

REGULAR MEETING – APRIL 24, 2018

The regular meeting of the Common Council of the City of Marshall was held April 24, 2018 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, David Sturrock and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Karla Drown, Finance Director; Scott VanDerMillen, Director of Community Services; Parks Superintendent, Preston Stensrud; Marc Klaith, Fire Chief; Quentin Brunsvold, Fire Chief effective May 1, 2018; Jim Marshall for Rob Yant Director of Public Safety; Ilya Gutman, Plan Examiner; Jason Anderson, Assistant City Engineer; and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

Recognition of new Fire Chief Quentin Brunsvold:

With Marshall Fire Chief's pending retirement, a selection process was completed and Quentin Brunsvold was offered and accepted the position as Fire Chief for the City of Marshall. Incoming Fire Chief Brunsvold is here to be introduced to the City Council. Current Chief Marc Klaith is also here to talk about the transition. Chief Klaith will step down on May 1st from the Chief's position and spend the month of May helping to prepare incoming Chief Brunsvold for the transition to assume the duties as Fire Chief. On June 3rd, Chief Klaith will retire from the Marshall Fire Department following a 31-year career with the Marshall Fire Department.

Chief Klaith also discussed the emergency response by the fire department during the latest snow event.

Approval of Agenda:

There was a general consensus to operate under the current agenda.

Consider approval of the minutes of the Local Board of Appeal and Equalization held on April 10, 2018 and the minutes of the regular meeting held on April 10, 2018:

Member **Craig Schafer** Moved, Member **Steven Meister** Seconded to approve the ORIGINAL motion 'that the minutes of the Local Board of Appeal and Equalization held on April 10, 2018 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. The motion **Passed. 6 - 0 - 1** with Bayerkohler abstaining.

Member **Craig Schafer** Moved, Member **John DeCramer** Seconded to approve the NEW motion 'that the minutes of the regular meeting held on April 10, 2018 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Conduct Public Hearing of Ordinance Amending Sec. 86.247 – Landscaping:

The development of Sec. 86-247 Landscaping was initiated by City Administration in 2012. The ordinance was adopted in 2014. The purpose of this ordinance is to encourage the incorporation of vegetation, trees, and other visually pleasing landscaping elements into the design of new

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development and major re-development projects in the City of Marshall. Further, a landscaping ordinance is one criteria for being considered as a Green Step Community in Minnesota and further aligns the city as being a Tree City USA community. The Landscaping Ordinance has recently come into question from some in the local contracting and development community. A Building Task Force was created in winter 2017-2018 to advise on issues with the perception that it is difficult to build in Marshall. According to this group, the perception that building is difficult is, in part, related to local ordinances such as this. After three meetings to discuss building topics and local ordinances, the Building Task Force concluded that the specific paragraphs of Sec. 86-247 Landscaping ordinance should be repealed. The repealed language included Sec. 86-247 (a)(2), (b), (b)(1), (b)(3), and (d). The Building Task Force presented its recommendation to the Planning Commission at its regularly scheduled March 14, 2018 meeting. The Planning Commission motioned to approve the Building Task Force recommendation to amend the ordinance as presented by the Task Force. At a March 20, 2018 L&O Committee meeting, the Committee discussed the Task Force and Planning Commission recommendations and motioned to re-work the language in Sec. 86-247 (a)(2), (b), (b)(1), (b)(3), (b)(4), (b)(5), and (d). The Committee discussed each item in the ordinance and was reluctant to repeal the language as recommended by the Task Force. The discussion revolved around how the language could be reworded to represent a slightly lesser requirement while still encouraging some landscaping standards. City staff's recommendation is based on the suggestion of the L&O Committee. Staff's concern in this ordinance is item (a)(2) which addresses the impact that trees in the right-of-way have on surrounding street, curb and gutter, sidewalk, and utilities. The amendments to the ordinance include a reference to a City Tree Policy that would govern tree planting requirements on city property (right-of-way). City staff has amended the language in a manner that we believe complies with the recommendation of the L&O Committee. The Ordinance Amending Sec. 86.247 - Landscaping was introduced at April 10, 2018, City Council meeting.

Assistant City Engineer Jason Anderson provided information on the item.

Brad Gruhot Facilitator to the Building Task Force, provided input from the Building Task Force.

Leroy Affolter asked if this ordinances address drainage.

Assistant City Engineer Jason Anderson, commented that there are other ordinances that specifically address drainage as this ordinance focuses on vegetation requirements.

Council Member DeCramer provided discussion from the L&O Committee and commented that Marshall is a Green Step City with its tree policy.

Council Member Lozinski commented on the tree policy and the 50% vegetation requirement in the ordinance.

Member **Steven Meister** Moved, Member **Craig Schafer** Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing on the Ordinance Amending Sec. 86.247 -

Landscaping.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion Carried. 7 - 0

Member Steven Meister Moved, Member John DeCramer Seconded to approve the NEW motion 'that the Council adopt Ordinance No. 727, Second Series, which is the Ordinance Amending Sec. 86.247 - Landscaping.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion Passed. 6 - 1 with Lozinski voting no.

Conduct Public Hearing of Ordinance Repealing Sec. 86.260 - Exterior Appearance Standards and Call for Public Hearing.

The development of Sec. 86-260 Exterior Appearance Standards was initiated by City Administration in 2012. The ordinance was adopted in 2014. The purpose of this ordinance is to encourage specific types of new development and major redevelopment to meet certain aesthetic standard. The ordinance agrees with statements from the "Design Standards" section of the 1996 City of Marshall Comprehensive Plan that refer to aesthetic standards. The guidance was to ensure that the ordinance wasn't overly restrictive or complicated. To accomplish the creation of this ordinance, City staff investigated relevant ordinances from other cities. The cities of Woodbury, Eagan, Northfield, Albert Lea, and Duluth were all reviewed. The new ordinance was based on typical language from these other cities, but the requirements of the City of Marshall ordinance were reduced as compared to the other cities' ordinances. It should be noted that many of our regional comparable cities do not have a similar exterior standards ordinance. However, Worthington is currently in the process of researching and implementing a similar ordinance for its major commercial corridor. The Exterior Appearance Standards Ordinance has recently come into question from some in the local contracting and development community. A Building Task Force was created in winter 2017-2018 to investigate issues with the perception that it is difficult to build in Marshall. According to this group, the perception that building is difficult is, in part, related to local ordinances such as this. After three meetings to discuss building topics and local ordinances, the Building Task Force concluded that the entire Sec. 86-260 Exterior Appearance Standards ordinance should be repealed. The Building Task Force presented its recommendation to the Planning Commission at its regularly scheduled March 14, 2018 meeting. The Planning Commission struggled with the fact that they want the city to have a nice look, but some on the Commission did not feel well-equipped to make these types of decisions. The Planning Commission motioned to approve the Building Task Force recommendation to repeal the ordinance. At a March 20, 2018 L&O Committee meeting, the Committee discussed the Task Force and Planning Commission recommendations and voted to forward the ordinance to the entire City Council. After some discussion of individual items within the Exterior Appearance Standards ordinance, the Committee decided it would be best to open the ordinance up for public comment at a public hearing in front of the Council. City staff does not have a specific recommendation for this ordinance. These types of ordinances are purely aesthetic in nature, and do not impact State of Minnesota Building Code requirements or City of Marshall utility or right-of-way requirements or considerations. The Ordinance Repealing Sec. 86.260 - Exterior Appearance Standards was introduced at April 10, 2018, City Council meeting.

Assistant City Engineer Jason Anderson, presented the item to Council.

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Norm Gregerson, Greig-Gregerson Management LLC of Marshall, commented on the ordinance repeal. Mr. Gregerson discussed the lack of housing in the City of Marshall because of this ordinance. Mr. Gregerson commented on architects and structural engineers having to drive to Marshall which slows down the process and increases the cost of projects.

Leroy Affolter commented on the ordinance and the exterior appearance within the historical areas.

Council member DeCramer, provided insight from the L&O Committee. Member DeCramer has reservations with removing the ordinance in its entirety. Member DeCramer provided handouts that address exterior appearance and maintain the ordinance to main entrances to Marshall.

Council member Lozinski, discussed the exterior appearance and the buildings that were built before this ordinance was in place.

Council member Meister, commented that a developer or private owner is going to build a facility that looks nice.

Brad Meulebroeck, Coleman Electric Inc of Marshall, provided discussion from the Task Force and L&O Committee. Mr. Meulebroeck commented on the over regulation of the ordinance.

Assistant City Engineer Jason Anderson mentioned that this ordinance does bring extra work to his staff and a negative public perception of the department.

Member DeCramer followed up by saying his revision is not meant for the local contractors but for the protection of the building owner from a less reputable contractor.

Member Lozinski commented that the ordinance address appearance not how the building is built.

Council Member Bayerkohler commented that he wants to do what is best for the community and he wants to represent the majority of the community.

Mayor Byrnes commented that it is difficult for comprehensive planning when only addressing one ordinance. There was continued discussion by council.

Greg Bladholm, Bladholm Construction INC, commented that his business was at a low last year in Marshall because of this ordinance.

Brad Meulebroeck, Coleman Electric Inc of Marshall, said he would like to see less restrictions and mentioned to Council that it is their duty to move Marshall forward.

Council Member Schafer discussed the task of reviewing this ordinance was giving to the Building Task Force and their decision needs to be respected.

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Member **John DeCramer** Moved, Member **Steven Meister** Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing on the Ordinance Repealing Sec. 86.260 - Exterior Appearance Standards.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Member **David Sturrock** Moved, Member **James Lozinski** Seconded to approve the **NEW** motion 'that the Council adopt Ordinance No. 728, Second Series, which is the Ordinance Repealing Sec. 86.260 - Exterior Appearance Standards.

Member **John DeCramer** Moved, Member **Glenn Bayerkohler** Seconded to approve the **AMENDED** motion 'to table the item until the May 8, 2018 City Council meeting.'.

There was further discussion by Council.

Upon a roll call vote being taken, the vote was: Aye: 2 Nay: 5. The amended motion **Failed. 2 - 5** with Schafer, Meister, Byrnes, Sturrock and Lozinski voting no.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The new motion **Passed. 6 - 1** with DeCramer voting no.

Project Z67: Michigan Road/Superior Road Reconstruction Project – 1) Public Hearing on Improvement; 2) Consider Resolution Ordering Improvement and Preparation of Plans.

Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on April 24, 2018. A public presentation will be made followed by any discussion. This project consists of the following: Reconstruction and utility replacement on Michigan Road between Hahn Road and Superior Road and on Superior Road between Michigan Road and Ontario Road. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer

Director of Public Works/City Engineer Glenn Olson, provided information on the item.

Brian Stucke, BH Electronics of Marshall, asked for the specific estimates for the special assessments.

Assistant City Engineer Jason Anderson that that specific property is estimated at \$50,000. Mr. Stucke questioned the assessment policy and the 100% going to each property owner.

Director of Public Works/City Engineer provided an overview of the special assessment policy for commercial properties.

Mr. Stucke addressed his concern with the special assessment fees and the timeline of the project and shipping restrictions.

Director Olson commented that shipping would be worked out with the property owner.

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Council Member Bayerkohler commented on the size differences of the road.

Member **John DeCramer** Moved, Member **James Lozinski** Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing regarding Project Z67: Michigan Road/Superior Road Reconstruction Project.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Member **Craig Schafer** Moved, Member **John DeCramer** Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4498, SECOND SERIES, which is the "Resolution Ordering Improvement and Preparation of Plans" for Project Z67: Michigan Road/Superior Road Reconstruction Project. '. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 2. The motion **Passed. 5 - 2** with Lozinski and Meister voting no.

Vacation of Utility Easement in Carr Subdivision I -- 1) Public Hearing on Resolution Granting Petition to Vacate Utility Easement; 2) Consider Resolution Granting Petition to Vacate Utility Easement:

A request for petition for vacation of a portion of the utility easement located between Lots 5, 6 and 7 of Block Eight in Carr Subdivision I was submitted from the sole owner(s) of all of the abutting properties of the section of street proposed to be vacated. The purpose of the vacation is to combine Lots 5, 6 and 7, Block Eight, Carr Subdivision I for construction of one single-family dwelling. All utility companies have been contacted regarding the proposed vacation request. The property owner will be responsible for contacting each respective utility to coordinate removal of facilities that are located in the existing easements.

Director of Public Works/City Engineer provided information on the item.

Member **James Lozinski** Moved, Member **Steven Meister** Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Member **James Lozinski** Moved, Member **Craig Schafer** Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4499, SECOND SERIES, which is the "Resolution Granting a Petition for Vacation of a Utility Easement".'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Approval of Consent Agenda:

Council member Bayerkohler, requested that item number 15, Consider Approval of Mutual Aid Agreement between the City of Marshall Police Department and Lyon County Sheriff's Department for a period of five years, be removed for further discussion.

Council member DeCramer, requested that item number 10, Consider authorization to declare vehicles as surplus property for the Police Department, be removed for the further discussion.

Member **Steven Meister** Moved, Member **Craig Schafer** Seconded to approve the **ORIGINAL** motion 'the following consent agenda items be approved as presented.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

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Approval of Resolution No. 4500, Second Series, calling for a public hearing on the City's Street Reconstruction Plan and issuance of general obligation Street Reconstruction bonds.

Approval of Resolution No. 4501, Second Series, calling for a public hearing on Tax Abatement bonds.

Approval of Resolution No. 4502, Second Series, calling for a public hearing on the City's Capital Improvement Plan (CIP) and issuance of general obligation capital improvement bonds.

Adoption of Resolution No. 4503, Second Series, authorizing appointment of election judges and setting their rate of pay.

Approval of Hit Confirmation Agreement between City of Marshall Police Department and Lyon County Sheriff's Department and authorize Public Safety Director Rob Yant to sign this agreement on behalf of the Marshall Police Department.

Approval to ratify an application for an On-Sale Intoxicating Liquor License for Holy Redeemer Church from April 14, 2018 to April 20, 2018.

Approval of the bills/project payments.

Consider authorization to declare vehicles as surplus property for the Police Department:

Council member DeCramer, asked that a vehicle be donated to a United Community Action Partnership for a family in need.

Member **John DeCramer** Moved, Member **Craig Schafer** Seconded to approve the **SUBSTITUTE** motion 'That the vehicles be declared as surplus property by the City of Marshall and to make an offer to donate a vehicle to United Community Action Partnership.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. The motion **Passed. 6 - 0 - 1** with Lozinski abstaining.

Consider Approval of Mutual Aid Agreement between the City of Marshall Police Department and Lyon County Sheriff's Department for a period of five years:

The Lyon County Sheriff's Office will back up the Marshall Police Department when needed. And on a very limited basis the Marshall Police Department will assist Lyon County immediately outside of the Marshall city limits. However, given the growing potential for larger events to occur; whether a natural disaster or a serious criminal event, such as an active shooter, there is greater need for a formal agreement for the Police Department to assist the Sheriff's Office, as the sheriff's personnel now support our police personnel. Mutual Aid agreements have become more common; law enforcement use them with drug task forces and Fire Departments commonly have them to allow the Departments to support each other when an event happens that is beyond the resources of the primary agency to safely respond to that incident. It is the intent of the Marshall Police Department/City of Marshall and the Lyon County Sheriff's Office/Lyon County to have a mutual aid agreement to formalize the ability of the Departments to work together; especially for the Marshall Police Department to assist the Sheriff's Office outside of the city limits of Marshall. When lives are at risk jurisdictional lines become less important than

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the safety of those at risk, but it is much better to have an agreement in place before such an event occurs. This agreement is based on a standard agreement developed by the League of Minnesota Cities Insurance Trust and follows guidelines that are found with FEMA, especially for natural disasters. Most of these responses are very short-term and range from assisting in a vehicle accident, a traffic stop, or where an event is just outside of the city limits of Marshall and an officer can respond much more quickly and stabilize a situation until Lyon County Sheriff's personnel are available to be able to take over the scene of the event. Staff is recommending a 5-year agreement. The agreement can then be revisited and then renewed or adjusted as appropriate. However, as written, either party could withdraw from this agreement with thirty (30) days written notice.

Council member Bayerkohler, discussed the agenda item and the specifics of the agreement.

Member **Glenn Bayerkohler** Moved, Member **Craig Schafer** Seconded to approve the **ORIGINAL** motion 'Consider Approval of Mutual Aid Agreement between the City of Marshall Police Department and Lyon County Sheriff's Department for a period of five years.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Adult Community Center Annual Update:

Barb Lipinski, Adult Community Center Coordinator, will provide an update on happenings and successes from the ACC. Barb welcomes questions and comments from the Council. This item is for informational purposes only.

Consider approval of Video Production equipment & supplies purchases request for Marshall Public Schools:

Dan Smith, Marshall Public Schools and Alex Peterson City of Marshall Media Communications Specialist, will present a proposal and be available for additional questions. The fiscal Impact is \$24,718.94 from Account 401-40671-5540 (PEG funds).

Council member Bayerkohler discussed the requested items being purchased and the requirements of PEG funds. There was further discussion by Council.

Member **James Lozinski** Moved, Member **Craig Schafer** Seconded to approve the **ORIGINAL** motion 'Approve requests as presented.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed. 6 - 1** with Bayerkohler voting no.

Consider Request of Southwest Minnesota State University for Homecoming Parade (Saturday-October 6, 2018):

Southwest Minnesota State University is requesting street closure for the Homecoming Day Parade on Saturday, October 6, 2018. Line up would begin at 10:00 a.m., with the parade start at 11:00 a.m. and ending at approximately 12:30 p.m. Line up would begin at Jewett Street and East Lyon Street to Bruce Street and beginning there, proceeding to East Main Street (T.H. 59) northwest to downtown Marshall and ending at 5th and 6th Streets. If approved by the City Council, the request will be coordinated with Mn/DOT for their approval.

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Member (**Steven Meister**) Moved, Member (**John DeCramer**) Seconded to approve the **ORIGINAL** motion 'that the Council approves the SMSU Homecoming Day Parade on Saturday, October 6, 2018, subject to Mn/DOT approval of the permit.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. The motion **Passed. 6 - 0 - 1** with Bayerkohler abstaining.

Consider Resolution Authorizing Execution of Mn/DOT Agency Relocation Agreement No. 1030956 for S.P. 4203-54:

Mn/DOT Agency Relocation Agreement No. 1030956 is to provide for the installation of City facilities on T.H. 23, as well as the estimated cost of the work for State Project 4203-54, which is the construction of a J-turn at the intersection of Highway 23 and Lyon Street. Mn/DOT has requested the City Council resolution approving and authorizing this agreement. Subsequent to the State's execution, Mn/DOT will return one copy of the agreement to the City. The project is a result of the work done during the summer of 2016 as part of the Highway 23 Marshall Area Safety Assessment. The Minnesota Department of Transportation – District 8, City of Marshall, The Marshall Area Transportation Group and Lyon County worked together as a team with the purpose of evaluating existing conditions, facilitating discussions, establishing priorities and developing a common vision to identify, prioritize and design future safety improvement to manage the Highway 23 corridor now and into the future.

Director of Public Works/City Engineer Glenn Olson provided information on the item.

Member **James Lozinski** Moved, Member **David Sturrock** Seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4504, which is the "Resolution Authorizing Execution of Mn/DOT Agency Relocation Agreement No. 1030956".'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Review 5-Year Capital Improvement Plan (2018-2022):

Staff are requesting review of specific capital requests to prepare proper financing either through levy, bonding or reserve spending.

City Administrator Sharon Hanson, presented the item to Council for review. Council member Bayerkohler, thanked City Staff for their work on the CIP.

Consider Final Payment for ATS&R:

Records indicate that invoices due to ATS&R have been discussed by past City Administration and staff as well as Council in 2016 and 2017. ATS&R came forward in early March 2018 with recommendation to discuss final payment to ATS&R for services rendered. A meeting with ATS&R, City staff and Councilman Schafer was held on Tuesday April 17th to discuss final invoices due and subsequent payment. Previous invoices indicated a \$248,040.99 total amount due to ATS&R with a credit offer from ATS&R in the amount of \$29,613.30 bringing an initial final due to ATS&R in the amount of \$218,427.69. The City and ATS&R, in good faith dialogue and as a result of ATS&R's support of the City of Marshall's projects, a new credit amount of \$98,040.99 was offered by ATS&R resulting in a proposed final payment of \$150,000.00 to ATS&R.

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City Administrator Sharon Hanson, provided information on the item. Council member Schafer provided comment on the negotiation with ATS&R.

Member **Craig Schafer** Moved, Member **John DeCramer** Seconded to approve the **ORIGINAL** motion 'approve final payment for professional services rendered for projects noted to ATS&R in the amount of \$150,000.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed. 6 – 1** with Bayerkohler voting no.

Consider a Proposal for a Consolidated Long-term Plan and Debt Study:

The Scope of Services to be provided for the consolidated Long-Term Plan and Debt Management Study would include the evaluation of the Cities Capital Improvement Plan, incorporating projections agreed to by the City and forecasting out revenue, potential bonds, expenses/expenditures, existing debt and overall cash flows for each fund identified in the Capital Improvement Plan and reviewing all funds to determine potential uses, consolidation and opportunities for debt management changes.

The goal of this project will be to provide a summary of assumptions and a summary of the projection results in each key area provided by the City. Our report will also detail the projections of future cash position by fund, tax levy by fund and type, outstanding debt by issue and will graph the results of each key area.

Services will be conducted by an on-site visit and interviews, phone conversations and information provided by the City to AEMFS. Some initial key areas identified:

- Future operational costs of existing infrastructure including Street construction costs/projects
- Future tax revenue demands and uses
- EDA/TIF revenue streams/funds
- Fund balance adequacy
- Assigned/designated fund balance adequacy
- General CIP equipment budgeting/levy needs 5-10 years out including City Hall/Pool Renovation funding and other infrastructure needs
- Internal operational software/IT needs
- Planning revenue for reduction of long term debt including expense reduction recommendations in operations/staffing/capital.

City Administrator Sharon Hanson, provided information on the item. There was further discussion by Council.

Member **James Lozinski** Moved, Member **John DeCramer** Seconded to approve the **ORIGINAL** motion 'to approve a Long-Term Plan and Debt Management Study conducted by Abdo, Eick & Meyers, LLP.'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 2. The motion **Passed. 5 - 2** with Bayerkohler and Meister voting no.

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Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities:

Cable Commission Todd Ellis, term set to expire May 31, 2021

Planning Commission Mike Fox, term set to expire May 31, 2021

Member **Steven Meister** Moved, Member **John DeCramer** Seconded to approve the **ORIGINAL** motion 'approval of appointments to the various boards, commissions, bureaus and authorities.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried**.
7 - 0

Commission/Board Liaison Reports:

Byrnes No Report

Schafer No Report

Meister No Report

Bayerkohler Planning Commission meets on April 25, 2018.

DeCramer Economic Development Authority met and reviewed the sale the remaining EDA lots in the Parkway Addition.

Utilities Commission met and reviewed the audit report. Marshall Municipal Utilities received an APPA Award in reliability.

Sturrock Police Advisory Board met on April 18, 2018.

Lozinski No Report

Councilmember Individual Items:

Council member DeCramer, provided discussion from the Ways and Means Committee regarding special assessments and mentioned that two fire department scholarships were awarded.

Council member Sturrock, commented that he will be in St. Paul testifying in front of the Capital Improvement Committee in support of the \$167 million for water and wastewater improvement projects for Greater Minnesota.

Council member Schafer, mentioned a discussion with a Marshall resident on snow removal and enforcement sidewalk policy.

Council member Meister, discussed snow removal.

Council member Lozinski, commented on the emergency response from the fire department.

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Council member DeCramer, mentioned having the public come in before a City Council meeting to ask a question to a council member. Member DeCramer commented on the addition to soccer fields and the planters on main street.

Mayor Byrnes, commented on staff's work throughout the snow events and mentioned the water levels in the Redwood River.

City Administrator:

City Administrator Sharon Hanson, mentioned that Governor Dayton's decision to make a census tract in Marshall a opportunity zone.

Director of Public Works:

Director of Public Works/City Engineer Glenn Olson, commented on staff's work during the snow events and the water levels in the Redwood River. Director Olson's staff will be working with Lake Marshall Township on some areas with high water levels.

City Attorney:

City Attorney Dennis Simpson, provided statistics on different crimes his office handles on behalf of the City of Marshall.

Pending Items:

There were no questions on the pending items.

Information Only:

There were no questions on the information items.

Upcoming Meetings:

There were no questions on the upcoming meeting list

At 8:28 PM, Member **Steven Meister** Moved, Member **James Lozinski** Seconded to approve the **ORIGINAL** motion 'Adjourn Meeting'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Mayor



Attest:



City Clerk