

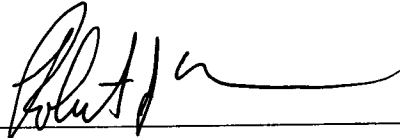
WORK SESSION LOCAL BOARD OF APPEAL AND EQUALIZATION
MARCH 13, 2018

Attendance – David Parsons, Carolyn Runholt, Craig Shaefer, Steven Meister, John DeCramer, Bob Byrnes, David Sturrock, James Lozinski, Sharon Hanson, Kyle Box.

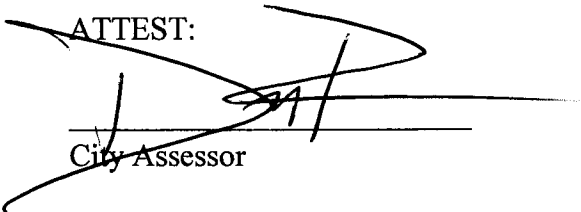
Meeting called to order by Byrnes at 4:00 p.m. at the Middle School Professional Development Room. Parsons reviewed information sent to the council regarding property sales, valuation and classification adjustments for the 2018 assessment and the upcoming Local Board of Appeal and Equalization (LBAE) meeting. Discussion followed.

On-Line LBAE training was discussed. Currently, councilmembers DeCramer, and Byrnes are certified LBAE members through 7/1/2020 and councilmember Sturrock is certified through 7/1/2021. Discussed the requirement for at least one certified member to be in attendance at the LBAE meeting. If a certified member is not in attendance, the LBAE reverts to an open book meeting and the Local Board loses its meeting authority for the current and the following year. Discussed concern of valuation notices going out in a timely manner and who should be posting the notice for the LBAE meeting.

Meeting adjourned by Byrnes at 4:45 p.m.



Mayor

ATTEST:


City Assessor