



Marshall Community Services Scholarship Guidelines

MCS Scholarship Eligibility:

The City of Marshall recognizes the importance of all residents having the ability to participate in recreational and educational programs in the community. Marshall Community Services scholarship program works to provide financial resources to qualifying community members. Scholarship funds are available for families who are a resident of, and/or attend school in Marshall (public school or parochial school) and need assistance with registration fees for their children and teens (up to age 18) to participate in programs sponsored by the Marshall Community Services Department. Questions should be directed to the MCS office, 507-537-6767.

Please allow up to **2 business days turnaround time** when applying for scholarships. If there is a class or activity you are interested in and there is a class limit size or t-shirt deadline date, please take that into consideration when applying for a scholarship.

To qualify for a MCS Scholarship, the following must be submitted:

In addition to the application, one of the following items is needed; **please check the box to which you are attaching.** Please block out all Social Security numbers (SS#) on any of these items prior to attaching:

- A copy of the two most recent paystubs of all income earners within the household with SS# blocked out OR
- A copy of your previous year's federal tax returns with SS# blocked out OR
- Proof of County Assistance (SNAP or Medication Assistance Approval Letters serves as documentation)

Activity Scholarship Qualification Use Guide:

1. Application must be completed and approved *prior* to any registration.
2. Individual(s) completing the application process must be a minimum of 18 years of age. Parents or guardians must complete scholarship applications for minor children.
3. An approved scholarship application is valid for the current calendar year (January 1- December 31).
4. If an applicant qualifies for a scholarship, each child in the family may enroll in Marshall Community Services (MCS) sponsored classes or activity at no cost up to a \$100 per child with a maximum of \$300 total per family, per year. Scholarship recipients may use these funds towards purchasing a family/season pass to the Marshall Aquatic Center (MAC) and/or Open Skate Pass at ½ price. There are no free MAC season OR Open Skate passes.
5. **All youth recreation and education classes provided by the City of Marshall are eligible except the following:**
 - o Private classes/lessons are not covered by scholarships. Scholarships apply to group activities only.
 - o Special day trips, Lifeguard Training/Recertification or WSI classes will not be approved for a scholarship.
 - o Scholarships may not be applied to team league fees/user fees (youth or adult).
 - o Driver Education classes or behind-the-wheel are not covered by scholarships.
 - o Others as determined by the Parks and Recreation Superintendent.
6. Failure to attend an activity or program that has been paid for through the scholarship program may jeopardize future scholarship funding for the family.
7. Scholarship requests for special circumstances will be reviewed by Community Services leadership.
8. Marshall Community Services reserves the right to modify the above guidelines as necessary.