

SEPTEMBER 20, 2017 – WORK SESSION

The work session of the Common Council of the City of Marshall was held September 20, 2017 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, David Sturrock Steven Meister, Glenn Bayerkohler, John DeCramer, and James Lozinski. Staff present included: Sheila Dubs, Interim City Administrator/ Human Resource Manager; Cal Brink, CEO Marshall Area Chamber of Commerce; Jane DeVries, City Clerk and Kyle Box, City Clerk effective 12/1/17. Rob Yant, Director of Public Works and Scott VanDerMillen, Director of Community Services arrived late.

2018 BUDGET REQUEST FROM LYON COUNTY HISTORICAL SOCIETY:

Jennifer Andries, Executive Director of the Lyon County Historical Society (LCHS), is requesting \$21,000.00. This is a \$3,000.00 increase from 2017. This request will be used to help cover operating expenses and further development of the LCHS. Andrea Hess, President of the Board of LCHS, was also in attendance and discussed the growth, future events and exhibits around LCHS.

2018 BUDGET REQUEST FROM MARSHALL AREA FINE ARTS COUNCIL:

Becky Wyffels and Carol Purrington, Co-Presidents of Marshall Area Fine Arts Council (MAFAC), were in attendance to request \$3,500.00 for their operating fund and \$2,000.00 for the summer concerts, an increase of \$500.00. Sponsorship Committee and Performance Committee Co-Chair, Kim Christianson was also in attendance.

2018 BUDGET REQUEST FROM THE SOUNDS OF SUMMER COMMITTEE:

Marc Klaith and Russ Labat, Marshall Sounds of Summer Board Committee Members, were in attendance and are requesting \$7,500.00 for 2018. This is the same amount requested from 2017. Mr. Klaith and Mr. Labat discussed the growth of Sounds of Summer and thanked the City staff for all their help with Sounds of Summer.

2018 BUDGET REQUEST FOR THE MARSHALL-LYON COUNTY LIBRARY:

Michelle Leininger, Library Director of the Marshall-Lyon County Library, reviewed the budget request for 2018 for which she is requesting the City of Marshall contribute 2/3 while Lyon County is being requested to pay 1/3. Ms. Leininger discussed the growth of the Library and how well the facility is developing.

2018 BUDGET REQUEST FOR THE UNITED COMMUNITY ACTION PARTNERSHIP:

Nick Leske, who was standing in for Cathleen Amick, Transportation Director, is requesting the City of Marshall to budget and approve funding for 20% of the local share cost for replacement of two buses in 2018 in the amount of \$32,400.00. If funded, MN/DOTs share will be approved at 80%, approximately \$129,600.00. Mr. Leske also discussed the growth and development at United Community Action over the last few years.

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REVIEW ECONOMIC DEVELOPMENT AUTHORITY 2018 BUDGET:

EDA Director, Cal Brink, presented the 2018 EDA budget. This budget was recommended for approval by the EDA Board at their August meeting. Mr. Brink indicated that no additional money was requested this year. The monthly contract of \$8,000.00 proposed in the agreement will be expensed to EDA Fund 208-41136-3312 Consultant Fees. An additional \$6,000.00 will be expensed to the EDA Fund 208-41136-3433 Dues & Subscriptions for the Transportation Committee for monies to help with the efforts to obtain federal funding on our main projects related to transportation.

SPECIAL REVENUE FUND BUDGET - RED BARON ARENA & EXPO SERVICE

AGREEMENT:

Cal Brink, Executive Director, presented the renewal service agreement for the Amateur Sports Center between the City of Marshall and the Marshall Area Chamber of Commerce. Darin Rahm, Convention & Visitor's Bureau (CVB) Director, was also in attendance and discussed the Amateur Sports Center development over this past year. Mr. Rahm informed Council of past, present and future events that have been or planned to be held at the Amateur Sports Center.

After further discussion, it was decided that this item would be voted on during the regular meeting on 9/26/17.

SPECIAL REVENUE FUND BUDGET - MERIT CENTER SERVICE AGREEMENT:

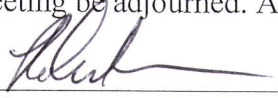
Cal Brink, Executive Director, presented the renewal service agreement for the MERIT Center between the City of Marshall and the Marshall Area Chamber of Commerce. No changes to the rate structure are being requested. Director of Public Safety, Rob Yant, also discussed the MERIT Center's growth and development of its staff. Darin Rahm, Convention & Visitor's Bureau (CVB) Director, provided information about the MERIT Center website.

After further discussion, it was decided that this item would be voted on during the regular meeting on 9/26/17.

STAFF AND COUNCIL OPEN DISCUSSION:


It was decided that the special revenue fund budget for the Red Baron Arena & Expo and MERIT Center service agreements would be voted on during the regular meeting on 9/26/17.

Steven Meister moved, James Lozinski seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor

Attest:



City Clerk