with a SECOND by Vice Chairman Bowen. The motion PASSED 4-0.

b. Women's Council

On behalf of the Martin County Women's Council, Chairperson Deborah Teel recommended that the Board of Commissioners reappoint Ms. Cynthia Pointe and Ms. Alice Godard, each for three year terms, which would expire June 30, 2020.

Additionally, the Board was asked to appoint Ms. Sherrie Bazemore to the Women's Council for a three (3) year term, which would expire June 30, 2020.

Vice Chairman Bowen made the MOTION to appoint/reappoint the individuals as stated above, with a SECOND by Commissioner Bond. The motion PASSED 4-0.

2017 Annual Conference NACo Voting Credentials/Delegate

Annually each county is given the opportunity to participate in the association's election of officers and policy adoption. In order to participate, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.

Chairman Lilley, Commissioner Smith and Commissioner Bond were registered to attend the Annual Conference in Columbus, Ohio, which has been scheduled for July 21 through July 24, 2017.

The Board was asked to authorize a Designated County Voting Credentials/Delegate and a County Alternate Delegate for the 2017 Annual NACo Conference. The Board was also asked to authorize Chairman Lilley to execute the NACo Credentials (Voting) form.

Should the ballot not be picked up at the 2017 Annual Conference, the President of the North Carolina State Association would pick up the ballot and cast votes for Martin County, which is what the Board of Commissioners has approved in the past.

Vice Chairman Bowen made the MOTION to approve Chairman Lilley as the NACo Credentials Voting Delegate, Commissioner Smith as the Alternate NACo Credentials Voting Delegate, and to authorize the Chairman to execute the form, with a SECOND by Commissioner Bond. The motion PASSED 4-0.

Approval of Martin Community College Capital Project

Martin Community College (MCC) planned to use NC Connect Bond money to construct a Fire Training Facility.

As with all new construction projects, the County must sign-off on the project, agreeing to pay for the increased operating and utility costs. As this facility would be virtually maintenance-free,

MCC has estimated only a token increase in electrical costs, along with the increase in water consumption (total estimated annual utility cost of \$7,500).

Vice Chairman Bowen made the MOTION to approve the NC Community College System Capital Improvement Project Approval Form (*entered into these minutes by reference*), with a SECOND by Commissioner Ayers. The motion PASSED 4-0.

Budget Amendments

Budget Amendment #24

Finance Officer Ange stated the NC Division of Child Development and Early Education released final allocations for day care funds, which increased those funds by \$127,695. Budget Amendment #24 would allocate those funds.

BUDGET ORDINANCE AMENDMENT-24

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Human Services		
Department of Social Services	\$ 127,695	

This will result in an increase of \$ 127,695 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Intergovernmental	\$ 127,695
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chairman Bowen and SECONDED by Commissioner Bond to adopt the above budget ordinance amendment this 14th day of June, 2017. The motion PASSED 4-0.

Budget Amendment #25 & #26

Finance Officer Ange explained Martin County recently received notification of a Drinking Water State Reserve (DWSR) grant award of \$1,476 million from the NC Infrastructure Authority to make water system improvements in Water District #1, namely in the Oak City area. This was a 100% grant from the State Water Infrastructure Authority; however, there was a 1.5% grant fee. The fee for Martin County would be \$22,145.

Budget Amendment #25 would account for the Capital Projects Ordinance Budget for the engineering and construction of the project.

Budget Amendment #26 would transfer the grant fee of \$22,145 to the construction fund from the general fund.

Commissioner Ayers made the MOTION, with a SECOND by Commissioner Bond to adopt Budget Amendment #25 & #26 on this 14th day of June, 2017. The motion PASSED 4-0.

Capital Project Budget Ordinance
Oak City Water Project
Fund 45
Budget Amendment # 25

BE IT ORDAINED by the Governing Board of Martin County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the planning, design and construction of a renovation to the Oak City Water System.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

	Increase
Capital Outlay – Engineering fees	\$ 263,000
Construction	1,213,075
Admin fees	22,145

Section 4. The following revenues are anticipated to be available to complete this project:

	Increase
Division of Water Infrastructure Grant	\$ 1,476,275
Transfer from General Fund	22,145

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the State Water Infrastructure Authority.

Section 7. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and the Finance Officer for direction in carrying out this project.

Adopted this 14th day of June 2017

Elmo “Butch” Lilley, Chairman

BUDGET ORDINANCE AMENDMENT- 26

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transfers		
Water Dist #1 Construction	\$ 22,145	

This will result in an increase of \$22,145 in the expenditures of the General Fund. To provide for an increase in revenue for the above, the following revenues will be changed.

Fund Balance Appropriation	\$ 22,145
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Ayers and SECONDED by Commissioner Bond to adopt the above budget ordinance amendment this 14th day of June, 2017. The motion PASSED 4-0.

Budget Amendment #27

Finance Officer Ange stated the Automated Weather Observing System (AWOS) and parallel taxiway project included purchasing additional land adjacent to Martin County Airport.

This project was being funded with Vision 100 funds. These funds, which are doled out in accordance with federal standards, are the primary funding sources for airport improvement projects nationwide. A 10% local match is required for these funds.

Vision 100 funds from 2015 would be used for this project. The local match for this grant would be included in the proposed budget for fiscal year 2017-2018.

BUDGET ORDINANCE AMENDMENT- 27

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the Airport Project ordinance for the fiscal year ending June 30, 2017

Section 1. To amend the Airport Project Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transportation		
Vision 100 33.14.1	\$ 166,667	

This will result in an increase of \$166,667 in the expenditures of the Airport Project Fund. To provide for an increase in revenue for the above, the following revenues will be changed.

Intergovernmental Revenues	\$ 150,000
Transfer from General Fund	\$ 16,667

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chairman Bowen and SECONDED by Commissioner Ayers to adopt the above budget ordinance amendment this 14th day of June, 2017. The motion PASSED 4-0.

Budget Amendment #28

Finance Officer Ange explained Weitron, Inc., a packager and distributor of refrigerant gases used in air conditioning systems, planned to bring a new production facility to Martin County and create 31 jobs. The North Carolina Infrastructure Authority had approved a \$620,000 CDBG-ED Building Reuse grant in conjunction with this project. Budget Amendment #28 was the Capital Projects Ordinance for this grant.

Commissioner Bond made the MOTION to approve Grant Project Ordinance Budget Amendment #28, with a SECOND by Vice Chairman Bowen. The motion PASSED 4-0.

MARTIN COUNTY FY 16/17 COMMUNITY DEVELOPMENT PROGRAM WEITRON, INC. BUILDING REUSE PROGRAM

GRANT PROJECT ORDINANCE Budget Amendment #28

Be it ordained by the Martin County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the Community Development Project described in the work statement contained in Grant Agreement 16-E-2907 between the County and the North Carolina Department of Commerce. This project is known as the Weitron, Inc. Building Reuse Project.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Commerce and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

Community Development Block Grant	\$620,000
Total	\$620,000

Section 4. The following amounts are appropriated for the project:

Construction/Rehab of Industrial Building	\$620,000
Total	\$620,000

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the Grant Agreement and Federal and State regulations.

Section 6. Funds will be requisitioned from the State after submission of documentation to the County. The County upon actual receipt of CDBG funds will make disbursement of funds from the State. Compliance with all federal and state procurement regulations is required.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to the County Council.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this ____ day of _____ 2017.

Elmo "Butch" Lilley, Chairman

ATTEST:

Marion Thompson, NCCCC, Clerk to the Board

Budget Amendment #29

Finance Officer Ange stated Budget Amendment #29 would cover the following allocations:

- *Register of Deeds* – Increase budget for scanning records using automation enhancement funds.
- *DMV License Plate Agency* – Increase budget for additional wildlife fees collected.
- *Tax Assessor* – Appropriate funds collected at regional meeting.
- *Landfill* – Increase budget for garbage and bulk waste disposal.
- *Rescue Squads* – Increase budget for insurance paid for rescue squads.
- *Coroner/Medical Examiner* – Increase budget for autopsies.
- *Emergency Management* – record LEPC Tier 1 grant funds.
- *Women's Council* – Increase budget for fees collected.
- *Co-operative Extension* – Increase budget for NC Tobacco Trust Fund Grant

- *Room Occupancy* – Increase budget to account for additional room occupancy tax collected.
- *Hurricane Matthew* – Increase budget to account for FEMA payment.
- *Aging and Adult Services* – Amend budget for actual grant amounts allocated.

BUDGET ORDINANCE AMENDMENT-29

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Rescue Squads	\$ 1,300	
Emergency Mgmt	\$ 2,500	
Medical Examiner	\$ 20,000	
Communications	\$ 10,000	
Building Inspector	\$ 4,000	
Sheriff	\$ 8,191	
General Government		
Public Buildings	\$ 15,000	
County Manager	\$ 775	
Register of Deeds	\$ 4,200	
DMV	\$ 2,000	
Tax Assessor	\$ 2,317	
Human Services		
Women’s Council	\$ 130	
Economic & Physical Development		
Cooperative Extension	\$ 3,500	
Tourism Development	\$ 25,000	
Environmental Protection		
Landfill	\$ 20,000	

This will result in an increase of \$118,913 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance	\$ 11,937
Restricted Intergovernmental	\$ 37,479
Ad Valorem	\$ 41,300
Other Miscellaneous	\$ 2,447
Other Taxes	\$ 25,750

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Bond and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 14th day of June, 2017. The motion PASSED 4-0.

Budget Amendment #30

Finance Officer Ange stated 4-H was planning once again to take children to camp. Budget Amendment #30 would account for the fees collected and paid for camp and a grant from Farm Bureau. Additionally, it would move funds from fund balance to pay the Farmers' Market Manager for May and June.

BUDGET ORDINANCE AMENDMENT- 30

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the 4-H Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Economic & Physical Development		
Co-operative Extension	\$ 7,000	

This will result in an increase of \$7,000 in the expenditures of the 4-H Fund. To provide for an increase in revenue for the above, the following revenues will be changed.

Miscellaneous	\$ 1,000
Sales & Services	\$ 4,000
Fund Balance	\$ 2,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Ayers and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

Budget Amendment #31 & #32

Finance Officer Ange explained Creative Rail Solutions would be providing design and engineering services for the rail expansion project at the Martin County Regional Business Park in Everetts. The work began in May and has been more intense than first estimated.

Finance Officer Ange stated Budget Amendment #31 would appropriate funds in the business park fund to pay for the services of Creative Rail Solutions.

Additionally, Budget Amendment #32 would transfer the funds from the general fund to the business park fund.

BUDGET ORDINANCE AMENDMENT-31

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Business Park Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Economic Development		
Rail Extension Project	\$82,150	

This will result in an increase of \$82,150 in the expenditures of the Business Park Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Transfer from the General Fund	\$82,150
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Bond and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

BUDGET ORDINANCE AMENDMENT-32

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transfers		
Business Park Fund	\$82,150	

This will result in an increase of \$82,150 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation	\$82,150
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Bond and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

Budget Amendment #33

Finance Officer Ange stated Budget Amendment #33 would move the remaining funds in capital outlay for Water District #1 to testing/chemical supplies and maintenance, where there have been higher than normal expenses.

BUDGET ORDINANCE AMENDMENT-33

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Water District #1, the expenditures are to be changed as follows.

	Increase	Decrease
Operations		
Testing/Chemical Supplies	\$ 3,000	
Maintenance	\$ 2,495	
Capital Outlay		\$5,495

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chairman Bowen and SECONDED by Commissioner Ayers to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

Budget Amendment # 34

Finance Officer Ange stated Budget Amendment #34 would adjust the fire district funds to account for additional tax revenue collected.

BUDGET ORDINANCE AMENDMENT-34

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Fire District Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Hamilton Fire	\$ 5,000	
Jamesville Fire	\$ 4,000	
Goose Nest Fire	\$ 1,500	
Griffins Fire	\$ 1,000	

Bear Grass Fire \$ 1,500

This will result in an increase of \$13,000 in the expenditures of the Fire District Fund. To provide an increase in revenue for the above, the following revenues will be changed.

Tax		
Ad Valorem Tax		\$ 3,000
Sales Tax		\$ 10,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Bond and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

Budget Amendment #35

Finance Officer Ange stated Communications continues to work towards meeting the State mandate to have a backup center by the beginning of July. The total cost of the project has been estimated to be \$293,808. The North Carolina 911 Board approved Martin County Communications' request for additional funding in the amount of \$154,336 on December 2, 2016.

Pasquotank County would now also have their temporary backup center at the Martin County location, which would increase the cost of the telephone system by \$30,325 at the backup center. Pasquotank County would be reimbursing Martin County for this cost.

BUDGET ORDINANCE AMENDMENT-35

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the 911 Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Communications	\$ 30,325	

This will result in an increase of \$ 30,325 in the expenditures of the 911 Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Intergovernmental	\$ 30,325
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Vice Chairman Bowen and SECONDED by Commissioner Bond to adopt the above budget ordinance amendment this 14th day of June 2017. The motion PASSED 4-0.

BOARD REPORTS / COMMISSIONERS' COMMENTS

Chairman Lilley stated he wanted his colleagues to know no harm was meant regarding a previous discussion on the Martin Community College reappointment. Stating, he hoped it was not taken that way. Commissioner Lilley stated as Chairman he wanted to share the fact that he had had direct contact from the State Board of Community Colleges. At the time, the State Board was intervening into the organization of Martin Community College. Back then when everything was going on, the State Representative Chairman Lilley talked to felt that MCC was on a collision course because of some of the ways the decisions had been made by the College. Chairman Lilley stated he took it hard and looked at the situation, which was something he didn't want to do but felt we (the community) were at a crossroad and needed to upright the ship.

Chairman Lilley said he asked the State Board of Community College representative was there anything the County Commissioners could do. Chairman Lilley stated the State Board representative suggested working on a change in leadership on the Martin Community College Board of Trustees would be a helpful start. Chairman Lilley stated today as a County Commissioners he felt it was his responsibility to assist Martin Community College, in any way, so it could get back on track, and be the superior college among its peers.

ADJOURNMENT

With no further business to discuss, Vice Chairman Bowen made the MOTION to adjourn at 10:35 p.m., with a SECOND by Commissioner Ayers. The motion PASSED 4-0.

Previously, the Martin County Board of Commissioners consensually agreed to schedule the next regular meeting for Wednesday, July 5, 2017 (instead of July 12, 2017) at 7:00 p.m. in the Commissioners' Board Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

Elmo "Butch" Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board