

REGULAR MEETING – JUNE 24, 2014

The regular meeting of the Common Council of the City of Marshall was held on June 24, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Jennie Hulsizer, Larry Doom, Glenn Bayerkohler, John DeCramer, Mike Boedigheimer and Ellayne Conyers. Absent: none. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Nate Ellis, Intern; Jane DeVries, Deputy City Clerk; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The Pledge of Allegiance was recited at this time.

It was the general consensus of the council that the agenda be approved as presented

Member (**Mike Boedigheimer**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the minutes of the work session held on June 3, 2014 and the minutes of the regular meeting held on June 10, 2014 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

AWARD OF BIDS - CONSIDER AWARD OF PROPOSAL FOR JANITORIAL SERVICES FOR VARIOUS CITY-OWNED BUILDINGS:

Proposals were received, opened and read on June 17, 2014 for various City owned buildings for July 1, 2014 through June 30, 2015 from:

C & C Cleaning
Marshall, Minnesota
\$2,300.00 per month

Commercial Janitorial Systems
Marshall, Minnesota
\$2,490.00 per month

Council Member Bayerkohler was concerned that the quality of a part-time employee may not be what the City wants and who will supervise them after hours. Mr. Bayerkohler indicated that usually private companies can provide goods and services more efficiently and economically than government can.

Glenn Olson, Director of Public Works/City Engineer, indicated that background checks will be completed and that Gregg St. Aubin, Building Maintenance Supervisor, will be responsible for their supervision. Mr. Olson also indicated that this position may turn into a full-time position with the addition of the new facilities.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council reject all bids and proceed with hiring part-time personnel to provide janitorial services for the following City-owned buildings: (Adult Community Center, Airport A/D Building, MERIT Center, Street Department, Studio 1, and Wastewater Treatment Facility)'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 3. The motion **Passed 4 - 3** with Conyers, DeCramer, Doom and Byrnes voting in favor of the motion and Bayerkohler, Hulsizer and Boedigheimer voting no.

REGULAR MEETING – JUNE 24, 2014

AWARD OF BIDS RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2014C, FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT:

Terri Heaton, Springsted, reviewed the following bids that were received for the \$3,460,000 General Obligation Bonds, Series 2014C.

Bidder	Price	Net Interest Cost	True Interest Rate
Robert W. Baird & Co., Inc. C. L. King & Associates Coastal Securities L.P. Samco Capital Markets, Inc. Fidelity Capital Markets Services WNJ Capital Edward D. Jones & Company Loop Capital Markets, LLC Crews & Associates Cronin & Company, Inc. Castleoak Securities, L.P. Davenport & Company LLC Duncan-Williams, Inc. Ross, Sinclair & Associates, LLC Incapital, LLC Wedbush Securities Inc. Dougherty & Company LLC Bnymellon Capital Markets R. Seelaus & Company, Inc. Alamo Capital Oppenheimer & Co., Inc. Bernardi Securities, Inc. Wayne Hummer Investments LLC Northland Securities, LLC	\$3,518,332.35	\$474,225.43	2.2468%
J.P. Morgan Securities, LLC UBS Financial Services Inc.	\$3,871,299.20	\$507,402.47	2.2549%
Hutchinson, Shockey, Erley & Co.	\$3,782,928.85	\$498,445.59	2.2613%
Jefferies & Company, Inc. Raymond James & Associates, Inc. First Tennessee Morgan Stanley & Co., Inc. City Securities Corporation	\$3,969,331.45	\$516,408.55	2.2695%

Member (**Larry Doom**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4032, SECOND SERIES Awarding the Sale of General Obligation Bonds, Series 2014C, Fixing their Form and Specifications; Directing their Execution and Delivery; and Providing for their Payment'. These bonds were sold to Robert W.

REGULAR MEETING – JUNE 24, 2014

Baird & Co., Inc. at a price of \$3,518,332.35, net interest cost of \$474,225.43 and a true interest rate of 2.2468%. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion Carried 7 - 0

AWARD BID - RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION SALES TAX BONDS, SERIES 2014B, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$17,225,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT.

Terri Heaton, Springsted, reviewed the following bids that were received for the \$17,225,000 General Obligation Sales Tax Bonds, Series 2014B.

Bidder	Price	Net Interest Cost	True Interest Rate
Jefferies & Company, Inc. Raymond James & Associates, Inc. First Tennessee Morgan Stanley & Co., Inc. City Securities Corporation	\$19,050,722.26	\$3,491,584.55	2.5887%
Hutchinson, Shockey, Erley & Co.	\$18,654,091.45	\$3,451,315.99	2.5940%
Robert W. Baird & Co., Inc. C. L. King & Associates Coastal Securities L.P. Samco Capital Markets, Inc. Fidelity Capital Markets Services WNJ Capital Edward D. Jones & Company Loop Capital Markets, LLC Crews & Associates Cronin & Company, Inc. Castleoak Securities, L.P. Davenport & Company LLC Duncan-Williams, Inc. Ross, Sinclair & Associates, LLC Incapital, LLC Wedbush Securities Inc. Dougherty & Company LLC Bnymellon Capital Markets R. Seelaus & Company, Inc. Alamo Capital Oppenheimer & Co., Inc. Bernardi Securities, Inc. Wayne Hummer Investments LLC Northland Securities, LLC	\$17,462,471.45	\$3,424,913.55	\$2.6652%

REGULAR MEETING – JUNE 24, 2014

Bidder	Price	Net Interest Cost	True Interest Rate
J.P. Morgan Securities LLC	\$19,410,814.11	\$3,807,550.89	2.7369%
UBS Financial Services Inc.			

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4033, SECOND SERIES Awarding the Sale of General Obligation Sales Tax Bonds, Series 2014B, in the Aggregate Principal Amount of \$17,225,000; Fixing their Form and Specifications; Directing their Execution and Delivery; and Providing for their Payment' The bonds were sold to Jefferies & Company, Inc. at a price of \$19,050,722.26, net interest cost of \$3,491,584.55 and a true interest rate of 2.5887%. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed 6 - 1** with Bayerkohler voting no.

CONSIDER AUTHORIZATION TO EXECUTE AMENDMENT TO ADDENDUM A OF AGREEMENT FOR CONTINUING DISCLOSURE SERVICES AND AMENDMENT TO ADDENDUM B OF AGREEMENT FOR ARBITRAGE AND REBATE MONITORING FOR G.O. BONDS SERIES 2014C AND G.O. SALES TAX BOND, SERIES 2014B:

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'the approval of the Amendment to Addendum A of Agreement for Continuing Disclosure Services and Addendum B of Agreement for Arbitrage and Rebate Monitoring with Springsted Incorporated for the \$17,225,000 General Obligation Sales Tax Bonds, Series 2014B and the \$3,460,000 General Obligation Bonds, Series 2014C'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

LEO AND MARTHA BASS, MARSHALL, MN REQUEST FOR A CONDITIONAL USE PERMIT FOR A SEWING BUSINESS IN THEIR HOME AT 1302 PARKSIDE DRIVE:

Glenn Olson, Director of Public Works/City Engineer, reviewed the request from Leo and Martha Bass for an initial one year Conditional Use Permit for a Home Occupation for a sewing business. This dwelling is located in an R-1 One Family Residence District. The proposed use meets the specific requirements of the ordinances and meets the eligibility for conditional use permits as specified in article II, division 2 of the City Code. Section 86-97 regulates One Family Residence District and Section 86-48 regulates the Conditional Use Permit procedure and 86-49 regulates the "Standard for Hearing"; and Section 86-50 describes home occupation requirements. The commission may apply additional reasonable conditions for approval. The Planning Commission is recommending approval.

Al Greig and Norm Gregerson were in attendance at the meeting to express their concern with businesses operating out of their homes when there are several locations downtown that are available. They indicated that by operating a business out of their home they pay lower utility rates, they do not have to abide by handicapped requirements and additional requirements if they were downtown.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council approve the conditional use permit for Leo and Martha Bass to operate a sewing business at 1302 Parkside Drive with the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair any such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. The permit expires one year after approval.
5. That the hours of business visits be between 7:00 a.m. to 6:00 p.m. on weekdays and 10:00 a.m. to 3:00 p.m. on weekends only'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **2**. The motion **Passed 5 - 2** with Conyers and Hulsizer voting no.

CALVARY CEMETERY REQUEST FOR A CONDITIONAL USE PERMIT FOR A CREMATORIUM IN AN A-AGRICULTURAL DISTRICT AT 905 EAST MAIN STREET:

Glenn Olson, Director of Public Works/City Engineer, reviewed the request by the owner to build a crematorium at the Catholic cemetery located in an A Agricultural District. Crematorium is a conditional use in an A Agricultural district. The cemetery itself is a conditional use in an agricultural district and the conditional use permit was approved for the cemetery in 1998. The crematorium is proposed to be built at the eastern tip of the property, away from Hy-Vee and Perkins restaurant. Agricultural District regulations are located in Section 86-96. The Conditional Use Permit regulations are found in Section 86-46 and the Standards for Hearing are found in Section 86-49. The Planning Commission is recommending approval.

Quinn Horvath indicated that the crematorium proposal had the support of the Calvary Cemetery Board and the Finance Council of Holy Redeemer Catholic Church. The crematorium building would be located toward the east end of the cemetery property, away from both roads and neighboring residences. The Calvary Cemetery would own the crematorium building, while the cremation providers would rent the space and own their own equipment.

Horvath had applied for a conditional use permit from Lyon County for a crematorium in Green Valley, but pulled the request following feedback from the area residents.

Shirley Przybys, 811 Nuese Lane, spoke on behalf of the residents in the area. Their concern was that if the crematorium needs to be built in the cemetery could it be moved back as far as possible and they were concerned with the location of the gas line.

Marcella Matthys, requested that the proposed location in the cemetery be staked and marked for the resident's information.

Member (**Mike Boedigheimer**) moved, Member (**John DeCramer**) seconded to approve the **SUBSTITUTE** motion 'table to the July 22, 2014 City Council meeting and that a public hearing be scheduled to allow for input from the neighboring residents'. Upon a roll call vote being

taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. the motion **Passed 6 – 0 – 1**, with Doom abstaining

ACMC REQUEST FOR A VARIANCE ADJUSTMENT PERMIT TO INSTALL SIGNAGE EXCEEDING PERMITTED BY CITY ORDINANCE AT 1521 CARLSON STREET:

Glenn Olson, Director of Public Works/City Engineer, reviewed the request by ACMC for a Variance Adjustment Permit to install signage exceeding the maximum size permitted by City Ordinance. The new ACMC building has been recently completed and a new surgery center addition is underway. The new signage is pertaining to this new function. The total sign area permitted by the City Code in a B-3 General Business district for this property is 139 SF; it is based on the frontage of the property along Carlson Street. Currently, existing signs exceed allowed area by about 2 percent. Additionally, various directional signs are installed throughout the property and do not count towards total signage area. Newly requested signs (additional panels on existing ACMC signs) will add about 26 SF or 19 percent. A new flat wall sign on the back will face the mall rather than the street and might, in staff's opinion, be additional to permitted signage area. Considering that the frontage is small for the site of this size and depth and that the site is effectively open to Highway 23, the request seems reasonable since the total signage area does not exceed the maximum signage area permitted by Ordinance in General Business district which is 165 SF (if back sign is not considered). Regulations for signage can be found in Section 86-185. The variance regulations and procedures are found in Section 86-29. The Planning Commission is recommending approval.

Shannon Zahbrock, ACMC Marshall Clinic Site Manager; Andrew Mitlyng, ACMC Marshall Surgery Center Manager; and Larry Schumann, Maintenance; were in attendance at the meeting. Shannon provided a power point presentation on the proposed new signs. ACMC Marshall Surgery Center plans to open this fall.

Member (**John DeCramer**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that a Variance Adjustment Permit be granted to Affiliated Community Medical Center, to install signage exceeding the amount permitted by City Ordinance by 25% on the premises at 1521 Carlson Street with the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Variance Adjustment Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default, and allow the applicant a reasonable time in which to cure any such default.
3. That the conditions contained in this permit shall be binding upon the successors and assigns of the applicant'.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

CONSIDER APPROVAL OF CONSENT AGENDA:

Member (**Mike Boedigheimer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the following consent agenda items be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

REGULAR MEETING – JUNE 24, 2014

The proper City personnel be authorized to enter into a rental agreement with the City of Moorhead for the Southwest Minnesota Chemical Assessment Team (SWMN CAT) to use their training trailer for team training.

Authorization be granted to the Department of Public Safety to dispose of surplus City Property – seven (7) vehicles. These vehicles will be auctioned on-line at the state site or will be taken to Alter for disposal.

Authorization be granted to the Department of Public Safety to declare two (2) tasers as surplus property and provide them to the Lyon County Sheriff's Office.

The approval of a Transient Merchant License for TNT Fireworks to sell Minnesota approved Safe & Sane Fireworks in the Wal-Mart parking lot located at 1221 East Main Street.

The approval of a Transient Merchant License for Southwestern Advantage to sell educational books in the City of Marshall contingent upon receipt of the license fee of \$315.00.

That the following bills and project payments be authorized for payment, ACCOUNTS PAYABLE, Voucher No. 89397 through 89635.

Mayor Byrnes called for a 5-minute recess at 6:54 P.M.

CONSIDER APPROVAL OF THE 2013 AUDIT:

Kyle Meyers, Partner from Abdo, Eick and Meyers LLP, presented the 2013 City of Marshall's Audit Financial Report at a special City Council meeting held at 4:30 P.M. on June 24th. Mr. Meyers provided a brief summary at this time.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'to accept and approve the 2013 Audited Financial Report as presented by Abdo, Eick & Meyers'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

CONSIDER DESIGNATION OF THE REGIONAL AMATEUR SPORTS CENTER FUND:

Ben Martig, City Administrator, indicated that the Ways and Means Committee has met and discussed the current designation of the MERIT Center as a special revenue fund and whether that should change to an enterprise fund. In addition, the committee discussed whether the sports center facilities should be an enterprise fund or special revenue fund. Staff recommended both the MERIT Center and Amateur Sports Center be designated as special revenue funds. Staff did seek input on whether to include the ball fields as the intention is to phase out the existing channel parkway ball fields and to use the new fields in place that would include general fund contributions. The committee felt it would be appropriate to include the ball fields in the sports center special revenue fund but would be included separately. Based on GASB and State guidance, these facilities may be designated as enterprise funds but are not required. These operations could be a general fund operation but because fees are included and a designated operating subsidy through the restricted sales taxes (1.5% lodging and 1.5% prepared food and beverage) for up to 30 years, staff recommends that it should be tracked separately in a special revenue fund so as to more clearly restrict and illustrate this revenue source. The City has used

REGULAR MEETING – JUNE 24, 2014

Willmar, Hutchinson, and New Ulm in the comparative cost analysis for developing an operating budget for the sports center facility. The three cities that were contacted about their fund designation two of the three designate them as special revenue funds and one accounts for it in their general fund. In all cases, they are subsidized through a property tax levy versus a special sales tax. Marshall is unique in the State in that it has a designated operating sales tax subsidy available in comparison to the property tax which is the norm. The City of Marshall's current enterprise funds include liquor, wastewater and storm sewer and meet the clear requirement that they must be enterprise funds. The City has several special revenue funds including MERIT Center and the EDA. The remaining funds that could be enterprise funds or special revenue funds but are instead in the general fund include operations such as the swimming pool, airport and recreation programs. The City's internal pattern of consistency would have these funds designated as special revenue funds. One argument in favor of an enterprise fund designation rather than a special revenue fund is that the financial statements would more accurately illustrate the total cost of the operation by including depreciation. These financial statements are more common in business and therefore may be more familiar to them in analyzing these statements. Regardless of whether established as an enterprise or special revenue fund, the City's fixed asset policy requires depreciation that is maintained by staff and could be used to establish plans for funding maintenance for repairs or future replacement. Staff did discuss the issue with our city's auditor and he concurred that both could be special revenue or enterprise funds but were not required to be enterprise funds. The City auditor also agreed that because of the dedicated operating sales tax source of funds it should not be in the general fund. He recommended that the MERIT be a special revenue fund. Regarding the sports center, he agreed that the staff recommendation for a special revenue fund is appropriate but also suggested an argument could be made for an enterprise fund. He said either option would be appropriate but would be a policy decision. Typically, the Finance Director establishes appropriate fund designation and chart of accounts for the city. The Council did request this for discussion and therefore staff is looking for formal action to establish in this unique situation.

Council Member Bayerkohler suggested that the Regional Amateur Sports Center should be set up as an Enterprise Fund. He indicated that GASB states that these facilities could be set up as Enterprise Funds. The following are characteristics of Enterprise Funds:

1. They are considered a non-expendable fund, which means that the capital equity is retained permanently rather than being expended each period.
2. They are self-sustaining funds (sustained by their own profits) and are operated similar to profit-seeking organizations or companies. Total cost of activity does not have to be paid for by user charges. Government may subsidize a significant portion of the costs of the Enterprise Fund.
3. They are required to use the accrual basis method of accounting.
4. Expense accounts are used instead of expenditures.
5. They are required to record depreciation expense.
6. Enterprise Funds include short-term and long-term assets and liabilities on their financial statements while Special Revenue Funds only include short-term assets and short-term liabilities on their financial statements. Long-term assets include land, buildings, equipment, etc.

He compared this facility to the Mankato Civic Center. Bayerkohler said that the issue to be decided is which type of fund will provide decision-makers with more useful information.

REGULAR MEETING – JUNE 24, 2014

Member (**Mike Boedigheimer**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'to designate the Regional Amateur Sports Center as a Special Revenue Fund'.

Bayerkohler again expressed his opinion on why the Regional Amateur Sports Center should be set up as an Enterprise Fund.

Member (**Mike Boedigheimer**) moved, Member (**Robert Byrnes**) seconded to approve the **SUBSTITUTE** motion 'vote on calling the question'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 2. The motion **Passed 5 - 2** with Bayerkohler and Hulsizer voting no.

CONSIDER ADOPTION OF RESOLUTION ACCEPTING DONATION OF PERSONAL PROPERTY FOR THE MARSHALL FIRE DEPARTMENT:

Member (**Larry Doom**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4034, SECOND SERIES Accepting the Donation of Personal Property from Archer Daniels Midland Company to be used for the new Fire Chief vehicle and other equipment for the Fire Department purchased through the Fire Relief Association'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

CONSIDER APPROVAL OF PERFORMANCE MEASUREMENT SURVEY FOR 2014:

Ben Martig, City Administrator, indicated that participation in the standard measures program by a city or a county is voluntary. A county or city that elects to participate in the standard measures program is eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in the following calendar year, if levy limits are in effect.

Nate Ellis, Intern, provided a review of the Performance Measurement Program for 2014.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 4035, SECOND SERIES, which is a resolution Declaring Implementation of Ten Performance Measures and a Performance Measurement System'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

SMASC BALLFIELDS REBID:

Glenn Olson, Director of Public Works/City Engineer, indicated that bids for the SMASC Ball Fields rebid were received on June 19, 2014. The City received bids on seven separate bid packages. The City received positive bids on six of the seven bid packages with the "Earthwork" package substantially over estimate. Significant discussion was held between the architect, construction manager and City after the bid opening to discuss what direction the City should take to reduce the cost of the "Earthwork" bid. After discussion it was decided that the construction manager should contact the apparent low bidder, Peterson Companies, Inc. of Chisago City, Minnesota to discuss potential issues that made the "Earthwork" bid so high. City staff met with the construction manager and architect on Monday morning, June 23, to discuss

REGULAR MEETING – JUNE 24, 2014

the results of the conversation with the contractor and discuss potential methods of reducing the “Earthwork” cost. City staff is not making a recommendation at this time.

COMMISSION/BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

- Byrnes Regional Development Commission will hold their annual meeting on July 16th.
- Hulsizer Library Board held a special meeting on June 23rd to discuss whether or not to stay with the Plum Creek Regional Library system. Marshall Area Transit Committee met, but did not have a quorum.
- Doom Personnel Committee met earlier today to discuss the part-time wage schedule. Linda Erb, Convention and Visitor Bureau Director is retiring June 30, 2014.
- Bayerkohler No report.
- DeCramer EDA had a discussion on what type of business can be located at the airport; MERIT Center Commission held a meeting on June 23 to discuss their strategic planning; Utilities Commission discussed the delays on the new water line installation.
- Boedigheimer No report.
- Conyers No report.

COUNCILMEMBERS INDIVIDUAL ITEMSS:

Council Member Boedigheimer indicated that he and City Administrator Martig attended the League of Minnesota Cities Conference. Boedigheimer attended sessions on condemnation of hazardous property and a presentation by a Minnesota Design Team wanting to work with rural communities. He suggested that the City consider this.

Council Member DeCramer asked what the process is for reporting mowing issues. Mr. Olson reviewed the process. It was indicated that the property where the new liquor store will be built needs to be mowed.

There was a brief discussion on the mosquito issue due to the large amount of standing water.

City staff went to Cottonwood to assist with flooding issues.

There was a farewell reception held for Klint Willard, Superintendent of Marshall Public School.

STAFF REPORTS:

Ben Martig, City Administrator, indicated that he attended the League of Minnesota Cities Conference. He took this opportunity to thank Finance Director/City Clerk Meulebroeck for all of his work on the city audit and Terri Heaton on all of her work in regard to the bond sale. The city received notification that Standard & Poor’s Bond Rating for the City of Marshall is now AA.

REGULAR MEETING – JUNE 24, 2014

Glenn Olson, Director of Public Works/City Engineer, indicated that staff and equipment was sent to Cottonwood to help with the flooding. He also indicated that the roof in the Municipal Building is leaking and may need to be replaced in the near future.

Dennis Simpson, City Attorney, indicated that the inspection scheduled for the Marshall Hotel has been rescheduled for Friday, June 27th. He is also working on condemnation proceedings for Marshall Municipal Utilities to acquire buffer strips of land around their well sites.

PENDING ITEMS:

There were no questions on the pending items list.

INFORMATION ONLY:

There were no questions on the information items.

UPCOMING MEETINGS

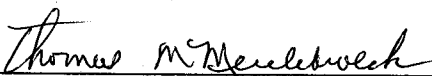
There were no questions on the upcoming meeting list.

Doom moved, DeCramer seconded, that the meeting be adjourned. All voted aye.



Mayor

ATTEST:



Finance Director/City Clerk