

SPECIAL WORK SESSION – NOVEMBER 18, 2014

The work session of the Common Council of the City of Marshall was held on November 18, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Schaefer, Conyers, Boedigheimer, and DeCramer. Bayerkohler arrived at 5:45 P.M. Absent: none. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Marc Klaith, Fire Chief; Preston Stensrud, Parks Supervisor; Doug Goodmund, Assistant Community Services Director and Thomas M. Meulebroeck, Finance Director/City Clerk. Rob Yant, Director of Public Safety arrived at 6:30 P.M.

**REVIEW CONSTRUCTION DOCUMENTS FOR THE SOUTHWEST MINNESOTA REGIONAL AMATEUR SPORTS CENTER ARENA AND BALLFIELDS AND AUTHORIZATION FOR BIDS:**

Dave Maroney with ATS&R was in attendance at the meeting and provided a power point presentation on the Schwan Regional Amateur Sports Center in regard to the construction documents and authorization to bid this project. The Southwest Minnesota Regional Amateur Sports Facilities Committee has reviewed this. Members of the Southwest Minnesota Regional Amateur Sports Commission Board of Directors and Committee members were sent notice of the meeting and opportunity to attend. The project construction documents are substantially completed.

Mr. Maroney provided a schematic of the Amateur Sports Center and identified the various components of the facility. Mr. Maroney addressed the various ADD and DEDUCT alternatives that may be considered for the facility. Some future priorities that Mr. Maroney identified were: Arena Rink 1 Scoreboards (2); Arena Rink 1 Video Board; (1) Arena Rink #2 Scoreboard, Sound System and Zamboni; and the additional furniture, fixtures and equipment. Mr. Maroney also addressed the Ball Park and the construction cost detail equaling \$3,028,000.00. The cost description and funding sources for the Amateur Sports Center are estimated at \$18,621,000.00 for the project construction to begin in April, 2015 with the Ball fields and Arena opening in June of 2016.

Doom moved, DeCramer seconded, to approve the construction documents for the Southwest Minnesota Regional Amateur Sports Center and authorization of bids. All voted in favor of the motion, except Bayerkohler who voted no.

Mayor Byrnes called for a 5-minute recess at 6:41 P.M.

**DISCUSSION OF THE MARSHALL LYON COUNTY LIBRARY CONTRIBUTION:**

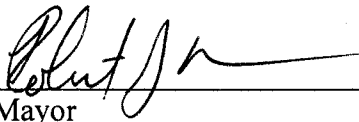
City Administrator, Martig, contacted County Administrator, Stromberg, on the week of November 10th in regards to the County's intended funding of the Marshall Lyon County Library. He indicated that there is a County board meeting scheduled for November 18, 2014 to discuss the issue. He indicated the Commissioners have suggested the funding has ranged from the approximately \$203,000 up to a full 2:1 match to the City funds as has been past practice. City Administrator, Martig, is suggesting that the Council provide majority direction of library funding either November 18 or November 25 to allow the City Administrator and Library to complete final budget plans in December. The amount the City is suggesting to levy in 2014 Collectible in 2015 is \$554,034.00.

**REVIEW AMENDED 5-YEAR CAPITAL EQUIPMENT PLAN (2015-2019)**  
**ADJUSTMENTS (VERSION 2):**

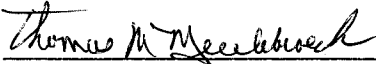
Ben Martig, City Administrator, addressed the proposed adjustments to the 5-Year Capital Equipment Plan (2015-2019). Mr. Martig requested that the primary attention be the 2015 year for the funding. Staff has broken out the "Equipment Plan" from the "Improvement Plan." A description of the purpose of the Capital Equipment Plan was provided. The intent is for adoption of the 5-Year Capital Equipment Plan at the same meeting as the City budget in December, 2014.

In reviewing the 2015 Capital Equipment and Improvement request it was suggested that the City consider lease versus purchase option of copiers; that the City potentially consider with maintaining some equipment/vehicles versus buying new; and that the City check and see if there are rebates for the projects that are requesting a change in lights.

Motion by Schafer, seconded by Doom, the meeting was adjourned. All voted in favor of the motion.

  
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Mayor

ATTEST:

  
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Finance Director/City Clerk