

REGULAR MEETING – MARCH 10, 2015

The regular meeting of the Common Council of the City of Marshall was held March 10, 2015 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:34 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Ellayne Conyers, David Sturrock, Glenn Bayerkohler, Larry Doom, and Craig Schafer. Absent: John DeCramer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Harry Weilage, Director of Community Services; Preston Stensrud, Parks Supervisor; Bob VanMoer, Wastewater Superintendent; Cal Brink, CEO Marshall Area Chamber of Commerce; Jane DeVries, Deputy City Clerk; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The Pledge of Allegiance was recited at this time

**APPROVAL OF AGENDA:**

Member (**Craig Schafer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'Approval of Agenda with the removal of agenda item #21, which is consideration of a Resolution for use of TIF Funds related to the Marshall Hotel Condemnation Action'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

**CONSIDER APPROVAL OF THE MINUTES OF THE WORK SESSION HELD ON FEBRUARY 23, 2015 AND THE MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 24, 2015:**

Member (**Glenn Bayerkohler**) moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'that the minutes of the regular meeting held on February 24, 2015 be approved as corrected and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**David Sturrock**) moved, member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the minutes of the work session held on February 23, 2015 be approved as corrected and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

**PUBLIC HEARING ON THE PROPOSED MODIFICATION OF THE MODIFIED TAX INCREMENT FINANCING PLANS FOR TAX INCREMENT DISTRICT NO. 1-13 LOCATED WITHIN REDEVELOPMENT PROJECT NO. 1 OF THE MARSHALL HOUSING AND REDEVELOPMENT AUTHORITY FOR THE MARKET STREET MALL REDEVELOPMENT PROJECT:**

This was the date and time set for a public hearing on the proposed modification of the Modified Tax Increment Financing Plans for Tax Increment District No. 1-13 located within Redevelopment Project No. 1 of the Marshall Housing and Redevelopment Authority for the Market Street Mark Redevelopment Project.

Ben Martig, City Administrator, indicated that staff and the City consultant, Springsted, is continuing to receive information as part of the analysis for the requested TIF District establishment and related development agreements. The City initiated the process in order to accommodate timelines as staff anticipated receiving information. The State of Minnesota has

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specific timelines related to public notices so it was important to begin the process in order to meet these expectations. Staff anticipates conducting the details of the project at the next meeting.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'to continue the public hearing on the proposed modification of the Modified Tax Increment Financing Plans for Tax Increment District No. 1-13 located within Redevelopment Project No. 1 of the Marshall Housing and Redevelopment Authority for the Market Street Mall Redevelopment Project to the regular City Council meeting of March 24, 2015'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

**AWARD OF BIDS FOR SMASC -- 1. CONTRACT #1266 BLEACHER SEATING, 2. REBID CONTRACT #0710 DAMPPROOFING/WATERPROOFING/AIR AND VAPOR BARRIERS, 3. REBID CONTRACT #0920 DRYWALL:**

Mark Hovelson, representative from Bossardt, was in attendance at the meeting to review these bids. The initial bid opening for 32 possible contract bid packages for the SMASC was on January 22, 2015. Bids were received for 31 of them. (There were no bids submitted for Contract #0710.) The City's consultant, Bossardt Corporation, conducted an investigation of the bids submitted for Contract #1266 concerning each of the bidders meeting minimum specifications. In addition, Bossardt reviewed the bids and recommended not to award Contract #1266 and not to award Contract #0920. Subsequent to the recommendation, staff rebid Contract #0920 and Contract #0710.

The bids received for Contract #1266-Bleacher Seating on January 22, 2015 were received from:

H & B Specialized Products, Inc.	Seating and Athletic Facility Enterprises, LLC
Eden Prairie, Minnesota	Ellendale, Minnesota
\$135,374.00	\$139,024.00
Alt. A7 \$46,409.00	Alt. A7 \$45,336.00

The City's consultant, Bossardt Corporation, reviewed the bids and recommended not to award Contract #1266 at that time. After subsequent review of the bids, the only bid that met all minimum specifications was from Seating & Athletic Facility Enterprises, Inc. of Ellendale, Minnesota, in the amount of \$184,360.00, which is the base bid plus Alt.A7. Bossardt recommends award of this contract at this time.

Member (**Larry Doom**) moved, Member (**Craig Schafer**) seconded to approve the **ORIGINAL** motion 'that the Council award Contract #1266-Bleacher Seating to Seating & Athletic Facility Enterprises, Inc. of Ellendale, Minnesota, in the amount of \$184,360.00, which is the base bid plus Alt.A7'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1**, with Bayerkohler voting no.

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Contract #0710 Dampproofing/Waterproofing/Air and Vapor Barriers- Bids were scheduled to be received for the rebid of the contract on March 3, 2015. No bids were received at City Hall. However, one bid was received for Contract #0710 by Bossardt at their Minneapolis office prior to the bid opening at City Hall. The Advertisement for Bids includes the statement that the City Council reserves the right to reject any or all bids or any part of any bid, to waive minor defects, technicalities, or any informalities in the bidding or to advertise for new proposals, and to accept that bid deemed to be in the City's best interest. Therefore, City staff requests the City Council waive the irregularity of service location of the bid for Contract #0710.

The bids received for Contract #710 Dampproofing/Waterproofing/Air and Vapor Barriers were received from:

Kremer & Davis  
Fridley, Minnesota  
\$31,628.00

Member (**Craig Schafer**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'that the City Council waive the irregularity of service location of the bid and award Contract #0710-Dampproofing/Waterproofing/Air and Vapor Barriers to Kremer & Davis of Fridley, Minnesota, in the amount of \$31,628.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1**, with Bayerkohler voting no.

Contract #0920 Drywall – Bids were received for the rebid of the contract on March 3, 2015.

Sands Drywall, Inc. Sioux Falls, South Dakota \$106,310.00	GJP, Inc. Sioux Falls, South Dakota \$97,650.00
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Member (**David Sturrock**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'that the Council award Contract #0920-Drywall to GJP, Inc. of Sioux Falls, South Dakota, in the amount of \$97,650.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1**, with Bayerkohler voting no.

**AWARD OF BIDS SALT/SAND STORAGE FACILITY:**

Bids were received, opened and read on March 3, 2015 for the Salt/Sand Storage Facility from:

Bladholm Construction Marshall, Minnesota \$203,800.00	Dale Johnson III Construction Tracy, Minnesota \$324,492.00	Greystone Construction Shakopee, Minnesota \$216,950.00
Salonek Concrete and Construction, Inc. Springfield, Minnesota \$216,400.00	Space Development Co. Marshall, Minnesota \$218,500.00	Sussner Construction Marshall, Minnesota \$173,500.00

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Ron Halgerson, TSP, reviewed these bids. The low responsible bidder was Sussner Construction, Inc. of Marshall, Minnesota, in the amount of \$173,500.00. The architect's estimate for the project is \$210,000-\$218,000. In TSP's post-bid review with the apparent low bidder, the following information was obtained from Sussner Construction. Their bid is based on using the Span-Tech Fabric Building (brochure attached), with A & B Construction Ltd. as the subcontractor for its installation. Even though Span-Tech was not specifically noted in the listing of manufacturers, the specification allows other manufacturers who comply with the Section 13 31 33 requirements. Span -Tech submitted product data for the roof truss assembly and fabric. Upon review, the assembly and fabric meet the specifications. In regard to their bid of \$173,500.00, Sussner indicates that subcontractor quotes for site work and the Span-Tech roof accounted for the majority of the cost difference between their bid and others. After further review of their take-off, Sussner indicates that their bid is thorough.

Member (**Larry Doom**) moved, member (**Craig Schafer**) seconded to approve the **ORIGINAL** motion 'that the Council award the bid for the Salt/Sand Storage Facility to Sussner Construction, Inc. of Marshall, Minnesota, in the amount of \$173,500.00, per the recommendation of the City's architect, TSP'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

**AWARD OF BIDS FOR TRUCK CHASSIS AND V-BOX FOR STREET**

**DEPARTMENT:**

Bids were received, opened and read on February 26, 2015 for a replacement truck chassis and V-box for the Street Department from:

	Proposal A Vehicle and Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
Olson & Johnson With Crysteel Marshall, Minnesota	\$138,700.28	\$149,350.28	\$10,000.00
Olson & Johnson With Sanitation Products Marshall, Minnesota	\$134,118.65	\$144,768.65	\$10,000.00

Glenn Olson, Director of Public Works/City Engineer, indicated that the low bid that meets all minimum requirements for the unit is Olson & Johnson International, Inc. of Marshall, Minnesota for a 2016 International 7400 Truck Chassis with V Box with the trade in of the existing 2000 International 4900 Series with a V-Box for a total price of \$134,118.65. The 2015 Street Department budget included \$140,000.00 for the unit, a trade-in allowance in the amount of \$5,000.00, for a total net purchase price of \$135,000.00.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'that the Council authorize the purchase of a new 2016 International 7400 Truck Chassis with V Box from Olson & Johnson International, Inc. of Marshall, Minnesota, in

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the amount of \$134,118.65, including tax and trade-in of the existing 2000 International 4900 Series with a V-Box'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

**AWARD OF BIDS FOR DUMP TRUCK FOR STREET DEPARTMENT:**

Bids were received, opened and read on February 26, 2015 for a replacement dump truck for the Street Department from:

	Proposal A Vehicle and Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
Olson & Johnson Marshall, Minnesota	\$141,959.18	\$158,999.18	\$16,000.00

Glenn Olson, Director of Public Works/City Engineer indicated that the low bid that meets all minimum requirements for the unit is Olson & Johnson International, Inc. of Marshall, Minnesota for a 2016 International 7400 Dump Truck with Box, Plow and Wing with the trade in of the existing 2003 Sterling Acterra with Dump Box for a total price of \$141,959.18. The 2015 Street Department budget included \$150,500.00 for the unit, a trade-in allowance in the amount of \$5,000.00, for a total net purchase price of \$145,500.00

Member (**Craig Schafer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council authorize the purchase of a new 2016 International 7400 Dump Truck with Box, Plow and Wing from Olson & Johnson International, Inc. of Marshall, Minnesota, in the amount of \$141,959.18, including tax and trade-in of the existing 2003 Sterling Acterra with Dump Box'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

**AWARD OF BIDS FOR STREET SWEEPER FOR STREET DEPARTMENT  
(SURFACE WATER FUND):**

Bids were received, opened and read on February 26, 2015 for a replacement 3-Wheel Mechanical Street Sweeper for the Street Department to be purchased from the Surface Water Fund from:

	Proposal A Vehicle and Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
MacQueen (State Bid) St. Paul, Minnesota	\$155,292.50	\$203,442.50	\$48,150.00

Glenn Olson, Director of Public Works/City Engineer, indicated that no bids from outside vendors were received. City staff recommends the purchase of the unit under the State Cooperative Purchasing Venture (CPV) from MacQueen Equipment of St. Paul, Minnesota. The 2015 Surface Water Fund budget included \$180,000.00 for the unit, a trade-in allowance in the

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amount of \$30,000.00, for a total net purchase price of \$150,000.00, including trade-in for this unit. The CPV price for the new unit is \$203,442.50. The trade-in amount for the existing unit is \$48,150.00, for a total net purchase price of \$155,292.50.

Member (**Craig Schafer**) moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'that the Council authorize the purchase of a new 2015 Elgin Pelican 3-Wheel Mechanical Street Sweeper from MacQueen Equipment of St. Paul, Minnesota, in the amount of \$155,292.50, including trade-in of the existing 2008 Elgin Pelican'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

**CONSIDER APPROVAL OF CONSENT AGENDA:**

Member (**Craig Schafer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

The approval of the annual renewal of the Refuse Haulers License for Southwest Sanitation Inc., and Waste Management, Inc., for the period April 1, 2015 through March 31, 2016 at a fee of \$160.00.

The approval of the Frontline Plus Inc Warning Systems Division contract with the City of Marshall for maintenance on the sirens located in Marshall.

The approval of the proposal from Abdo Eick & Meyers, LLP AEM Financial Solutions to provide Finance and Accounting Process Review Services for the City of Marshall.

Bids were received, opened and read on February 26, 2015 for a replacement pick-up for the Parks Department from:

	Proposal A Vehicle and Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
Lockwood Motors Marshall, Minnesota	\$24,421.52	\$24,954.02	No bid
Kruse Motors Marshall, Minnesota	No bid	\$29,303.48	No bid
Nelson Auto Center Fergus Falls, Minnesota Dodge (State bid)	No bid	\$25,107.39 Includes sales tax	No bid
Nelson Auto Center Fergus Falls, Minnesota GMC (State bid)	No bid	\$27,272.12 No tax indicated	No bid

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That the Council authorize the purchase of a new 2015 Dodge Ram 1500 Extended Cab Pick-Up from Lockwood Motors of Marshall, Minnesota, in the amount of \$25,273.51, including tax and no trade-in. Lockwood's bid was revised to meet minimum specifications.

Bids were received, opened and read on February 26, 2015 for a replacement wide area mower for the Parks Department from:

	Proposal A Unit and Trade-in	Proposal B Unit only	Proposal C Purchase existing Unit only
Schuneman Equipment Marshall, Minnesota	\$39,499.00	\$47,499.00	No bid
MTI Dist., Inc. (Toro) Brooklyn Center, MN	\$43,648.99	\$55,148.99	No bid
Terfworks (Jacobsen) Johnston, Iowa	\$43,244.01	\$55,244.01	No bid
MTI Dist., Inc. (Toro) Brooklyn Center, MN	\$48,059.47	\$59,559.47	No bid

That the Council authorize the purchase of a new 2015 John Deere 1600T Wide Area Mower from Schuneman Equipment of Marshall, Minnesota, in the amount of \$39,499.00, including trade-in of the existing 2007 John Deere 1600 Turbo Mower.

Bids were received, opened and read on February 26, 2015 for a replacement ball diamond dragging machine for the Parks Department from:

	Proposal A Unit and Trade-in	Proposal B Unit only	Proposal C Purchase existing Unit only
D & G Excavating, Inc. Marshall, Minnesota	No bid	No bid	\$4,100.00
MTI Distributing, Inc. Brooklyn Center, MN	\$15,208.91 3WD	\$16,708.91	No bid
Turfwerks Sand Star II Johnston, Iowa	\$13,592.00	\$15,592.00	No bid

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Turfwerks Sand Star I Johnston, Iowa	\$11,776.00	\$13,776.00	No bid
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Turfwerks Jacobsen Groom Master II Johnston, Iowa	\$12,780.00	\$14,780.00	No bid
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That the Council authorize the purchase of a new Smithco Sand Star II Ball Diamond Dragging Machine from Turfwerks of Johnston, Iowa, in the amount of \$15,592.00.

That the Council authorize the sale of the existing 2005 Smithco SuperRake Model # 13-551-D to D&G Excavating, Inc. of Marshall, Minnesota in the amount of \$4,100.00.

Bids were received, opened and read on February 26, 2015 for a replacement pick-up for the Street Department from:

	Proposal A Vehicle with Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
Kruse Buick Marshall, Minnesota	\$30,964.02	No bid	No bid
Lockwood Motors Marshall, Minnesota	\$23,078.55	\$23,504.55	No bid
Nelson Auto Fergus Falls, Minnesota	No bid	\$24,167.62	No bid

That the Council authorize the purchase of a new 2015 Dodge Ram 1500 4WD Regular Cab Pick-Up from Lockwood Motors of Marshall, Minnesota, in the amount of \$23,078.55, including tax and trade-in of the existing 1992 Chevrolet 2WD Regular Cab and 8' Box.



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Bids were received, opened and read on February 26, 2015 for a replacement 72” front mount mower for the Public Ways Department from:

	Proposal A Unit with Trade-in	Proposal B Unit only	Proposal C Purchase existing Unit only
MTI Dist., Inc. Brooklyn Center, Minnesota	\$26,948.08	\$30,948.08	No bid
Kesteloot Enterprises Marshall, Minnesota	\$23,900.00	\$29,863.00	No bid
Schuneman Equipment Model 1585 Marshall, Minnesota	\$25,549.00	\$30,299.00	No bid
Schuneman Equipment Model 1575 Marshall, Minnesota	\$24,049.00	\$28,799.00	No bid

That the Council authorize the purchase of a new 2015 Kubota F3990 72” Front Mount Mower from Kesteloot Enterprises, Inc. of Marshall, Minnesota, in the amount of \$23,900.00, including trade-in of the existing 2001 John Deere 1445 2WD Mower with Cab.

Bids were received, opened and read on February 26, 2015 for a replacement Utility Vehicle for the Wastewater Department from:

	Proposal A Vehicle with Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only
Swede’s Service Center State bid Minneota, Minnesota	No bid	\$9,999.89	No bid
Action Sports Marshall, Minnesota	\$9,575.00	\$10,575.00	\$500.00
Schuneman Equipment Marshall, Minnesota	\$8,950.00	\$10,850.00	No bid
Kesteloot Enterprises Marshall, Minnesota	\$10,600.00	\$12,573.00	No bid

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That the Council authorize the purchase of a new 2015 John Deere 635i from Schuneman Equipment of Marshall, Minnesota, in the amount of \$8,950.00, including trade-in of the existing 1999 Gator 4x2 Utility Vehicle.

Bids were received, opened and read on February 26, 2015 for a replacement used Semi Tractor for the Wastewater Department from:

	Proposal A Vehicle with Trade-in	Proposal B Vehicle only	Proposal C Purchase existing Vehicle only.
Olson & Johnson Marshall, Minnesota	\$44,623.50	\$53,143.50	\$8,000.00
Westman Freightliner IH 9400 Marshall, Minnesota	\$48,089.01	\$53,946.01	\$2,500.00
Westman Freightliner Columbia Marshall, Minnesota	\$35,571.00	\$41,428.50	\$2,500.00
Westman Freightliner IH 9400i Marshall, Minnesota	\$34,932.00	\$40,789.50	\$2,500.00
Westman Freightliner Columbia Marshall, Minnesota	\$35,677.50	\$41,535.00	\$2,500.00
RDO Equipment Co. Marshall, Minnesota	\$41,681.25	\$47,925.00	\$6,000.00
Roger Cauwels Marshall, Minnesota	No bid	No bid	\$6,789.99

That the Council authorize the purchase of a used 2007 IH 9200 Semi Tractor from Olson & Johnson Trucking of Marshall, Minnesota, in the amount of \$44,623.50, including tax and trade in of the existing 1997 Volvo Semi Tractor.

Consider Reimbursement Resolution for use of TIF Funds related to the Marshall Hotel Condemnation Action was removed from the agenda.

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That the proper City personnel be authorized to purchase an outdoor warning siren from Frontline Plus in the amount of \$22,810.00, which includes installation.

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 92729 through 92932.

**CONSIDER AMENDMENT NO. 1 TO THE CONTRACT WITH BOSSARDT CORPORATION FOR THE SMASC:**

Ben Martig, City Administrator, indicated that the City of Marshall entered into a Construction Manager as Adviser contract for construction related services for the SMASC on February 26, 2013. The contract was based on an assumed construction cost of \$11,000,000.00 and completion by September 2014. Subsequent to execution of the contract, additional funding was made available through the legislature that allowed the actual construction costs to be increased to \$13,798,871.00, which includes all construction costs approved to date. Based upon this revised construction cost and significant review of various portions of the agreement, including preconstruction phase services, construction phase services and reimbursable, as well as extending the contract time from September 2014 to March 2016, it is recommended to increase the total SMASC compensation up to \$563,866.00, an increase of \$85,366.00.

Member (**Larry Doom**) moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'that the Council authorize Amendment No. 1 to the contract with Bossardt Corporation for the SMASC amending the Agreement dated February 26, 2013, resulting in a contract increase in the amount of \$85,366.00'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 1. The motion **Passed 5 – 1**, with Bayerkohler voting no.

**CONSIDER AMENDMENT TO THE CONTRACT #1 WITH ATS&R FOR THE SMASC AND MERIT CENTER:**

Ben Martig, City Administrator, indicated that during the design development of the SMASC ball fields, which included design of a pumping station that would allow the use of stormwater from the stormwater detention and treatment pond adjacent to the ball fields, it was determined that additional, extensive design was necessary to accommodate the irrigation for the City ball fields. In addition, the high school wanted to investigate the opportunity to include additional pumping to supply water to their ball fields as well. As this design required significant services from the subcontractor, Stantec, a request was made to increase the compensation for these services at an additional 6% more than the standard services. After significant discussions with the architect, ATS&R, and review of similar design services, it is recommended to approve additional compensation to the architect for the subcontracted cost increases in the amount of an additional 6% of the pump station costs only. This additional compensation is estimated at \$9,780.00. The MERIT Center access road redesign was required after working drawings had already been approved. The additional compensation requested for these additional services totals \$8,752.00.

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Member (**Larry Doom**) moved, Member (**Craig Schafer**) seconded to approve the **ORIGINAL** motion 'that the Council authorize Amendment to the Contract #1 with ATS&R amending the Agreement dated March 26, 2013 for services involving the SMASC and MERIT Center projects'. The amendment provides for SMASC to pay an additional 6% of the Basic Service fee for the pumping station and the MERIT Center be increased by \$8,752.00. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **Passed 5 – 1**, with Bayerkohler voting no.

Mayor Byrnes requested that the Council consider advertising for bids for a pumping station for the SMASC Ball Fields.

Doom moved, Sturrock seconded, that authorization to advertise for a pumping station for the SMASC Ball Fields be added to the agenda. All voted in favor of the motion.

Schafer moved, Sturrock seconded, that the proper city personnel be authorized to advertise for bids for a pumping station for the SMASC Ball Fields pending review by the City Engineer. All voted in favor of the motion.

**CONSIDER APPROVAL OF CONSUMPTION AND DISPLAY LICENSE FOR SOUTHWEST MINNESOTA STATE UNIVERSITY:**

Member (**Larry Doom**) moved, Member (**Craig Schafer**) seconded to approve the **ORIGINAL** motion 'the approval of the annual renewal of the Consumption and Display License for Southwest Minnesota State University for the period April 1, 2015 through March 31, 2016 at a fee of \$130.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Passed 5 – 0 – 1**, with Bayerkohler abstaining.

**COMMISSION/BOARD LIAISON REPORTS**

Byrnes        Regional Development Commission will meet on Thursday.

Schafer        Library Board met on March 9<sup>th</sup>, but he was unable to attend.

Doom        SW MN Amateur Sports Center – met earlier.

Bayerkohler    Public Housing Commission Met on March 9<sup>th</sup>, but he was unable to attend.  
Planning Commission will meet on March 11<sup>th</sup>.

Sturrock        Airport Commission meeting was cancelled.

Conyers        Community Services Advisory Board met on March 4<sup>th</sup> – they discussed the need for technology.

**COUNCILMEMBER INDIVIDUAL ITEMS:**

The Ways and Means Committee met last week; Lt. Governor Tina Smith was in Marshall to discuss transportation issues. The League of Minnesota Cities Conference was held last week. Mayor Byrnes indicated that an individual who interviewed for a Commission with the City of Marshall has express an interest in serving on the Airport Commission, but has not been interviewed for that Commission.

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**CITY ADMINISTRATOR:**

Ben Martig, City Administrator, included the handouts from the League Conference in the agenda packet. He indicated that cities and counties pay sales tax on street equipment, but townships do no. He also reviewed the Bonding Bill. Ben indicated that staff is working on an action plan for the Building Inspection Department. He indicated that changes will be made internally. Ben also indicated that the Marshall Municipal Liquor Store failed the tobacco compliance check.

**DIRECTOR OF PUBLIC WORKS:**

Glenn Olson, Director of Public Works/City Engineer, indicated that the road load limits will be effective March 11, 2015 and expire on May 6, 2015. There will be a bid opening on March 26<sup>th</sup> for the TH 23/Saratoga Pedestrian Overpass. The City will host a Contractor Training Seminar on March 25<sup>th</sup>. There will be an open house at MN/DOT on Thursday, April 2<sup>nd</sup> from 2 P.M. to 4 P.M.

**CITY ATTORNEY:**

Dennis Simpson, City Attorney, indicated that his office has been very busy reviewing the contracts for the sports facility.

**PENDING ITEMS:**

There were no questions on the pending items.

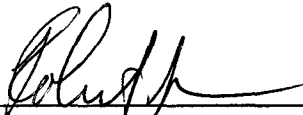
**INFORMATION ONLY:**

There were no questions on the information items.

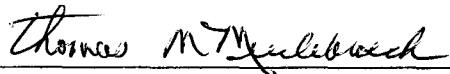
**UPCOMING MEETINGS:**

There were no questions on the upcoming meeting list.

Member (**Glenn Bayerkohler**) Moved, Member (**David Sturrock**) seconded to approve the **ORIGINAL** motion 'adjourn meeting'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Finance Director/City Clerk