

SPECIAL WORK SESSION – MARCH 24, 2015

The work session of the Common Council of the City of Marshall was held on March 24, 2015 at Marshall Middle School room F1. The meeting was called to order at 4:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Conyers, DeCramer and Sturrock. Absent: Schafer, Doom and Bayerkohler. Staff present included: Ben Martig, City Administrator; Lorna Sandvik, City Assessor; David Parsons, Appraiser and Thomas M. Meulebroeck, Finance Director/City Clerk.

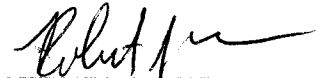
REVIEW THE PROCESS FOR THE BOARD OF APPEAL:

In preparation for the City of Marshall Local Board of Appeal and Equalization meeting to be held at 5:30 P.M. on April 6, 2015 at the Middle School, Lorna Sandvik provided those in attendance information regarding the 2015 assessment, the Board of Appeal and Equalization training booklet and other general assessment information. A listing of sales occurring from October 1, 2013 through September 30, 2014 used by the Department of Revenue in the 2015 Assessment Study was also provided.

Lorna briefly reviewed the Residential, Commercial and Apartment sales and the computation of the median ratio.

Lorna devoted the remainder of the meeting addressing various items hi-lighted in the booklet for Board of Appeal and Equalization Training and identified some of the items that the Board can do and cannot do.

The meeting was adjourned at 5:25 P.M.



Mayor

ATTEST:

Finance Director/City Clerk