

## COUNCIL WORK SESSION – OCTOBER 25, 2016

The work session of the Common Council of the City of Marshall was held on October 25, 2016 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 7:05 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Schafer, Doom, Bayerkohler, DeCramer, Sturrock and Conyers. Absent: none. Staff present included: Nick Johnson, City Administrator; Karla Drown, Finance Director; Rob Yant, Director of Public Safety; Mary Tate, Community Services Administrative Assistant; Preston Stensrud, Parks Superintendent; and Jane DeVries, City Clerk. Others in attendance included Mary Maertens, CEO Avera Marshall Regional Medical Center and Deb Gau, Marshall Independent.

### **ADOPT THE COMMUNITY REQUEST:**

Nick Johnson, City Administrator, indicated that the City of Marshall receives requests from local agencies for financial support from the City. The 2017 requesting community agencies are: Lyon County Historical Society, MAFAC, Sounds of Summer, SWIF, and Western Community Action. The City Council reviewed the community request at the City Council Work Session on August 30, 2016.

Schafer moved, DeCramer seconded, to approve the 2017 requests for the Lyon County Historical Society, MAFAC, and Sounds of Summer. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

### **ADOPT STAFFING REQUESTS:**

Nick Johnson, City Administrator, briefly reviewed staffing requests for the following: Cable Commission: +1 Full Time, -1 Part Time; Adult Community Center: +1 Full Time, -1 Part Time; Community Services Admin: +1 Part Time Community Services Youth Activities: -1 Part Time; Parks: +1 Full Time; Police: +2 Full Time; Street Admin: +1 Full Time; and Airport: +1 Full Time

The Department of Public Safety is requesting to expand one existing part-time position to a fulltime position and hire an additional fulltime officer. Rob Yant, Director of Public Safety, was in attendance at the meeting along with Mary Maertens, CEO Avera Marshall Regional Medical Center. Ms. Maertens indicated that AVERA would be willing to provide funding to help support this. AVERA would be able to contribute approximately \$80,000. This position would not be designated specifically for AVERA, but would allow the Police Department more flexibility.

Bayerkohler moved, Sturrock seconded, the approval to expand one existing part-time position to a fulltime position and to hire an additional fulltime officer. A Memorandum of Understanding between the City of Marshall and AVERA will need to be approved at a future date. All voted in favor of the motion.

Schafer moved, DeCramer seconded, the approval to add one part time position to the Community Services Administration and delete one part time position from Community Services Youth Activities. All voted in favor of the motion.

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Schafer moved, Doom seconded, the approval to add one fulltime position to the Parks Department. All voted in favor of the motion.

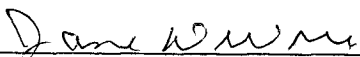
Council Member Doom indicated that staff should review the request for additional staff for Studio One. He indicated that Alex will need additional help at the Red Baron™ Arena & Expo. Administrator Johnson indicated that he would review the Studio One Budget.

Schafer moved, DeCramer seconded, that the meeting be adjourned. All voted in favor of the motion.



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Mayor of the City of Marshall

ATTEST:

  
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City Clerk