

## Annual Dinner

*250th Celebration  
March 14th, 2024*

### *Sponsors & Tickets*

Martin County  
Chamber of Commerce  
252-792-4131  
admin@martinnccchamber.com  
director@martinnccchamber.com

## History & Artifacts

Martin County Historical Society  
Wayne Peel  
info@martincountynchistoricalsociety.org

## 250th Magazine

### *Sponsors, Articles, Pictures*

APG Media  
Lou Ann Vanlandingham  
lvlandingham@apgenc.com  
Thadd White  
twhite@apgenc.com

**General Info:**  
**Martin County Tourism**  
**252-792-6605**



## CONTACTS

### *Made in Martin County Mini Festival*

*Kickoff Weekend @ Moratoc Park  
March 16th, 2024*

### **Vendors**

Martin County Tourism  
Monique Bland  
252-792-6605  
info@visitmartincounty.com

### **Exhibitors**

Martin County Tourism  
Chase Conner  
252-792-6605  
tourism@visitmartincounty.com

### **250th Parade Entries**

Julia Rease  
252-789-4300  
jrease@martincountyncgov.com

# Vendors

## *Info Sheet & Application*

*Do you own a local business or sell local products Made in Martin County?*

*Then we invite you to participate as a vendor at the 250th “Made in Martin County” Event on March 16th from 10am - 4pm.*

### **Goal**

*Vendors and Businesses from around Martin County will showcase local products and sell things “Made in Martin County”*



## **Vendor Application**

**SATURDAY, MARCH 16th, 2024**

**LOCATION: Moratoc Park**

**TIME: set up begins at 7am, mini parade starts at 9:30am, event starts at 10am and goes until 4pm.**

***(food trucks encouraged to arrive prior to 7am)***

***(ALL vendors MUST be set up by 9am)***

We are excited to have a “Made in Martin County” Event to highlight all of our local history, heritage, products, and music! Our Committee is looking forward to a great day of food, fun, music, & learning through exhibits for the whole family! We invite you to participate!

Enclosed you will find your ***vendor application, contract, and hold harmless statement***. The sooner we receive your application the better.

We will not be able to hold a booth space by telephone.

NOTE: Please submit your application NO LATER than March 7th, 2024.

As this is a **MADE in MARTIN COUNTY** event, Vendors will be required to fall under the following priorities:

- Local Martin County made product
- Business/Vendor based in Martin County

Vendors who have their own handmade products or have a local history element to their product will be prioritized by the vendor selection committee. All decisions will be finalized during the first week of March.

NOTE: If you are a food vendor, you must call in advance to see if your food product will be allowed and return your application within 10 days of calling in your items. Only two vendors, serving the same type of food will be allowed.

For questions, comments: Contact Monique Bland  
(252) 792-6605 • [info@visitmartincounty.com](mailto:info@visitmartincounty.com)

**Application Check List; All of these items must be returned**

- 1. Vendor registration form – properly completed & signed. Please circle your booth type on form***
- 2. Vendor contract- Signed***
- 3. Hold Harmless Agreement or Certificate of Insurance – remember the hold harmless statement must be signed and witnessed.***
- 4. Payment – make checks and money orders out to Martin County Tourism (Memo Line: 250th)***

***Mail this application and payment to:***

***Martin County TDA  
415 East Blvd  
Williamston, NC 27892***

**March 16th, 2024**  
**Vendor Registration Form**

Inquiries regarding vendor information should be directed to:  
*Monique Bland, Martin County TDA (info@visitmartincounty.com)*

**All checks should be made payable to:**

Martin County TDA  
Memo Line: 250th

**Applications can be mailed or emailed to:**

Martin County TDA: 415 East Blvd Williamston, NC 27892 or  
Emailed to: info@visitmartincounty.com

**Booth Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_, **NC Zip:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Tax ID#:** \_\_\_\_\_

**Choose Your Space Type**

*All Vendors must be Martin County based*

**[ ] Local Food Vendor @ \$40.00**

**[ ] Local Non-Food Merchandise @ \$20.00**

**Space needed:**            **( ) 10x10 ft space**  
                                 **( ) 10x20 ft space**  
                                 **( ) Other: \_\_\_\_\_**

***Vendors that need power, must use a generator for electricity.***

***[ ] I will be using a generator***

Quiet running generators are encouraged. Please bring adequate extension cords and anything else that may be needed so the generator can be located in a place that is away from your booth space in the event that it is too loud or a nuisance to neighboring vendors.

**PLEASE CHECK ABOVE SPACE IF YOU WILL BE USING A GENERATOR FOR ELECTRICITY PURPOSES**

**\*NOTICE TO FOOD VENDORS\***

We encourage food vendors to arrive earlier so that you may have adequate time and space to set up.

***Please use the space below to describe in detail what products you will be selling and what your booth will look like.***

***If you are a commercial vendor, using a tent or other large construction please give the approximate size.***

***You may attach a picture if appropriate.***

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## **Vendor Contract**

- 1. The Made in Martin County Event, herein known as the MIMC, will be held Saturday, March 16th, 2024. This is an outdoor event.**
- 2. The MIMC Committee reserves the right to make all final decisions.**
- 3. The MIMC Committee reserves the right to determine suitability and approval of all items entering festival grounds.**
- 4. No alcoholic beverages will be allowed or sold during the festival**
- 5. A certificate of liability insurance form or the completed hold harmless statement must be returned with your application.**

### **Rules and Regulations of All Vendors**

- 1. Only those individuals who filled out a complete application, paid their fees, provided a certificate of liability, or signed a hold harmless and received approval by the MIMC Committee will be allowed to display and sell.**
- 2. Spaces are provided for the exclusive use of applicant and only for the activity approved by the MIMC Committee.**
- 3. All booth structures must be within the confines of the allotted booth spaces. No tables, chairs, electrical cords, etc. will be provided. Exhibitors shall arrange food, art/craft/commercial booths so that it will not interfere or obstruct view of other booths**
- 4. Electricity will not be provided by the MIMC Committee.**
- 5. Any exhibitor who needs to power anything will be required to provide their own generator. Quiet generators are recommended.**

**6. Exhibitors are responsible for setting up their own booths. This is an outdoor event, please come prepared to cover your merchandise in the event of rain.**

**7. No firearms or firearm replica merchandise will be allowed**

**8. The MIMC Committee reserves the exclusive right to arrange and/or separate booths by types of Food/ Arts & Crafts/ Commercial display and Non-Profit Organization and Commercial, as it sees fit.**

**9. All booths are expected to be attractive**

**10. Silly string and poppers or any product of the same nature will NOT be sold during this event**

**11. Each vendor is required to keep their property and merchandise within the boundaries of their appointed booth**

**12. Please help keep trash in proper receptacles. Vendors are responsible for putting their trash in the provided containers.**

**13. No refunds will be given for no shows.**

**14. The MIMC Committee will not hold any booth space without payment.**

**15. The MIMC Committee or the County of Martin, or event sponsor, are not responsible for damages, injury, or loss to any person or goods from any cause whatsoever. The MIMC Committee and others listed cannot be held responsible for any claims for damage, injury, or loss arising out of or in connection with use of space or grounds in this festival**



## **FOOD VENDORS:**

**1. The MIMC Committee reserves the right to approve all foods. You may not sell any items that are not listed on your vendor application. The decision of MIMC Committee will be final. All food vendors are required to abide by the rules and regulations developed by the Martin County Health Department and the Fire Chief.**

**2. It is your responsibility, to have at all times, an approved fire extinguisher inside your booth**

**3. The County of Martin and the MIMC Committee will provide trash receptacles. Please help keep areas clean and free of debris.**

**4. No open fires are permitted in the event area**

**My signature on this event rules form verifies that I have read and understand the foregoing contract of participation.**

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

*Return with your application*

**Hold Harmless Agreement**

***(If you do not have a certificate of insurance, this must be signed, witnessed, and returned with your application. Applications will not be accepted without this.)***

I, \_\_\_\_\_, a vendor at the Made in Martin County Event certify that I do not have an event insurance certificate. I agree to hold the County of Martin and the Made in Martin County Event harmless for any injury or loss of any person or goods from any cause whatsoever. I also agree that the stated organizations cannot be held responsible for any claims for damage, injury, or loss arising out of or in connection with the use of the space or grounds in this festival. I affixed my hand on this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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*Signature of Responsible Party*

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*Printed Name of Responsible Party*

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*Witness Signature*

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*Printed Name of Witness*

*Return with your application*

# Exhibitors

## *Info Sheet & Application*

*Do you represent a local organization, historic landmark or building, or represent a local community and want to educate others about your story?*

### **Goal**

*Exhibitors will display, present, or have an activity for attendees about Martin County History or Heritage.*

***All Exhibitors will be set up inside of Moratoc Park unless an outside space is needed.***

***All Exhibitors will have a 10x10ft space or 10x20ft***

***All Exhibitors must be approved by the 250th Executive Committee and will be free of charge if promoting the goals above.***

***The Moratoc Building will be available for setup on Friday, March 15th from 10am to 4pm and on March 16th from 7am to 10am.***

***The 250th “Made in Martin County” EVENT will be from 10am to 4pm on March 16th, 2024 and Exhibitors must stay for that duration.***



## **Application to become an 250th EXHIBITOR**

Please return applications to [tourism@visitmartincounty.com](mailto:tourism@visitmartincounty.com) by March 7th.

**Organization Name:** \_\_\_\_\_

**Representative Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Topic for Exhibitor Booth:** \_\_\_\_\_

**Please describe the activity or display in a few sentences:**

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**Space needed:**      ☐ 10x10 ft space with 1 table and 2 chairs  
                             ☐ 10x20ft space with 2 tables and 4 chairs  
                             ☐ Other: \_\_\_\_\_

**Do you need an electric outlet near your booth?**    ☐ YES      ☐ NO  
(we will try our best to accommodate)

**Any other info you'd like us to know?**

**Please email ([tourism@visitmartincounty.com](mailto:tourism@visitmartincounty.com)) any photos or info that we can use to promote your booth in the days leading up to the EVENT. Follow our Facebook page: Martin County 250th Anniversary**

# 250th Mini Parade

## Info Sheet & Application

*Do you represent a local organization, historic landmark or building, or represent a local community and want to participate in the 250th Mini Parade?*

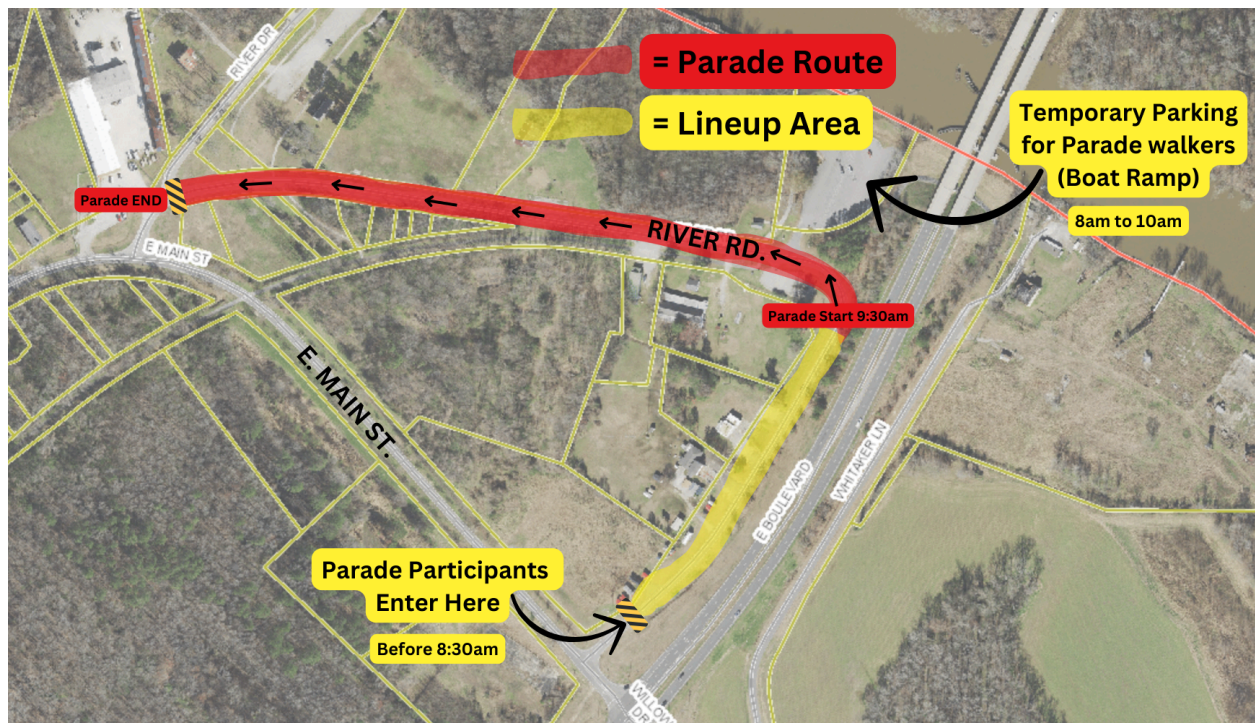
### **Goal**

*Parade participants will represent their community or organization and showcase/celebrate Martin County History or Heritage in a fun and safe manner. They should be representative of their community or organization.*

***Parade participants must represent an organization or their town/community.***

***Each Town will have a 250th Banner that they can use during the Parade***

***All Parade participants must arrive BEFORE 8:30am at River Road (map below) and be ready for lineup.***



## ***Application to become a 250th Mini Parade Participant***

*Please return applications to [jrease@martincountyncgov.com](mailto:jrease@martincountyncgov.com) by March 7th.*

### ***ALL ENTRIES must be reviewed and approved by the Parade Committee***

*The Parade Committee has the right to turn away an applicant that does not meet the goals of the 250th Parade*

**Organization Name:** \_\_\_\_\_

**Representative Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Describe your Parade Entry in a few sentences:**

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**Will you be (check one):**

**( ) Walking**

**( ) Driving Vehicle**

**( ) Vehicle with Trailer/Float**

**( ) Other:** \_\_\_\_\_

**Any other info you'd like us to know?**

**Note:** No CANDY or ITEMS should be thrown from vehicles, Candy or Items can be handed out along the route.