

SPECIAL WORK SESSION – OCTOBER 7, 2014

The work session of the Common Council of the City of Marshall was held on October 7, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:33 P.M. by President Pro-Tem Boedigheimer. In addition to Boedigheimer the following members were present: Doom, Bayerkohler, Schaefer and DeCramer. Absent: Conyers and Byrnes. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Kim Jergenson, Engineer Technician; Shane Waterman, Assistant City Engineer; Bob VanMoer, Wastewater Superintendent; Cathy Lee, Executive Assistant and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included Deb Gau, Marshall Independent.

PROJECT L70: LIBRARY PARKING LOT EXTENSION PROJECT - 1. CONSIDER RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT) TO R&G CONSTRUCTION CO:

The following bids were received, opened and read on October 2, 2014 for the Marshall-Lyon County Library Park Lot Extension Project L70:

Chuck Hess Concrete & Masonry, Inc. Marshall, Minnesota \$23,208.00	Hisken Construction Inc. Marshall, Minnesota \$24,434.00
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Member (**Craig Schafer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4077, SECOND SERIES, which provides for Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project L70: Marshall-Lyon County Library Parking Lot Extension Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried 5 - 0**

Member (**Larry Doom**) Moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4078, SECOND SERIES, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Chuck Hess Concrete & Masonry, Inc. of Marshall, MN, in the amount of \$23,208.00 for Project L70: Marshall-Lyon County Library Parking Lot Extension Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried 5 - 0**

PROJECT BP2: SOUTHWEST MINNESOTA REGIONAL AMATEUR SPORTS CENTER BALLPARK STORM SEWER AND SITE GRADING PROJECT- 1. CONSIDER RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT) TO R&G CONSTRUCTION CO:

Glenn Olson, Director of Public Works/City Engineer, indicated that this project consists of construction of aggregate base, watermain, storm sewer, site grading, and miscellaneous work for the Southwest Minnesota Regional Amateur Sports Ballpark. This project has been divided into several smaller bid packages due to the high cost of the original proposals. This will give smaller and/or more local opportunities to bid on the projects, reducing overall costs. This is the second bid package for the development of the Southwest Minnesota Regional Amateur Sports Center Ball Park. Other bid packages will include the irrigation pump station, concessions, dugouts and concrete package, electrical and fencing/backstop. On October 2, 2014, bids were received, opened and read from:

R & G Construction Company
Marshall, Minnesota
\$844,505.00

Peterson Companies, Inc.
Chisago City, MN
\$946,840.50

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 4079, SECOND SERIES, which provides for Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project BP2: Southwest Minnesota Regional Amateur Sports Center Ballpark Storm Sewer and Site Grading Project'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 1. The motion **Passed 4 – 1**, with Bayerkohler voting no.

Member (**Larry Doom**) moved, Member (**Craig Schafer**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 4080, SECOND SERIES, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with R&G Construction Co. of Marshall, MN, in the amount of \$844,505.00 for Project BP2: Southwest Minnesota Regional Amateur Sports Center Ballpark Storm Sewer and Site Grading Project'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 1. The motion **Passed 4 – 1** with Bayerkohler voting no.

REVIEW WASTEWATER AND STORM SEWER FUNDS AND PROPOSED 2015 RATES:

Glenn Olson, Director of Public Works/City Engineer, reviewed the Wastewater and Storm Sewer Funds and proposed 2015 rates. He indicated that the current analysis shows no rate increase for the next 5-years based on current assumptions. Bob VanMoer, Wastewater Treatment Facility Superintendent, was in attendance at the meeting to assist with the presentation of the proposed 2015 Wastewater Fund Budget. Mr. VanMoer was recommending that the lab services provide to other communities be discontinued and that the revenue source also be eliminated from the 2015 budget. Mr. VanMoer also recommended that the amount budgeted for Equipment Repair and Maintenance be increased as well as the amount for

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Professional Services be increased and that a 2% increase in rates be considered. A discussion was held on the Funded Depreciation for the Surface Water Operations.


PUBLIC WORKS BUDGET REVIEW:

Glenn Olson, Director of Public Works/City Engineer, reviewed the Public Works Budget as it relates to the 5 year CIP (Capital Improvement Plan). Mr. Martig addressed the status of the CIP and the financing/bonding for the Marshall Lyon County Library's Children Wing Addition; the Public Works and Public Safety Storage Building; the Sand/Salt Storage Facility at the Street Department and the HVCA and installation and improvements at the existing Street Shop. The financing/bonding for the pedestrian overpass at Hwy. 23/Saratoga Street was discussed. The current plan is that \$655,000 of the General Fund Reserve will be utilized to finance the CIP improvements and that per a recent discussion Mr. Olson had with the State on the allocation of State monies, the City could us an advance of approximately \$3,000,000 toward the pedestrian bridge project. Staff is suggesting to utilize up to one-half of the cost of the bridge from the State Aid Monies.


OTHER BUDGET UPDATES:

Mr. Martig provided additional comments on the bonding for the previously discussed Building and Street Project covered under the CIP. It was suggested that the next budget meeting include the complete budget for the General Fund.

Doom moved, Schaefer seconded, the meeting be adjourned. All voted aye.


Michael Boedigheimer
President Pro-Tem

ATTEST:


Thomas M. Meulebroeck
Finance Director/City Clerk