

COUNCIL WORK SESSION – AUGUST 30, 2016

The work session of the Common Council of the City of Marshall was held on August 30, 2016 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Bayerkohler; DeCramer, Sturrock and Conyers. Absent: Schafer. Staff present included: Nick Johnson, City Administrator; Marc Klaith, Fire Chief; Cal Brink, CEO Marshall Area Chamber of Commerce; Michele Leininger, Library Director; LuAnn Anderson, Library Office Manager; Jane DeVries, City Clerk and Thomas M. Meulebroeck, Finance Director. Other staff included: Karla Drown, Finance Director effective September 1, 2016.

Nick Johnson, City Administrator, provided a recap of the community requests this year vs. last year. Nick indicated that the Marshall Amateur Hockey Association would not be making a 2017 funding request. They will no longer maintain their facility at the fairgrounds due to the construction of the Red Baron™ Arena and Expo Center.

2017 BUDGET REQUEST FROM MARSHALL AREA FINE ARTS COUNCIL:

MAFAC co-presidents Becky Wyffels and Peg Koska were in attendance at the meeting to request \$3,500 for their operating fund and \$1,500 for Summer concerts for 2017. They also provided the council with their 2015 annual budget and report.

2017 BUDGET REQUEST FROM LYON COUNTY HISTORICAL SOCIETY:

Jennifer Andries, Executive Director of the Lyon County Historical Society is requesting \$18,000 for 2017. The request is an increase that will be used to help cover operating expenses (salaries, utilities and general expenses).

Historical Society President Andrea Hess provided an update on the plans for exhibit space on the second floor of the museum.

2017 BUDGET REQUEST FROM THE SOUNDS OF SUMMER COMMITTEE:

Russ Labat and Marc Klaith, representatives from the Sounds of Summer Committee, are requesting \$7,500 for 2017. This is an increase of \$2,500 over 2016. They indicated that the committee is hoping to purchase picnic tables, which would decrease the cost of renting tables. These tables would also be available for other City events.

Russ and Marc took this opportunity to thank City staff for all their help with Sounds of Summer and for being able to use the Red Baron™ Arena and Expo Center due to the inclement weather.

REVIEW ECONOMIC DEVELOPMENT AUTHORITY 2017 BUDGET:

Call Brink, EDA Director, was in attendance to review the proposed 2017 EDA budget. This budget was recommended for approval by the EDA Board at their August meeting. Mr. Brink indicated that no additional money was requested this year. The monthly contract of \$8,000.00 proposed in the agreement will be expensed to EDA Fund 208-41136-3312 Consultant Fees. An additional \$6,000 will be expensed to the EDA Fund 208-41136-3433 Dues & Subscriptions for the Transportation Committee for monies to help with the efforts to obtain federal funding for the main projects related to transportation.

2017 BUDGET REQUEST FROM SOUTHWEST INITIATIVE FOUNDATION:

Greg Jodzio, representative from Southwest Initiative Foundation, indicated that they are requesting \$7,500 to be used for its economic development work. SWIF helps support area businesses through business loans and grants. The City has not contributed to SWIF since 2007.

COUNCIL WORK SESSION – AUGUST 30, 2016

2017 BUDGET REQUEST FOR THE WESTERN COMMUNITY ACTION:

Cathleen Amick, Western Community Action (WCA) Transportation Director, indicated that the Community Transit Program of WCA at the recommendation of the Marshall Area Transit Advisory Committee is requesting the City of Marshall to budget and approve financial support of \$4,000.

In 2007 the Community Transit Dispatch and Bus Center was constructed with financial contributions from MN/DOT, City of Marshall, Lyon County and Western Community Action. The current security system is over eight years old and the maintenance of the equipment and replacement parts are no longer supported by local vendors. The security system is used to protect the employees along with the fleet of vehicles. The plan is to install new keypads and a surveillance system which includes cameras. This effort will also move WCA closer to ensuring that they are meeting the new FAST ACT requirements under the State of Good Repair for facilities.

The total cost is estimated to be around \$20,000. A MN/DOT capital application will be submitted for 2017 and if awarded their share will be 80% and the local share will be 20%.

2017 BUDGET REQUEST FOR THE MARSHALL-LYON COUNTY LIBRARY:

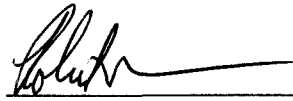
Michele Leininger, Library Director; and LuAnn Anderson, Library Office Manager, were in attendance at the meeting to review their budget request for 2017. Ms. Leininger indicated that per the outcome of the joint City, County and Library meeting the Library respectfully requests that the City of Marshall contribute \$597,169, which is an increase of \$26,514 (5% increase) over the FY2016 budget. The City's contribution, along with the County's contribution of \$264,382 (also a 5% increase of \$13,257), would provide the Library with \$861,551 contribution for 2017.

This increase is dedicated to providing some relief to the tight staffing situation and start the Library toward the longer-term goal of recalibrating the organization's staffing model to better address the needs of the customers. It also includes a 2% COLA raise for current staff. This request will bring the City/County Funding share to 69%/31%, moving the funding closer to the 67%/33% contribution model.

STAFF AND COUNCIL OPEN DISCUSSION:


There was a brief discussion on the proposed levy increase.

Doom moved, DeCramer seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor

Attest:



City Clerk