

SPECIAL WORK SESSION – NOVEMBER 10, 2014

The work session of the Common Council of the City of Marshall was held on November 10, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 8:05 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Bayerkohler, Schaefer, Conyers, Boedigheimer, and DeCramer. Absent: none. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Barb Lipinski, Director of the Adult Community Center; Rob Yant, Director of Public Safety and Thomas M. Meulebroeck, Finance Director/City Clerk.

REVIEW 2015 GENERAL FUND AND DEBT SERVICE FUND:

Barb Lipinski, Director of the Adult Community Center, was in attendance at the meeting to address the 2015 budget request for the Adult Community Center. Barb did indicate that the part-time assistant at the Center is planning to retire in 2015 and that the budget includes staffing of two part-time positions for programing and office assistance.

Harry Weilage, Director of Community Services, addressed the following Community Service Department budgets:

Cable – due to the retirement of the Cable Production Technician position the City is redoing the profile for a position that would potentially encompass a working relationship with SMSU and the Marshall Public School System. The budget does reflect an increase in part-time help and the current lease for this Studio expires as of June 31, 2015.

Aquatic Center.

Park Maintenance and Development – a full time employee will be retiring in December, 2014; therefore they will be reviewing the position profile which may include some duties related to the Amateur Sports Center.

Municipal Band – is requesting a new sound system for the Band Shell.

Ice Arena – City allocation is high due to the need to replace a compressor at the Ice Facility with the understanding that when the new facility is built the proceeds from the sale of the compressor will come back to the City.

Community Service Administration

Recreation and Community Education – addressed the replacement of ice skates, after School program, PA system, pedestrian pedestals and the capital request for new lighting at Legion Park Baseball Field.

DISCUSSION OF 2015 MARSHALL LYON COUNTY LIBRARY CONTRIBUTION:

The proposed contribution from the City and Lyon County for the Marshall/Lyon County Library budget for 2015 was discussed. The amount suggested to be levied for 2015 for the Marshall/Lyon County Library was \$554,034. It was unknown at this time as to what the contribution would be for 2015 from Lyon County for the Library operation.

DISCUSS 2015 MARSHALL CAPSTONE ENDOWMENT FUND POLICIES, PROJECTS AND FUNDS AVAILABLE FOR CONSIDERATION IN 2015:

Ben Martig, City Administrator, indicated that the amount of 2014 carry over funds is \$8,582.52 from the Endowment Fund. In addition to the \$8,582.52, there was \$3,001.00 spent in 2014 for

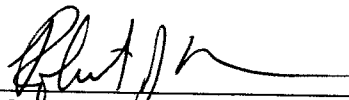
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the Vietnam Memorial Traveling Wall. New funds available for 2015 is \$12,651.07 for a total of \$21,233.59 available funds.

REVIEW AMENDED CAPITAL EQUIPMENT FUND ADJUSTMENTS (VERSION 2):

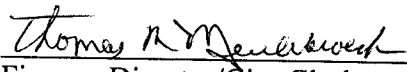
Mr. Martig provided an update on the Capital Equipment and Capital Improvement requests made for 2015. With the Plan IT Program, Ben is preparing a separate report by the four different categories: Equipment, Buildings and Land, Infrastructure and Street Reconstruction/Overlays.

Doom moved, Conyers seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk