

REGULAR MEETING – MARCH 28, 2017

The regular meeting of the Common Council of the City of Marshall was held March 28, 2017 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, David Sturrock and James Lozinski. Absent: John DeCramer. Staff present included: Nick Johnson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Karla Drown, Finance Director; Rob Yant, Director of Public Safety; Scott VanDerMillen, Director of Community Services; Preston Stensrud, Parks Superintendent; and Jane DeVries, City Clerk.

The Pledge of Allegiance was recited at this time.

Mayor Byrnes welcomed students from Southwest Minnesota State University.

Member (**James Lozinski**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'that the agenda be approved with the deletion of item number 21, which is to consider and authorize 30-day suspension of liquor license and impose \$1,000 civil penalty to Bingo LLC dba Ramada, 1500 East College Drive, Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD ON MARCH 14, 2017 AND THE WORK SESSION HELD ON MARCH 14, 2017:

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the minutes of the regular meeting held on March 14, 2017 and the work session held on March 14, 2017 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

AUTHORIZATION FOR TENNIS COURTS IMPROVEMENTS FOR ASPHALT AND TOP COATING SURFACE:

Preston Stensrud, Parks Superintendent, reviewed the proposal that was received for the material and installation of asphalt for reconstruction of the new tennis courts. Another contractor was contacted but did not respond with a proposal. One proposal was received from:

Duininck Inc.
Marshall, Minnesota
\$32,340.00

Two proposals were received for the top coat color surfacing of the asphalt pavement at Legion Field Tennis Courts from:

C & H Sport Surfaces, Inc.
New Market, Minnesota
\$14,950.00

Surface Pro
Anoka, Minnesota
\$16,750.00

The top coat color surfacing will be completed 30 days after the installation of the asphalt to allow for proper cure time. The Council approved the reconstruction of these courts in the 2017 Capital budget in the amount of \$60,000.00. The total cost of these two recommendations is \$47,290.00. The post standards and nets will also be replaced under this project. The remaining budgeted amount will be used to replace some fencing at the tennis court and possible installation of new sidewalk from the intersection of 4th Street to the Park Maintenance/Aquatic Center entrance adjacent to the tennis court.

Member **(James Lozinski)** Moved, Member **(David Sturrock)** Seconded to approve the **ORIGINAL** motion 'that the Council award the proposal for asphalt surfacing for the construction of new tennis courts at Legion Field Park to Duinick Incorporated Marshall, Minnesota in the amount of \$32,340.00. Council award the proposal for top coat color surfacing of the new tennis courts at Legion Field Park to C & H Sport Surfaces, Inc. of New Market, Minnesota in the amount of \$14,950.00'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

RED BARON ARENA & EXPO LOW-E CEILING PROJECT – AWARD OF PROPOSAL:

Proposals were received for the Red Baron Arena & Expo Low-E Ceiling Project from:

Contractor	Energie Innovation	Athletica Sports Systems	Custom Ice Inc.
Base bid	\$42,950.00	\$58,600.00	\$63,900.00
Alternate 1 Working hours	No Change	No Change	No Change
Responsible Contractor Verification of Compliance	Yes	Yes	No

Glenn Olson, Director of Public Works/City Engineer, reviewed the recommendation from the City's consultant, ATS&R, for the Low-E Ceiling Project at the Red Baron Arena & Expo. The installation of the low-e ceiling was part of the B3 building requirements (Buildings, Benchmarks & Beyond) from the State for funding. The Minnesota B3 Guidelines can be applied to the design of new buildings or renovations to meet sustainability goals for site, water, energy, indoor environment, materials and waste. The B3 Guidelines are required on all projects that receive general obligation bond funding from the State of Minnesota. The guidelines can also be used on a voluntary basis on any project.

The Low-E ceiling was not included in the original budget for the Red Baron Arena and the council wanted to know why. Mr. Olson indicated that the project architects did not think the Low-E Ceiling would be needed. The City has also been informed by the State that this is required. Not adding the new ceiling could have negative consequences for the City. Mr. Olson

indicated that if Marshall did not add the ceiling, it would have to pay back state funding they received for the Red Baron Arena and Expo.

Member **(Craig Schafer)** Moved, Member **(Steven Meister)** Seconded to approve the **ORIGINAL** motion 'that the Council award the proposal for the Low-Emissivity (Low-E) Ceiling Project at the Red Baron Arena & Expo to Energie Innovation Vaidya Baljak Inc. of St-Laurent, Quebec, in the amount of \$42,950.00'. This will be paid from Account 456-70579-5520 Amateur Sports Center Fund – Building & Structures. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

**PROJECT Z46 / SP 4210-55: COMMERCE INDUSTRIAL PARK – TED PROJECT
INTERSECTION OF TH 68 AND PACIFIC AVENUE – 1) RESOLUTION DECLARING
OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES
WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2) RESOLUTION ACCEPTING
BID (AWARD CONTRACT):**

Bids were received, opened and read on March 16, 2017 for Project Z46/SP 4210-55 Commerce Industrial Park – TED Project from:

R & G Construction Company
Marshall, Minnesota
\$862,601.45

Midwest Contracting, LLC
Marshall, Minnesota
\$939,556.95

Glenn Olson, Director of Public Works/City Engineer, indicated that this project includes the installation of turning lanes and an acceleration lane at the intersection of T.H. 68 and 240th Avenue, including the 240th Avenue approach and truck acceleration lane on T.H. 68. The improvement will include excavation and embankment, drainage, gravel base, asphalt surfacing, traffic control, and miscellaneous items. These improvements will provide access from the newly developing industrial park (Commerce Industrial Park) on the northwest side of Marshall to T.H. 68. The purpose of the project is to provide both car and significant truck traffic in and out of the industrial park for newly developing businesses. The improvement will enable a much safer intersection as much of the traffic will be semi-truck traffic. There is a significant amount of commuter traffic on T.H. 68 during the morning and evening rush hour. Bypass lanes and left turn lanes on T.H. 68 will allow free traffic movements through the intersection. The acceleration lane for westbound traffic will provide a much safer merging situation for both cars and heavy trucks. This new roadway access from the newly developing industrial park to T.H. 68 will provide access to approximately 150 acres of industrial property. The City of Marshall is currently engaged with business entities seeking to develop industrial property along with associated office development. This will provide additional jobs and investment within the city of Marshall. The low bidder was R & G Construction Co. of Marshall, Minnesota, in the amount of \$862,601.45. The total project cost, including 5% allowance for contingencies and 16% for engineering and administrative costs is \$1,050,648.57. The engineer's estimate for the construction portion of the project is \$938,344.20. This project, or a portion thereof, may be financed by the sale of bonds with repayment coming from assessments. It is required that action be authorized by City Council resolution. The resolution includes the contract amount plus engineering and administrative expenses plus a small additional amount for contingencies for an amount totaling \$1,075,000.00.

Member **(Craig Schafer)** Moved, Member **(David Sturrock)** Seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4362, SECOND SERIES, which is the resolution of "Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax Exempt Bonds" for Project Z46 / SP 4210 55: Commerce Industrial Park - TED Project - Intersection of TH 68 and Pacific Avenue'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Member **(Craig Schafer)** Moved, Member **(Steven Meister)** Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4363, SECOND SERIES, which provides for the "Resolution Accepting Bid (Awarding Contract)" and authorizing entering into an agreement with R & G Construction Co. of Marshall, Minnesota, in the amount of \$862,601.45 for Project Z46 / SP 4210-55: Commerce Industrial Park - TED Project - Intersection of T.H. 68 and Pacific Avenue'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

PROJECT Z59: OUTLOT A, CARR ESTATES POND SEDIMENT REMOVAL & IMPROVEMENT PROJECT (MAJESTIC POND) – 1) RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2) RESOLUTION ACCEPTING BID (AWARD CONTRACT):

Bids were received, opened and read on March 23, 2017 for Project Z59 Outlot A, Carr Estates Pond Sediment Removal and Improvement (Majestic Pond) from:

A & C Excavating, LLC	D & G Excavating, Inc.	R & G Construction Company
Marshall, Minnesota	Marshall, Minnesota	Marshall, Minnesota
\$108,465.00	\$139,091.25	\$127,291.25

Glenn Olson, Director of Public Works/City Engineer, indicated that this project includes the sediment removal and other improvements. This project, or a portion thereof, may be financed by the sale of bonds with repayment coming from assessments. It is required that action be authorized by City Council resolution. The resolution includes the contract amount plus engineering and administrative expenses plus a small additional amount for contingences for an amount totaling \$175,000.00. Staff will be getting a future access easement before the start of the project.

Member **(Steven Meister)** Moved, Member **(James Lozinski)** Seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4364, SECOND SERIES, which is the resolution of "Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax Exempt Bonds" for Project Z59: Outlot A, Carr Estates Pond Sediment Removal & Improvement Project (Majestic Pond)'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Member **(Steven Meister)** Moved, Member **(David Sturrock)** Seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4365, SECOND SERIES, which provides for the "Resolution Accepting Bid (Awarding Contract)" and authorizing entering into

an agreement with A & C Excavating, LLC of Marshall, Minnesota, in the amount of \$108,465.00 for Project Z59: Outlot A, Carr Estates Pond Sediment Removal & Improvement Project (Majestic Pond)'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

APPROVAL OF CONSENT AGENDA:

The following items were removed from the consent agenda: consider resolution to approve assignment of Towing and Storage Agreement between Southwest Towing & Recovery and City of Marshall; consider Resolution Authorizing Closure of Capital Project Fund 410 and 412; and Authorization to Declare Bicycles as Surplus Property for the Police Department.

Member (**Craig Schafer**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

The adoption of RESOLUTION NUMBER 4366, SECOND SERIES, which is a resolution Extending the Time to File the Final Plat of Menard Second Subdivision.

The adoption of RESOLUTION NUMBER 4367, SECOND SERIES Authorizing Transfer and Closure of Special Revenue Fund 275.

The adoption of RESOLUTION NUMBER 4368 SECOND SERIES Authorizing Closure of Capital Project Fund 427.

The adoption of RESOLUTION NUMBER 4369, SECOND SERIES Authorizing Closure of Capital Project Fund 450.

BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to the Southwest Minnesota Ducks Unlimited to hold a raffle on April 10, 2017, at Brau Brothers Brewing Company, 910 East Main Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall.

Authorization be granted to the Department of Public Safety to dispose of two (2) vehicles considered as surplus. These vehicles will be auctioned on-line at the state site or will be taken to Alter Metal Recycling for disposal.

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 102983 through 103190 and Draft No. 265 through 275. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

APPROVAL OF ITEMS PULLED FROM CONSENT:

CONSIDER RESOLUTION TO APPROVE ASSIGNMENT OF TOWING AND STORAGE AGREEMENT BETWEEN SOUTHWEST TOWING & RECOVERY AND CITY OF MARSHALL:

City staff recommends that the City Council approve, by resolution, the assignment of the terms and conditions of the towing agreement previously approved between the City of Marshall and Southwest Towing & Recovery. The City of Marshall has awarded a two-year towing contract to the local business identified as Southwest Towing & Recovery. The existing two-year contract runs through December 31, 2017. Pursuant to paragraph 11 of the existing agreement, any assignment, transfer or subletting of the towing duties requires prior written consent from the City of Marshall. Thomas Wilzbacher, owner of Southwest Towing & Recovery has had some medical conditions causing him to look for a buyer of his business. Mr. Wilzbacher met with Dennis Simpson, City Attorney, on November 8, 2016 and was advised of his pursuit of a buyer of his business. Mr. Simpson was advised on Tuesday, March 14th that Mr. Wilzbacher had entered into a contract for the sale of his business to a company known as Pulver Motor Service, LLC, of Rochester, Minnesota. The purchaser was acquiring the assets of Southwest Towing & Recovery. One of the assets to be acquired was the existing "Contract with the City of Marshall". The acquisition of that asset is subject to City approval of the assignment of those duties. City staff is recommending that the City Council issues written approval of the transfer of this asset. Terms and conditions of the existing agreement will remain in place through the duration of the contract 12/31/2017.

Member (**Glenn Bayerkohler**) Moved, Member (**Steven Meister**) Seconded to approve the **SUBSTITUTE** motion 'the adoption of RESOLUTION NUMBER 4370, SECOND SERIES, which is resolution approving the assignment of the Towing and Storage Agreement between Southwest Towing & Recovery and City of Marshall to Pulver Motor Service, LLC of Rochester, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER RESOLUTION AUTHORIZING CLOSURE OF CAPITAL PROJECT FUND 410 AND 412:

The City Council approved Resolution Number 4103, Second Series in 2014 for the issuance of G.O. Bonds Series 2015A for the Capital Improvement of children's library wing, storage building for police vehicle and public works general (RALCO - 8th Street building), sand and salt storage facility and street shop renovation (HVAC and insulation improvements) expenses. These projects have been paid in full. The balance of \$0.00 is in the 410 and 412 construction funds.

Council member Bayerkohler asked if excess funds can be used to pay other bond issues. Karla Drown, Finance Director, indicated that she is working with Springsted's on any recommendations.

Member (**Glenn Bayerkohler**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4371, SECOND SERIES

Authorizing Closure of Capital Project Fund 410 and 412'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

AUTHORIZATION TO DECLARE BICYCLES AS SURPLUS PROPERTY FOR THE POLICE DEPARTMENT:

There are 77 bicycles that have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal.

Council Member Meister asked if there are any programs to give the bikes to needy families. Rob Yant, Director of Public Safety, indicated that the Marshall Public School will take some bikes, the City will sell bikes on the City Rummage Sale and the remainder will be taken to Alter Metal Recycling for disposal.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'That 77 bicycles be declared as surplus property by the City of Marshall'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF DEVELOPERS AGREEMENT AND EASEMENT AGREEMENT BETWEEN CITY OF MARSHALL AND FURN MART USA:

Nick Johnson, City Administrator, indicated that City staff has been in discussions with Furn Mart USA of Sioux Falls, South Dakota for the redevelopment of the commonly known "Kmart property". Furn Mart USA has purchased the property and their plans are to rehabilitate the parking lot, improve the building by partitioning the interior into 4 spaces, and construct a new building on the property of approximately 20,000 square feet for retail space. Furn Mart USA has requested the City consider improving the roadway. The service road is a privately-owned road with an agreement (1989) allowing use as a public roadway. Today the road is in poor condition yet frequently traveled as an easy connector route between the two areas of town. Furn Mart USA wishes to continue ownership of the property for parking space and setback purposes. City staff is recommending updating the agreement with the addition of a permanent easement. City staff and Marshall Municipal Utilities see value in this arrangement to properly construct the roadway as a public street as well as install a water main loop, street lighting, and other utilities for the benefit of the community. The total cost of reconstructing the road is estimated at \$360,280.24 of which the City will pay 100%.

Troy Eichmann, Furniture Mart USA COO, indicated that Furniture Mart USA has 40 stores in a five-state region. They plan to bring in an Ashley Furniture HomeStore, which will be located in part of the former Kmart property. He also indicated that they are in active negotiations for other potential tenants.

Council Member Bayerkohler had some concerns about the development agreement and the utility easement. He requested that the utility easement be amended to include the following:

- The City of Marshall will operate and maintain the reconstructed permanent roadway as other City streets. Future street maintenance and reconstruction will take place as per the improvement procedures for any other City street at the time of improvement.

- The outside boundaries of the permanent roadway and public utility easement shall be utilized for the determination of all required yards (setbacks) as described in the City ordinance.

Member (**David Sturrock**) Moved, Member (**Craig Schafer**) Seconded to approve the **ORIGINAL** motion 'the approval of the Developers Agreement with Furn USA MN-Marshall, LLC for K-Mart Service Road'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1** with Bayerkohler voting no.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **SUBSTITUTE** motion 'the approval of the Utility Easement as amended by Bayerkohler'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1** with Bayerkohler voting no.

TO CONSIDER AUTHORIZING SUBMISSION OF A WESTERN MENTAL HEALTH CENTER (WMHC) GRANT APPLICATION FOR INCIDENT PLAN DEVELOPMENT:

Sara Ackerman, Western Mental Health, reviewed the Grant application for Incident Plan Development. She indicated that the incidents of people acting out because of serious mental health problems, often combined with serious substance abuse use, resulting in police involvement within the City of Marshall has been increasing recently both in terms of seriousness and frequency. To look for better ways of dealing with these incidents and ideally reduce these types of events, Sara has worked with several others who have similar concerns to discuss this issue and look for ways that there could be a better response than one that just involves the Police Department. In particular, the City of Marshall has partnered with Western Mental Health Center (WMHC) to integrate their Crisis Response Teams with the Police Department response when feasible. This process has had some success, but like this whole effort in the very early stages. Our group is still looking for more partners with more ideas and resources, but to help get this process off to as strong a start as possible the Police Department is further partnering with WMHC to seek a federal grant. This grant application is for \$75,000 to fund the development of a crisis response plan to focus on increasing public safety through cross-system collaboration for individuals with mental illness who come into contact with the juvenile or adult criminal justice system. A second important part of this funding is to bring in training to improve the skills of Officers and those who respond to people in a mental health crisis. This is for one of twenty-three grant awards for up to \$75,000 from the Department of Justice, Bureau of Justice Assistance.

Member (**Craig Schafer**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'Authorization to apply to the Department of Justice, Bureau of Justice Assistance grant #BJA 2017-11380, Justice and Mental Health Collaboration Program funding'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

TO CONSIDER AND AUTHORIZE 30 DAY SUSPENSION OF LIQUOR LICENSE AND IMPOSE \$1,000 CIVIL PENALTY TO BINGO LLC DBA RAMADA, 1500 E. COLLEGE DRIVE, MARSHALL:

This item was removed from the agenda.

ORDINANCE AMENDMENT FOR BOARDS & COMMISSIONS - INTRODUCTION OF ORDINANCE:

Staff is recommending a change to Chapter 2, Article VI. Boards, Commissions and Authorities Division 1. Generally, Sec. 2-141 - 2-149. At the Legislative & Ordinance Committee Meeting on March 22, 2017 the committee voted unanimously to bring to City Council the amendment to Chapter 2, Article VI. Boards, Commissions and Authorities Division 1. Generally, Sec. 2-141 - Sec. 2-149.

Member (**David Sturrock**) Moved, Member (**James Lozinski**) Seconded to approve the **ORIGINAL** motion 'that the Council introduce an ordinance to amend Chapter 2, Article VI. Boards, Commissions and Authorities Division 1. Generally, Sec. 2-141 - Sec. 2-149'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPOINTMENTS TO THE VARIOUS BOARDS, COMMISSIONS, BUREAUS AND AUTHORITIES:

Per the recommendation of Mayor Byrnes, Member (**David Sturrock**) Moved, Member (**Steven Meister**) Seconded to approve the **ORIGINAL** motion 'approval of appointments to the various boards, commissions, bureaus and authorities'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Adult Community Center – Andy Larson be appointed to a 1-year term to expire on May 31, 2019.

Economic Development Authority – Dan Herman be reappointed for a 6-year term to expire on May 31, 2023.

Marshall Municipal Utilities – Cindy Verschaetse be reappointed for a 5-year term to expire on May 31, 2022.

Public Housing Commission – John Rickgarn be appointed to a 3-year term to expire on May 31, 2020.

COMMISSION/BOARD LIAISON REPORTS:

Byrnes No report.

Schafer SW MN Emergency Communication Board met, but Schafer was unable to attend.

Meister No report.

Bayerkohler No report.

Sturrock Convention and Visitors Bureau toured the Red Baron Arena and Expo.

Lozinski Adult Community Center discussed raising funds to update the bathroom.

COUNCILMEMBER INDIVIDUAL ITEMS:

Schafer provided an update on the Bantam State Hockey Tournament that was held at the Red Baron Arena and Expo. Staff did an amazing job and MAHA received positive comments and a few suggestions from the teams. Meister was concerned with house numbers not being visible for emergency personnel. The snow at Tall Grass Liquor is being carried off and not being pushed into the empty field. Lozinski indicated that there is a shortage of employees in Marshall. Sturrock attended the farewell for Ellayne Conyers. Byrnes was at the capital advocating for consideration of tax credit for the Tru Shrimp project. Byrnes and Administrator Johnson attended the League of Minnesota Cities Legislative Day.

CITY ADMINISTRATOR:

Nick Johnson, City Administrator, provided updates on the following:

- A push to have wireless uniformity
- Workforce Housing – TIF District and grant programs
- Gatehouse will provide an update on the hotel and conference center to the Council on April 11th
- Ellayne Conyers Farewell event was well attended
- United Way Award Ceremony – the City staff received an award for increasing their donations
- Work session tentatively scheduled for April 19th to review the Goals and Priorities of the Council
- Local Board of Appeal and Equalization will be held on April 3rd
- There will be a traveling exhibit at the Lyon County Museum starting April 3rd+

DIRECTOR OF PUBLIC WORKS:

Glenn Olson, Director of Public Works/City Engineer, indicated that local construction will begin approximately on April 17th. There was a concern that the parking lot behind the Hindi Store does not have a handicap parking spot. Glenn will check on this.

CITY ATTORNEY:

No report.

PENDING ITEMS:

There were no questions on the pending items.

INFORMATION ONLY:

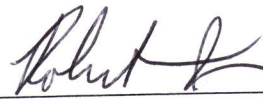
There were no questions on the information items.

UPCOMING MEETINGS

There were no questions on the upcoming meeting list.

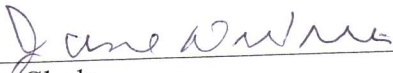
REGULAR MEETING – MARCH 28, 2017

Member (**Craig Schafer**) Moved, Member (**David Sturrock**) Seconded to approve the **ORIGINAL** motion 'adjourn meeting'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**



Mayor

ATTEST:



City Clerk