

July 8, 2020

The Martin County Board of Commissioners met in a Regular Session on Wednesday, July 8, 2020, 7:00 p.m. in the large conference room at the NC Telecenter, 415 East Blvd., Williamston, North Carolina.

ASSEMBLY

Chairman Tommy Bowen, Vice Chairman Dempsey Bond, Jr., Commissioner Elmo “Butch” Lilley, Commissioner Ronnie Smith, County Manager David Bone, Finance Officer/Deputy Clerk Cindy Ange (via Cisco Webex), Clerk to the Board Jessica Godard, LFNC Fellow Elizabeth Mitchell, Sheriff Tim Manning, Chief Deputy Drew Robinson, and County Attorney Richard James.

Commissioner Joe R. Ayers was absent.

Chairman Bowen called the meeting to order at 7:00 p.m. Vice Chairman Bond led the Pledge of Allegiance, and Commissioner Smith provided the invocation.

AGENDA APPROVAL

County Manager David Bone requested the removal of Item 5: Number 2 -- Cybersecurity Update Presentation, stating it would be on the August 2020 agenda.

Commissioner Lilley made a MOTION to approve the agenda as revised, with a SECOND by Vice Chairman Bond. The Board unanimously APPROVED the motion.

PUBLIC COMMENTS

Dr. Landon Mason from EIC (Economic Improvement Council) came before the Board to discuss the various outreach efforts of their organization. Dr. Mason discussed a paper towel giveaway that had been taking place in various counties of the region, including Martin County. Dr. Mason also discussed an upcoming outreach giveaway that would include pillows, mattress pads, comforters, etc. This giveaway event would take place at EIC Head Start in Hamilton, NC on July 14, 2020. This event would normally require recipients to meet eligibility requirements, but those requirements were being waived due to COVID-19.

Ms. Emily Biggs spoke about several incidents locally and nationally that highlight racism and police brutality, which sparked a global movement. Ms. Biggs stated a successful peaceful march was held on June 19, 2020 in Williamston, NC. Ms. Biggs referenced an incident that took place at a local hotel on June 26, 2020. Ms. Biggs spoke about the need for reform, and the need for community policing (needing people, processes, and policy to ensure transparency at every level). Ms. Biggs stated another peaceful march was planned for July 11, 2020 at Barnes Plaza in Williamston and extended an invitation for anyone interested in attending.

CONSENT AGENDA

Commissioner Smith made a MOTION to approve the consent agenda as presented, with a SECOND by Vice Chairman Bond. The Board APPROVED the motion unanimously.

1. Minutes for June 10, 2020 Regular Session and June 24, 2020 Special Called Session

2. Financial Report for May 2020

3. Tax Assessor – Tax Refund Requests – June 2020

Mr. Joseph Brown was requesting a refund for year 2017 (1 year) for a 2002 International IRP that was also listed correctly on account number 30703. J & Y Trucking had been billed incorrectly and his personal account of Joseph Brown was also billed correctly for the same IRP truck tag. This was a double list and double bill. Per General Statute 105-381(a)(1), Martin County was allowed to refund/release the current year plus 5 additional years due to an error from within the Tax Assessor’s office. If approved, the refund amount would be \$87.34 plus any applicable penalties or interest. Mr. Brown was requesting the refund to be applied to any outstanding taxes that he may owe for himself personally or J & Y Trucking.

This refund request was APPROVED as part of the consent agenda.

4. Tax Assessor – Tax Relief Orders –June 2020

Year Levy	Lname	Fname	Reason	Value	Total
2020	Brown	Joseph	Double Bill		81.87
2020	Brown	Joseph	Double Bill		83.37
			<i>Total Real & Personal Releases</i>		\$165.24
2020	Cooper	Jerry Lloyd	Situs Error		25.72
2020	Klapec	Shelby Renee	Situs Error		74.10
2020	Millan	Amanda	Situs Error		96.53
2020	Pippins	Megan Brooke	Situs Error		1.55
2020	Speller	Hazel Everett	Situs Error		39.79
2020	Taylor	Richard Leslie Jr	Situs Error		72.61
			<i>TotalVTS Refund Requests</i>		\$ 308.30

5. Tax Collector’s Report –June 2020

	Category	Jun-20	June-20 Y-T-D
Real Property	20	\$121,167.97	\$9,515,255.76
Personal Property	25	<u>16,173.32</u>	\$4,924,903.06
Total		\$137,341.29	\$14,440,158.82
Motor Vehicle	30	<u>8,617.76</u>	<u>\$10,620.04</u>
Total MV		\$8,617.76	\$10,620.04

All Total

\$145,959.05

\$14,450,778.86

6. Board Appointments/Reappointments

Martin County ABC

The terms for ABC Board members Janie Griffin Grady and Steve Cannon would expire July 31, 2020. An email was received from General Manager Lynn Sadler, on behalf of the ABC Board, requesting that Ms. Grady and Mr. Cannon be reappointed for another 3-year term, which would expire July 31, 2023.

This was approved as part of the consent agenda.

Martin County Tourism Development Authority

Martin County TDA Director Barney Conway is recommending the appointment of Mr. Vish Pathak as a hotelier. Mr. Pathak has served on the TDA Board previously. The term for Mr. Pathak would be for three years, and would expire June 30, 2023.

The Board of Commissioners approved the appointment as part of the consent agenda.

7. Clerk Report included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE(S)

County Manager Bone introduced Ms. Elizabeth Mitchell to the Board of Commissioners. Ms. Mitchell was the Lead for NC Fellow, and would work with Martin County for one year. Part of Ms. Mitchell's salary was subsidized. Ms. Mitchell would focus on grant writing for Martin County.

The Board welcomed Ms. Mitchell, and Ms. Mitchell thanked the Board for the opportunity.

PRESENTATIONS

COVID-19 Update

Health Director Wes Gray was available to provide a presentation regarding the status of COVID-19 in Martin County. Information discussed included an overview of cases locally and globally, providing figures and showing maps and highlighting affected areas. Other information discussed included visits to emergency rooms for COVID-like symptoms, total tests reported and percentage of positive tests. Next, Health Director Gray provided demographical statistics (age, gender, race, and ethnicity) related to COVID-19 cases in Martin, Tyrell, and Washington counties.

Health Director Gray discussed testing across North Carolina, and reviewed statistics regarding coronavirus deaths and hospitalizations. Next, Mr. Gray discussed the testing strategies being utilized by MTW District health, including diagnostic testing and IgG and IgM antibody tests.

Health Director Gray reported on drive-thru testing available across the district and at each health department.

In closing, Health Director Gray reviewed the three “W’s” of prevention – wear a face covering, wait 6 feet apart, and wash your hands.

Chairman Bowen thanked Director Gray for his presentation and for always keeping the Board informed.

OLD BUSINESS -- None

NEW BUSINESS

Regional Hazard Mitigation Plan Update

County Manager Bone explained hazard mitigation involves the use of specific measures to reduce the impact of hazards on people and the built environment. Measures may include both structural and non-structural techniques, such as protecting buildings and infrastructure from the forces of nature or wise floodplain management practices. Actions may be taken to protect both existing and/or future development. It is widely accepted that the most effective mitigation measures are implemented before an event at the local government level, where decisions on the regulation and control of development are ultimately made. The Hazard Mitigation Plan’s primary objective is to develop mitigation strategies that will minimize human casualties and property damage.

In 2011-12, Martin County participated in a regional hazard mitigation plan that included Martin, Tyrrell and Washington Counties. All of the counties and towns in the 3-county region adopted the plan. The “Regional” Hazard Mitigation Plan was a new concept in NC. The MTW region was targeted for this effort due to the area’s rural nature and ongoing cooperation regarding emergency service provision. The original plan was passed by the Martin County Board of Commissioners in 2012.

Such plans have to be reviewed and updated periodically. The process to update 2011-12 plan started in 2016. A major change from the 2011-12 planning process was the addition of Bertie County into the plan. The updated plan was approved by the Martin County Board of Commissioners on June 14, 2017.

The 2020 Northeastern Region Hazard Mitigation Plan update included the addition of Hyde County. The plan was for a 5-county region that included Bertie, Martin, Washington, Tyrrell and Hyde Counties. The planning area for the plan involved all of the incorporated municipalities and unincorporated areas.

The focus of the 2020 plan was on those hazards deemed “high” or “moderate” priority hazards for the planning area, as determined through the risk and vulnerability assessments.

The Northeastern NC Region followed the planning process prescribed by FEMA, and this plan was developed under the guidance of a Hazard Mitigation Planning Committee (HMPC), comprised of representatives of County and Town departments; citizens; and other stakeholders.

The plan was available for review on the Northeastern HNC website and on the Martin County website, as well. The plan must be adopted by all jurisdictions involved. A public hearing was not required, as it had been in years past.

Commissioner Smith made a MOTION to adopt the Resolution for the Regional Hazard Mitigation Plan update, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

**RESOLUTION ADOPTING THE
NORTHEASTERN NC REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Martin County is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, Martin County desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Martin County Board of Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Martin County Board of Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting Martin County; and

WHEREAS, Martin County, in coordination with other jurisdictions participating in the Northeastern NC Region, has participated in the planning process and prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have received the Northeastern NC Regional Hazard Mitigation Plan to review for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Martin County Board of Commissioners hereby:

1. Adopts the Northeastern NC Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Adopted this 8th day of July, 2020.

Request from Sheriff Manning to Consolidate Two Part-Time Positions into One Full-time Position for the Martin County Sheriff's Office

County Manager Bone provided some introductory comments for this agenda item, stating Sheriff Tim Manning had requested approval to create a 32-hour Clerk / Law Enforcement Officer position from two part-time positions, to make best use of resources and opportunities.

Prior to discussing this request, Sheriff Manning extended a thanks to the NCACC for its support in the updating of policies used by the Sheriff's Office. Sheriff Manning stated his office has adopted an updated "use of force" policy that were not in the previous policy.

Sheriff Manning stated Mr. Mark Leggett had been moved into a full-time position after Ms. Hope Wynne retired. Sheriff Manning was requesting to be able to hire Deputy Lisa Hester as a permanent part-time employee. Deputy Hester already had the trainings and certifications required for the position. Deputy Hester could serve papers so other Deputies would not have to be brought in off the road to do those tasks. Also, this would prevent having to provide training for a new employee.

The Clerk / Law Enforcement Officer would be scheduled for 32 hours per week, but the County would still be required to pay retirement and health insurance benefits. Sheriff Manning planned to make some line item adjustments to help fund this and a related personnel adjustment, but he is requesting an increase of \$15,000 in funding to help pay for this proposal.

Deputy Hester's duties would include issuing gun permits, serving warrants, and other tasks. Sheriff Manning stated the amount of pistol purchase permits being purchased had increased dramatically recently. Having a permanent part-time employee that was also a sworn officer would help the office run much smoother.

Commissioner Lilley thanked Sheriff Manning for bringing the issue to the attention of the Board. Commissioner Lilley felt it was a good idea to have someone in the office and keep as many Officers on the road for the safety of the citizens.

Commissioner Lilley made a MOTION to approve the request from Sheriff Manning to consolidate two part-time positions into one full-time position, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

Inter-local Agreement with Washington County – 911 Consultative Services

County Manager David Bone spoke about the new Regional 911 Communications center in Martin County and stated that facility ensures the county is meeting the emergency communications needs of all citizens quickly and efficiently.

County Manager Bone then stated Washington County has requested some temporary assistance from Martin County in the provision of 911 service. The agreement between Washington and Martin County would provide a mechanism for Martin County to assist Washington County through consultative services provided namely by Martin County Telecommunications Manager Jason Steward. This would be an opportunity to help our neighbor.

The amount of time needed from Mr. Steward was still being discussed, but Mr. Steward was ready and willing to provide any help that was needed. This assistance could be done remotely at first, but there would be some times where Mr. Steward would need to meet in person to assist Washington County with some technical needs.

Telecommunications Manager Jason Steward spoke about the collaborative meeting to identify some challenges that Washington County had been facing with their 911 services. Many of the

challenges Washington County was facing had recently been addressed by Martin County, therefore Manager Steward was confident Martin County could provide assistance in meeting those needs. County Manager Bone stated the agreement would provide for reimbursement from Washington County for time for services.

Chairman Bowen stated it was a good idea to help out our neighbors. Commissioner Smith agreed, stating collaboration was ideal in this situation. Commissioner Smith thanked Telecommunications Manager Steward and his staff for being willing to provide assistance to Washington County.

Vice Chairman Bond made a MOTION to approve the agreement with Washington County, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

County Manager Bone commended the Board of Commissioners for their willingness to embrace partnerships and regionalization. Chairman Bowen stated “we don’t know when we will ever need help”, and it was always good to help out neighbors when possible.

**INTERLOCAL AGREEMENT
FOR 911 EMERGENCY COMMUNICATIONS CENTER
MANAGEMENT & PLANNING CONSULTATION SERVICES
Effective: July 1, 2020**

THIS INTERLOCAL AGREEMENT FOR 911 EMERGENCY COMMUNICATIONS CENTER MANAGEMENT CONSULTATION SERVICES (sometimes hereinafter referred to as the “Agreement”), is made and entered into as of the effective date above, by and between:

- **MARTIN COUNTY**, a political subdivision of the State of North Carolina, (sometimes hereinafter referred to as “MARTIN”), &
- **WASHINGTON COUNTY**, a political subdivision of the State of North Carolina, (sometimes hereinafter referred to as “WASHINGTON”).

WITNESSETH:

WHEREAS, WASHINGTON desires to obtain certain 911 emergency communications center management & planning consultation services (sometimes hereinafter referred to as the “Consulting Services”) from a duly qualified professional with the requisite knowledge, skills, and ability to deliver such services; and

WHEREAS, MARTIN currently employs Jason P. Steward in the full time role of its own Telecommunication Manager who is considered such a duly qualified professional; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers MARTIN and WASHINGTON to enter into an interlocal agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government; and

WHEREAS, WASHINGTON requests that MARTIN directly provide the Consulting

Services it desires to obtain, and MARTIN desires to do so, pursuant to the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

Term & Termination:

- a. The term of this Agreement shall be for an initial period of one (1) year commencing on July 1st, 2020, and terminating on June 31st, 2021, unless sooner terminated pursuant to this Agreement.
- b. This Agreement may be extended for up to three (3) separate renewal terms of one (1) year each upon the mutual written agreement of the County Managers of MARTIN and WASHINGTON.
- c. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, by the provision of at least thirty (30) days written notice to the other party. WASHINGTON will pay MARTIN for all services rendered prior to the effective date of any termination.

Scope of Services: In accordance with the terms and conditions of this Agreement, MARTIN will provide to WASHINGTON the services of an experienced and appropriately credentialed Telecommunication Manager (sometimes hereinafter the "Consultant") in order to provide Consulting Services (as more particularly defined herein) related to the management and planning of WASHINGTON'S primary and backup 911 emergency communication centers.

- d. The Consulting Services shall be provided upon request from WASHINGTON during the term of this Agreement on a schedule mutually agreed upon by the parties.
- e. The "Consulting Services" shall consist of the following:
 - i. Direct Consultation: Time spent conferring with and/or advising WASHINGTON regarding the planning, operation, and management of its primary and backup emergency telecommunication center(s);
 - ii. Indirect/Third Party Consultation: Time spent conferring with any other parties reasonably related to the foregoing at WASHINGTON'S request and for WASHINGTON'S exclusive benefit, which may include without limitation State 911 Board staff, third party telecommunications professionals, third party emergency response professionals, etc.
 - iii. Other: Any other consultation services consistent with the spirit and intent of this Agreement which are requested by WASHINGTON to the extent MARTIN is able and willing to provide such services.
 - iv. Travel: Time spent travelling for WASHINGTON'S exclusive benefit to and from WASHINGTON'S physical telecommunication sites,

consultation related meeting locations, or to any other sites reasonably related to providing any of the Consulting Services requested by WASHINGTON.

- v. Exclusive Services: In the event any service provided is only partially for WASHINGTON'S benefit, the charges applicable to such service(s) only shall be pro-rated among the total number of parties for which such service was provided or was otherwise beneficial.
- f. Nothing herein shall be deemed to require MARTIN to make any other employees or staff other than the Consultant named herein available to assist or participate in the provision of Consulting Services pursuant to this Agreement, including without limitation, the services of MARTIN'S IT Director or staff, which are not intended to be extended under the terms of this Agreement.

COMPENSATION: Unless otherwise agreed in writing by WASHINGTON, MARTIN shall be paid monetary compensation for the Consulting Services provided to WASHINGTON pursuant to this Agreement exclusively as follows:

- a. Hourly Compensation: WASHINGTON will compensate MARTIN at the hourly rate indicated below for each hour of Consulting Services actually provided by MARTIN to WASHINGTON pursuant to this Agreement.
 - i. Hourly Rate: \$40.00 per hour
- b. Mileage: Additionally, WASHINGTON will also compensation MARTIN at the mileage reimbursement rate indicated below for any vehicle mileage incurred by MARTIN exclusively related to the provision of Consulting Services actually provided by MARTIN to WASHINGTON pursuant to this Agreement.
 - i. Mileage Reimbursement Rate: \$00.50 per mile
- c. Billing: Payment shall be made within fifteen (15) days after the receipt by WASHINGTON of an invoice from MARTIN for the Consulting Services provided during the previous month.
- d. Pre-Audit Threshold: The total annual compensation to be paid under this Agreement during its initial term, or during any renewal term thereafter shall not exceed the NTE amount indicated below without the express written consent of the WASHINGTON County Manager.
 - i. Annual NTE Limit: \$20,000

EMPLOYMENT CONSIDERATIONS:

- g. It is understood and agreed that at all times, that the Consultant (and any other MARTIN personnel if applicable) providing any Consulting Services pursuant to this Agreement are employees of MARTIN, and are not employees of WASHINGTON, and shall not receive any separate or independent compensation or employee benefits of any kind from WASHINGTON.

- h. MARTIN shall ensure that the Consultant (and any other MARTIN personnel if applicable) providing any Consultant Services to WASHINGTON pursuant to this Agreement, is covered during all such times, and regardless of physical location, by the Workers Compensation insurance which MARTIN regularly provides to its employees pursuant to its policies and/or is otherwise required to maintain for its employees by law.

All notices, approvals, consents, requests or demands required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

<p>MARTIN COUNTY: County Manager Martin County PO Box 668 Williamston, NC 27892 252-789-4300</p>	<p>WASHINGTON COUNTY: County Manager Washington County PO Box 1007 Plymouth, NC 27962 252-793-5823</p>
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Or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

Other Contractual Provisions:

- i. Construction & Headings: No rule of construction shall apply against any party as the drafter of the Contract which is the result of an arms-length negotiation between the parties. The titles/captions/headings of any and all portions of the Contract are intended for reference purposes only, and shall not be deemed to affect the meaning or interpretation of the Contract terms and conditions.
- j. Merger: The Contract is the entire agreement between the parties with respect to the foregoing matter and there are no other verbal or written agreements with respect thereto between the parties which have not been reduced to writing and specifically incorporated into the Contract.
- k. Modification: No modifications of the Contract shall be valid unless reduced to writing signed by all parties hereto.
- l. Severability: The provisions of this Contract are intended to be severable. Any and all provisions of this Contract that are prohibited, unenforceable, or otherwise not authorized in any jurisdiction shall, as to such portion and/or jurisdiction only, be deemed ineffective to the extent of such prohibition, unenforceability, or non-authorization, without invalidating the remaining provision(s) hereof in such jurisdiction, or affecting the continuing validity, enforceability, or legality hereof in any other jurisdiction.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

County Manager Bone said USDA rents 4,772 square feet of the Kehukee Office Building (total of 10,440 square feet) for its USDA Service Center.

The lease for the USDA Service Center would expire on December 31, 2020. USDA would like to extend this lease.

Currently, USDA was paying Martin County \$2,386 /month (\$28,632 / year) in lease payments. This amounted to \$6 per square foot per year. County staff had negotiated an increase to \$10 per square foot per year. \$10 per square foot equated to a lease payment of \$3,976.67 /month (\$47,720 / year), an increase of \$19,088 per year. The lease amendment did include some additional cleaning provisions, due to COVID-19.

Commissioner Smith stated the presence of USDA in Martin County was important and felt now may not be the right time for an increase due to many financial challenges many agencies were currently facing due to COVID-19. County Manager Bone stated the USDA was wanting a multi-year lease. Also, compared with surrounding areas, the USDA office in Martin County had been receiving a great deal for many years.

Commissioner Lilley stated Martin County had accommodated the USDA in the past, and he appreciated County Manager Bone negotiating a lease with the new price, which would also keep business in Martin County. Commissioner Lilley felt the new price was appropriate, especially since it was not questioned or contested by USDA staff during negotiations. With the new lease rate, County Manager Bone stated the new price would be comparable to surrounding counties.

Commissioner Lilley made a MOTION to accept the lease agreement for the USDA Service Center, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

Designation of North Carolina Association of County Commissioners (NCACC) Voting Delegate

Due to ongoing uncertainty with COVID-19 and large group restrictions, the NC Association of County Commissioners decided to cancel the 2020 in-person Annual Conference August 12-15, 2020; rather, it will be held virtually August 5, 6, 14 and 15, 2020. The conference was being spread over two weeks to limit the number of consecutive days of screen time.

The NCACC 113th Annual Conference Business Session would be held by virtual platform on Thursday, August 6, 2020 at 11 a.m. Each county would be entitled to one vote on items that come before the membership, including the election of the NCACC Second Vice President.

In order to facilitate the voting process, the NCACC asked each county designate one voting delegate (and also may assign one alternate voting delegate) prior to Annual Conference. Counties were asked to return the completed voting delegate form to the NCACC by August 3, 2020.

Commissioner Smith made a MOTION to designate Chairman Tommy Bowen as the voting delegate at the NCACC annual conference, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

Designation of National Association of Counties (NACo) Voting Delegate

Annually, each county is given the opportunity to participate in the National Association of Counties' election of officers and policy adoption. Even though the National Association of Counties (NACo) canceled the 2020 annual conference, NACo would hold an annual business meeting on Monday, July 20, 2020 at 2:00 p.m.

Additionally, all National Association of Counties (NACo) members were invited to attend a virtual membership town hall meeting on Monday July 13, 2020 at 4 p.m. that would include the 2nd Vice Presidential candidates' forum, an overview of proposed bylaws amendments, a status report on voting delegate credentials totals and a federal policy update. Registration for the event was required.

In order to participate in the NACo elections, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.

The Board was asked to authorize a Designated County Voting Credentials Delegate and a County Alternate Delegate for the 2020 Annual Business Meeting. The Board was also being asked to authorize Chairman Bowen to execute the NACo Credential (Voting) form.

Commissioner Smith made a MOTION to designate Vice Chairman Dempsey Bond, Jr. as the NACo voting delegate, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

BUDGET AMENDMENTS

Budget Amendment #1

Sheriff Tim Manning had requested approval to create a 32-hour Clerk / Law Enforcement Officer position from two part-time positions. The Clerk / Law Enforcement Officer would be scheduled for 32 hours per week, but the county would still be required to pay retirement and health insurance benefits.

The projected cost of these position changes was \$25,694. Sheriff Manning planned to make some line item adjustments within his budget to fund \$10,694, and was requesting the additional \$15,000 to cover the cost of his proposal.

Vice Chairman Bond made a MOTION to approve Budget Amendment #1, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

BOARD REPORTS / COMMISSIONERS' COMMENTS

Commissioner Smith spoke about the upcoming NCACC Annual Conference, stating everything would be virtual. The sessions would be broken up into multiple sessions over several days. Commissioner Smith requested that each Commissioner try to join a couple of sessions. Each Commissioner would be responsible for logging their own time. Even though things were going to be different, Commissioner Smith stated there were still some exciting things to happen during the conference.

County Manager Bone asked about Commissioner Smith's swearing in ceremony, as he was being sworn in as the NCACC President this year. Commissioner Smith stated there were two different plans in the works, but nothing had been finalized yet. However, the swearing in would be on August 12, 2020, location to be determined.

Vice Chairman Bond and Commissioner Lilley congratulated and commended Commissioner Smith on his accomplishments with the NCACC.

No other comments were offered.

CLOSED SESSION – NC G. S. § G. S. 143-318.11(a) (3) – Attorney/Client Privilege

At 8:17 p.m., Vice Chairman Bond made a MOTION to enter a closed session for Attorney/Client Privilege, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

At 8:31 p.m., Vice Chairman Bond made a MOTION to come out of a closed session, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

ADJOURNMENT

With no further business to discuss, Commissioner Smith made a MOTION to adjourn the meeting, with a SECOND from Vice Chairman Bond. Chairman Bowen adjourned the meeting at 8:31 p.m. The next regular meeting would be held on Wednesday, August 12, 2020 at 7:00 p.m. in the Commissioners Boardroom.

Tommy Bowen, Chairman

Jessica Godard, Clerk to the Board