

SPECIAL MEETING – MAY 9, 2016

The special meeting of the Common Council of the City of Marshall was held on May 9, 2016 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 12:07 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Schafer, Doom, DeCramer, Sturrock and Conyers. Absent: Bayerkohler. Staff present included: Sheila Dubs, Interim City Administrator; Thomas M. Meulebroeck, Finance Director and Jane DeVries, City Clerk. Others in attendance included Gary Weiers from David Drown Associates, Inc.

Gary Weiers from David Drown Associates, Inc., indicated that he reviewed and ranked the applicants for the City Administrator position based on job related criteria and selected ten semifinalists. The Mayor and Council Members were provided with information on the semifinalists using a number system to review and rank their top 3 applicants.

At this time each member provided their top three choices and provided their reason for selecting them.

Following further discussion it was determined that 4 applicants would be selected for interviews.

Schafer moved, Doom seconded, that the applicant no. 1, 4, 6 and 9 be selected as finalists and that Mr. Weiers would begin the background process. All voted in favor of the motion.

At this time the applicants were made public. They are:

John Benson is currently the Development and Public Affairs Department Director for the City of Raytown, Missouri, where he has been employed for 15 years. Before that, he worked in the private sector as a community planner and spent five years as the Director of Planning for Platte County Missouri. Mr. Benson holds a master's degree in Public Administration and a bachelor's degree in Community and Regional Planning.

Reginald Edward is currently a Professor in the Department of Government at Minnesota State University, Mankato where he has been employed for four years. Before that, he worked as the Region Nine Development Director for 10 years. Mr. Edwards has also worked as a City Administrator and Policy Analyst. Mr. Edwards holds a master's degree in Public Administration and a bachelor's degree in Journalism.

Nicholas Johnson is currently the City Administrator for the City of Canby, Minnesota where he has been employed for six years. In that position, he also serves as Director of the Economic Development Authority and Housing and Redevelopment Authority. Mr. Johnson holds a master's degree in Public Administration and a bachelor's degree in Political Science.

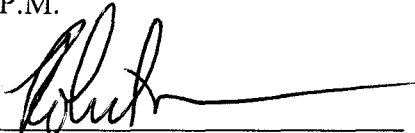
Luayn Ruch-Hammond is currently the City Administrator for the City of Mayer, Minnesota where she has been employed for 12 years. Before that she worked as a City Administrator in two other cities and held other public sector positions. She also served as County Commissioner for five years. Ms. Ruch-Hammond holds a master's degree in Public Administration and a bachelor's degree in Political Science.

SPECIAL MEETING – MAY 9, 2016

There was a brief discussion on providing reimbursement for travel expenses for the applicants to travel to Marshall. Doom moved, Schafer seconded, that the City will reimburse each applicant up to \$500 for lodging and mileage. All voted in favor of the motion.

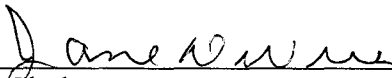
Interviews will be held on June 1st and 2nd. There was discussion on the type of panels that would be used for the interviews, such as Community Leaders Panel; Leadership Staff Panel and full Council formal interview. The candidates will also be provided a City Tour. Each Council Member was asked to provide the name of an individual for the Community Panel. Gary Weiers will provide the questions for each panel to use.

Mayor Byrnes declared the meeting adjourned at 1:25 P.M.



Mayor

Attest:



City Clerk