

**PERMIT TO HOLD EVENT ON LAKE OR RIVER
PLACE TEMPORARY STRUCTURE IN WATER**

Permit pursuant to MSA 86B.111 and 86B.121

Year

Permit Number

Date Issued: _____

Request Permit For: Boat Race Dive Tower Fishing Contest Swim Raft Other

Person Requesting Permit:
Name: _____

Sponsoring Agency:
Name: _____

Address: _____

Address: _____

City/State: _____

City/State: _____

Phone: _____

Phone: _____

Location: _____ on _____

Event Information:

Contact person if other than above: _____

I agree to observe all laws and regulations relating to the use of water and watercraft. I understand that this permit does not relieve me in any way from responsibility or liability I may incur in connection with any activities undertaken pursuant to this permit.

The undersigned does hereby agree to release the Sheriff of Martin County, the County of Martin, and its agents from any and all damages or claim as a result of the placement of the temporary structure in the above-mentioned public waters.

The undersigned further agrees to protect and hold harmless the Sheriff of Martin County, the County of Martin, and its agents from all actions, claims and demand whatsoever which may arise as a result of the placement of the temporary structure in public waters and shall reimburse said parties for any monies which they may be required to pay as a result of any action, claim or demand.

The undersigned states that he is the owner of or represents the sponsoring agency of the temporary structure for which this permit is being used; and agrees to maintain liability insurance regarding said structure/event during the time this temporary structure/event is on public waters with the County of Martin.

*Temporary structure must be reflectorized and not a navigational hazard.

Event - Availability of restrooms for participants. Removal of all items/debris resulting from event. If an ice event, depth of ice adequate for safety. Any state permits required, speed exemptions, or fishing contest must be previously applied for.

The name of my insurance company and the number of the policy providing said insurance is:

Policy Number: _____

Signed: _____
(Permitee)

Signed: _____
(Sheriff of Martin County)

By: _____ (Deputy)

Date Approved: _____

MARTIN COUNTY SHERIFF'S OFFICE

Jeff Markquart
Martin County Sheriff
Security Building: 201 Lake Avenue
Fairmont, MN 56031-1892

Telephone (507) 238-4481
Fax (507) 238-1093

TEMPORARY STRUCTURE INFORMATION

In order to expedite the issuance of your temporary structure permit, familiarize yourself with the following procedures and regulations pertaining to the temporary structure you are applying for. Please fill out the application form as accurately as possible. Pay special attention to the diagram of the temporary structure site.

If you are not the land owner, obtain letters of permission from the property owner the structure will be in front of.

Applicants placing a slalom course or ski jump must also obtain a letter of permission from the city in which it will be located and the landowner(s) the structure will be directly in front of.

You must check with the city you live in to ensure you comply with their regulations. Attach a letter of permission from your city if it applies.

Your permit number will be issued upon return of the completed application. Place this number on the structure before inspection. This number is necessary to ensure that we are inspecting your structure. Many inspections are done from boats so addresses cannot be used.

After completing the application form and map, return it to the Sheriff's Office. If the temporary structure permit application is approved, you will receive a copy of the Temporary Structure Permit form signed by the Sheriff. Keep this copy for future reference. Once you receive this signed copy, you may put your structure in the water. The structure will be inspected by a deputy. Make sure it complies with all of the regulations. The structure will be inspected within thirty days of the signed application.

If for some reason the structure fails the inspection, you will be notified. The problem(s) must be corrected within seven days of notification, after which time another inspection will be conducted. If the problem is not corrected, you will be instructed to remove it from the water. You must notify the Sheriff's Office if any of the following occur:

- If you plan on placing the structure in a different location
- If you are no longer going to use the structure
- If you move

All types of Temporary Structure Permits must be renewed each year. When your structure is due for renewal, you must re-apply at the Sheriff's Office. All permits expire on December 31st (i.e. if issued in June of 2020, it will expire 12/31/20).

If you have any questions regarding your temporary structure, please call the Sheriff's Office at 507-238-4481.

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TEMPORARY STRUCTURE PERMIT REGULATIONS FOR SWIM RAFT APPLICANTS

Once you receive your swim raft permit, it will be in effect for one year. During that one year period, you need to renew your permit if one or more of the following occurs:

- A. Your address or the location of the swim raft changes
- B. Your permission from the landowner is revoked

It is your responsibility to renew the permit, no reminders will be sent to you. We will inspect your structure to be sure it is in compliance with the following regulations:

- A. The permit number is displayed in at least 2" numerals on one side of the raft
- B. The raft must have enough reflectorized material so as to indicate its size from all angles
- C. The raft must be within 100' from shore
- D. The raft cannot be a navigational hazard
- E. The raft must be removed each year by the 15th of December so as not to create a hazard for winter recreation

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TEMPORARY STRUCTURE PERMIT

The following information is necessary to ensure proper and accurate issuance of your permit. Please fill out completely - including the diagram on the next page - and return it to our office as soon as possible. Please print.

Name: _____ Date of Birth: _____

_____ Address _____ City _____ State _____ Zip _____

Phone: _____
Home Work Cell Pager

Lakeshore Owner (if not applicant): _____

_____ Address _____ City _____ State _____ Zip _____

Phone: _____
Home Work Cell Pager

Location of Proposed Structure (lake or bay): _____

I hereby acknowledge that my temporary structure meets the proper regulations.

Applicant's Signature: _____ Date: _____

Sheriff Signature: _____ Date: _____

[Type text]

TEMPORARY STRUCTURE LOCATION DIAGRAM

Prepare a detailed drawing of the area where you propose to place your temporary structure. Your drawing should encompass the shoreline and lake area in front of your lot and the two adjacent lots. Be sure to include lot lines, docks and any existing temporary structures in front of all three lots. Note any landmarks that will assist our deputies in locating your site from a boat. You must also indicate the length of the shoreline between your lot lines (lake frontage) and the distance from shore to the proposed location for your structure. Indicate north with an arrow in the drawing.

NORTH