

## COUNCIL WORK SESSION – JULY 29, 2014

The work session of the Common Council of the City of Marshall was held on July 29, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Hulsizer, Bayerkohler, Boedigheimer and Conyers. Absent: DeCramer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Rob Yant, Director of Public Safety; Nate Ellis, Intern; Thomas M. Meulebroeck, Finance Director/City Clerk; Scott VanMoer, Manager Marshall Municipal Liquor Store; and Fire Chief Marc Klaith.

### **REVIEW LIQUOR STORE PROJECT:**

Ben Martig, City Administrator, provided introductory comments on the proposed Municipal Liquor Store. Ron Halgerson, TSP, addressed the design of the store, which is two times the display area of the current store. Ron also indicated that there are proposed 66 parking stalls at the new store in comparison to 28 at the current location; the project development schedule was reviewed with November 9, 2015 as the completion date; the budget of \$3,219,262 was addressed and the potential of expanding in the future was discussed.

### **2015 BUDGET REQUEST FROM THE SOUNDS OF SUMMER COMMITTEE:**

Russ Labat addressed the request of \$10,000 for 2015 for the Sounds of Summer Event. The Sounds of Summer Committee will be coordinating with the Marshall Volunteer Fire Department in celebrating their 125 years of service in 2015. This request reflects an increase of \$5,385 over 2014.

### **2015 BUDGET REQUEST FROM MARSHALL AMATEUR HOCKEY ASSOCIATION:**

Chris Sorenson, on behalf of the Marshall Amateur Hockey Association, was requesting \$50,000 for 2015. This is an increase of \$14,430 over the 2014 allocation. The increase is due to major repairs needed at the Ice Facility. Once the new Amateur Sports Facility is constructed MAHA will become a renter of the facility.

### **2015 BUDGET REQUEST FROM LYON COUNTY HISTORICAL SOCIETY:**

Jennifer Andries, Executive Director of the Lyon County Historical Center, was requesting \$15,000 for the 2015 operations. This is an increase of \$2,200 over 2014. The increase would help cover operating expenses and expenses related to adding staff.

### **2015 BUDGET REQUEST FROM MARSHALL AREA FINE ARTS COUNCIL:**

Carol Purrington, MAFAC President, request for 2015 is \$1,500 for Summer concerts and \$3,500 for the operating fund, which is a \$500 increase over 2014. The \$500.00 increase will be used to cover increase in costs for programing to better serve their constituents.

**DISCUSSION ON THE MARSHALL-LYON COUNTY LIBRARY:**

Staff is suggesting the City Council to have a discussion following the public meeting hosted by the Lyon County Board of Commissioners on Wednesday evening July 23, 2014.

Dennis Simpson, City Attorney, indicated that the Library Board has exclusive control of the Library's Facilities and operations.

Council Member Glenn Bayerkohler addressed a Memorandum of Understanding between Lyon County, the City of Marshall, and the Marshall/Lyon County Library Board, relating to the dispute between the Marshall/Lyon County Library Board and the Plum Creek Library System and the question of the Marshall/Lyon County Board's Membership in the Plum Creek Library System. Council Member Glenn Bayerkohler reviewed the MOU in detail and indicated that this is a draft document that could be used to move forward in a dispute resolution between all parties involved. Those in attendance at the meeting who commented on the potential of a resolution with Plum Creek were: Gwen Sturrock, Will Thomas, All Kruse, Tom Runholt and Carole Martin. The consensus was that the City Council, Lyon County Commission and the Marshall/Lyon County Library Board each appoint two members to serve on a committee to address the issues between Plum Creek Library System and the Marshall/Lyon County Library and to bring forward a recommended resolution to solve the differences.

A 5-minute recess was taken at 7:35 P.M.

**REVIEW 2015 BUDGET PROCESS:**

Ben briefly reviewed the 2015 Budget timeline as to the suggested dates to have meetings and the topics to be discussed at each of these meetings.

**REVIEW CURRENT 5-YEAR CAPITAL PLAN:**

Glenn Olson, Director of Public Works/City Engineer, and Rob Yant, Director of Public Safety, reviewed the requested 5-year Capital Plan for the Public Works and Public Safety Departments.

**REVIEW LGA AND LEVY LIMITS:**

Ben indicated that the City of Marshall is projected to have a decrease of \$29,432 in LGA from 2014 to 2015. The final certified amounts are projected to be in the mail in the next few weeks. Staff is expecting a growth rate of +3% for the city. There are no levy limits in place by the State of Minnesota.

**REVIEW PRELIMINARY 2015 INFRASTRUCTURE PROJECTS:**

Glenn Olson briefly reviewed the proposed 2015 infrastructure projects.

**DISCUSSION ON POLICY ON FUND TRANSFERS OF LIQUOR STORE, STORMWATER AND WASTEWATER:**

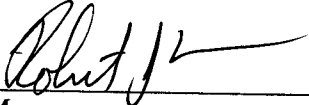
Upon a discussion on the policy on fund transfers from Liquor Store, Storm Water and Wastewater to the General Fund; City Administrator Martig and Councilmember Bayerkohler concurred that the discussion should be held at a Ways & Means meeting. Staff would like to discuss this issue with the City Council at the beginning of the budget process as it has a significant impact on preparation of the budget.

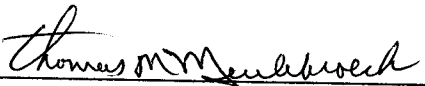
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**DISCUSSION OF 2015 COUNCIL PRIORITIES:**

Ben provided a few brief comments on 2015 Council priorities.

Doom moved, Hulsizer seconded, the meeting be adjourned. All voted aye.

  
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Mayor

  
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Finance Director/City Clerk