

REGULAR MEETING – JULY 11, 2017

The regular meeting of the Common Council of the City of Marshall was held July 11, 2017 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, David Sturrock and James Lozinski. Absent: none. Staff present included: Sheila Dubs, Interim City Administrator, Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Karla Drown, Finance Director; Rob Yant, Director of Public Safety; Marc Klaith, Fire Chief; Dave Parsons, City Assessor; Ilya Gutman, Plan Examiner; Preston Stensrud, Parks Superintendent; Bob VanMoer, Wastewater Facility Superintendent; Larry Polfliet, Wastewater Collect Systems Assistant Superintendent; Michele Leininger, Library Director and Jane DeVries, City Clerk.

The Pledge of Allegiance was recited at this time.

Member (**Steven Meister**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that the agenda be approved with the deletion of agenda item no. 8 which is Project Z47 – Commerce Industrial Park/Michigan Road Improvement Project – 1) consider Grant Agreement with the State of Minnesota for DEED Grant; 2) consider Resolution Accepting Bid (Award Contract)'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

CONSIDER APPROVAL OF THE MINUTES OF THE WORK SESSION HELD ON JUNE 27, 2017 AND THE MINUTES OF THE REGULAR MEETING HELD ON JUNE 27, 2017:

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the minutes of the work session held on June 27, 2017 and the minutes of the regular meeting held on June 27, 2017 be approved and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. The motion **Passed 6 – 0 – 1** with DeCramer abstaining.

BROADMOOR VALLEY FIRST ADDITION – 1. PUBLIC HEARING AND APPROVAL OF PRELIMINARY PLAT; 2. CONSIDER RESOLUTION ADOPTING FINAL PLAT:

This was the date and time set for a public hearing on the preliminary plat of Broadmoor Valley First Addition. Glenn Olson, Director of Public Works/City Engineer, indicated that the purpose of the subdivision is to expand the existing Lot 2 of Broadmoor Valley Addition to allow a driveway easement and adequate property for proposed development. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments. These revisions have been included on the preliminary plat.

Member (**Steven Meister**) Moved, Member (**John DeCramer**) Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

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Member (**Craig Schafer**) Moved, Member (**David Sturrock**) Seconded to approve the **NEW** motion 'that the Council approve the Preliminary Plat of Broadmoor Valley First Addition'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**David Sturrock**) Moved, Member (**James Lozinski**) Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4402, SECOND SERIES, which is the Resolution Approving the Final Plat of Broadmoor Valley First Addition, subject to City Attorney review and approval'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

2017 STREET RECONSTRUCTION BONDING - 1) PUBLIC HEARING ON STREET RECONSTRUCTION BONDS; 2) CONSIDER RESOLUTION ADOPTING THE AMENDED STREET RECONSTRUCTION PLAN AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS:

This was the date and time set for a public hearing on the Street Reconstruction Bonds that will be used to finance certain street reconstruction described in the Amended Plan. Staff reviewed the project and the additional streets that were added to the Amended Plan.

Member (**Steven Meister**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'close the public hearing'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**Craig Schafer**) Moved, Member (**David Sturrock**) Seconded to approve the **NEW** motion 'that the City Council adopt RESOLUTION NUMBER 4403, SECOND SERIES, which is a Resolution Approving the Adoption of an Amended Street Reconstruction Plan and Authorizing the Issuance of General Obligation Street Reconstruction Bonds'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

PROJECT Z58: BITUMINOUS RESURFACING PROJECT ON VARIOUS CITY STREETS - 1) RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2) RESOLUTION ACCEPTING BID (AWARD CONTRACT):

Glenn Olson, Director of Public Works/City Engineer, reviewed Project Z58: Bituminous Resurfacing Project on various City streets. This project may be financed by the sale of bonds with repayment coming from assessments and Debt Service Fund Levy. Bids were received, opened and read on June 6, 2017 from:

Duininck, Inc.
Prinsburg, Minnesota
\$287,393.60

Central Specialties, Inc.
Alexandria, Minnesota
\$340,105.00

Member (**John DeCramer**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4404, SECOND SERIES, which is the "Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds" for Project Z58: Bituminous Overlay on

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Various City Streets'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member **(Steven Meister)** Moved, Member **(David Sturrock)** Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4405, SECOND SERIES, which is the "Resolution Accepting Bid (Award Contract)" for Project Z58: Bituminous Overlay on Various City Streets to Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$287,393.60, plus additional streets at the per unit rate up to the budgeted amount of \$325,000'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

PROJECT Z61: O'CONNELL STREET EXTENSION PROJECT – 1. CONSIDER RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT):

Glenn Olson, Director of Public Works/City Engineer, reviewed Project Z61: O'Connell Street Extension Project. This project consists of the reconstruction of a private road by Furniture Mart from Sherman Avenue to Mall Street, including storm sewer replacement and watermain construction. Bids were received, opened and read on June 29, 2017. Mr. Olson indicated that it was brought to his attention that there may be an irregularity in the bid. One contractor indicated that the plan sheets show Item No. 3 "Remove Bituminous Pavement" unit as per square yard, but the bid proposal form shows the unit as per square foot. All other contractors bid as if the item was per square yard, (R&G-\$0.35 (or \$3.15/SY), Duininck-\$1.50, D&G-\$2.00, A&C-\$3.00). Staff contacted Duininck, discussed the irregularity and verified the bid item with Duininck, and they were ok with the bid at \$1.50 per square yard. In accordance with the Advertisement for Bids, "The City Council reserves the right to reject any or all bids or any part of any bid, to waive minor defects, technicalities, or any informalities in the bidding or to advertise for new proposals, and to accept that bid deemed to be in the City's best interest." This project, or a portion thereof, may be financed by the sale of bonds with repayment coming from assessments and Debt Service Fund Levy. The bids received, opened and read were from:

Duininck, Inc.
Prinsburg, Minnesota
\$394,173.08

D & G Excavating
Marshall, Minnesota
\$401,881.60

R & G Construction Co.
Marshall, Minnesota
\$425,842.50

A & C Excavating, LLC
Marshall, Minnesota
\$426,938.08

Member **(Steven Meister)** Moved, Member **(John DeCramer)** Seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4406, SECOND SERIES which provides for Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project Z61: O'Connell Street Extension Project'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

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Member (**Craig Schafer**) Moved, Member (**John DeCramer**) Seconded to approve the NEW motion 'that the Council adopt RESOLUTION NUMBER 4407, SECOND SERIES, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$394,173.08 for Project Z61: O'Connell Street Extension Project'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

PROJECT Z47: COMMERCE INDUSTRIAL PARK/MICHIGAN ROAD IMPROVEMENT PROJECT – 1) CONSIDER GRANT AGREEMENT WITH THE STATE OF MINNESOTA FOR DEED GRANT; 2) CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT):

This agenda item was removed from the agenda.

APPROVAL OF CONSENT AGENDA:

Member (**Steven Meister**) Moved, Member (**Craig Schafer**) Seconded to approve the ORIGINAL motion 'the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

The adoption of RESOLUTION NUMBER 4408, SECOND SERIES, regarding the Rural Service District.

Authorization be granted to the Department of Public Safety to dispose of four (4) vehicle considered as surplus. These vehicles will be auctioned on-line at the state site or will be taken to Alter Metal Recycling for disposal.

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 104443 through 104594 and Draft No. 344.

MARSHALL HIGHWAY 23 INTERSECTION IMPROVEMENTS UPDATE:

Leif Garnass, representative from SRF Consulting Group, Inc., provided an update on the Marshall Highway 23 Intersection Improvements. There goals are to improve the safety of the Highway 23 corridor; accommodate current and future traffic demands as urbanization continues along Highway 23 in Marshall; improve accessibility and connectivity for all modes (i.e. cars, trucks, pedestrians, bicycles, transit); and prioritize improvements to develop a long-range plan for managing the Highway 23 corridor. MN/DOT will be holding an open house on July 29, 2017 from 5:00 p.m. to 6:30 p.m. at the Marshal-Lyon County Library.

ANNUAL REPORT OF THE MARSHALL-LYON COUNTY LIBRARY:

Michele Leininger, Marshall Lyon County Library Director, was in attendance at the meeting to provide the 2016 annual report.

CONSIDER APPROVAL OF MUTUAL AID AGREEMENT BETWEEN THE CITY OF MARSHALL AND THE SOUTHWEST FIRE DEPARTMENT ASSOCIATION & WEST CENTRAL FIRE DEPARTMENT ASSOCIATION:

Marc Klaith, Fire Chief, reviewed the Mutual Aid Agreement between the City of Marshall and the Southwest Fire Department Association and the West Central Fire Department Association.

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Entering into this agreement will allow the City of Marshall Fire Department to utilize the Mutual Aid Agreement between the two Associations which will give access to 96 fire department's personnel and equipment should significant event take place in the Marshall Fire district. The rates in this agreement are based on the MN/DNR's suggested equipment and hourly rates schedule as seen on Attachment 2 in the agreement. Attachment 3 is for additional fire fighter hourly rates per the agreement and Attachment 4 is additional rates specifically for aerial apparatus. All rates would apply starting on the 6th hour of an incident with the exception of the aerial apparatus which would start immediately from time of dispatch. This agreement needs to be in place for any reimbursements from FEMA. On April 24, 2017, the League of MN Cities reviewed the agreements and had no objections.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'to approve the mutual aid agreement between the City of Marshall and the members of the Southwest Fire Department Association & West Central Fire Department Association'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

CONSIDER AND APPROVE RESOLUTIONS REGARDING AUTHORIZATION FOR THE EXTENSION OF EXISTING CABLE TV FRANCHISE AGREEMENTS WITH VAST BROADBAND AND CHARTER COMMUNICATIONS FOR THE PERIOD OF TIME THROUGH DECEMBER 31, 2017:

Dennis Simpson, City Attorney, indicated that the City has been working on extension agreements as the Cable TV Franchise agreements with Clarity Telecom, LLC dba Vast Broadband and Charter Communications. The City has previously entered into a 10-year franchise agreement with both cable TV providers. The original franchise agreements expire in 2013 but have been extended by Council action for the periods of time 2014, 2015 and 2016. The most recent formal extensions expire 12/31/2016. Notwithstanding that fact, both cable providers continue to make payments for those franchise agreements from January 1, 2017 to the present. The City has engaged the services of telecommunications specialist/attorney Brian Grogan to assist in the negotiation of cable TV franchise agreements. The agreements require that the providers pay a franchise fee of 5% of quarterly gross revenues to the City of Marshall. In addition, the City receives \$1.50 per subscriber as a PEG (Public Education and Government) fee. The PEG fees are used by the City pursuant to federal law, for the purchase of capital expenditures. The City has also paired with Southwest Minnesota State University for enhancement of the local PEG channels and that pairing arrangement has been very successful and has resulted in enhanced services to the subscribers. Mr. Simpson indicated that he along with Community Services Director VanDerMillen, and Alex Peterson, Studio One recently had a phone conference with attorney Grogan to discuss the restarting of the discussions for additional 10-year cable TV franchise agreements. Attorney Grogan suggested and recommended that the City extend the current contracts by formal resolution while work continues on additional franchise agreements effective 1/1/2018 and into the future. Presently, cable TV franchise fee of 5% of quarterly gross revenues is permitted by federal law and the per subscriber PEG fee is a negotiated element. City seeks to extend or enhance slightly the PEG fee so as to use those fees for enhanced capital expenditures on behalf of the City.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'Consider and adopt RESOLUTION NUMBER 4409, SECOND SERIES, regarding authorization for the extension of existing cable TV franchise agreement with Vast Broadband for the period of time through December 31, 2017'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**Craig Schafer**) Moved, Member (**John DeCramer**) Seconded to approve the **NEW** motion 'Consider and adopt RESOLUTION NUMBER 4410, SECOND SERIES, regarding authorization for the extension of existing cable TV franchise agreement with Charter Communications for the period of time through December 31, 2017'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

AUTHORIZE RENTAL AGREEMENT FOR ACQUISITION OF WWTF BIOSOLIDS DRAGLINE APPLICATION EQUIPMENT AND AUTHORIZE LEASE AGREEMENT FOR TRACTOR LEASE.

Bob VanMoer, Wastewater Treatment Facility Superintendent, and Larry Polfliet, Wastewater Treatment Facility Collect System Assistant Superintendent, were in attendance at the meeting to review the rental agreement for acquisition of WWTF Biosolids, Dragline Application Equipment and Lease Agreement for a Tractor. The Wastewater Facility applies its biosolids every fall on agricultural land as a fertilizer and soil amendment. They digest then store the biosolids until the crops come off, and they can apply to the farm fields. They average about 3,000,000 gallons per year. To apply this amount usually takes two to three months tying up two operators.

The Wastewater Department currently has a large Ag Chem applicator and two semi-tractor / tankers to haul the biosolids to the field. The 1999 Ag Chem is on the 2019 CIP budget plan to be replaced at a cost of \$450,000.

Last year, the City contracted with a commercial dragline operator to apply the biosolids on City owned property and other land adjacent to the Wastewater Facility. The contractor applied nearly 2,000,000 gallons of biosolids in 2½ days. This was a considerable cost savings over the current way staff has been applying biosolids. The contractor said he was not interested in continuing to apply the biosolids due to the small size of the job and the added scrutiny of the application with MPCA and EPA rules governing the application. Because of the short window to apply biosolids between when the crops are harvested and winter freeze up; it is very difficult to schedule other dragline contractors as they are already committed to other customers. Other dragline contractors are more expensive than our current Ag Chem application method.

City staff checked into two dragline equipment manufactures to price the equipment needed to do their own application. Hydro Engineering in Norwood- Young America had the best response to the needs and were very helpful in putting together a package that will work for the City for years to come.

Hydro Engineering put together a proposal to rent a brand-new equipment package in 2017 with the option to purchase the equipment in 2018 with all rental costs going towards the purchase. The equipment package totals \$223,000.

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Kibble Equipment in Marshall has proposed the rental of a brand-new tractor for each of the next three years at \$5,000 per year under their Government Lease Program. Staff estimates the cost savings of the dragline application to save nearly \$25,000 per year over the current method that is being used and be considerably less time consuming for tying up staff.

Staff is proposing to rent the dragline equipment from Hydro Engineering in 2017 with the intention of purchasing the equipment in 2018 and leasing the tractor from Kibble Equipment for each of the next three years. This proposal would have a payback with savings alone of ten years. The savings in equipment by purchasing the dragline equipment and leasing the tractor versus replacing the Ag Chem at \$450,000 in 2019 would be about 50%. Staff proposes to fund the dragline equipment out of WWTF Capital Reserves with an annual payment back to Capital Reserves of \$56,000 in each of the next four years.

Member (**Craig Schafer**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that the Council authorize acquisition of Biosolids Dragline Application Equipment from Hydro Engineering of Norwood/Young America, Minnesota, under a rental agreement in 2017 with the option to purchase in 2018 for a total amount of \$223,000'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **NEW** motion 'that the Council enter a lease agreement with Kibble Equipment for a tractor lease for 2017 - 2019 in the amount of up to \$5,000 per year'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

PROJECT BP5: BALLPARK PARKING LOT, ENTRANCE ROAD AND SIDEWALK IMPROVEMENT PROJECT AT THE SOUTHWEST MINNESOTA REGIONAL AMATEUR SPORTS BALLPARK – CONSIDER CHANGE ORDER NO. 1 WITH D&G EXCAVATING, INC:

Glenn Olson, Director of Public Works/City Engineer, reviewed Project BP5 Ballpark Parking Lot, Entrance Road and Sidewalk Improvement at the Southwest Minnesota Regional Amateur Sports Ballpark. He indicated that the original project included an access road from Tiger Drive to the concessions building. However, the quantities for the asphalt for the access road were not included in the ballpark parking lot project. The asphalt for the access road would have been an additional \$12,408.00. The contractor indicated that because of the large amount of concrete work being done for access to and development around the concessions building, he would give the city a discounted price for paving the access road with concrete in lieu of asphalt. The additional cost of concrete would be \$4,238.00. The cost of concrete versus asphalt is well worth the additional cost due to longevity, maintenance, and reduction of rutting. This change order results in a contract increase due to installation of 6-inch concrete pavement.

Council Member Lozinski asked how the road did not get included in the bid packet. Mr. Olson indicated that City staff did not leave the access road out of the project designs and they thought the asphalt was included in the original bid packet, but it was not. Lozinski asked how the change order fit in the overall budget. Karla Drown, Finance Director, indicated that the Red Baron Arena, the ballpark and the MERIT Center were budgeted together and the total expenses are approximately \$1.3 million under budget.

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Member (**John DeCramer**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that Council approve Change Order No. 1 with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract increase in the amount of \$16,646.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **2**. The motion **Passed 5 – 2** with Lozinski and Meister voting no.

Mayor Byrnes called for a 5-minute recess at 7:18 P.M.

ADOPTION OF ORDINANCE OF SCHIERHOLTZ & ASSOCIATES INC., FOR A MAP AMENDMENT (REZONE) THE EASTERLY 50 FEET OF LOT 1 BLOCK 1 OF BROADMOOR VALLEY FIRST ADDITION (707 GENESIS AVENUE) FROM R-5 MANUFACTURED HOME PARK DISTRICT TO R-2 ONE TO FOUR FAMILY RESIDENCE DISTRICT:

This is a request by Schierholtz & Associates to rezone the easterly 50 feet of Lot 1 Block 1 of Broadmoor Valley First Addition (707 Genesis Avenue) from R-5 Manufactured Home Park District to R-2 One to Four Family Residence District. A plat that has just been presented adds a 50-foot strip of land to an existing lot at 707 Genesis Avenue which will allow building several structures on it with all required setbacks and access drive. This existing lot at 707 Genesis Avenue is currently zoned R-2 One to Four Family Residence District which permits up to four unit structures to be built. The 50-foot strip is a part of a manufactured home park and therefore zoned R-5 Manufactured Home Park District so, to permit the new proposed construction, the added strip must be rezoned to match the existing lot.

Member (**Steven Meister**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the Council adopt ORDINANCE NUMBER 721, SECOND SERIES to rezone the easterly 50 feet of Lot 1 Block 1 of Broadmoor Valley First Addition (707 Genesis Avenue) from R-5 Manufactured Home Park District to R-2 One to Four Family Residence District'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried 7 - 0**

CONSIDER APPROVAL OF A TEMPORARY 3.2 PERCENT MALT LIQUOR LICENSE FOR THE MARSHALL BASEBALL ASSOCIATION:

At the Council meeting on May 23, 2017, the Council approved a Temporary 3.2 Percent Malt Liquor License for the Marshall Baseball Association to be extended at the Softball Complex located along Channel Parkway for the month of June. The intent was that the new Softball Complex would be ready for use by July 1, 2017. Due to additional delays the new Softball Complex is not ready for use; therefore, the Baseball Association is requesting to extend their license through August 31, 2017 and that the fee be waived.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'Approval of a Temporary 3.2 Percent Malt Liquor License for the Marshall Baseball Association to use at Softball Complex located along Channel Parkway from July 11, 2017 through August 31, 2017 and that the fee for this be waived'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried 7 - 0**

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COMMISSION/BOARD LIAISON REPORTS:

Byrnes Fire Relief Association reviewed their Annual Report and Audit Report. Regional Development Commission will hold their annual transportation meeting on July 12th and their annual meeting will be held in Pipestone.

Schafer Library Board met on July 10th – Michele Leininger provided their annual report and the budget committee met and discussed their budget proposals.

Meister No report.

Bayerkohler Public Housing Commission met but he was unable to attend.

DeCramer Utilities Commission paid off their outstanding 2008A Public Utility Revenue Bonds on July 1, 2017.

Sturrock Police Advisory Board approved a 6-month hire roster

Lozinski No report.

COUNCILMEMBER INDIVIDUAL ITEMS:

Lozinski indicated that the sidewalk by the Legion Field Railroad crossing needs to be repaired. Sturrock indicated his family attended the July 4th activities at Independence Park. He was glad there were more food vendors. He indicated that he follows the Census Bureau and starting July 14th they will be mailing information to cities. DeCramer made reference to an editorial regarding the signage on County Road 7 and the Bike Path needing additional signage. The audio at the intersection of “C” Street and Main Street is not working. He also asked about the status of the house located at 911 West Main. Attorney Simpson indicated that they are working on purchasing property at a different location. Schaefer indicated that he received a phone call from Dan Ritter, Southwest Sanitation, in regard to the noise complaints in the North Bruce Street. Mr. Ritter indicated that he is willing to change the route time to start at 6 A.M. Schaefer also indicated that he has received positive comments about the changes at the library. Meister indicated that the for-sale sign is still posted at the K-Mart building.

CITY ADMINISTRATOR:

Sheila Dubs, Interim City Administrator, provided an update on the recruitment for a new City Administrator. Gary Weiers, Management Consultant from David Drown Associates, Inc., met with the Council and staff. Mr. Weiers will present the profile at the July 25th Council meeting. A work session will be held on July 31st at the MERIT Center. A job offer has been made for the Director of the MERIT Center. Sheila indicated that Stageline Mobile Stage Inc., is not able to certify city staff for the set-up and take-down of the mobile stage that the City purchased from them. A draft of the budget timeline was provided along with an update on the liquor store sales. Staff is working with Springsted's on reducing the debt and what options are available to the city.

DIRECTOR OF PUBLIC WORKS:

No report.

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CITY ATTORNEY:

No report.

PENDING ITEMS:

The 2018 budget timeline will be added as soon as it has been approved.

INFORMATION ONLY:

There were not questions on the information items.

DETERMINATION TO GO INTO CLOSED SESSION CITY ATTORNEY PURSUANT TO MINNESOTA STATUTE §13D.05 SUBD. 3. MEETING MAY BE CLOSED AS AUTHORIZED BY ATTORNEY-CLIENT PRIVILEGE:

Member **(Steven Meister)** Moved, Member **(David Sturrock)** Seconded to approve the **ORIGINAL** motion 'adjourn to closed session'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

The council went into closed session at 8:07 P.M. pursuant to Minnesota Statute 13D.05 Subd.3. Those present at the closed session included: Byrnes, Schafer, Meister, Bayerkohler, DeCramer, Sturrock and Lozinski. Staff present included: Sheila Dubs, Interim City Administrator; Dennis Simpson, City Attorney and Jane DeVries, City Clerk.

The council came out of closed session at 8:10 P.M.

UPCOMING MEETINGS:

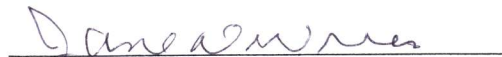
There were no questions on upcoming meetings.

Member **(Steven Meister)** Moved, Member **(James Lozinski)** Seconded to approve the **ORIGINAL** motion 'adjourn meeting'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed 6 – 1** with Meister voting no.



Mayor

ATTEST:



City Clerk