

April 12, 2017

The Martin County Board of Commissioners met in Regular Session on Wednesday, April 12, 2017 at 7:00 p.m. in the Martin County Governmental Center, Commissioners' Boardroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Elmo "Butch" Lilley, Vice Chairman Tommy Bowen, Commissioner Ronnie Smith, Commissioner Dempsey Bond, Jr., Commissioner Joe R. Ayers, County Manager David Bone, County Attorney J. Melvin Bowen, Clerk to the Board Marion B. Thompson and Finance Officer/Deputy Clerk Cindy Ange.

Chairman Lilley called the meeting to order at 7:00 p.m. Commissioner Bond led the pledge of allegiance. Vice Chairman Bowen provided the invocation.

Chairman Lilley welcomed everyone and stated he loved to see all taking an active part in the meetings. Elected officials, Martin County Sheriff Dan Gibbs and Bear Grass Mayor Charlotte Griffin were recognized.

AGENDA APPROVAL

Vice Chairman Bowen made the MOTION to approve the agenda, as presented, with a SECOND by Commissioner Bond. The motion was unanimously APPROVED.

PUBLIC COMMENTS

Mr. Bill Lamauteen, 102 Outerbridge Street, Robersonville, NC commented on the Department of Social Services Child Protective Services. Mr. Lamauteen reported statistics on the number of child abuse cases reported, the number screened, and the number in foster care in Martin County. In comparison to Edgecombe County, reportedly, the number placed in foster care was quite high and for a longer period of time, before being replaced with the family. Mr. Lamauteen inquired as to why the guidelines were not being followed in Martin County. Adding, kids are being kept in foster care in Martin County for up to two (2) years. Mr. Lamauteen stated this was way too long. Mr. Lamauteen referred to a family of eight that had been separated, and the children have been placed in foster care.

Mr. Lamauteen suggested the Board find out why children in Martin County were being kept in foster care longer than in other jurisdictions.

CONSENT AGENDA

Commissioner Ayers made the MOTION to approve the Consent Agenda as presented below, with a SECOND by Vice Chairman Bowen. The motion was unanimously APPROVED.

- 1. Minutes** for March 8, 2017, Regular and Closed Sessions; March 15, 2017, Special Session; March 22, 2017, Special Called Session; and March 29, 2017, Special Session.

2. **Financial Report** for February 2017 included for informational purposes.
3. **Tax Refund Request** – March 2017
 - a. **On behalf of Roanoke Tar Cotton, Inc., Account # 28226**, Mr. Roy Lilley requested a refund for a late list penalty on a business personal property listing for 2016. After extensive research, the Tax Assessors' Office discovered that the business personal property form had been received in a timely matter. As per N C G. S. 105-381 (a) (1), Martin County may refund this late list penalty due to an error made from within the Tax Assessors Office, if approved by the Board of Commissioners. The refund amount would be \$739.39, plus any interest due. Mr. Lilley requested the refund be mailed to Roanoke Tar Cotton, Inc., since taxes on this parcel have been paid in full.
 - b. **On behalf of Reddick Equipment Co. of NC, LLC, Account # 3607**, Ms. Kellie Harrell requested a refund for a late list penalty on a business personal property listing for 2016. After extensive research, the Tax Assessors' Office discovered that the business personal property form had been received in a timely matter. As per N C G. S. 105-381 (a) (1), Martin County may refund this late list penalty due to an error made from within the Tax Assessors Office, if approved by the Board of Commissioners. The refund amount would be \$168.74, plus any interest due. Ms. Harrell requested the refund be mailed to Reddick Equipment Co. of NC, LLC, since taxes on this parcel have been paid in full.
 - c. **Mr. William Freeman, Account #9026**, requested a refund for a Hamilton Town tax charge on a mobile home for years 2012-2014. After extensive research, the Tax Assessors' Office discovered the mobile home was moved out of the city limits in 2010. As per N C G. S. 105-381 (a) (1), Martin County may refund the current year plus five (5) additional years, due to an error from within the Tax Assessors' Office, if approved by the Board of Commissioners. The refund amount would be \$88.37, plus any interest due. Mr. Freeman requested the refund be applied to any current outstanding taxes due, and the remainder be mailed to them.
 - d. **Ms. Naomi Thomas, Account #32475**, requested a refund for a solid waste availability fee for fiscal year 2016. The Martin County Landfill Ordinance will allow the refund for the current year, plus one (1) year. The Tax Assessor's office stated there had been no dwelling of any sort on this property since 2008. The refund would be \$172.00, if approved. Ms. Thomas requested the refund be mailed to her, since all of her taxes have been paid through 2016.
 - e. **Ms. Rita Lee, Account #43600**, requested a refund for the 2016 solid waste availability fee. The Tax Assessor's Office reported only one dwelling occupied this parcel. The Martin County Landfill Ordinance will allow the refund for the current year plus one (1) year.

While Ms. Lee had been charged with three (3) solid waste availability fees, she requested a refund for only one (1) extra solid waste fee for 2016, in which she had not had actual possession of. The refund amount would be \$172.00, if approved. Ms. Lee requested the refund be mailed to her, since her taxes have been paid through 2016.

4. Tax Relief Orders – March 2017

<u>Year</u>	<u>Lname</u>	<u>Fname</u>	<u>Reason</u>	<u>Value</u>	<u>Total</u>
2015	Ayers	Angela Ballard	Doubled Billed		44.88
2016	Chesson	Michael L	Error in Listing		99.15
2016	Godard	Trucking Inc	Double Billed		53.22
2016	Horn	Chandler	Error in Listing		21.91
2016	Horn	Chandler	Error in Listing	2,835	26.55
2007	Price	Thurman W Heirs	Double Billed		8.21
2007	Price	Thurman W Heirs	Surrendered Tags		38.13
2008	Price	Thurman W Heirs	Surrendered Tags		34.31
2008	Price	Thurman W Heirs	Surrendered Tags		41.93
2009	Price	Thurman W Heirs	Surrendered Tags		26.42
2009	Price	Thurman W Heirs	Surrendered Tags		32.28
2016	Roberson	Norman A	Error in Landfill		172.00
2016	Styons	Melba Peed	Double Billed	5,090	45.07
				Total	644.06

5. Tax Collector’s Report – March 2017

Category	March	March Y-T-D
20	\$418,484.71	\$8,493,703.49
25	<u>17,681.06</u>	<u>3,966,688.88</u>
	\$436,165.77	\$12,460,392.37
30	<u>1,237.35</u>	<u>3,971.73</u>
	\$1,237.35	\$3,971.73
	\$437,403.12	\$12,464,364.10

6. Board Appointments/Reappointments

a. Animal Control Board

The Martin County Animal Control Board was established as a quasi-judicial board in 2011 to oversee appeals regarding dogs that have been declared potentially dangerous, dangerous, or vicious. The Dangerous Dog Ordinance calls for a Board of Appeals. The Animal Control Board shall consist of five members: a Commissioner, Veterinarian, and three citizens at large. At the present time, there is a vacancy on the board for a citizen-at-large.

The terms for the following individuals on the Animal Control Board will expire April 30, 2017:

Name	Position Represented	Reappointment Term & Expiration Date
Tommy Bowen	Commissioner	2 years, would expire 4/30/2019
Dempsey Bond, Jr.	Commissioner (Alt.)	2 years, would expire 4/30/2019
Steve Smith	Citizen-At-Large	2 years, would expire 4/30/2019
Darrell Knox	Citizen-At-Large	3 years, would expire 4/30/2020
Dr. Ben Shelton	Veterinarian	3 years, would expire 4/30/2020

The Board reappointed these persons for the terms shown above, as part of the Consent Agenda.

b. Commissioner Representative – 911 PSAP Design Advisory Team

Commissioner Tommy Bowen asked to serve as the Commissioner Representative on the 911 PSAP Design Advisory Team, during the design, construction and completion of the project. The Board consensually agreed to the request, as part of the Consent Agenda.

7. Resolution Recognizing National Hospital Week in Martin County

In recognition of May 7-13, 2017 being National Hospital Week, a resolution was created to commend, support and say thank you to the hard working people, who spend countless hours taking care of the patients and hospitals all over the nation.

The Board approved the resolution below, as part of the Consent Agenda.

**Resolution Recognizing
“National Hospital Week”
In Martin County**

WHEREAS, 2017 National Hospital Week is May 7-13, and the official theme is “The Healing Heart of Healthcare”; and

WHEREAS, National Hospital Week celebrates the hospitals, as well as, the women and men, who support the health and wellbeing of their communities, through dedication and compassionate care from the heart.

WHEREAS, National Hospital Week serves as a reminder to thank all of the dedicated individuals – physicians, nurses, therapists, engineers, food service workers, volunteers, administrators and so many more – for their contributions.

NOW THEREFORE, BE IT RESOLVED THAT, the Martin County Board of Commissioners hereby declare May 7-13, 2017 to be Hospital Week in Martin County, and urge residents to express their appreciation for the individuals, facilities and technologies that make trustworthy, reliable health care possible in our community.

Adopted the 12th day of April, 2017.

Elmo "Butch" Lilley, Chairman

Marion Thompson, NCCCC
Clerk to the Board

8. Clerk Report included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE (S)

The following new full-time employees were introduced: Income Maintenance Caseworker Supervisor Lisa Watson introduced Income Maintenance Caseworker Diana Ortega; Social Worker Supervisor Nancy Conner presented Social Worker Ashlie Lilley.

On behalf of the Board, Chairman Lilley welcomed the new employees to the Martin County workforce family, while wishing them much success.

PRESENTATION(S)

April NCACC Video Update

The NC Association of County Commissioners' April update video focused on the March 16, 2017 fire that broke out at a construction site adjacent to the NCACC offices located in the Albert Coates Local Government Center and Quorum Center in Wake County. Executive Director Kevin Leonard stated the fire grew for more than an hour before it was contained, and significant damage was sustained. Gratefully, no injuries were reported, thanks to an incredible emergency response effort by Wake County and the City of Raleigh first responders. The NCACC staff continued to do everything possible to minimize the disruption in services to the counties.

OLD BUSINESS

Martin County Representative Appointee for the Economic Improvement Council, Inc. Board

During the November 16, 2016 Commissioners' meeting, two individuals, Mr. Moses Matthews and Mr. Henry Wilson, both former chairman of the Martin Community Action, Inc. Board were suggested as appointees.

By consensus, the Board of Commissioners tabled the appointment so there could be more time to consider the matter.

In an email received from Executive Director Mason on March 16, 2017, he stated the agency would be open to the Commissioners appointing either individual as a Martin County Representative for the Head Start Program.

Previously, Executive Director Mason stated the length of time on the Economic Improvement Council, Inc. Board of Directors for the first term could be from 1 to 5 years. Director Mason recommended a five (5) year term for the appointment.

Vice Chairman Bowen made the MOTION to appoint Mr. Henry Wilson as the Martin County Headstart representative to the Economic Improvement Council, Inc. Board, with a SECOND by Commissioner Ayers. Commissioners Lilley, Bowen and Ayers voted FOR the motion. Commissioners Smith and Bond voted AGAINST the motion. The motion PASSED by a 3 to 2 majority. The term would be for five years, as recommended by Executive Director Mason.

NEW BUSINESS

Architecture Services Agreement for the Martin County Regional 911 PSAP

County Manager Bone stated the Martin County Board of Commissioners approved the acceptance of the NC 911 Board awarded grant of \$4,315,437 on September 14, 2016. The grant will fund the construction of a new Martin County 9-1-1 Communications Center (also referred to as PSAP or “Public Safety Answering Point”) building, which will also serve as a back-up and training facility for Bertie County Communications. The grant also will provide funding for the procurement and installation of Next Generation 9-1-1 technologies that will ensure 9-1-1 will meet the needs of all its citizens. The Board of Commissioners approved the grant agreement with the NC 911 Board on November 16, 2016.

Additionally, the Board of Commissioners approved the addition of Pasquotank County to the project on January 18, 2017.

Of the four (4) architectural firms interviewed for the Martin County PSAP and Regional Back-up Center project, Staff recommended the Schrader Group, based on the RFQ submittals and interviews.

The Schrader Group designed the center for Dare County (which also will serve Hyde and Tyrrell). The Schrader Group also performed work for 911 centers in Fayetteville-Cumberland County, Richmond County and Mitchell County.

Mr. Harry Pettoni, of the Schrader Group, stated the firm, based in Philadelphia, has done work throughout the country, for the last twenty-five (25) years, A contract with the Schrader Group had been negotiated. The proposed contract would be based on a percentage of the construction cost, like most architectural contracts. The Schrader Group proposed fee of nine percent (9%) has become the median fee for such services and works within the project / grant budget for this project.

The contract, based on a standard AIA (American Institute of Architects) contract, had been reviewed by County Attorney Melvin Bowen.

The following was given as the general timeframe for the project:

- Schematic Design May – July, 2017
- Design Development August – October 2017

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|---|-------------------------------|
| • Development of Construction Documents | November 2017 – February 2018 |
| • Bidding | March 2018 |
| • Construction | April 2018 – May 2019 |
| • System Integration | June 2019 |
| • Commissioning | July 2019 |
| • Migration | August 2019 |
| • Owner Occupancy | September 2019 |

A visioning session being planned for Tuesday, May 2, 2017 would be the beginning of the design phase for the building.

Communications Director Jason Steward expressed his enthusiasm about beginning the project and working with the Schrader Group.

Commissioner Ayers made the MOTION to approve the contract (entered into these minutes by reference titled *“Agreement between owner, Martin County and architect, the Schrader Group for new Martin County, NC PSAP and Regional Back-up facility”*), with a SECOND by Vice Chairman Bowen. The motion was APPROVED unanimously.

Engineering Services Agreement for Water District #1/Oak City Project

County Manager Bone recalled Martin County recently received notification of a Drinking Water State Reserve (DWSR) grant award of \$1.476 million from the NC Infrastructure Authority to make water system improvements in Water District #1, namely in the Oak City area. This will be a one hundred percent (100%) grant from the State Water Infrastructure Authority.

The existing water mains in the Oak City area were installed between the late 1950’s, with rehabilitation projects through the 1990’s. Further rehabilitation is needed in the water system. The proposed improvements in Water District #1/Oak City would include:

- The replacement of 3,430 LF of 2-inch waterline,
- Replacement of 6,270 LF of 6-inch waterline, and
- Replacement of 310 LF of 8-inch waterline.

Improvements also would include the abandonment of 2-inch waterlines and the addition of thirteen (13) 2-inch valves, fifty-five (55) 6-inch valves, and one 8-inch valves. Additionally, the proposed work would include the improvements at the elevated water tanks.

The scope of professional consulting services would include the following:

- Preliminary Engineering Report and Environmental Assessment
- Field Survey, Engineering Design and Bidding
- Construction Administration and Resident Project Representative Services
- Funding Agency Administration

The following was given as the general timeframe for the project:

- Complete Preliminary Engineering Report and Environmental Assessment June 1, 2017
- Complete Field Survey and Engineering Design May 1, 2018
- Obtain Permits September 4, 2018
- Advertise, Bid and Award Project January 4, 2019
- Complete Construction June 4, 2019

State standards required solicitation of submittals for engineering services. Of the three submittals received, based on the review of the submittals and the criteria listed, County Manager Bone recommended entering into negotiations with The Wooten Company for this project.

Project Engineer Derek Smith, of The Wooten Company, stated the grant was submitted in the fall of 2016. Martin County was the only application to received 100% of the grant amount applied for. The grant was a direct result of the NC Bond referendum, thankfully, passed by the voters in North Carolina.

Commissioner Smith made the MOTION to approve the engineering services contract (entered into these minutes by reference titled “*Martin County WSD #1 Water System Improvements TWC Project #2562-AE*”) with The Wooten Company for the Water District #1/Oak City Project, with a SECOND by Commissioner Ayers. The motion was APPROVED unanimously.

NC DOT Construction Agreement to Pave White Oak Subdivision

NC General Statute 153A-205 gives counties the authorization to finance, levy, and collect annual assessments for improvements to Subdivision and Residential streets. Improvements must be approved by the NC Department of Transportation.

NCGS 153A-205 (a) states a county "...shall levy and collect pursuant to the procedures of Article 9 of Chapter 153A of the General Statutes...". NCGS 153A-186 is within Article 9 and allows counties to assess for improvements based on the number of lots.

A petition for improvements must be signed by at least 75% of the owners of the property to be assessed, who must represent at least 75% of the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved. The petition shall state that portion of the cost of the improvements to be assessed, which shall be the local share required by policies of the NCDOT.

Any portion of an assessment that is not paid within 30 days after the day that notice of confirmation of the assessment roll is published shall, until paid, bear interest at a rate to be fixed in the assessment resolution. The maximum rate at which interest may be set is eight percent (8%) per annum. The term of annual payments may not exceed ten annual payments.

County Manager Bone recalled Martin County received a petition requesting the paving of private roads in the White Oak subdivision (off of US-17, across from Riverside Middle School). The petitioners asked to work with Martin County and the NC Department of Transportation in order to bring the roads up to state standards and to pave the roads.

The NCDOT estimated the cost of paving White Oak Drive, Planter's Lane and Windy Ridge A to be \$175,000.

To this point, the Board of Commissioners has taken the following steps concerning the property owners request for upgrading and paving:

- At the October 12, 2016 meeting, the Board of Commissioners approved the preliminary assessment resolution, in pursuant of NC G. S. §153A-190.
- The Board of Commissioners held a public hearing on said preliminary assessment resolution, during the November 16, 2016 meeting. After the public hearing, the Board of Commissioners approved a final assessment resolution, in accordance with NC G. S. §153A-192.
- On December 5, 2016, the Board of Commissioners held a Public Hearing and approved the Assessment Roll, in pursuant of N C G. S. §153A-195.
- Notice of the confirmation/approval of the Assessment Roll was publicized; February 28, 2017 was the deadline for paying the assessment without interest.

Under this arrangement, NC DOT can accept ownership of the roads, as well as the maintenance responsibility. The County will pay NC DOT for the improvements, and the County would collect the cost (and any applicable interest charges) from the property owners. Site work should begin in the spring, after the agreement has been executed. Paving should take place in the late fall, which would allow sufficient time for the road base to set-up/settle.

County Manager Bone added a number of property owners took advantage of the opportunity to pay the assessment in full on the front end. Thirty-five (35) parcels were involved in the assessment (\$5,000 per parcel; total assessment of \$175,000). As of April 7, 2017, property owners had paid \$114,781 of the \$175,000. The remaining property owners were to be assessed over 5 years with 4% interest.

Vice Chairman Bowen made the MOTION to approve the contract from NCDOT (entered into these minutes by reference titled "*DOT Construction Agreement-NCDOT and Martin County Board of Commissioners, WBS Elements: 36249.3769*") concerning the paving of the White Oak Subdivision, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

Agreement Establishing Terms and Conditions for Economic Development Grants, Incentives and Real Property Sale and Option – Project AC

Economic Development Corporation (EDC) President Jason Semple described Project AC as a confidential company that has been seeking a new location to expand its manufacturing and distribution operations, and has identified the Martin County Quick Start Building in the Martin County Regional Business Park as a potential site for this expansion. Other competitors for this project include communities in Pennsylvania, Texas, and Delaware. The company planned to create 31 new jobs and invest more than \$13 million.

The Board of Commissioners was given a proposed Terms and Conditions Document, which set out the mutual understanding between Project AC and Martin County, if Project AC chose to select Martin County for its operations, regarding state grant programs to assist with building retrofit and the construction of a new lead track and rail spur.

EDC President Semple stated the document was to be considered part of the County's efforts to recruit Project AC, and did not represent a commitment by Project AC. The company has not committed to any community and would use the document in its internal evaluation processes to determine the best location for its operations.

EDC President Semple added it was Project AC desire to have operations begin in the facility by November 30, 2017. Therefore, time would be of essence for Project AC to choose a new location and for Martin County to incent and assist Project AC to commence operations in Martin County rather than the other locations under consideration.

With the intent of incentivizing Project AC to select Martin County for its operation, Martin County shall pursue the following types of assistance:

- NC Department of Commerce Community Development Block Grant Building Reuse Program to assist with building renovations;
- NC Department of Commerce One North Carolina Fund;
- United States Department of Agriculture Rural Economic Development Loan and Grant (REDLG);
- North Carolina Railroad Invests Grant program;
- North Carolina DOT Rail Program;
- NC Department of Commerce Economic Infrastructure program; and
- Golden LEAF Economic Catalyst Grant program

Additionally, EDC President Semple explained that if Project AC chose Martin County as its location; then, a local economic development agreement with Martin County would be needed as an incentive to Project AC and to provide the necessary financial matches and funding needed to recruit Project AC to Martin County. Also, if Project AC chose Martin County, then the necessary contracts would need to be executed and approved in open session of the Martin County Board of Commissioners.

No action was needed at that time because the data was provided for informational purposes.

Resolution in Support of Grant Application(s) to NCDOT – Project AC

Approval of this resolution would help with the acquisition of funding, as stated in the previous agenda item. EDC President Semple restated Project AC will require rail service, as part of its operations. By approving the resolution, Martin County would agree to apply for NC Department of Transportation assistance grant programs to offset the cost of constructing a rail lead track and spur to serve the facility.

Commissioner Smith made the MOTION to approve the Resolution in Support of the NCDOT grant application, as presented below, with a SECOND by Commissioner Bond. The motion was APPROVED unanimously.

RESOLUTION IN SUPPORT OF
PROJECT AC
TO LOCATE A MANUFACTURING FACILITY
IN MARTIN COUNTY, NORTH CAROLINA

WHEREAS, Project AC is considering locating a manufacturing facility at 1630 Twin Bridges Road, Everetts, North Carolina; and

WHEREAS, Project AC proposes to invest \$13,400,000 and to employ at least 31 persons when the company is fully operational; and

WHEREAS, Project AC plans are consistent with local land use and state and local transportation plans; and

WHEREAS, Project AC plans conform with all applicable state and local ordinances and policies; and

WHEREAS, Project AC is committed to work with the NCDOT in a leadership role to make transportation improvements that address the safety needs of the public, and contractors and employees of Project AC.

NOW, THEREFORE, BE IT RESOLVED that the Martin County Board of Commissioners:

Section 1: Martin County supports the location of Project AC in Martin County, and confirms that its plans are consistent with and conform with state and local laws, plans and policies.

Section 2: Martin County endorses the application of Project AC to request financial support from the North Carolina Department of Transportation to assist in the funding of a rail industrial access track to serve Project AC.

Section 3: Martin County commits to work with the NCDOT to make needed transportation improvements necessary to protect the safety of the public, and contractors and employees of Project AC.

Elmo "Butch" Lilley, Chairman

Attest:

(Seal)

Marion B. Thompson, NCCCC
Clerk to the Board

Resolution in Support of Economic Infrastructure Grant Application to Rural Infrastructure Authority – Project AC

Another potential revenue source for the installation of rail service in the Martin County Regional Business Park would be to apply for a NC Department of Commerce/Rural Infrastructure Authority grant.

By approving the resolution, Martin County would agree to apply for a NC Department of Commerce/Rural Infrastructure Authority grant to offset the cost of constructing a rail lead track and spur to serve the facility, as part of the incentive to encourage Project AC to locate in the area.

Commissioner Ayers made the MOTION to approve the Resolution in Support of the NC Department of Commerce / Rural Infrastructure Authority grant application, as presented below, with a SECOND by Vice Chairman Bowen. The motion was APPROVED unanimously.

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT

Economic Infrastructure Grants Program

WHEREAS, the North Carolina Rural Infrastructure Authority (RIA) has authorized the awarding of grants from appropriated funds to aid eligible units of government in financing the cost of infrastructure activities needed to create jobs; and

WHEREAS, Martin County needs assistance in financing an infrastructure project that may qualify for Rural Grants/Programs funding; and

WHEREAS, Martin County intends to request grant assistance for “Project AC” from the Economic Infrastructure Grants Program;

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MARTIN:

That Martin County will arrange financing for all remaining costs of the project, if approved for a grant and upon execution of appropriate contracts, including a cash match of at least 5 percent of the grant award.

That David Bone, County Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of Martin County with the Rural Grants/Programs Section for a grant to assist in the above-named infrastructure project.

That Jason Semple, President of Martin County Economic Development Corporation, and successors so titled, is hereby authorized to execute and file an application on behalf of Martin County with the Rural Grants/Programs Section for a grant to assist in the above named infrastructure project.

That David Bone, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as Rural Grants/Programs Section may request in connection with an application or with the project proposed; to make assurances as contained in the application; and to execute such other documents as may be required in connection with the application.

That Martin County has substantially complied or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this date April 12, 2017, at Williamston, North Carolina.

Elmo "Butch" Lilley, Chairman of the Board

Attest:

Marion B. Thompson, Clerk to the Board

Budget Amendments

Budget Amendment #19

Finance Officer Cindy Ange stated the Communications Department continued to work to meet the State mandate to have a back-up center 911 Call Center, or Public Safety Answering Point (PSAP), by the beginning of July 2017. The total estimated cost to complete the project would be \$293,808.

The North Carolina 911 Board approved Martin County Communications' request for additional funding in the amount of \$154,336 on December 2, 2016. The remaining funds were to be paid using current year appropriations and the fund balance of the 911 fund. Budget Amendment #19 would appropriate fund balance to be used on the project.

BUDGET ORDINANCE AMENDMENT-19

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the 911 Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Communications	\$ 95,000	

This will result in an increase of \$95,000 in the expenditures of the 911 Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation \$ 95,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Bond, and SECONDED by Commissioner Ayers to adopt the above budget ordinance amendment this 12th day of April 2017. The motion was APPROVED unanimously.

Budget Amendment #20

Finance Officer Ange recalled on November 16, 2016, the Board of Commissioners approved the Final Assessment Resolution for White Oak Subdivision. This resolution established that one hundred percent (100%) of the cost of paving be specially assessed to the property owners at a rate of \$5,000 per unit. Property owners have the option to pay the assessment in five equal installments, with said installments to bear interest at the rate of 4% per annum.

The North Carolina Department of Transportation (NC DOT) estimated the cost of paving White Oak Drive, Planters Land and Windy Ridge to be \$175,000. Property owners were billed in January 2017, with a payment deadline date of February 28, 2017, payable without interest being charged. As of April 7, 2017, Martin County has collected \$114,781 from the property owners in the White Oak subdivision.

Budget amendment #20 would establish the revenue for this project, and would appropriate the expenditure in order for the County to pay the NC DOT.

BUDGET ORDINANCE AMENDMENT-20

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
Tax Collector	\$ 175,000	

This will result in an increase of \$ 175,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Miscellaneous	\$ 175,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

MOTION by Commissioner Smith, and SECONDED by Vice Chairman Bowen to adopt the above budget ordinance amendment this 12th day of April, 2017. The motion was APPROVED unanimously.

BOARD REPORTS / COMMISSIONERS' COMMENTS – None

ADJOURNMENT

With no further business to discuss, Commissioner Ayers made the MOTION to adjourn at 7:45 p.m., with a SECOND by Vice Chairman Bowen. The motion was unanimously APPROVED.

The next regular meeting of the Martin County Board of Commissioners was scheduled for Wednesday, May 10, 2017 at 7:00 p.m. in the Board Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

Elmo "Butch" Lilley, Chairman

Marion B. Thompson, NCCCC
Clerk to the Board