

REGULAR MEETING – JUNE 27, 2017

The regular meeting of the Common Council of the City of Marshall was held June 27, 2017 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, David Sturrock and James Lozinski. Absent: John DeCramer. Staff present included: Nick Johnson, City Administrator, Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Scott VanDerMillen, Community Services Director; Preston Stensrud, Parks Superintendent; Karla Drown, Finance Director; and Jane DeVries, City Clerk.

The Pledge of Allegiance was recited now.

APPROVAL OF AGENDA:

Member (**Steven Meister**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the agenda be approved with the following changes: an amendment to the background language in agenda item 20; the addition of agenda item 21 Consider Separation and Release Agreement between the City of Marshall and Nicholas Johnson; the addition of agenda item 22 Consider appointment of Interim City Administrator; and addition of agenda item 23 Consider proposals for the City Administrator search process'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL MEETING HELD ON JUNE 6, 2017 AND THE MINUTES OF THE REGULAR MEETING HELD ON JUNE 13, 2017:

Member (**Steven Meister**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that the minutes of the special meeting held on June 6, 2017 be approved as filed with each member and the minutes of the regular meeting held on June 13, 2017 be approved as amended and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

SOUNDS OF SUMMER - 1. PUBLIC HEARING FOR PRIVATE USE OF PUBLIC STREETS AND PARKING LOTS (AUGUST 18-20, 2017); 2. PARADE (AUGUST 19, 2017):

This was the date and time set for a public hearing from the Sounds of Summer Committee requesting permission for the following: - Entire Celebration: Closure of West College Drive from the corner of Main Street and West College Drive to Saratoga Street, and also Marvin Schwan Memorial Drive from West College Drive to South 1st Street on Friday, August 18, 2017 from 3:00 p.m. to approximately 10:00 pm, and again on Saturday, August 19, 2017 from 6:00 am to Sunday, August 20, 2017 to approximately 3:00 a.m. to allow adequate time for clean up after the Saturday evening activities.

Parade: Closure of Main Street (TH 59) from East Lyon Street to North 6th Street and closure of East Lyon Street from the corner of East Lyon and South Bruce Street to Jewett Street on Saturday, August 20, 2017 starting at approximately 12:00 noon to approximately 5:00 pm.

In accordance with Section 62-6 of the Marshall City Code, any private use of public streets and parking lots on either a temporary or permanent basis should be considered by the Marshall City

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Council. Due to the magnitude of the proposed event and potential impact to the businesses adjacent to the areas that are being requested to be blockaded, City Staff would recommend that the City Council hold a public hearing on this request prior to granting final approval. In the past, the City's Public Safety and Public Works Departments have been worked with applicants on the issues and public safety concerns that would have to be addressed as part of this request. In addition, it would be City Staff's intent to have a representative from the Committee present at the hearing to provide a brief overview of the activities and events that are going to occur during the celebration.

The second request is for approval to hold the Sounds of Summer Parade on Saturday, August 19, 2017, along the same route as in previous years. Line-up would begin at Jewett Street and East Lyon Street to Bruce Street, the start of the parade. The parade would proceed to East Main Street (TH 59) northwesterly to downtown Marshall and ending between 5th Street and 6th Street.

Due to safety issues in past years with traffic on the streets during line up, an additional request this year would be to close East Lyon Street, beginning at the corner of East Lyon and South Bruce Street to Jewett Street starting at approximately 12:00 noon to approximately 5:00 pm.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing regarding the private use of public streets and parking lots for Sounds of Summer (August 18-20, 2017)'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **NEW** motion 'that the Council approve the private use of public streets and parking lots for Sounds of Summer (August 18-20, 2017) as requested'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**David Sturrock**) Moved, Member (**James Lozinski**) Seconded to approve the **NEW** motion 'that the Council approve the Sounds of Summer Parade to be held Saturday, August 19, 2017, subject to MN/DOT approval'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

RUNWAY 2/20 MILL & OVERLAY PROJECT / FAA AIP NO. 3-27-0056-15-17 / STATE PROJECT NO. A4201-98 -- 1) AUTHORIZATION TO DIRECTOR OF PUBLIC WORKS TO APPLY FOR STATE AND FEDERAL GRANTS; 2) CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT):

One bid was received, opened and read on June 22, 2017 for Runway 2/20 Mill & Overlay Project / FAA AIP No. 3-27-0056-15-17 / State Project No. A4201-98 from:

Duininck, Inc.,
Prinsburg, Minnesota
\$592,525.50

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The City's consultant, TKDA, has reviewed the bid and recommends award to Duininck, Inc., contingent upon State and federal funding.

Member (**David Sturrock**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'that the Council authorize Director of Public Works Glenn Olson to apply for State and Federal grant funding for Runway 2/20 Mill & Overlay Project / FAA AIP No. 3-27-0056-15-17 / State Project No. A4201-98'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**James Lozinski**) Moved, Member (**Craig Schafer**) Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4399, SECOND SERIES, which is a Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement for Runway 2/20 Mill & Overlay Project / FAA AIP No. 3-27-0056-15-17 / State Project No. A4201-98 with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$592,525.50, contingent upon receipt of State and Federal grant funding'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

APPROVAL OF CONSENT AGENDA:

Member (**Steven Meister**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 104204 through 104442 and Draft No. 325 through 334.

PRESENTATION OF THE 2016 YEAR END AUDIT REPORT FOR THE CITY OF MARSHALL:

Kyle Myers, Partner of Abdo, Eick and Meyers, presented the 2016 City of Marshall's Audit Financial Report at a Special City Council meeting held at 4:00 P.M. on June 27, 2017. Mr. Meyers provided a brief summary at this time.

Council Member Bayerkohler asked several questions on why some departments go over their budget and if the City should have a policy on how to handle budget adjustments. Bayerkohler suggested that budget adjustments be done during the year and not at the end of the year. Bayerkohler also had concerns with the City of Marshall per capita amounts being higher than the pier group. It was indicated that this is not always comparing apples to apples. Comparable cities should be regional.

Member (**Steven Meister**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'to approve the 2016 year end audit report for the City of Marshall'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

APPROVAL OF SHARED PURCHASE WITH SMSU FOR STUDIO 1 UPGRADE OF LED LIGHTING SYSTEM:

Southwest Minnesota State University received a proposal from Alpha Video and Audio Inc., for new lighting and controller in the production studio at SMSU. Staff is recommending approval of sharing the cost with SMSU for this equipment.

Alex Peterson, Studio One, indicated that the PEG: Public, Educational, Government; funds are paid by the local subscribers and can only be used for capital improvements regarding equipment and certain items relating to cable access television programming.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'Staff recommends approval of shared cost with SMSU'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion passed with Bayerkohler abstaining.

CALL FOR A PUBLIC HEARING REGARDING HOST APPROVAL:

Shannon Sweeney, Associate from David Drown Associates, Inc., indicated that Southwest Minnesota Housing Partnership (SWMHP) initiated the process to refinance the tax-exempt bonds that were issued in 2004 to fund in part the acquisition of the Parkway Townhomes from the City of Marshall. In order for the SWMHP to complete this process, host approval is required from the local unit of government in which the proceeds from the new tax exempt bonds will be spent. Prior to granting "host approval" a public hearing is required.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'adopt RESOLUTION NUMBER 4400, SECOND SERIES calling for a public hearing On the Issuance of Housing Revenue Refunding Bonds for a Facility in the City and Authorizing the Publication of a Notice of the Hearing (Southwest Minnesota Housing Partnership Project). This public hearing will be held on July 25, 2017'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF TRAINING AGREEMENT FOR THE CITY STAGE WITH STAGELINE MOBILE STAGE INC.:

The City of Marshall owns and operates a mobile stage utilized for various events. The stage is a complex unit requiring several staff to set up and take down. The City previously had 5 certified staff and currently has 3 certified staff to perform these functions. By having well trained and certified staff the City ensures maximum safety is applied and the stage is operated and maintained to its fullest. The proposed training is offered by the company the City purchased the stage from, Stageline Mobile Stage Inc. The training is a 3-day engagement for 5 additional staff (8 total trained and certified) at a cost of \$5,740.00. City staff are recommending approval of the training.

Preston Stensrud, Parks Superintendent, indicated that the stage is becoming more popular; requiring additional staff time. With this additional training, all the full-time Parks and Arena staff will be trained.

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There were questions on why staff needs to be certified, how many people does it take to set up/take down the stage, and is this an annual certification. Preston also indicated that there could be liability issues with not having certified staff setting up/taking down the stage.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **SUBSTITUTE** motion 'to approve the training for the City Stage and check into having someone trained in house to train future employees'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion passed with Bayerkohler voting no.

BROADMOOR VALLEY FIRST ADDITION - INTRODUCE PLAT AND CALL FOR PUBLIC HEARING:

Glenn Olson, Director of Public Works/City Engineer, reviewed the preliminary plat of Broadmoor Valley First Addition, as well as the Engineer's Report. The purpose of the subdivision is to expand the existing Lot 2 of Broadmoor Valley Addition to allow a driveway easement and adequate property for proposed development. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments. These revisions have been included on the preliminary plat.

Member (**Steven Meister**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that the Council call for public hearing on the Preliminary Plat of Broadmoor Valley First Addition to be held at the July 11, 2017 City Council meeting'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

INTRODUCTION OF ORDINANCE TO REZONE THE EASTERLY 50 FEET OF LOT 1, BLOCK 1, BROADMOOR VALLEY FIRST ADDITION (707 GENESIS AVENUE) FROM R-5 MANUFACTURED HOME PARK DISTRICT TO R-2 ONE TO FOUR FAMILY RESIDENCE DISTRICT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the request from Schierholtz & Associates to rezone the easterly 50 feet of Lot 1 Block 1 of Broadmoor Valley First Addition (707 Genesis Avenue) from R-5 Manufactured Home Park District to R-2 One to Four Family Residence District.

A plat that has just been presented adds a 50-foot strip of land to an existing lot at 707 Genesis Avenue which will allow building several structures on it with all required setbacks and access drive. This existing lot at 707 Genesis Avenue is currently zoned R-2 One to Four Family Residence District which permits up to four unit structures to be built. The 50-foot strip is a part of a manufactured home park and therefore zoned R-5 Manufactured Home Park District so, to permit the new proposed construction, the added strip has to be rezoned to match the existing lot. Requirements for R-2 One to Four Family Residence District can be found in Section 86-98. Rezoning procedures are described in Section 86-30 Amendments.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the Council introduce an ordinance to rezone the easterly 50 feet of Lot 1 Block 1 of Broadmoor Valley First Addition (707 Genesis Avenue) from R-5 Manufactured Home Park District to R-2 One to Four Family Residence District'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER RESOLUTION CALLING FOR A PUBLIC HEARING ON AN AMENDMENT TO THE CITY'S STREET RECONSTRUCTION PLAN AND THE ISSUANCE OF STREET RECONSTRUCTION BONDS:

The maintenance and upkeep of City streets is a core function of local government. Each year there are numerous streets which require chip sealing as well as mill and overlay work in order to improve and extend the life of the street. These methods are more cost effective than allowing the streets to deteriorate and reconstructing. Primary and alternate lists are developed to provide flexibility given budget needs and bid prices. Depending on bid prices the primary list can be added to or individually exchanged with the alternate list to fit budget needs.

The proposed method of financing for this project is a Street Reconstruction Bond. This bond type is the same as was used for the "K-mart Road" and TED Highway 68/Michigan Road Intersection projects. Utilizing this bond type allows staff to generate the lowest interest costs for the City. The initial step in the process for Street Reconstruction bonding calls for a public hearing to update the Five-Year Street Reconstruction Plan. The maximum amount proposed is a principal amount of \$400,000 and would be repaid through general levy appropriations. This bond would be packaged together with the upcoming Commerce Industrial Park Industrial/Michigan Road bond to save on issuance costs.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4401, SECOND SERIES which is a resolution Calling for a Public Hearing on an Amendment to the City's Street Reconstruction Plan and the Issuance of General Obligation Street Reconstruction Bonds'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z38: SOUTH 2ND STREET / LUCILLE STREET / MAPLE STREET / WILLIAMS STREET RECONSTRUCTION PROJECT – 1) CONSIDER CHANGE ORDER NO. 2 (FINAL); ACKNOWLEDGEMENT OF FINAL PAY REQUEST NO. 8:

This project consisted of the reconstruction of streets and utilities on South 2nd Street from Grimes Street to Gray Place, Lucille Street from South 2nd Street to South 4th Street, Maple Street from South 2nd Street to South 1st Street, and Williams Street from Grimes Street to Maple Street. Items of work included in this project were sanitary sewer replacement, watermain replacement, storm sewer replacement, bituminous surfacing, aggregate base, sidewalks, curb and gutter and other minor work. The items on the Change Order No. 2 (Final Reconciling Change Order) are the result of final measurements and changes in item quantities during construction. All work has been completed in accordance with the specifications.

Member (**Steven Meister**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that Council approve Change Order No. 2 (Final) with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract decrease in the amount of \$13,894.91 and acknowledge Final Pay Request (No. 8) in the amount of \$64,461.41'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z47: COMMERCE INDUSTRIAL PARK/MICHIGAN ROAD IMPROVEMENT PROJECT – CONSIDER ENCROACHMENT AGREEMENT WITH

MAGELLAN PIPELINE COMPANY, L.P. FOR WATER AND STORM SEWER CROSSING:

Glenn Olson, Director of Public Works/City Engineer, indicated that the City of Marshall is intending to install public utilities within the Commerce Industrial Park for industrial development. Included in that development is the need to install a 16-inch watermain and 24-inch storm sewer beneath the Magellan pipeline, which crosses Commerce Industrial Park. In accordance with the easement that Magellan has, the City is required to obtain an easement to cross their pipeline within 50 feet of their facility.

Member (**Craig Schafer**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'that the Council approves the Encroachment Agreement with Magellan Pipeline Company, L.P., subject to City Attorney review and approval'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER AMENDMENT TO AGREEMENT FOR SERVICES BETWEEN CITY OF MARSHALL AND RANDY WALKER:

The City and Randy Walker entered into an Agreement for Services for the Spirit of the Community Sculpture (SOTC) to be installed at the Avera Plaza next to the Red Baron Arena & Expo on November 1, 2016. The Agreement called for completion of items by specified dates. Namely, completion for fabrication of artwork by July 1, 2017 and installation of artwork by August 15, 2017. The advent of a potential hotel and conference center project delayed the SOTC project by several months. The inclusion of the SOTC project as part of the potential development was intended to enhance the project. With the conclusion of the development the SOTC project reverts back to the original design. Due to this the contract will need to be amended to allow additional time for the artist to complete the work. The recommendation is to set a new deadline of October 16, 2017 for both fabrication and installation.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'to approve the amendment to the Spirit of the Community Sculpture Agreement for Services between the City of Marshall and Randy Walker'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF A TEMPORARY ON-SALE LIQUOR LICENSE FOR SOUTHWEST MINNESOTA STATE UNIVERSITY FOR SEPTEMBER 16, 2017:

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'the approval of a Temporary On-Sale Liquor License for Southwest Minnesota State University to use on September 16, 2017 at the RA Parking Lot, 400 Mustang Trail, Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion passed with Bayerkopher abstaining.

CONSIDER APPROVAL OF A TEMPORARY ON-SALE LIQUOR LICENSE FOR SOUTHWEST MINNESOTA STATE UNIVERSITY FOUNDATION:

Member (**Steven Meister**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'the approval of a Temporary On-Sale Liquor License for Southwest Minnesota State University Foundation to use on August 18 - 19, 2017 at the RA Facility

Parking Lot, 400 Mustang Trail, Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 Abstain: 1. The motion passed with Bayerkohler abstaining.

SUMMARY OF CONCLUSIONS OF THE EVALUATION OF THE PERFORMANCE OF NICHOLAS JOHNSON, CITY ADMINISTRATOR, PURSUANT TO MINN. STAT. 13D.05, SUBD. 3:

On June 13, 2017, the City Council held a closed meeting to evaluate the performance of Nicholas Johnson, City Administrator. The closed meeting was continued and reconvened on June 26, 2017. In accordance with governing law, at this City Council meeting, which is the next open City Council meeting following the previously mentioned closed session, the City is required to summarize the conclusions of the evaluation of the performance of Mr. Johnson reached by the City Council at the June 13 and June 26, 2017 closed meetings. Mr. Johnson did not request that such meeting be open to the public. As a result, the evaluation of Mr. Johnson's performance took place in a closed meeting as provided under the Minnesota Open Meeting Law. Summary of the conclusions reached by the City Council from the June 13 and 26, 2017 evaluation: -Mr. Johnson was not the best fit as City Administrator. As a result, the City concludes that it is in the best interest of the City that Mr. Johnson separate from employment with the City per the Separation and Release Agreement that will be considered at this meeting.

CONSIDER SEPARATION AND RELEASE AGREEMENT BETWEEN THE CITY OF MARSHALL AND NICHOLAS JOHNSON:

Nick Johnson, City Administrator, took this opportunity to thank the City for the opportunity to serve as City Administrator. He appreciated being part of many positive things over the past year including economic development, city improvement projects, the opening of the Red Baron Arena and Expo and the completion of the Camden Regional Trail. Mr. Johnson expressed his thanks to all the city employees for everything they do for the city.

Mayor Byrnes indicated that the city and Nick Johnson mutually agreed that it would be in the best interest if he would resign.

Member **(David Sturrock)** Moved, Member **(Craig Schafer)** Seconded to approve the **ORIGINAL** motion 'that the Council enter into the Separation and Release Agreement between the City of Marshall and Nicholas Johnson'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER APPOINTMENT OF INTERIM CITY ADMINISTRATOR:

During the prior two City Administrator vacancies, the City Council appointed a City staff member to serve as Interim City Administrator. In both instances, the City Council augmented the staff member's salary at 10% of the current hourly rate. The most recent Interim City Administrator vacancy was filled by Human Resource Manager, Sheila Dubs. Ms. Dubs is compensated at step 6 on the 2017 Employee wage Schedule. The 2017

Member **(Steven Meister)** Moved, Member **(James Lozinski)** Seconded to approve the **ORIGINAL** motion 'that the Council appoint Sheila Dubs as Interim City Administrator, in addition to Human Resource Manager, with 10% additional compensation above the employee's wage rate, effective June 28, 2017 and until such time as a City Administrator is appointed'.

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Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 1. The motion Passed with Bayerkohler voting no.

CONSIDER PROPOSALS FOR THE CITY ADMINISTRATOR SEARCH PROCESS:

On March 8, 2016, the Council voted to utilize the executive search services of Mr. Gary Weiers of David Drown Associates, Inc. to fill the City Administrator position. The all-inclusive fee for this service was \$15,000, covering professional services and all expenses including travel, advertising, personality index, background checks on all finalists, etc. As part of that agreement, there was an “Assurance” component that reads: “If during the first 24 months of employment, the newly hired City Administrator leaves the organization, DDA will complete another search without professional service fees. Only actual expenses will be billed to the City.”

The City has received two proposals for the City Administrator search. In the David Drown Associates Human Resources, Inc. proposal, Mr. Gary Weiers has outlined changes to the search process since last year’s search in Marshall; included a tentative timeline for a new search; and process details. In the Springsted-Waters proposal, Ms. Sharon Klumpp has submitted a proposal that honors the same \$20,000 all-inclusive pricing as the 2016 proposal, along with the original proposal submitted on March 4, 2016.

Member **(James Lozinski)** Moved, Member **(David Sturrock)** Seconded to approve the **ORIGINAL** motion 'that the Council continue to utilize David Drown Associates Human Resources, Inc. for the City Administrator search'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 1. The motion Passed with Meister voting no.

COMMISSION/BOARD LIAISON REPORTS:

Byrnes Regional Development Commission did not meet but the Area Transportation Partnership did meet – Mayor Byrnes and Glenn Olson did attend.

Schafer No report.

Meister EDA – TruShrimp plans are progressing, the 1st harbor will be located in Luverne.

Bayerkohler No report.

Sturrock Police Advisory Board met on June 15th – five (5) candidates were interviewed. Convention and Visitors Bureau met on June 15th.

Lozinski No report.

COUNCILMEMBER INDIVIDUAL ITEMS

Council Member Schafer indicated that he has received complaints from a resident in the North Bruce Street area in regard to the enforcement of the City’s noise ordinance as it relates to the time of day for the pickup of recycling. Council Member Meister indicated that there is an issued with the grass along the railroad track right-of-way. Mr. Olson discussed this issue with the railroad. Lozinski was concerned with the maintenance of the sidewalks in the downtown area.

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CITY ADMINISTRATOR:

No report.

DIRECTOR OF PUBLIC WORKS:

Glenn Olson, Director of Public Works/City Engineer, provided an update the construction projects and on the issues at the compost site. He provided pictures of items that are not allowed at the site. He will be recommending that cameras be installed that are cable of reading the license plate on vehicles

CITY ATTORNEY:

No report.


PENDING ITEMS:

Finance Director Drown requested that 2018 budget timeline be added to the pending item list.

INFORMATION ONLY:

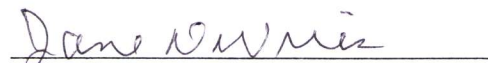
Council Member Schafer requested that the SW Sports Commission meetings and the MERIT Center meetings be added to the meeting list.

Schafer moved, Sturrock seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor

ATTEST:



City Clerk

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