

SPECIAL CITY COUNCIL MEETING – OCTOBER 3, 2017

A Special meeting of the Common Council of the City of Marshall was held October 3, 2017 in the Conference Room at the Southwest Minnesota Regional Airport/Marshall-Ryan Field, 1650 West College Drive. The meeting was called to order at 9:00 A.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, David Sturrock and James Lozinski. Absent: none. Staff present included: Sheila Dubs, Interim City Administrator/Human Resource Manager, Cathy Lee, Executive Assistant. Guest Gary Weiers from David Drown Associates and Deb Gau from the Marshall Independent was present.

INTERVIEWS FOR CITY ADMINISTRATOR

Gary Weiers from David Drown Associates, Inc. explained to the City Council the interview process. There are two candidates: Stephen Daly and Sharon Hanson. Both candidates were interviewed on Monday, October 2, 2017 by two panels which consisted of city staff and community members. Both candidates were also provided a guided tour through the community by Karen VanKeulen, Events Coordinator with the Marshall Area Chamber of Commerce.

Each candidate was requested to provide a power point presentation and respond to a set of prepared interview questions.

The council took a five-minute break at 10:12 a.m.

The Council requested a summary of the interviews from designated members: Sheila Dubs from the staff panel and Ron Halgerson from the community panel. Karen VanKeulen provided a summary based on her guided tour through the community.

The council took a break at 11:50 a.m. and reconvened at 12:15 p.m.

Following discussion by the council, Member (**James Lozinski**) Moved, Member (**Craig Schafer**) Seconded to offer the City Administrator position to Sharon Hanson and authorized Mayor Byrnes and Gary Weiers to enter into contract negotiations. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **1** Abstain: **0**. The motion **Passed 6 – 1 -0** with Bayerkohler voting no.

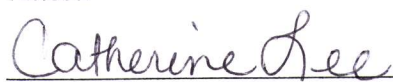
If the selected candidate declines, the Council determined that a new search would be initiated.

Member (**David Sturrock**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion adjourn meeting. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**



Mayor

Attest:



Executive Assistant