

REGULAR MEETING – FEBRUARY 23, 2016

The regular meeting of the Common Council of the City of Marshall was held February 23, 2016 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Larry Doom, David Sturrock, Ellayne Conyers; John DeCramer and Glenn Bayerkohler. Absent: Craig Schafer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Sheila Dubs, Human Resource Coordinator; Preston Stensrud, Parks Supervisor; Marc Klaith, Fire Chief; Jane DeVries, Deputy City Clerk; and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included: Darin Rahm, Convention & Visitor's Bureau Director.

APPROVAL OF AGENDA:

It was the general consensus of the council that the agenda be approved with the addition of item number 14, which is to Review Contract for Services for North Memorial Ambulance Service Operations and the deletion of item number 25, which is to consider approval of Joint Powers Agreement between the City of Marshall and Independent School District #413 Relating to the Establishment and Operation of a Jointly Sponsored Community Education and Recreation Program.

CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 9, 2016:

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'the minutes of the regular meeting held on February 9, 2016 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

APPROVAL OF CONSENT AGENDA:

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

The approval of the annual renewal of the Refuse Haulers License for Southwest Sanitation Inc., for the period April 1, 2016 through March 31, 2017 at a fee of \$160.00.

Authorization be granted to the Department of Public Safety to dispose of seven (7) vehicles considered as surplus. These vehicles will be auctioned on-line at the state site or will be taken to Alter Metal Recycling for disposal.

Approval for street closure for the annual St. Patrick's Day Parade on Thursday, March 17, 2016 at 5:30 p.m. subject to MN/DOT approval of detour and issuance of permit. Line-up will begin at 5:15 p.m. The parade will start at South 1st Street (Casey's corner) and proceed down Main Street to the North 5th Street (Wooden Nickel corner. The request to Mn/DOT for street closure will be from 4:30 p.m. to 6:15 p.m. allowing the Street Department to set up and take down the detour.

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Approval of the General Conditions (Minimum Specifications) for a pickup for the Wastewater Department; a pickup for the Street Department; a pickup for the Engineering Department and a utility vehicle for the Parks Department as recommended by the Equipment Review Committee and authorize staff to obtain proposals for these vehicles.

Approval of a one year extension for the final payment and occupancy of Ralco for the property located on 8th Street. The City of Marshall purchased this property from Ralco on November 10, 2014.

Approval to change the regular City Council meeting on Tuesday, May 10, 2016 to Monday, May 9, 2016 due to a Special Election to be held on May 10, 2016.

The approval of a Wine License, Sunday Liquor License and an On-Sale 3.2 Percent Malt Liquor License for D's Thai Restaurant, 1201 Susan Drive to expire on December 31, 2016.

The introduction of an ordinance granting D's Thai Restaurant an Intoxication Malt Liquor On-Sale Liquor License.

Approval of the General Conditions for Police Department Vehicles.

That the following bills and project payments be authorized for payment, ACCOUNTS PAYABLE, Voucher No. 97335 through 97556.

**CONSIDER ACCEPTING CITY ADMINISTRATOR RESIGNATION AND
AUTHORIZE A REQUEST FOR PROPOSALS FROM EXECUTIVE SEARCH FIRMS
IN THE HIRING OF A CITY ADMINISTRATOR:**

City Administrator Martig submitted his formal resignation from the City of Marshall on February 19, 2016. The proposed last day of work is scheduled for April 30, 2016. The City Administrator's employment agreement calls for a minimum notice of 45 days. The first recommendation is to accept the resignation as submitted. Human Resource Coordinator Dubs has drafted a Request for Proposals (RFP) for an executive search firm consultant to assist the City in hiring a new City Administrator. Staff proposes to send the RFP to the following search firms: Waters & Company Executive Recruitment (formerly Springsted), David Drown Associates, Inc., and Brimeyer-Fursman Executive Search. These firms have consultants based in Minnesota and specialize in recruiting/selection for government employers. If approved, Staff would distribute proposals received to the full Council on March 4 for review. The Personnel Committee is scheduled to meet on March 7 to review proposals received and make a recommendation to the full Council the following day (March 8) at a regular City Council meeting.

Member (**David Sturrock**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'to accept the resignation of City Administrator Martig effective April 30, 2016'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'to authorize staff to solicit proposals from executive search firms for the hiring of the

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City Administrator position'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

REVIEW CONTRACT FOR SERVICES FOR NORTH MEMORIAL AMBULANCE SERVICE OPERATIONS:

Ben Martig, City Administrator, indicated that the current agreement with North Memorial Health Care related to operation of ambulance service within the City of Marshall ended on February 1, 2016 but will automatically renew unless terminated by either party. The State of Minnesota licenses geographic areas known as the "Primary Service Area (PSA)" through the Medical Services Emergency Regulatory (MESRB) Board. The service area basically clarifies responsibilities of service to the entire State. The City of Marshall holds the license authority and has delegated it through this contract to North Memorial. The City previously had leased property for the operation of the maintenance building. However, North Memorial now owns their own facility immediately adjacent to the Fire Station. Dan DeSmet of North Memorial Ambulance Services was in attendance at the meeting.

REVIEW OF PROPOSED FIRE PROTECTION AGREEMENTS FOR 2016-2017:

Ben Martig, City Administrator, reviewed the proposed Fire Township Agreements for 2016-2017. A number of years ago the City created a new formula for determining township fees. Additionally, there was a proposed maximum 15% maximum annual increase in the rate due to the significant increase in township section fees from the beginning of the formula. Staff is now presenting the draft agreements prior to sending to the townships at a prior year's request. This is informational only at this time. However, this will be the recommended rates and will include signed agreements once received back by the townships.

CONSIDER PURCHASE OF EXTERIOR SIGNAGE FOR THE RED BARON ARENA & EXPO:

Ben Martig, City Administrator, indicated that City staff and representatives of the Schwan Food Company have been working on appropriate exterior signage for the Red Baron Arena & Expo. The Schwan Food Company and the City are recommending an equal shared cost for the signs. The Master Sponsorship Agreement between the City of Marshall, Minnesota and Schwan's Shared Services, LLC calls out the following related to signage: "4.4 Exterior Complex Naming Sign. Schwan's and CITY agree to work cooperatively with the Complex architect to develop the architecturally compatible exterior Complex sign containing the name 'The Schwan Regional Amateur Sports Center.' The development of the architecturally compliant signage shall require the commitment from both CITY and Schwan's." Schwan's has since decided to have the name "Red Baron Arena & Expo" on the exterior signage versus the "Schwan Regional Amateur Sports Center." Schwan's has the right of naming the "exposition center" referenced in the Sponsorship agreement Section 1.2.

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The City requested quotes from Awards Plus and Western Print Group for signage. A general location and image of the preferred signs were provided to them. They each submitted the following proposals:

LARGE LOGO SIGN

Awards Plus = \$31,635

Western Print Group = \$26,990

The design is different on each sign. Western Print Group is \$4,645 less in cost than the Awards Plus proposal. Schwan's had specifically requested extra "dimensionality" in the request for proposals and review. Schwan's preferred the materials and dimensionality to the Western Print Group.

SOUTH LOGO & LETTERING SIGN

Awards Plus = \$11,375

Western Print Group = \$17,165

The logo is larger on Awards Plus proposal but the lettering is smaller. Schwan's and the City are comfortable with the design of both. In consideration of price, the recommendation is for the Awards Plus option.

Jeremiah Jans of Western Printing Group was in attendance at the meeting to discuss the proposed signs. Mr. Jans requested that the Council consider getting quotes from the two businesses based on an identical design proposal.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'to approve the Purchase of the Exterior Signage for the Red Baron Arena & Expo Large Logo Sign from Awards Plus in the amount of \$31,635.00 with Schwan's reimbursing the City one half (\$15,817.50) of the cost'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 1. The motion **Passed 5 – 1**, with Bayerkohler voting no.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'approve the Purchase of the Exterior Signage for the Red Baron Arena & Expo South Side Logo and Lettering Sign from Awards Plus in the amount of \$11,375.00 with Schwan's reimbursing the City one half (\$5,687.50) of the cost'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 1. The motion **Passed 5 – 1**, with Bayerkohler voting no.

PROJECT Z27: EAST MAIN STREET / SOUTHVIEW DRIVE SANITARY SEWER & WATERMAIN RECONSTRUCTION PROJECT - 1) CONSIDER CHANGE ORDER NO. 4; 2) CONSIDER CHANGE ORDER NO. 5 (FINAL); 3) ACKNOWLEDGEMENT OF FINAL PAY REQUEST NO. 9:

Glenn Olson, Director of Public Works/City Engineer, indicated that Project Z27 East Main Street / Southview Drive Sanitary Sewer & Watermain Reconstruction Project consists of replacing sanitary sewer and watermain along East Main Street from "E" Street to Southview Drive and along Southview Drive from East Main Street to the south side of the existing Hy Vee property southwest approximately 755 feet. The project also included the replacement of the sanitary sewer manhole located at intersection of "A" Street and Main Street. The manhole was in dire need of replacement, and it was necessary to replace the manhole prior to the Mn/DOT mill and overlay project on East Main Street this past summer. The items on the Change Order

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No. 4 result in a contract decrease in the amount of \$12,800.00 relating to a wye connection for two services and final liquidated damages. The items on the Change Order No. 5 (Final Reconciling Change Order) result in a contract decrease in the amount of \$60,380.58 relating to the final measurements and changes in item quantities during construction.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'that Council approve Change Order No. 4 with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract decrease in the amount of \$12,800.00 for Project Z27 East Main Street / Southview Drive Sanitary Sewer & Watermain Reconstruction'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'that Council approve Change Order No. 5 (Final) with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract decrease in the amount of \$60,380.58 and acknowledgement of Final Pay Request (No. 9) in the amount of \$17,215.32 for Project Z27 East Main Street / Southview Drive Sanitary Sewer & Watermain Reconstruction'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

PROJECT Z38: SOUTH 2ND STREET RECONSTRUCTION PROJECT – CONSIDER RESOLUTION RECEIVING REPORT AND CALLING FOR HEARING ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, reviewed South 2nd Street Reconstruction Project Z38. This project consists of the proposed reconstruction of streets and utilities on South 2nd Street from Grimes Street to Gray Place, Lucille Street from South 2nd Street to South 4th Street, Maple Street from South 2nd Street to South 1st Street, and Williams Street from Grimes Street to Maple Street. Items of work included in this project are sanitary sewer replacement, watermain replacement, storm sewer replacement, bituminous surfacing, aggregate base, sidewalks, curb and gutter and other minor work. This Feasibility Report as authorized by the City Council covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed project schedule. The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.

Member (**Larry Doom**) moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4247, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on Improvement for South 2nd Street Reconstruction Project Z38 and setting the public hearing for March 8, 2016'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

PROJECT Z45: EAST LYON / JEAN AVE / EAST REDWOOD / “B” STREET RECONSTRUCTION PROJECT – CONSIDER RESOLUTION RECEIVING REPORT AND CALLING FOR HEARING ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, reviewed East Lyon / Jean Avenue / East Redwood / “B” Street Reconstruction Project Z45. This project consists of the proposed reconstruction of streets and utilities on East Lyon Street from “A” Street to “C” Street, “B”

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Street from East Main Street to East Redwood Street, East Redwood Street from “A” Street to East Lyon Street, and Jean Avenue from East Redwood Street to South Whitney Street. This Feasibility Report as authorized by the City Council covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed project schedule. The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.

Member (**David Sturrock**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4248, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on East Lyon / Jean Avenue / East Redwood / “B” Street Reconstruction Project Z45 and setting the public hearing on improvement date for March 8, 2016'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

PROJECT Z49: EAST MAIN STREET SIDEWALK REPLACEMENT PROJECT – CONSIDER RESOLUTION RECEIVING REPORT AND CALLING FOR HEARING ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the East Main Street Sidewalk Replacement Project Z49. This project consists of the proposed sidewalk and driveway improvements along East Main Street from Southview Drive to First Street. The improvements will be constructed along the both sides of East Main Street (T.H. 59) and shall meet ADA guidelines for wheelchair accessibility. This Feasibility Report as authorized by the City Council covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed project schedule. The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.

Member (**John DeCramer**) moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4249, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on East Main Street Sidewalk Replacement Project Z49 and setting the public hearing on improvement date for March 8, 2016'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF CONSUMPTION AND DISPLAY LICENSE FOR SOUTHWEST MINNESOTA STATE UNIVERSITY:

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'the approval of the annual renewal of the Consumption and Display License for Southwest Minnesota State University for the period April 1, 2016 through March 31, 2017 at a fee of \$130.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Passed 5 – 0 – 1** with Bayerkohler abstaining.

CONSIDER LG220 APPLICATION FOR EXEMPT PERMIT FOR SOUTHWEST MINNESOTA STATE UNIVERSITY FOUNDATION FOR APRIL 13, 2016:

Member (John DeCramer) moved, Member (Larry Doom) seconded to approve the ORIGINAL motion 'BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Southwest Minnesota State University Foundation, to hold a raffle on April 13, 2016, at SMSU, 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 Abstain: 1. The motion Passed 5 - 0 - 1 with Bayerkohler abstaining.

CONSIDER APPROVAL OF A TEMPORARY ON-SALE LIQUOR LICENSE FOR PRAIRIE HOME HOSPICE AT SMSU STUDENT CENTER:

Member (Larry Doom) moved, Member (Ellayne Conyers) seconded to approve the ORIGINAL motion 'the approval of a Temporary On-Sale Liquor License for Prairie Home Hospice to use on April 9, 2016 at the SMSU Student Center, 1501 State Street, Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 Abstain: 1. The motion Passed 5 - 0 - 1 with Bayerkohler abstaining.

CONSIDER LG220 APPLICATION FOR EXEMPT PERMIT FOR SOUTHWEST MINNESOTA STATE UNIVERSITY FOUNDATION FOR APRIL 29, 2016:

Member (Larry Doom) moved, Member (John DeCramer) seconded to approve the ORIGINAL motion 'BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Southwest Minnesota State University Foundation, to hold a raffle on April 29, 2016, at SMSU, 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 Abstain: 1. The motion Passed 5 - 0 - 1 with Bayerkohler abstaining.

CONSIDER APPROVAL OF JOINT POWERS AGREEMENT BETWEEN THE CITY OF MARSHALL AND INDEPENDENT SCHOOL DISTRICT #413 RELATING TO THE ESTABLISHMENT AND OPERATION OF A JOINTLY SPONSORED COMMUNITY EDUCATION AND RECREATION PROGRAM:

This item was removed from the agenda.

MARSHALL AREA HIGHWAY 23 SAFETY ASSESSMENT BACKGROUND OF WEDNESDAY, FEBRUARY 24 OPEN HOUSE FROM 4 P.M. TO 7 P.M. AT THE MARSHALL LYON COUNTY LIBRARY COMMUNITY ROOM:

Ben Martig, City Administrator, indicated that there will be an open house from 4:00 P.M. to 7:00 P.M. on February 24th at the Marshall Lyon County Library Community Room on the Marshall Area Highway 23 Safety Assessment. The Hwy 23 Safety Assessment's mission is to develop a common vision and guidance for managing the Hwy 23 corridor now and into the future. Goals, objectives and evaluation measures are currently being developed by the assessment team. The purpose of the safety assessment is to: A. Evaluate existing conditions.

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B. Facilitate discussion between local partners, stakeholders and the public. C. Provide a list of opportunities. D. Provide recommendations. E. Establish priorities. It is important to develop a common vision to identify, prioritize and design future safety improvements. The study will have three phases. The first phase is focused on identifying a purpose and need, collecting existing data (traffic counts, speed studies, land use and development plan) and identifying existing corridor/intersection issues and deficiencies. The second phase will develop and evaluate alternatives. The third phase will identify recommended alternatives and develop strategies and an implementation plan. The Assessment is being led by SRF as the lead consultant. The team is comprised of individuals from the following organizations: A. Minnesota Department of Transportation (MnDOT) District 8; B. City of Marshall; C. The Marshall Area Transportation Group; and D. Lyon County. The team will help to guide the assessment by providing input on scheduling, ensuring assessment progress and providing oversight of public engagement activities. The link to the Project Webpage is <http://www.dot.state.mn.us/d8/projects/hwy23marshallstudy/index.html>

COMMISSION/BOARD LIAISON REPORTS:

Byrnes Regional Development Commission met last week and will be meeting again on February 26th.

Doom No report.

Bayerkohler No report.

DeCramer EDA reviewed their annual report; Utilities Commission met last week – request to set up Key Performance Measures.

Sturrock Public Improvement and Transportation met last week.

Conyers No report.

COUNCILMEMBER INDIVIDUAL ITEMS:

There were no additional comments.

CITY ADMINISTRATOR:

Ben Martig, City Administrator, indicated that the concept for a new logo arose as staff was doing logos for the MERIT Center. One of the artist proposals included a concept very similar to the current logo. The same base "PMI" colors are used but incorporates some shading. The logo was determined not to be appropriate for the MERIT Center so staff had some minor revisions to add the City in lieu of the MERIT Center. After further thought, staff felt this logo gave a simpler, clean look. The City's current logo is difficult to print on clothing and is sometimes hard to work with on promotional information which has been noted by the local companies that assist with this. The last time the logo was changed, the council was updated by staff but no formal action was taken. Ben is suggesting to take a look and provide any reactions or thoughts on the proposed logo. If the new logo were implemented, staff would not plan to immediately change all of the supplies which include letterhead, envelopes, business cards, just to name a few.

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However, as new supplies are ordered staff would then incorporate the new logo. Any feedback in relation to the concept logo is welcomed.

Mr. Martig also provided updates on the following:

MERIT Center – use of force simulator has been installed; the Council will tour the facility the second week of March.

Red Baron Arena and Expo – need to set date for open house; substantial completion the end of March; bleachers to be installed; and a time needs to be set for the Council to tour the facility.

DIRECTOR OF PUBLIC WORKS:

Glenn Olson, Director of Public Works/City Engineer, provided updates on the following:

Market Street Mall

Bike Path

CITY ATTORNEY:

Dennis Simpson, City Attorney, indicated that the City of Marshall is not the owner of the Marshall Hotel. A City Council work session will be scheduled to discuss this matter.

PENDING ITEMS:

There were no questions on the pending items.

INFORMATION ONLY:

There were no questions on the information items.

CONSIDERATION TO MOVE TO CLOSED SESSION TO DISCUSS POTENTIAL SALE OF PROPERTY:

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the ORIGINAL motion 'approved to go into closed session'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

The Council went into closed session at 7:14 P.M. Those present at the closed session included: Byrnes, Doom, Bayerkohler, DeCramer, Sturrock and Conyers. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The Council came out of closed session at 7:28 P.M.

CONSIDER APPROVAL OF SALE OF FORMER LIQUOR STORE PROPERTY AT 1305 EAST COLLEGE DRIVE:

The City of Marshall held an auction sale for the former liquor store property on East College Drive on Friday, February 12, 2016. Final auction offer was received in the amount of \$255,000. Earnest money contract was signed at that price and 15% of that price (\$38,250) was paid as earnest money. The City Council had discussed the sale price most recently in closed session on February 9, 2015.

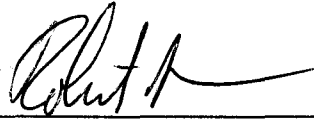
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Sturrock moved, Conyers seconded, to approve the sale of the former Liquor Store property at 1305 East College Drive in the amount of \$255,000.00 and authorize the proper City personnel to execute the earnest money contract. The proceeds of this sale will be deposited into the construction fund account 409-39121 for the new Liquor Store at 1410 Boyer Drive. All voted in favor of the motion except Bayerkohler who voted no.

UPCOMING MEETINGS

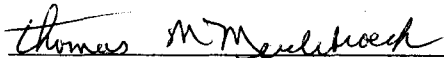
There were no questions on the upcoming meeting list.

Doom moved, DeCramer seconded, the meeting be adjourned. All voted in favor of the motion.



Mayor

ATTEST:



Finance Director/City Clerk