

March 11, 2020

The Martin County Board of Commissioners met in a Regular Session on Wednesday, March 11, 2020, 7:00 p.m. in the Commissioners' Boardroom of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Chairman Tommy Bowen, Vice Chairman Dempsey Bond, Jr., Commissioner Elmo "Butch" Lilley, Commissioner Ronnie Smith, Commissioner Joe R. Ayers, County Manager David Bone, Clerk to the Board Jessica Godard, Finance Director/Deputy Clerk Cindy Ange, and County Attorney Richard James were present.

Chairman Bowen called the meeting to order at 7:00 p.m. Vice Chairman Bond led the Pledge, and Commissioner Smith provided the invocation.

Chairman Bowen recognized those public/elected officials in attendance: Commissioner Sue Harrell from Oak City, Commissioner Vonetta Porter from Oak City, Bear Grass Mayor Charlotte Griffin, Robersonville Mayor Tina Brown, Parmele Mayor Jerry McCrary, and Hamilton Commissioner Patricia Moring. Chief Deputy Drew Robinson was also in attendance.

AGENDA APPROVAL

Commissioner Smith made a MOTION to approve the agenda as presented, with a SECOND by Commissioner Ayers. The Board unanimously APPROVED the motion (5-0).

PUBLIC COMMENTS

Oak City Commissioner Vonetta Porter spoke with the Board of Commissioners about the upcoming Goose Nest Festival on May 16, 2020. A parade was scheduled, and Commissioner Porter extended an invitation to the Commissioners to participate in that parade. Chairman Bowen encouraged Commissioner Porter to work with the Chamber of Commerce leading up to this event. Commissioner Smith discussed the name of the festival as it related to the history of Oak City.

CONSENT AGENDA

Commissioner Lilley made a MOTION to approve the consent agenda as presented, with a SECOND by Vice Chairman Bond. The Board APPROVED the motion unanimously (5-0).

- 1. Minutes** for February 12, 2020 Regular and Closed Sessions
- 2. Financial Report** for January 2020
- 3. Finance Office – Request for Disposal of Old Personnel Records**

The Martin County Finance Office asked for approval to dispose of the following items:

- Prior to 2013 Monthly accumulators (FYTD & CYTD), payroll, payroll deductions records, terminated employees' timesheets – state law requires retention 7 years.
- Prior to 2013 Payroll earning records – state law requires retention for 7 years.
- Prior to 2016 supporting documents to W-2, W-3, 1099 – state law requires retention 4 years. (W-2, W-3, & 1099 maintained permanently).
- Prior to 2015 leave reports and payroll transmittal reports – state law requires 5 years for leave reports.
- Prior to 2017 Local Government Retirement Reports – state law requires retention 3 years.
- Prior to 2017 Cafeteria plan records – state law requires 3 years after audit.
- Prior to 2017 Personnel correspondence/Memoranda – state law requires 3 years.
- Prior to 2017 Receipts for County Retiree Payments of Insurance – state law requires 3 years.

The above request was APPROVED as part of the consent agenda.

4. Tax Assessor – Tax Refund Requests – February 2020

No refund requests for the month of February 2020 from the Tax Assessor's Office for Real or Personal Property billing.

5. Tax Assessor – Tax Relief Orders –February 2020

Year Levy	Lname	Fname	Reason	Value	Total
2020	Purvis	Carolyn	Double List		77.56
			<i>Total Real & Personal Releases</i>		\$77.56
			<i>Total VTS Refund Requests</i>		\$ 0

6. Tax Collector's Report –February 2020

	Category	Feb-20	Feb 20 Y-T-D
Real Property	20	\$257,577.43	\$8,836,909.43
Personal Property	25	<u>12,730.85</u>	<u>4,864,318.97</u>
Total		\$270,308.28	\$13,701,228.40
Motor Vehicle	30	<u>-12.03</u>	<u>1,169.66</u>
Total MV		-\$12.03	\$1,169.66
All Total		\$270,296.25	\$13,702,398.06

7. Board Appointments/Reappointments

Bear Grass ETJ

On behalf of the Bear Grass ETJ Planning & Zoning Board, Mayor Charlotte Griffin recommended the reappointment of Mr. Derek Price for another three-year term, which would expire March 31, 2023.

The Board approved this reappointment as part of the consent agenda.

Mid-East Commission

On January 6, 2020, Ms. Theresa Harris, Executive Administrative Assistant with Mid-East Commission sent correspondence regarding appointments/reappointments to the Mid-East Commission Board. (The letter was not received by the County Manager's Office until February 20, 2020). The current Martin County Representatives were:

- Commissioner Ronnie Smith, Commissioner Representative
- Commissioner Dempsey Bond, Jr., Alternate Commissioner Representative Designee
- Mr. Willie Peele, Citizen Representative

The term for Commissioner Smith expired in December 2019. Commissioner Smith would serve an additional one-year term, if reappointed.

The Board approved the reappointment of Commissioner Smith as part of the consent agenda.

Transportation Advisory Board

The Martin County Transportation Advisory Board (TAB) shall be composed of the following representatives. One voting representative from each of the following agencies:

- Martin County Department of Social Services (Core Agency)
- Martin Enterprises (Core Agency)
- Martin County Board of Commissioners or its designee
- Martin-Washington-Tyrrell District Health Department (Core Agency)
- Martin County Department of Aging (Core Agency)
- Trillium Health Resources
- One voting representative from the following user groups: Martin County Community Action Head Start, Martin Community College, Martin County Schools, Martin County Emergency Management, consumers and transportation vendors.
- NC Works Career Center
- Church Leader
- Business/Industry

The following individuals were appointed/reappointed to the TAB in January 2020. Terms would expire January 31, 2022.

Member	Agency	Term	Term Expiration
Krista Wood	NC Works Career Center	2 yr.	1/31/2020
Eric Manning	Martin Enterprises	2 yr.	1/31/2020
Bernadette Rodgers	Smiling Faces Day Care	2 yr.	1/31/2020
Diana Ortega	DSS TAB Hispanic Representative	2 yr.	1/31/2020
Jerry McCrary	Church Leader	2 yr.	1/31/2020

The MTW Health Department position was vacant at that time.

DSS Deputy Director Frank Halsey sent an email on February 24, 2020 stating Ms. Vickey Manning from MTW District Health would serve on the TAB to fill the vacant position. Should Ms. Manning be appointed, she would serve a two-year term, which would expire January 31, 2022.

The Board approved the appointment of Ms. Manning as part of the consent agenda.

Animal Control Board of Appeals

The Martin County Animal Control Board was established as a quasi-judicial board in 2011 to oversee appeals regarding dogs that have been declared potentially dangerous, dangerous, or vicious. The Dangerous Dog Ordinance calls for a Board of Appeals. The Animal Control Board shall consist of five members: a Commissioner, Veterinarian, and three citizens at large.

The terms for the following individuals on the Animal Control Board will expire April 30, 2020:

Name	Position Represented	Reappointment Term & Expiration Date
Mr. Darrell Knox	At-Large	2 years, would expire 4/30/2022
Dr. Ben Shelton	Veterinarian	2 years, would expire 4/30/2022

The Board approved the reappointments of Dr. Shelton and Mr. Knox as part of the consent agenda.

8. Clerk Report included for informational purposes.

INTRODUCTION OF NEW EMPLOYEE(S)

None

PRESENTATIONS

Trillium Annual Report Presentation

Mr. Bland Baker from Trillium provided a presentation updating the Board on the services. Mr. Baker recognized Commissioner Smith, who was the representative for Martin County for the Trillium Advisory Board. Mr. Baker stated Trillium continued to serve the 26 most eastern counties in North Carolina. Mr. Baker reported in 2019, 57,000 citizens were served at the cost of over \$475 million.

The main topic Mr. Baker discussed was Medicaid transformation, as it would affect so many people in the community. Mr. Baker recalled the standard plan and tailored plans that would be a part of Medicaid transformation. Mr. Baker stated the RFP was posted for the standard plans, and there were five companies that were awarded contracts. The standard plan had been placed on hold temporarily, and the tailored plan RFP had not yet been posted due to budget issues. The RFP would be posted in April 2020. Mr. Bland anticipated a decision in December 2020 to award tailored plans.

Mr. Baker stated Trillium would be managing high risk/high cost clients, as well as pharmacy benefits and primary care services. The two phases of the Standard plan rollout had been pushed back due to budget issues. Mr. Bland stated their agency had been instructed to move forward regarding preparations for the tailored plans.

Mr. Baker discussed some organizational changes, including adding a transition team (to be prepared for the implementation of tailored plan). Also, new employees were added, including Social Services and Juvenile Justice directors. These directors would serve as liaisons for those departments to develop relationships to move forward with Medicaid transformation.

Mr. Baker stated one of the purposes of the tailored plan was to focus on the social determinants of health, and spoke of new programs to help advocate healthy eating habits. Other project updates include purchasing peloton bikes and the continued distribution of naloxone kits. Mr. Baker discussed a website that was developed with information about suicide, mental health, bullying, and other topics. The site was aimed at school officials, but there was information available for students and teachers. Mr. Baker stated Martin County Schools was always ready to take advantage of any programs offered by Trillium. Mr. Baker stated Trillium would continue to provide mental health first aid lay training as well.

Mr. Bland reported in 2019, 1,188 people were served in Martin County (936 for mental health, 277 for substance use, and 136 for I/DD). Mr. Bland stated Trillium was always trying to recruit providers, and a provider was just added for Martin County to address clients with severe mental health issues. Open enrollment continued to be available on their website for opioid treatment, although there had been no responses from Martin County yet.

Commissioner Smith commended Mr. Baker on his work, stating it was evident that Mr. Baker truly enjoyed his work and cared about the clients. Vice Chairman Bond inquired about how long Trillium could operate on a frozen budget, and Mr. Baker advised the organization was operating on the previous year's budget. Chairman Bowen reiterated that nothing was being stopped; there would just be no additional funds over the previous year.

NCDOT Update on Current and Future Plans in Martin County

Mr. Jerry Jennings with the NCDOT (Division Engineer) presented information regarding budget issues, as well as current and future projects for Martin County. Also present from NCDOT were Division Engineer Sterling Baker, Division Maintenance Engineer Win Bridgers, Division Project Development Engineer Gretchen Byrum, and District Engineer Marshall Gill.

Mr. Jennings provided information regarding the budget situation with NCDOT. The NCDOT operates on a cash flow basis, and Mr. Jennings explained some of the challenges NCDOT was facing with those cash flow challenges. One challenge was related to the Map Act, in which residents were having to be reimbursed for right-of-way acquisitions that were no longer able to be completed. The money for these settlements had not been budgeted. Also, there had been a great number of storm events that had impacted roadways, and emergency funds were having to be used in order to complete necessary repairs. Although reimbursements would likely occur, it would be much later before those reimbursements would arrive to NCDOT. Project delivery was being affected, due to the budget shortfalls.

The impacts of the NCDOT included spending reductions, decrease in maintenance projects, and the minimal use of contractors for jobs. The resurfacing program was continuing at a reduced level. Many temporary employees were no longer working, and there were 130 vacancies for full-time positions just in Division 1. Hiring was down, and travel restrictions were in place, along with smaller inventories and other measures to be able to reduce spending.

Moving forward, Mr. Jennings referenced SB-356, an increase in bonding capacity, disaster relief and possible loan forgiveness as some things that may help improve the financial status of the NCDOT. NCDOT would continue to address critical needs and perform all essential activities. Mr. Jennings stated a weekly financial status was published.

Mr. Jennings provided an update on current NCDOT projects in Martin County, including Bridge #53 over Collie Swamp on SR 1142 (Prison Camp Road), which was completed in February 2020. He also mentioned, the US 64 Pavement Rehabilitation project (64 Alt to US 125) which had a scheduled let date in March 2020. There were several resurfacing projects that were under contract. Those were 10% complete with a scheduled completion date in July 2020.

There were several projects under development. One was R-2511: US 17 from Washington Bypass North of NC 171 (Beaufort County) to Multi-Lanes South of Williamston. Right of way acquisition was underway, and there was a projected let date of December 2020. Another project under development was Prison Camp Road from East College Road to NC 903. Right of Way acquisition was underway, and there was a projected let date of June 2021. Projects on hold included US 17 Access Management: R-5810: US 17 from SR 1119 (Ralph Taylor Road) To SR 1205 (Holly Creek Road). This project was scheduled for FY 2024 with right of way property acquisitions in FY 2022.

Another project that was under development but on hold was the R-5879: US 17 & East Main Street Intersection Improvements. This project was the intersection by the Roanoke River, and there were lots of concerns about accidents at that intersection. The right of way acquisition would occur in FY 2025, with a let date in FY 2027. Other projects included US 64 Pavement

Rehabilitation and Bridge #71 over Flat Swamp. Mr. Jennings also discussed a US DOT Infra-grant submittal on behalf of NCDOT for future I-87 funding.

Vice Chairman Bond thanked Mr. Jennings and the NCDOT staff for their hard work, stating the roads in Martin County are good. Also, Vice Chairman Bond thanked NCDOT staff for their efforts in getting the parking lot at Riverside High School paved. Commissioner Smith echoed the comments of Vice Chairman Bond, stating how the roads in Martin County were good roads. Commissioner Lilley stated Martin County was lucky because the road quality was great. Commissioner Lilley stated the Board of Commissioners appreciated the conversation, as they get lots of questions from residents and are able to pass along information received from NCDOT.

Presentation from MTW District Health Director Wes Gray Concerning Development of Protocols to Address the Coronavirus

Mr. Wes Gray from MTW District Health provided a presentation to the Board of Commissioners regarding the ongoing situation with coronavirus in our community. Mr. Gray provided a brief timeline of events leading up to the present day concerns. Mr. Gray then provided some background regarding the history of coronavirus and the different types of coronavirus. Next, Mr. Gray discussed the mortality rate of coronavirus and the rate of infection. Some of the challenges with coronavirus was little to no immunity, limited treatment options, no vaccine, and limited capability for diagnosis. Mr. Gray provided the latest number of active cases, deaths, and recovery. Those numbers were changing on a daily basis. Mr. Gray also shared the Centers for Disease Control and Prevention (CDC) recommendations for travel restrictions.

Next, Mr. Gray shared prevention measures to help slow the spread of coronavirus, including good handwashing and hygiene. Those people at high risk of contracting coronavirus included people age 65 and older, and those with underlying medical conditions. The NC Department of Health and Human Services (DHHS) recommended those at high risk avoid large crowds. In addition, congregate living facilities were encouraged to limit visitors. Mass gatherings were being discouraged to help decrease the spread of coronavirus.

Mr. Gray discussed local responses, such as those from the UNC college system, how Medicaid patients would receive services, and pharmacy and medical supply benefits would be affected. Business recommendations were discussed, such as using remote or telework when possible, reviewing cleaning and hygiene practices, reviewing absenteeism policies with employees.

In closing, Mr. Gray stated the emphasis would be on preparedness, dispelling any myths (such as spraying others with Lysol, or that Chinese food would get people sick), and addressing any potential cases as soon as possible.

2020 Census Update

Ms. Jessica Godard, Co-Chair of the Martin County Census Complete Count Committee (CCC), provided a presentation to update the Board of Commissioners on the latest efforts in Martin County. Ms. Godard reviewed the purpose of the CCC, and explained the multiple efforts by its members to spread awareness. Information was shared regarding responding to the census, including confidentiality of responses and the programs that benefit from federal funding. The

Martin County CCC also worked with Martin County Tourism to create a promotional video. The Board of Commissioners was shown the video.

Commissioner Smith stated there were many counties and towns surrounding Martin County that were not as prepared as Martin County regarding the Census.

PUBLIC HEARING

CDBG Closeout Public Hearing

At 8:18 p.m., Vice Chairman Bond made a MOTION to go into a public hearing, with a SECOND from Commissioner Smith.

County Manager Bone provided the background information for the public hearing. County Manager Bone stated, “The CDBG grant project for AR Textiles is ready for close-out, and a public hearing is required. The purpose of the public hearing is to review and assess the performance of the County’s FY 14 Building Reuse Program.”

County Manager Bone further stated, “The Martin County Building Reuse Program consisted of the rehabilitation of a previously vacant 80,400 SF Industrial building located at 8902 US Hwy 64, Robersonville, NC that was finance with \$75,000 of Community Development Block Grant funds (35% of the total program costs) received by the County from the North Carolina Department of Commerce (NC DOC), Rural Economic Development Division. With these funds, the Company renovated the building, which allowed the AR Textiles company to establish a state of the art cotton yarn spinning facility that created 31, or 79% of these jobs filled by persons of prior low and moderate income.

All citizens were encouraged to make their views known prior to the submission of the close-out information to the North Carolina Department of Commerce. After the public hearing, the closeout documents would be forwarded to the NC Department of Commerce. After the public hearing, the Board of Commissioners was asked to adopt a resolution authorizing the closeout of the FY 14 Community Development Program.

Commissioner Smith stated he had visited AR Textiles, and it was a great plant. Commissioner Smith explained how clean the plant was and how the company was taking advantage of available technologies to get the job done efficiently. Chairman Bowen commended the process of the yarn being made, stating the whole process was automatic. Commissioners offered no other comments.

The public offered no comments. Commissioner Smith made a MOTION to go out of public hearing at 8:24 p.m., with a SECOND from Vice Chairman Bond.

Commissioner Lilley made a MOTION to adopt the resolution authorizing the closeout of the FY 14 Community Development Program, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

**Martin County FY 14 Community Development Program
Closeout RESOLUTION**

A Resolution Authorizing the closeout of the Martin County FY 14 Community Development Program.

Be It Resolved by the Board of Commissioners of Martin County, North Carolina, that

WHEREAS, the County is participating in the Community Development Block Grant Program under the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Commerce; and

WHEREAS, the County has completed all the approved project activities and certifies that a public hearing, to review and assess the performance of this project, in accordance with the North Carolina CDBG Program Regulations, was conducted on Wednesday, March 11, 2020 at 7:00 PM to discuss the project closeout. Comments made at the public hearing were favorable; and

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Martin County, North Carolina, hereby authorizes the closeout of the FY 14 Community Development Program and directs the Chairman to act on behalf of the County in executing closeout documentation as the Chief Elected Official under the provisions of the North Carolina Community Development Block Grant Program Regulations (4 NCAC 19L).

Adopted this 11th day of March, 2020.

OLD BUSINESS

Rural Ready Sites Program

Mr. Will Larsen from The Wooten Company came before the Board to discuss the Rural Ready Sites grant project to address the elevated water tank, as well as the gravity sewer and pump station at the NC Rail & Commerce Park.

The original project scope of work for water tank maintenance included interior and exterior blasting of the elevated storage tank, sealing and repair of weld seams, repair of the safety climb system, and painting. Additionally, the original scope of work included installing of new sewer, construction of a new pump station, upgrades to existing pump station, and construction of new manholes.

A bid opening for tank maintenance was held in November 2019, but only one bid was received, so it was re-advertised. The re-bid was held in December 2019, and one bid was received from Utility Service Company. Bid for the gravity sewer portion of the project were received in December 2019 with seven bids being received. Herring and Rivenbark was the apparent low bidder. Bids came in higher than budgeted, so The Wooten Company worked with the apparent low bidder to adjust the scope of work.

County staff and The Wooten Company evaluated several options moving forward with the project. The option recommended by The Wooten Company and County staff included a

medication to contract I (sewer) which involved removal of improvements to existing pump station. The county would have to contribute an additional \$4,682.50 above the previous commitment. The existing pump station would have to be upgraded prior to an industry mobilization, but the County could look to use this to support future grant application for improvements. Also, the full scope of work plus the Add Alternate I of the tank remained in the scope.

The Martin County Board of Commissioners was asked to approve Option #2, which would remove the improvements to the existing pump station from the project. Furthermore, the Board of Commissioners was asked to award the tank maintenance project to the Utility Service Company in the amount of \$343,400 to include work under the base bid plus the addition of Add Alternate I and the modified gravity sewer construction project contract in the amount of \$537,782.50) to Herring and Rivenbark, Inc.

Commissioner Smith made a MOTION to approve Contract I: Gravity Sewer & Pump Station and award the contract to Herring-Rivenbark, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

Commissioner Ayers made a MOTION to approve Contract II: Elevated Water Storage Tank and award the contract to Utility Service Company, Inc., with a SECOND from Commissioner Lilley. Commissioner Smith asked why there were no other bidders for this project. Mr. Larsen explained that this type of work was very specialized, and there were not many companies that could perform this type of work. The Board APPROVED the motion unanimously.

NEW BUSINESS

Dental Insurance Renewal

County Manager Bone explained Martin County had its dental insurance with Ameritas and worked with Mark III as its insurance broker. The renewal calculation with Ameritas called for an 18% increase; however, Ameritas had agreed to a 6.5% increase. This was the first increase in the County's dental insurance in four years. Staff recommended the approval of the dental insurance renewal with Ameritas.

Commissioner Smith made a MOTION to approve the dental insurance renewal with a 6.5% increase in rates, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

Purchase of CTS Software Upgrade for Martin County Transit

County Manager Bone stated CTS Software was a cloud-based software program that was currently being used by Martin County Transit. The software was designed to assist non-emergency medical transport (NEMT) agencies to streamline their fleet management and scheduling. CTS had an optional parascope feature that could be purchased for an additional cost. This feature would be downloaded on a mobile device and would provide the ability to track vehicle location and speed. It would also capture in real time and rider and cancellation information. This software would be vital to the delivery of services at MCT, helping to increase

efficiency and accuracy, while providing a cost-saving benefit. Currently, it was taking approximately three hours to complete the scheduling process for eight routes and two hours per day to enter trip validations. This software enhancement would reduce worker time and increase accuracy and efficiency.

Currently, Martin County was paying a monthly fee of \$591.00 for the current version of the software. The enhancements of parascopy and automatic scheduling would increase the monthly cost by \$160, bringing the total monthly cost to \$751.00 (with an initial one-time payment of \$9,044). Due to the efficiencies the CTS software would provide, County staff recommended pursuing the purchase of the software immediately, rather than waiting for consideration in the budget process for the 2020-21 year.

Commissioner Smith made a MOTION to approve the purchase of the enhancement to the CTS program, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

Martin County Transit – DSS Contract with WP- Williamston Health Holdings, LLC

DSS Deputy Director Frank Halsey presented this item, stating WP-Williamston Health Holdings, LLC operated the Williamston House located in Martin County. The company operated its own medical transportation vehicle to transport its residents to medical appointments covered by Medicaid. The residents who were transported required the driver also to serve as the attendant for the duration the resident was inside the medical provider's office. This was a service that Martin County Transit could not provide the Williamston House residents.

The operator of Williamston House had requested a contract with the Martin County Department of Social Services. This contract would allow the company to bill NCTRACKS directly for the non-emergency medical transportation that it provided for its residents. The company had made it clear that the only NEMT services that it would be providing would be for their own residents; therefore, this would not be a conflict with the services of Martin County Transit.

Commissioner Smith expressed concerns with making sure all parties were covered. Commissioner Smith stated all parties need to show proof of their insurance coverage, and Mr. Halsey stated that had already been provided. Commissioner Ayers also expressed concerns and felt the County Attorney needed to review this contract before entering into it.

Commissioner Ayers made a MOTION to approve the contact between WP-Williamston Health Holdings, LLC and the Martin County Department of Social Services contingent upon the review and acceptance by the Martin County Attorney, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

BUDGET AMENDMENTS

Budget Amendment #17

Finance Director Cindy Ange stated Martin County approved a proposal with Moseley Architects in August 2019 for a feasibility study concerning the possible expansion of the Bertie-Martin Regional Jail partnership and facility. Chowan and Bertie Counties had now approved the same

proposal with a total cost of \$74,750, which included \$48,750 for Moseley’s services, \$20,000 for Davenport’s financial analysis, and \$6,000 for travel-related expenses.

Each county would provide one-third of the funding or about \$25,000.

Vice Chairman Bond made a MOTION to approve Budget Amendment #17 with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

BUDGET ORDINANCE AMENDMENT-17

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Jail	\$ 25,000	

This will result in an increase of \$25,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance Appropriation	\$ 25,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Motion by _____ and seconded by _____ to adopt the above budget ordinance amendment this 11th day of March 2020.

For your information

		INC	DEC
Jail Feasibility Study	1143200 569308	\$ 25,000	
Fund Balance Appropriation	1100090 499099	\$ 25,000	

Budget Amendment #18

Finance Director Cindy Ange stated Budget Amendment #18 would cover the CTS System upgrade for Martin County Transit that was approved at this meeting. The added enhancements

of parascope and automatic scheduling would increase the monthly cost by \$160, bringing the total monthly cost to \$751.00 (with an initial one-time payment of \$9,044).

Commissioner Smith made a MOTION to approve Budget Amendment #18, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

BOARD REPORTS / COMMISSIONERS' COMMENTS

Commissioner Smith spoke about the insurances provided to our County through the NCACC Risk Pool and the importance of having reliable coverage. Commissioner Smith stated the County would be able to really see the savings and importance of being involved with that particular group.

County Manager David Bone pointed out information for the Commissioners regarding the Fellow program in which Martin County would be participating. The fellow that would be with Martin County would be focusing on grant writing and would provide the opportunity to see if a position like that would be beneficial to the County.

ADJOURNMENT

With no further business to discuss, Vice Chairman Bond made a MOTION to adjourn the meeting, with a SECOND from Commissioner Smith. Chairman Bowen adjourned the meeting at 8:54 p.m. The next meeting would be held on Wednesday, April 8, 2020 at 7:00 p.m. in the Commissioners Boardroom.

Tommy Bowen, Chairman

Jessica Godard, Clerk to the Board