

COUNCIL WORK SESSION – JUNE 3, 2014

The work session of the Common Council of the City of Marshall was held on June 3, 2014 in the Community Room at the Marshall-Lyon County Library. The meeting was called to order at 5:00 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, DeCramer, Hulsizer and Conyers. Bayerkohler arrived at 6:40 P.M. and Boedigheimer was absent. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Rob Yant, Director of Public Safety; Cathy Lee, Executive Assistant; Nate Ellis, Intern; and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included: Ron Halgerson, TSP; Steve Schell, EST/Honeywell.

Ben Martig, City Administrator, provided introductory comments.

PRESENTATION AND DISCUSSION OF THE CITY HALL FACILITY:

Ben Martig, City Administrator, and Council Member John DeCramer, led the discussion on the potential remodeling or building of a new City Hall or relocating to another building in Marshall. The cost of the different options along with the floor plans as presented by TSP and EST were discussed.

STORMWATER POND MAINTENANCE:

Tony Doom, Cal Barnett, Jim VanHyfte, Bob Aufenthie, Mike Schroeder and Ken Winn were in attendance at the meeting to discuss the potential of the City taking over the ownership and cleaning of Magestic Pond in Carr Addition. A map of the City of Marshall was provided to identify the 18 City owned/maintained ponds and 19 privately owned/maintained ponds. A concern was expressed with the surface water management fee collected by the City and the potential use of that to clean the pond.

2015 BUDGET PROCESS:

The City Council was provided with a 2015 Budget timeline identifying the dates and segments of the budget to be discussed at the various meetings.

LIQUOR STORE UPDATE:

The floor plan dated May 28, 2014 for the new Municipal Liquor Store was reviewed. Staff is working with the architect on cost estimating and cost reduction alternatives. The staff is comfortable with the general layout and retail space needs but are considering other options on controls including building design, materials, parking and walkways.

There is substantial effort to make necessary amendments in preparation of bringing forward additional design development documents and project budget for Council review with a goal of presentation at the June 24 or July 8 City Council meeting.

PUBLIC WORKS SAND/SALT STORAGE FACILITY; PUBLIC WORKS STREET MAINTENANCE BUILDING; AND POLICE DEPARTMENT STORAGE DISCUSSION:

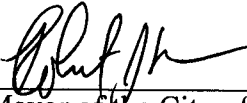
Ben provided conceptual layouts and preliminary estimates prepared by TSP for the Public Works Sand/Salt Storage Facility; Public Works Street Maintenance Building and Police Department Storage Building. The City Council discussed the cost and designs of the facilities.

CLOSED SESSION PURSUANT TO MINNESOTA STATUTE 13D.05 SUBD. 3(C)(1) TO ESTABLISH PRICING RELATED TO DISCUSSION OF REAL PROPERTY ACQUISITION:

DeCramer moved, Hulsizer seconded, that the council go into closed session for the purpose of discussion of property acquisition. All voted in favor of the motion.


The Council went into closed session at 8:02 P.M. pursuant to Minnesota Statute 13D.5 Subd. 3(C)(1) to establish pricing related to discussion of real property acquisition. Those present at the closed session included: Byrnes, Hulsizer, Doom, Bayerkohler, Conyers, and DeCramer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Rob Yant, Director of Public Safety; Glenn Olson, Director of Public Works/City Engineer; Nate Ellis, Intern; and Thomas M. Meulebroeck, Finance Director/City Clerk. The Council came out of closed session at 8:28 P.M.

Doom moved, DeCramer seconded, the meeting be adjourned. All voted aye.



Mayor of the City of Marshall

Attest:



Finance Director/City Clerk