



Schedule of County Fees

2025

Adopted by the Martin County Board of Commissioners **January 21, 2025**

Martin County, Minnesota

2024 Fee Schedule

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Countywide Fees

Note: There are certain fees and charges that are set by statute or ordinance. Sales tax included where applicable

Clandestine Labs - Cleanup	Costs are Assessed Set by ordinance
Fax	\$1.00/page
"Mass Gathering"	\$100/day/location Set by ordinance – other charges may apply based on staff time
Meeting Rooms (if not County Business)	
Photocopying/Printed Pages – Black and White	8 ½ x 11 - \$0.25/copy (unless otherwise noted)
Photocopying/Printed Pages – Color	8 ½ x 11 - \$0.50/copy (unless otherwise noted)
Postage or Package Rate	Actual cost (charges added as required)

Assessor's Office

CD Production	\$5.00
Copies	\$0.25
Custom Data Reports – Setup Fee	\$60.00
Data Download Reports	\$60.00 set-up fee + \$0.06/parcel
Faxing Fee	\$5.00
Field Sheet Reports or Copies	\$1.00
Per Parcel Layer	\$0.06/parcel/layer
Pictometry Imagery	4% of County Cost for 100% 5% x Portion of County x County Cost County Cost 2019 = \$101,985
Pre-Programmed Computer Reports	\$5.00 + \$0.10/page

Auditor/Treasurer Office

Annexations or Deannexations – Set Up Fee	\$100 shared with Assessors + \$2.00/parcel
Auctioneer License	\$20.00
Regulating Cannabis Business	
Initial Registration Fee	\$500.00
First Annual Renewal Fee	\$1,000.00
Temporary Cannabis Events Fee	\$375.00
Certificate as to taxes and taxable property	\$200/certificate
Certificate as to taxes collected, delinquent & settlement	\$60.00/certificate
Computer Labels	\$25.00 set up fee + \$0.05/label
Computer Print-out	\$25.00 set up fee + \$0.25/page
Confession of Judgement	\$100.00/parcel
County Office – Filing Fee	\$50.00
Dangerous Dog Permit	\$25.00
Delinquent Tax Publication	\$25.00/parcel
Duplicate Tax Statements	

Current Year – Print New Tax Statement	\$4.00/parcel
Current Year – Yellow	\$1.00/parcel
Prior Year (copy of yellow or white)	\$3.00/parcel
Economic Development Tax Abatements	\$250.00/district – shared with Assessor
Economic Development Tax Abatements – annual maintenance	\$150.00/district – shared with Assessor
Fax Copies	\$1.00/page
Filing Plat Fee	\$100.00 shared with Assessors + \$2.00/parcel
Fireworks Display	
Liquor License	
3% On-Sale	\$25.00
3% Off-Sale	\$25.00
Intoxicating Liquor On-Sale (based on Statutes depending on club membership)	\$500-\$3,000
Intoxicating Liquor Off-Sale	\$400
Liquor - Sunday Sales	\$75.00
NSF Checks (Auditor/Treasurer has authority to waive)	\$30.00
Martin County Map (white)	\$1.00/map
Martin County Parks Map	Free
Photocopies	\$0.25/page
Plat Book	\$35.00 + tax
Precious Metals License	\$28.00 + tax
Print Screen	\$0.25/page
Registered Voter Certification	\$2.00/registered voter
Repurchase of Forfeited Land	\$100.00/parcel
Research Fee – General	\$25.00/hour
Soil & Water District Filing Fee	\$20.00
Special Assessment Annual Maintenance (Administration, collection, settlement)	\$0.50/parcel/assessment code yearly
Split Fee	\$25.00/parcel shared with Assessors
Tax Abatement Application Fee	\$250.00
Tax Searches	
Certified	\$4.00/parcel
Uncertified	\$3.00/parcel
Tobacco License	\$75.00
Transient Merchant's License	\$150.00
Drainage	
Copy of Ditch Map (from an existing cd)	\$3.00
Scanning large images and copy	\$10.00 set up fee/\$3.00 for copy

Department of Corrections

Gross Misdemeanor Fee (Mandated by DOC)	\$200.00
Misdemeanor Fee (Mandated by DOC)	\$100.00

Fifth Judicial District

Refer to mncourts.gov website for fee schedule

Highway Department

County Maps	\$1.00 (one free to each county resident)
E911 Signs	
Sign Only, Owner Installed	\$25.00 + tax
Sign and Post, Owner Installed	\$35.00 + tax
Sign and Post Installed by County Hwy. Dept.	\$50.00
Entrance Permit	
Standard Driveway	\$250.00 with \$150.00 returned after satisfactory final inspection
Commercial Driveway	\$500.00 with \$400.00 returned after satisfactory final inspection
Temporary Intersection Radius Extension	\$1,000 with \$800.00 returned after satisfactory final inspection
Mailbox Supports, County Installed	\$110.00
Moving Permit	
Standard Single Permit	\$25.00
Vehicle with Over 7 Axles and GVW Over 80,000 lbs.	\$100.00
Annual Permit	\$200.00
Per Use of County Garage by Township	\$50.00
Utility Permit	
Minimum Fee	\$25.00*
Underground Utility / Tile Greater Than 4"	\$100.00*
Open Cut Road Crossing (gravel roads only)	\$200.00*
	* The County Engineer has the option of putting on an additional larger refundable fee until satisfactory restoration is complete

Library

Equipment Rentals	
Meeting Room (for-profit organizations only – nonprofits rent free)	\$10.00/hour
Fax	\$1.00/page
Overdue Items	
Damaged or Lost Materials	Value of the Item
Photocopies / Printed Pages	
Black & White	\$0.25/page
Color	\$0.50/page

Parks

Camping	
Electrical Site	\$25.00/night

Primitive Seasonal	\$15.00/night \$450.00
Firewood	\$5.00/bundle
Shelter House Cedar-Hanson Large Cedar-Hanson Small Perch Lake Small	\$60.00/day \$30.00/day \$30.00/day

Planning & Zoning

Administrative Appeal	\$800.00
"After The Fact" Conditional Use Permit (CUP) or Variance	\$1,000.00
"After The Fact" Zoning and Land Permit	\$500.00
Commercial Pesticide Test	\$25.00/test
Conditional Use Permit (CUP)	\$350.00
Feedlot Inspection Fee (Every Four Years) 0-50 Animal Units 51-150 Animal Units 151-300 Animal Units 301-600 Animal Units 601 + Animal Units Change of Ownership	\$100.00 \$150.00 \$200.00 \$275.00 \$400.00 \$50.00
Feedlot Permit Fee	\$500.00
Re-Zone	\$450.00
Septic Permit Type 1-3 Type 4 or 5 Cluster System Loan Program Administration Fee	\$200.00 \$400.00 \$200.00/household \$275.00
Special Meeting or Hearing	\$550.00
Sub Division	\$400.00 + \$100.00/lot
Variances	\$350.00
Zoning Permit (Building) Commercial Communication Towers Land Alteration (Grading or Filling) Meteorological Tower Solar Energy System Wind Turbines	\$150.00 \$0.05/square feet - \$175.00 minimum \$250.00 \$150.00 \$250.00 \$250.00 \$250.00

Solid Waste Ordinance

License Fees Composting Facility Demolition Disposal Facility Incineration Facility	\$10.00 \$10.00 \$10.00
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Intermediate Waste Disposal Facility	\$10.00
Land Disposal Facility	\$10.00
Recycling Collection and Transportation	\$10.00/vehicle
Recycling Facility	\$10.00
Solid Waste Collection and Transportation	\$10.00/vehicle

Sheriff's Office

Background Checks (excludes human services, military, other law enforcement)	\$5.00
Burning Permits	\$10.00/year – county only
Fax	\$1.00/page
Impound Fees	\$5.00/day
Permit to Carry Firearm	
New	\$100.00
Renew	\$75.00
Renew + Late (expire within 30 days)	\$85.00
Reports	
MV Accident	\$1.00
Non-Accident	\$0.25/page
Storage Media (Audio/Photos/Video)	\$10.00
Jail Fees	
Board of Prisoners	\$60.00/day
EHM Fees	\$17.00-\$19.50/day depending on equipment
Fingerprinting (Non-Criminal)	\$10.00
Huber Fees	\$30.00/day
PBT	\$5.00
Process Fee	\$30.00
Transportation	Mileage + Hourly Rate
Urinalysis/Drugs (Private)	\$20.00

Sheriff's Office Civil

Cancellation of Mortgage Foreclosure Sale on Day of Sale	\$75.00
Certificate of Sale of Real Estate	\$75.00
Collecting on Writ of Execution (Deposit/Service)	\$50.00 + 6% commission on money collected
Deputy Time	\$65.00/hour, 1 hour minimum
Executions Returned/Not Satisfied	\$50.00
Mortgage Foreclosure Sales	\$75.00 each
Notice of Intention to Redeem	\$100.00/lien
Paper Service (includes 3 attempts)	\$50.00 (prepayment not required)
Additional Attempts	\$10.00 each after 3
Additional Papers (same address or additional named person)	\$25.00
	\$50.00

Certificate Not Found/Returned, Posting or Vacancy Posting Three Notices of Sale	\$50.00
Redemption of Foreclosed Property	\$150.00
Securing & Safely Keeping Property in Replevin, Attachment or Execution Deposit Required	\$75.00 minimum, fees may vary depending on property
Sheriff's Sale of Personal Property	\$75.00

Recorder's Office

Liens	
County Federal and State Tax Lien Searches	\$15.00/name
Office Fees	
Bound Book Copy	\$3.00/page
Computer Data Report (set-up fee)	\$25.00 + \$1.00/page printed
Copy	\$1.00/page
Fax/Email	\$5.00 minimum / \$1.00/page after 5 pages
Research	\$20.00/hour
Real Estate Recording	
Attested Copies of Documents	\$2.00/document
Certified Copies of Documents	\$10.00/document flat fee
Copy of Plat	\$10.00
Laredo Service (internet access to real estate)	\$50.00, \$100.00, \$200.00, \$300.00, \$500.00 monthly depending upon chosen program + per-minute charge
Multiple Satisfaction/Assignments	\$46.00 for first 4 documents + \$10.00/document after 4
Plat Certification (large size only) Copy	\$56.00 \$5.00 \$10.00
Recording Documents	\$46.00/document
Well Disclosure Certificates (effective 7/1/25)	\$54.00
Vital Records	
Birth Verification	\$9.00
Birth Record Certified – effective 07/01/2010 Uncertified	\$26.00/record, \$19.00 for additional copies of same record requested at same time \$13.00
Certified Marriage Record	\$9.00
Death Record Certified Uncertified	\$13.00/record, \$6.00 for additional copies of same record requested at same time \$13.00

Duplicate Marriage License	\$20.00
Filing of Notary Commission	\$20.00/commission
Marriage License	\$125.00 or \$50.00 with 12 hours counseling
Officiant/Ordination Certificate of Filing – effective 01/01/2024	\$50.00
Passports	
16 Years Old and Over	\$110.00 U.S. Dept of State / \$35.00 Recorder's Office
Under 16 Years Old	\$80.00 U.S. Dept of State / \$35.00 Recorder's Office
Expedited Fees (all ages) (additional mail options available)	\$60.00 added to U.S. Dept of State's fees
Passport Photo Service	\$15.00
Passport Cards	
16 Years Old and Over	\$30.00 U.S. Dept of State / \$35.00 Recorder's Office
Under 16 Years Old	\$15.00 U.S. Dept of State / \$35.00 Recorder's Office
Expedited Fees (all ages) (additional mail options available)	\$60.00 added to U.S. Dept of State's fees
Re-filing Notary Name Change	\$20.00
Re-filing Notary Address Change	\$20.00