

SPECIAL WORK SESSION – FEBRUARY 23, 2015

The work session of the Common Council of the City of Marshall was held on February 23, 2015 in the Community Room at the Marshall-Lyon County Library. The meeting was called to order at 5:00 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Bayerkohler, DeCramer, Conyers, and Sturrock. Absent: Schafer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Sheila Dubs, Human Resource Coordinator; Ilya Gutman, Building Official; Ray Henriksen, Building Inspector; Mike Simmons, Building Inspector; and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included: Deb Gau and Bill Ziegenhagen.

**BUILDING INSPECTOR REPORT – DAVID UNMACHT, SPRINGSTED INC.:**

Mr. David Unmacht, Springsted Incorporated, has completed an independent review of the City's Building Inspection Department, which includes an analysis of the permitting process and level of customer service. The report has been provided to the City Council. Appropriate staff are engaged in a review process of the findings and recommendations of the report. Mr. Unmacht presented an overview of the four major sections of the report: Study Process; Background on the Department; Department Findings; and Recommendations and Options.

**DISCUSSION ON CITY HALL:**

Ben Martig, City Administrator, briefly reviewed the report on the City Hall Building remodeling. This presentation was a refresher of what had been previously presented and what the intent is for the remodeling.

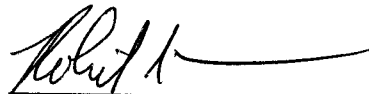
**BALL FIELD PROJECT UPDATE:**

Ben Martig, City Administrator, briefly reviewed the status of the Ball Field Project as it relates to cost, project plan and the possibility of utilizing some pieces of equipment from the current Softball Complex.

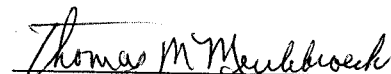
**WORKFORCE LEGISLATIVE UPDATE:**

Ben, Martig, City Administrator, Cal Brink, CEO Marshall Area Chamber of Commerce, and Harry Weilage, Director of Community Services discussed what has been taken place with Workforce Legislation.

Motion by Doom, seconded by DeCramer, the meeting was adjourned. All voted in favor of the motion.

  
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Mayor

ATTEST:

  
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Finance Director/City Clerk