

REGULAR MEETING – MARCH 11, 2014

The regular meeting of the Common Council of the City of Marshall was held on March 11, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Larry Doom, John DeCramer, Ellayne Conyers, Jennie Hulsizer, and Glenn Bayerkohler. Absent: Mike Boedigheimer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Kim Jergenson, Engineer Technician; Holly Martin Huffman, Library Director; Preston Stensrud, Parks Supervisor; Cal Brink, CEO Marshall Area Chamber of Commerce; Jane DeVries, Deputy City Clerk; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The Pledge of Allegiance was recited at this time.

It was the general consensus that the agenda be approved with item number 14, which is to consider approving a payment to Wal-Mart Stores, Inc., to consent to permit use of municipal off-sale liquor store to be located on Outlots C and D, J-C Boyer Addition to the City of Marshall being removed from the agenda.

CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 25, 2014:

Member (Larry Doom) moved, Member (Ellayne Conyers) seconded to approve the ORIGINAL motion 'that the minutes of the regular meeting held on February 25, 2014 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion Carried 6 - 0

**PROJECT Z26: PATRICIA COURT / ELAINE AVENUE / STEPHEN AVENUE
PROJECT – 1. PUBLIC HEARING ON IMPROVEMENT – 2. CONSIDER
RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS; 3.
CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
ORDERING ADVERTISEMENT FOR BIDS:**

This was the date and time set for a public hearing on Project Z26 Patricia Court / Elaine Avenue / Stephen Avenue. Glenn Olson, Director of Public Works/City Engineer, indicated that this project consists of the street reconstruction of Patricia Court and Elaine Avenue from the west side of South 2nd Street to Patricia Court. Included in this project is the reconstruction of the street section, including bituminous pavement, aggregate base, street grading, sub base drainage, minor curb and gutter and sidewalk replacement and miscellaneous work. Also included in this project is a mill and overlay of Elaine Avenue from the west side South 2nd Street to South 4th Street and Stephen Avenue from Patricia Court to South 4th Street. A public informational meeting was held on February 12, 2014 at 5:30 p.m. at Marshall Municipal Utilities. Information and handouts were provided to all those in attendance.

Thomas Nordby, 1236 Patricia Court, indicated that Stephen Avenue was in bad shape and was concerned that a mill and overlay will not take care of the problem.

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Mr. Olson took this opportunity to review the process for the “429” Improvement Projects and that staff hopes to have weekly informational meetings at St. Stephen Church. He indicated that the City Web site has information on all projects.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council close the public hearing regarding Project Z26 Patricia Court / Elaine Avenue / Stephen Avenue Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 3984, SECOND SERIES, which is the Resolution Ordering Improvement and Preparation of Plans for Project Z26 Patricia Court / Elaine Avenue / Stephen Avenue Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 3985, SECOND SERIES, which is the Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for Project Z26 Patricia Court / Elaine Avenue / Stephen Avenue Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z19: PARK AVENUE RECONSTRUCTION / EAST COLLEGE DRIVE WATERMAIN REPLACEMENT PROJECT – 1. CONSIDER RESOLUTION OF DECLARATION OF OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS; 2. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT):

The bids that were received, opened and read on March 4, 2014 for Park Avenue Reconstruction / East College Drive Watermain Replacement Project were from:

R & G Construction Company
Marshall, Minnesota
\$419,360.40

D & G Excavating Inc.
Marshall, Minnesota
\$450,184.35

Kuechle Underground Inc.
Kimball, Minnesota
\$465,735.17

H & W Contracting LLC
Sioux Falls, South Dakota
\$535,920.30

Duininck Inc.
Prinsburg, Minnesota
\$536,623.90

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 2986, SECOND SERIES, which provides for Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project Z19 Park Avenue

Reconstruction / East College Drive Watermain Replacement Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**Larry Doom**) Moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 3987, SECOND SERIES, which provides for the Resolution Accepting Bid (Awarding Contract) authorizing entering into an agreement with R&G Construction Co. of Marshall, Minnesota, in the amount of \$419,360.40 for Project Z19 Park Avenue Reconstruction / East College Drive Watermain Replacement Project '. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z31: INDEPENDENCE PARK POND SEDIMENT REMOVAL PROJECT – CONSIDER AWARD OF PROPOSALS FOR SEDIMENT SAMPLING AND TESTING:

Glenn Olson, Director of Public Works/City Engineer, indicated that the City of Marshall had requested proposals for sediment sampling and testing services for sediments located in Independence Park. The City of Marshall intends to dredge sediments from three ponds located in Independence Park. Adequate sediment will be removed to establish a clay bottom for the ponds. The City indicates that the two northern ponds on the site are approximately 7 feet deep, and the southern pond is approximately 4 feet deep. An unknown thickness of ice is currently present on the ponds, and the City desires the sediment sampling be completed as soon as possible while ice is still of sufficient thickness to support sampling equipment. The purpose of this sediment sampling and testing is to determine appropriate management options, in accordance with the Minnesota Pollution Control Agency (MPCA) "Managing Stormwater Sediment Best Management Practice Guidance for Municipalities" (MPCA document no. wq-strm4-16, June 2012). Three proposals were received as follows: 1.AET – Marshall, MN \$9,691.75 2.WCEC Environmental Consultants – Morris, MN \$9,930.00 3.Apex Environmental – Madison Lake, MN \$10,515.00. These proposals have been adjusted to compare the same services from each company.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council award the proposal for Sediment Sampling and Testing for the above-referenced project to American Engineering Testing, Inc. (AET) of Marshall, Minnesota in the amount of \$9,691.75, subject to the review and approval of the Service Agreement-Terms and Conditions'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF CONSENT AGENDA:

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the City Council approve the following consent agenda items'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

BE IT RESOLVED that Kaylynn Meinders be duly appointed, a qualified and acting part-time Police Officer for the City of Marshall, Minnesota, possessing the power of arrest by warrant and otherwise and other authority generally conferred upon and possessed by the Municipal Police Officers in Minnesota with the specific duty of enforcing the laws of the State of Minnesota and the ordinances of the City of Marshall in apprehending violators thereof and engaging in the

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hazards of protecting the safety and property of others and said employee shall become a member of the Public Employees Retirement Association Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the City.

The approval of the Marshall Area YMCA Facility Rental Agreements for the Primary Election on August 12, 2014 and the General Election on November 4, 2014.

The approval of the annual renewal of the Refuse Haulers License for Southwest Sanitation Inc., and Waste Management, Inc., for the period April 1, 2014 through March 31, 2015 at a fee of \$160.00.

The adoption of RESOLUTION NUMBER 3988, SECOND SERIES, which provides for Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Truck Chassis & V-Box for Street Department and Dump Truck & Snow Plow for Street Department.

Authorization be granted to the Department of Public Safety to dispose of surplus City Property of five (5) vehicles. These vehicles will be auctioned on-line at the state site or will be taken to Alter for disposal.

That the following items be declared as surplus property:

Street Department:

Welder 250 amp 3 phase	Small tire cage
Tire balancer bubble style	Obsolete city mobile radios
200-gallon pull type sprayer (25 years old)	Roller tool cabinet (old and worn out)
3" trash pump (pump does not work, engine does)	5 police car light bars (not used anymore)
Pressure washer	
Large fire extinguisher on wheels (was needed when there was fueling station at city shop but not needed anymore and costly to be recertified)	

Wastewater Department:

7 computers/monitors/keyboards	Printer	Scanner
VCR Camera	Spotlight	Retractable cord reel
Microwave		

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher no. 88112 through 88284.

EDA 2013 ANNUAL REPORT PRESENTATION:

Cal Brink, CEO Marshall Area Chamber of Commerce, reviewed the 2013 EDA Annual Report. Mr. Brink provided information on:

- Ralco Nutrition Expansion
- Brau Brothers Brewing Company
- Beverage Wholesales, Inc., Expansion
- AVERA Cancer Institute, Marshall
- Affiliated Community Medical Center
- Running's, Inc., Expansion

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Airpark East Industrial Park
Heritage Pointe Senior Living
Action Manufacturing, Inc., Expansion
MERIT Vehicle Training Center Expansion
Southwest Minnesota Amateur Sports Center
Third Annual Lyon County Informational Summit
Building Permit Activity
Marshall Retail Sales Growth
New Businesses in 2013
Other Notable Commercial Activities

Mr. Brink also, provided a review of the Consolidated Balance Sheet and Statement of Revenues and Expenditures as of December 31, 2013 for EDA.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'to accept the 2013 EDA Annual Report'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER LIBRARY EXPANSION FINANCIAL CONTRIBUTION AND FINANCING OF DONATIONS.

Ben Martig, City Administrator, has presented a cost share concept to the Marshall Lyon-County Library Board, Marshall City Council, and Lyon County Board of Commissioners. There was not a lot of discussion but the Marshall-Lyon County Library Board was supportive as were the Lyon County Board of Commissioners. Mr. Martig presented the final proposal to the Marshall Lyon County Library Board on March 10th and will be present the final proposal to the Lyon County Board of Commissions on March 18th.

Mr. Martig is recommending that the City commit to \$102,293 of the "Non-Building" costs. Additionally, the City would commit to the entire City related expenses including the plan review fees and parking lot improvement. Total cost of these improvements are currently estimated at \$53,976 and would include about 15 parking stalls. This parking would exceed city minimum parking standards and was determined appropriate in detailed discussions with the Marshall-Lyon County Library Board and staff. Administrator Martig will be presenting to the Lyon County Board of Commissioners on March 18th and recommending a motion to approve a contribution of \$51,146 for the project as donees on the agreement. Staff is also recommending supporting assistance to financing the Marshall-Lyon County Library Foundation private fundraising effort. They have an active grant application for \$125,000. Bremer offers the grant once verification of the project completion. Staff is proposing to assist with cash flowing if this grant is funded. The award is expected in late May 2014. Also, the Library Foundation is pursuing a local fundraising effort. Staff included a proposed \$50,000 maximum contribution to finance this project if pledges were verified.

Council Member Bayerkohler had concerns if the Library Foundation does not meet their donations. He would like to provide some incentive for the Foundation to raise donations by making the city's contribution a match for private donations.

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Holly Martin Huffman, Library Director, indicated that the Library Foundation is working hard to raise money and was concerned that this could cause an issue with being able to proceed in a timely manner.

Member (**Glenn Bayerkohler**) moved, Member (**Jennie Hulsizer**) seconded to approve the **SUBSTITUTE** motion 'That the City agrees to provide a match of 1/3 of the total funds raised by the Library Foundation that are related to the non-building items of the Children's Addition budget with a maximum contribution by the City of \$102,293; and the City also agrees to pay for all of the City related expenses items of the budget in an amount not to exceed \$53,976'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Member (**John DeCramer**) moved, Member (**Jennie Hulsizer**) seconded to approve the **NEW** motion 'to approve the financing of Library Foundation fundraising pledges under the following requirements: 2014, 2015, and 2016 pledges; verification of signed donor commitments, 90% of non-Bremer grant funds up to \$50,000; 100% of approved Bremer funds currently applied for; and deadline of verification of donor commitments by July 18, 2014'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Mayor Byrnes called for a 5-minute recess at 6:57 P.M.

CONSIDER APPROVING CONSTRUCTION PLANS AND SPECIFICATIONS AND AUTHORIZE FOR BIDS FOR THE SOUTHWEST MINNESOTA REGIONAL AMATEUR SPORTS CENTER SOFTBALL FIELD COMPLEX PHASE I:

Glenn Olson, Director of Public Works/City Engineer, indicated that ATS&R and Bossardt Corporation has substantially completed plans and specifications for the Southwest Minnesota Regional Amateur Sports Ballpark: Phase I. These are all improvements necessary to establish turf so that the property can be further developed to provide initial phase work that would set the course to make the fields playable in Spring 2015. These minimum improvements include conduit, sewer and water service, lighting of two fields, electrical, final grading, irrigation piping, and seeding. Final details of the plans and specs will be authorized by the Director of Public Works. Future Phase II would include concessions and other related work. Future additional phases are being estimated for cost and consideration of funding.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'to Approve Construction Plans and Specifications and Authorize for Bids for the Southwest Minnesota Regional Amateur Sports Center softball field complex Phase I'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **2**. The motion **Passed 4 - 2** with Bayerkohler and Hulsizer voting no.

CONSIDER RESOLUTION ACCEPTING A DONATION FROM THE MARSHALL AREA YOUTH BASEBALL ASSOCIATION (MAYBA) FOR BLEACHERS AT INDEPENDENCE PARK:

Preston Stensrud, Park Supervisor, indicated that Independence Park currently has several sets of wooden bleachers located adjacent to the two baseball fields. Marshall Area Youth Baseball Association (MAYBA) has indicated that they would participate with the City in the replacement of the wooden bleachers as these bleachers have deteriorated and will be replaced with aluminum

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bleachers. MAYBA has offered a cash donation in the amount of \$5,000.00 towards the replacement of the wooden bleachers. The 2014 Parks budget includes \$4,800.00 for replacement aluminum bleachers within the parks system. This donation will allow all bleachers located at the Independence Park ball fields to be replaced this spring. The quotes received for the bleacher replacement were from:

Beacon Athletics	BSN Sports	St. Croix Recreation Fun Playgrounds Inc.
Middleton, Wisconsin	Dallas, Texas	Stillwater, Minnesota
\$5,726.00 for 1 set	\$10,774.72 for 2 sets	\$6,000.00 for 1 set

Preston indicated that this project will be funded in the amount of \$4,800.00 from account number 101-70276-2245 plus the donation of \$5,000.00 from MAYBA and \$800.00 from other Parks budgeted amounts.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3989, SECOND SERIES, which is the Resolution Accepting a Donation from the Marshall Area Youth Baseball Association (MAYBA)'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z00: WEST LYON STREET / NORTH 7TH STREET RECONSTRUCTION PROJECT – 1. CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING THE PREPARATION OF THE PROPOSED ASSESSMENT; 2. CONSIDER RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT:

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3990, SECOND SERIES, which provides for the Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment for Project Z00 West Lyon Street / North 7th Street Reconstruction Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 3991, SECOND SERIES, which provides for the Resolution for Hearing on Proposed Assessment for Project Z00 West Lyon Street / North 7th Street Reconstruction Project setting the hearing date on the proposed assessments for April 8, 2014 '. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z15: ELM STREET / NORTH 4TH STREET AREA SANITARY SEWER AND WATERMAIN REPLACEMENT PROJECT – 1. CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING THE PREPARATION OF THE PROPOSED ASSESSMENT; 2. CONSIDER RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT:

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3992, SECOND SERIES, which provides for the Resolution Declaring Cost to be Assessed and Ordering the

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Preparation of the Proposed Assessment for Project Z15 Elm Street / North 4th Street Area Sanitary Sewer and Watermain Replacement Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **NEW** motion 'that the Council adopt RESOLUTION NUMBER 3993, SECOND SERIES, which provides for the "Resolution for Hearing on Proposed Assessment for Project Z15 Elm Street / North 4th Street Area Sanitary Sewer and Watermain Replacement Project and setting the hearing date on the proposed assessments for April 8, 2014'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z23: SERVICE DRIVE RECONSTRUCTION PROJECT – CONSIDER RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, indicated that the Feasibility Report covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed schedule for the Service Drive Reconstruction Project Z23. The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3994, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on Improvement for the above-referenced project and setting the public hearing on improvement date for March 25, 2014'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

PROJECT Z28: NORTH 5TH STREET / PLEASANT AVENUE RECONSTRUCTION PROJECT – CONSIDER RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, indicated that the Feasibility Report covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed schedule for North 5th Street / Pleasant Avenue Construction Project Z28. The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3995, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on Improvement for the above-referenced project and setting the public hearing on improvement date for March 25, 2014'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF RESOLUTION TO PURSUE FUNDING FOR CAMDEN REGIONAL TRAIL SIGNATURE SIGNAGE ENHANCEMENTS:

Ben Martig, City Administrator, indicated that the City of Marshall is pursuing a State Trails grant funded by the DNR for signature signage in the City of Marshall. This grant and project was presented to Council at the February meeting and received interest and support for staff to proceed. The grant is due at the end of March and is currently being written by staff. A council resolution of support is needed for the application.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'that the council adopt RESOLUTION NUMBER 3996, SECOND SERIES which is a resolution To Pursue Funding for Camden Regional Trail Signature Signage Enhancements'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF CONSUMPTION AND DISPLAY LICENSE FOR SOUTHWEST MINNESOTA STATE UNIVERSITY AND THE PRAIRIE EVENT CENTER:

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'the approval of the annual renewal of the Consumption and Display License for Southwest Minnesota State University and the Prairie Event Center for the period April 1, 2014 through March 31, 2015 at a fee of \$130.00'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 Abstain: 1. The motion **Passed 5 – 0 – 1** with Bayerkohler abstaining

COMMISSION/BOARD LIAISON REPORTS:

Reports by the Mayor and Council Member of the various Boards and Commissions were presented at this time:

- Byrnes Regional Development Commission met but he was not able to attend; SW MN Amateur Sports Center met earlier today.
- Hulsizer Library Board met but she was unable to attend; Police Advisory Board met but she was unable to attend.
- Doom Public Improvement Transportation Committee discussed the Police storage building project; the Public Works Maintenance & salt storage; and the City 5-year CIP Plan for Infrastructure Improvements; Convention and Visitors Bureau met last week.
- Bayerkohler Housing Commission met on March 10th, but he was unable to attend; the Planning Commission will meet on March 12th.
- DeCramer EDA their annual report was presented earlier in the meeting; Utilities Commission is working on their bond issue of 4.4 million.
- Conyers Community Services Advisory Board met last week.

COUNCILMEMBER INDIVIDUAL ITEMS

Council Member Hulsizer indicated that the emails advising the Council that an agenda item has be updated is appreciated; DeCramer thanked Cathy Lee for her work on the Mural that was installed on the front window at City Hall by Life Wall.

STAFF REPORTS:

Ben Martig, City Administrator, indicated that he was at the State Legislature to present on sales tax exemptions for the materials for the construction of the Library addition and on the equipment purchased for the Street Department. The Admin Brief will include information on the Coalition of Greater Minnesota Cities requesting additional LGA.

Glenn Olson, Director of Public Works/City Engineer, indicated that the web site for the Redwood River Gauge opened today and asked that property owners keep an eye on the property for water/flooding issues. Pot hole patching is ongoing and soil testing for the Hwy 23 Pedestrian Overpass is taken place.

Dennis Simpson, City Attorney, indicated that the closing on the CPD/BSA with Action Manufacturing will take place on March 12, 2014.

PENDING ITEMS:

There were no questions on the pending items list.

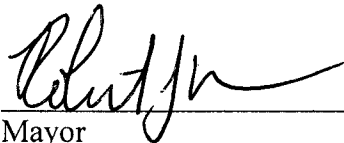
INFORMATION ONLY:

There were no questions on the information items.

UPCOMING MEETINGS:

There were no questions on the upcoming meeting list.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'adjourn meeting'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**



Mayor

ATTEST:



Finance Director/City Clerk